City Council Agenda

Monday, June 19, 2017
6:00 p.m.
City Council Chambers

(Times are Approximate – please note that items may be earlier or later than listed on the agenda)

6:00 p.m. **1. Roll Call**
Voting & Seating Order: McGehee, Willmus, Laliberte, Etten, and Roe

6:01 p.m. **2. Pledge of Allegiance**

6:02 p.m. **3. Approve Agenda**

6:05 p.m. **4. Public Comment**

6:10 p.m. **5. Recognitions, Donations and Communications**

a. Proclaim July 2017 as Parks and Recreation Month

b. Acceptance of Minnesota Recreation and Parks Association 2016 "Award of Excellence" for Communications Initiatives: Roseville Adult Sports Virtual Managers' Meeting

6:15 p.m. **6. Items Removed from Consent Agenda**

7. Business Items

6:20 p.m. a. Joint Meeting of Parks and Recreation Commission with the City Council

6:50 p.m. b. Request by the City of Roseville to approve a comprehensive technical update to the requirements and procedures for processing subdivision proposals as regulated in City Code Title 11 (Subdivision) and revision of the lot size standards established in City Code Chapter 1004 (Residential Districts) (PROJ-0042)

7:05 p.m. c. Review High Density Residential (HDR) Guided/Zoned Properties and Consider Properties that May be Eligible for Amendments to the Comprehensive Land Use Map

7:30 p.m. d. Consideration of a Community Development Department Request to Perform an Abatement for Unresolved Violations of City Code at 949 Brooks Ave W.

7:35 p.m. e. Consideration of a Community Development Department Request to Perform an Abatement for Unresolved Violations of City Code at 2490 Sheldon St.

7:40 p.m. f. Consideration of a Community Development Department Request to Perform an Abatement for Unresolved Violations of City Code at 578 Ryan Ave W.

7:50 p.m. g. Discussion about Fairview Fire Station

8:50 p.m. h. Review Budgetary Impact from the 2017 Legislative Session

9:00 p.m. i. Review Citizen Comments on 2018 Budget Priorities

9:10 p.m. j. Request to Amend City Code Chapter 309: Massage Therapy

9:20 p.m. **8. Approve Minutes**

a. Approve City Council Minutes from June 5

b. Approve EDA Minutes from June 5

9:25 p.m. **9. Approve Consent Agenda**

a. Approve Payments

b. Approval of 2017-2018 Business and Other License Renewals

c. Consideration to approve or deny 6 Massage Therapist Licenses

d. Approve General Purchases or Sale of Surplus Items Exceeding $5,000

e. Appoint Youth to Human Rights, Inclusion and Engagement Commission

f. Receive City Grant Applications Update

g. Consider Approving IT Shared Service Agreement with the City of Lexington

9:30 p.m. **10. Council and City Manager Communications, Reports and**

Announcements

9:35 p.m. **11. Councilmember Initiated Future Agenda Items and Future Agenda Review**

9:40 p.m. **12. Adjourn**

Some Upcoming Public Meetings……..

Wednesday	Jun 21	6:00 p.m.	Human Rights, Inclusion, and Engagement Commission
Monday	*Jun 26*		*Rosefest Parade*
Tuesday	Jun 27	6:30 p.m.	Public Works, Environment & Transportation Commission
Wednesday	Jun 28	6:30 p.m.	Comp Plan 2040 Update
July			
Tuesday	*Jul 4*		*City Offices Closed - Fourth of July*
Monday	Jul 10	6:00 p.m.	City Council Meeting
Tuesday	Jul 11	6:30 p.m.	Finance Commission
Wednesday	Jul 12	5:30 p.m.	Variance Board
Wednesday	Jul 12	6:30 p.m.	Planning Commission
Monday	Jul 17	6:00 p.m.	City Council Meeting
Tuesday	Jul 18	6:00 p.m.	Economic Development Authority
Wednesday	Jul 19	6:30 p.m.	Human Rights, Inclusion, and Engagement Commission

All meetings at Roseville City Hall, 2660 Civic Center Drive, Roseville, MN unless otherwise noted.

