



Program Safety Plan

PROGRAM NAME: Roseville's Camp CARE

The following safety sheet has been created to share important information to keep participants and instructors safe. If you have any additional questions, please contact the Program Supervisor:

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Recreation Program Supervisor

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Program has been modified:

Due to the need for full-day programming, we have created Roseville's Camp CARE in order to meet the unique situation that COVID-19 has created. Camp CARE was designed based on child care guidelines to help protect and care for your child during the COVID-19 pandemic. We will continue to monitor and adjust procedures to ensure we are following the most up-to-date guidelines by federal, state and county officials.

All program plans are created with these guidelines, social distancing, and safety in mind. Each game, craft, and activity will have specific directions on how to implement with social distancing and what cleaning procedures are to happen during and after.

Newsletters will be sent out to parent/guardians prior to each week of camp. Included in these newsletters will be a weekly schedule of activities. If you have questions on how any portion of the schedule, please contact the Camp CARE Coordinator for you site or the Program Supervisor and we would be happy to answer any questions.

Arrival and Departure Information:

Drop-off:

- Drop-off will be taking place outside of the park building at a designated location. Markings will be placed with social distancing in mind for where parent/guardian should stand while waiting to check-in.
- Staff will walk participant into the facility where a secondary staff will be running an activity and monitoring participants as they arrived.
 - Please note: parent/guardians will not be allowed inside the facility. This is to better ensure the safety and wellbeing of our staff and participants while

maintaining a clean and safe environment.

- Parent or guardian must sign-in for their camper(s) at drop-off times. If there are any notes pertaining to an individual camper (i.e. nutritional concerns, someone different will be at pick up, early pick up, etc.), please tell a staff team member. Also, if your child will be leaving camp early or arriving late, please notify staff.
- Camp day starts at 9:00 a.m., check in is from 8:00-9:00 a.m. Please let us know if you will arrive after 9:00 a.m., as we start the day's activities promptly.

Pick-Up:

- Pick-up will be taking place outside of the park building at a designated location. Markings will be placed with social distancing in mind for where parent/guardian should stand while waiting to check-in.
- At pick-up, we **will check all parent/guardian and authorized pick-up IDs**, as well as your child's emergency contact form to verify those who are authorized to pick up. If a friend or family member that is NOT listed on this form is picking up campers, we **will need a note from you**, either handwritten or via email. We will not let them leave if we do not have one. Please also remind them to bring their ID.
- Staff will walk into facility or walkie in to support staff on who is being picked up as they complete the checkout process with parent/guardian to allow time for participant to get all stuff together.
- A waiting area will be marked off with social distancing in mind for parent/guardian/authorized pick-up to wait for their camper to exit the facility.
 - Please note: parent/guardians will not be allowed inside the facility. This is to better ensure the safety and wellbeing of our staff and participants while maintaining a clean and safe environment.
- Camp closes at 5:30pm sharp. Please have your participant picked up promptly from camp.
- **Late Pick Up:** If you know that you will be tardy in picking up your child, please call the Camp CARE phone and inform the staff member that you will be late. **Please note that the second case (and so forth) of late pick up is subject to a \$1/minute charge of each late minute.**

Participant Pre-Screening

Participants are responsible for pre-screening for COVID-19 symptoms prior to arriving at an activity. Please see the attached PDF for COVID-19 Exclusion and symptoms. Participants who have or live with someone who displays symptoms of COVID-19 or have a fever of 100.4 or above should stay home and not attend the program/activity. Parents should screen their children prior to bringing them to an activity which includes a temperature check. Upon arrival, an instructor will ask if the participant has been screened and if symptoms exist. If participant

has not been screened or if there are symptoms, participants will not be allowed to stay or participate.

Due to Camp CARE being an all-day program and to better ensure the safety of our participants and staff, staff will be performing temperature checks during lunch. Temperature checks will be completed with a no contact infrared thermometer. Each check will be logged and initialed by the staff performing them.

Symptoms of COVID-19 can include cough, shortness of breath, fever, chills, headache, muscle pain, sore throat, or loss of taste or smell. Other less common symptoms include gastrointestinal symptoms like nausea, vomiting, or diarrhea. These symptoms may appear 2-14 days after you are exposed to the virus that causes COVID-19. Not everyone with COVID-19 has all of these symptoms, and some people may not have any symptoms.

Talk to your health care provider if you have questions or concerns about symptoms.

Spectator Information:

In order to stay compliant with CDC and MHD guidelines as well as ensure a secure and clean environment for campers and our staff, we will not be allowing visitors or spectators at Camp CARE.

If you would like to meet with a staff person to discuss camp details or otherwise at any point during the season, please contact your Camp CARE location's Coordinator to schedule a virtual meeting.

A virtual open house will be scheduled for each Camp CARE location the week of June 8. A welcome video and further information will be communicated to families prior to the event. The live virtual portion will take place via the platform Zoom to give parent/guardians and campers the opportunity to meet and ask any questions they may have while also getting everyone excited for camp.

Basic Cleaning Information:

All Camp CARE staff will be following a daily cleaning log and protocols to ensure a safe and healthy environment. These protocols included but are not limited to;

- Disinfecting high touch areas throughout the day

- Disinfecting materials after use
- Wiping down individual stations and all surfaces used between activities
- Disinfecting restrooms
- End of day program clean-up
 - Pick-up and organize facility to prep for next day
 - Sweep
 - Mop
 - Wipe down all tables, chairs, surfaces, and high touch areas.
 - Take the trash out and replace bags
 - Disinfect bathrooms