REQUEST FOR COUNCIL ACTION

Date: 6-19-17
Item No.: 5.a

Department Approval



City Manager Approval



Item Description: Proclaim July 2017 as Parks and Recreation Month

BACKGROUND

The City of Roseville has historically recognized the importance of Parks and Recreation and has identified it as an essential service in the adopted Parks and Recreation System Master Plan.

The U.S. House of Representatives designated July as Parks and Recreation Month and encourages communities around the country to do the same.

POLICY OBJECTIVE

This is consistent with the policies outlined in the adopted Parks and Recreation System Master Plan.

FINANCIAL IMPACTS

None

STAFF RECOMMENDATION

Staff recommends that the month of July 2017 be proclaimed Parks and Recreation Month in Roseville.

REQUESTED COUNCIL ACTION

Motion adopting the proclamation

Prepared by: Lonnie Brokke, Director of Parks and Recreation

Attachment: A. Proclamation

July as Parks and Recreation Month
July 2017

Whereas: parks and recreation programs are an essential part of the Roseville Community; and

Whereas: parks and recreation are vitally important to establishing and maintaining the quality of life in Roseville and contribute to the economic and environmental well-being of Roseville and the larger community; and

Whereas: our parks and recreation programs build healthy, active communities that aid in the prevention of chronic disease, promote social bonds by uniting neighbors and also improve and ensure the physical, mental and emotional health of all citizens; and

Whereas: our parks and recreation programs increase Roseville's economic prosperity through increased property values, increased tourism, the attraction and retention of residents and businesses, and crime reduction; and

Whereas: our parks and natural recreation areas improve water quality, protect groundwater, prevent flooding, improve the quality of the air we breathe, provide vegetative buffers to development, and produce habitat for wildlife; and

Whereas: our parks and natural recreation areas ensure the ecological beauty of our community and provide a place for children and adults to connect with nature and recreate outdoors; and

Whereas: the U.S. House of Representatives has designated July as Parks and Recreation Month; and

Whereas: Roseville Minnesota recognizes the benefits derived from parks and recreation resources

Now, Therefore Be It Resolved that the City Council of the City of Roseville does hereby proclaim July 2017 as Parks and Recreation month in the City of Roseville.
In Witness Whereof, I have hereunto set my hand and caused the Seal of the City of Roseville to be affixed this Nineteenth day of June 2017.

_____

Mayor Daniel J. Roe (seal)

REQUEST FOR COUNCIL ACTION

Date: 6-19-17
Item No.: 5.b

Department Approval	City Manager Approval
	

Item Description: Acceptance of Minnesota Recreation and Parks Association 2016 "Award of Excellence" for Communications Initiatives: Roseville Adult Sports Virtual Managers' Meeting

BACKGROUND

Annually, the Minnesota Recreation and Park Association present awards of excellence for notable projects and programs. The City of Roseville was selected as the 2016 Award of Excellence recipient in the Communication category for the Roseville Parks & Recreation Adult Sports Virtual Managers' Meeting. The Virtual Managers' Meeting enabled staff to address an industry wide dilemma (marginal attendance at pre-season manager meetings resulting in uninformed participants & inconsistent messaging) and directly improve the quality of Roseville adult sports league experience.

The Communications Award focuses on innovative and unique promotional techniques, communication tools, publications and visual presentations.

This application outlined the need, benefits & outcomes of an online managers meeting that in the spring of 2016 provided more than 200 adult sport team representatives the opportunity to receive league information and guidelines at their convenience. In the end, the Parks and Recreation staff responsible for managing the adult leagues experienced;

- 201 views of the online managers meeting compared to 27 in-person attendees the previous year.
- More than 70% of the participating teams self-reported seeing the online video.
- Softball player ejections decreased 22% from the previous year.
- Year-end league surveys reported 92% of surveyed managers answered the question "How would you rate the communication of league information from Roseville Parks & Recreation Staff?" with "excellent", while the remaining 8% answered good. Zero managers rated the communication as average or poor.

MRPA representative, Mr. Jason Eisold (City of St. Louis Park, Rec Center Manager) will be in attendance to present the award and recognize Matthew Johnson, Parks & Recreation Supervisor, for his innovative communication initiative.

POLICY OBJECTIVE

The Roseville Parks and Recreation Adult Sports Virtual Managers' Meeting aligns with the City Council mission to provide efficient and responsive local government and aligns with aspirations to provide for a physically and mentally active and healthy community.

FINANCIAL IMPACTS

There were no financial impacts associated with the Adult Sports Virtual Managers' Meeting and the MRPA Award of Excellence.

STAFF RECOMMENDATION

Staff recommends the acceptance of the Minnesota Recreation and Parks Association Award of Excellence for the Adult Sports Virtual Managers' Meeting in the Communications category.

REQUESTED COUNCIL ACTION

Motion authorizing the acceptance of the Minnesota Recreation and Parks Association 2016 Award of Excellence for Communications recognizing the Roseville Parks and Recreation Adult Sports Virtual Managers' Meeting.

Prepared by: Jill Anfang, Parks and Recreation Assistant Director

Attachment: A: 2016 Awards of Excellence Nomination Form

ADULT SPORTS VIRTUAL MANAGERS' MEETING





2016 MRPA AWARD OF EXCELLENCE APPLICATION

CATEGORY: COMMUNICATIONS

MATTHEW L. JOHNSON
ROSEVILLE PARKS AND RECERATION
2661 Civic Center Dr
Roseville, MN 55113
Matthew.johnson@cityofroseville.com
(651) 792-7121

Roseville Parks and Recreation is excited to submit the **Virtual League Managers Meeting** for consideration in the Excellence in Communication category for the 2016 MRPA Award of Excellence.

Project Description:

INTRODUCTION

Roseville offers a variety of Adult League options for not only Roseville residents but also those living within the Twin Cities and surrounding areas. In 2016, we had over 5,000 adult participants within our leagues, with 2,800 of those players stemming from our summer and fall Adult Softball Leagues. Similar to other adult sports programs, Roseville Parks and Recreation has traditionally offered pre-season managers meetings for participants in its most competitive adult sports leagues, particularly adult softball. These meetings are an important opportunity for the League Director to convey important league information to team mangers including: league operations, rule highlights, conduct expectations and any additional information that may be helpful throughout the season. These meetings serve as an opportunity for managers to connect with the League Director to encourage open communication throughout the season. Generally speaking, teams who have attended the managers meeting have had fewer disciplinary issues, fewer forfeits and find the league to be better organized than teams who do not attend the meeting.

PROBLEM

Because the content of managers meeting was extremely important to the administering of a successful league, the managers meeting has traditionally been required for all teams, but with no consequence for non-attendance. As the years have passed, attendance to these meetings continued to dwindle to a point of only 18% of managers attending the spring 2015 Softball Managers Meeting. Additionally, the managers who attended did so because they felt that they were required to attend, and expressed frustration that the other managers did not attend. Given the acrimony that these sparsely attended meetings seemed to garner, it became clear that the traditional model of a "pseudo-required" mangers meeting would have to be adjusted.

Our initial evaluation of the issue led us to two potential solutions – neither of which were particularly desirable:

> **Clearly classify the managers meeting as completely voluntary for all managers.**
> Although this remedy would certainly eliminate much of the frustration of being *required* to attend, it would also have the practical effect of eliminating the meetings all together as it would doubtlessly reduce our already miniscule attendance. Although we felt that the traditional model for managers meetings was not working, we still felt that there was a tremendous value in the meetings as stated above.

Require the managers meeting and enforce punitive measures such as playoff bans, forfeits or fines for non-attendance.
Although this is a system that has been used with some success in other programs, we felt that this would be difficult to implement with managers who have been used to non-attendance for many years. Additionally, this begins the season with an adversarial relationship between league staff and managers and results in managers attending only to meet their requirement and not actually engaging in the meeting content.

SOLUTION
After much consideration, a third solution rose to the forefront: a Virtual League Managers Meeting that would allow managers to receive the meeting information in the comfort of their own home, office or coffee shop on their own schedule.

The Virtual League Managers meeting is a 17-minute video that managers can access from any computer, smart phone or mobile device that prepares managers for their upcoming season with a discussion of league organization, communication, league rules and other "hot topics" that will come into play throughout the season.

To view the 2016 Adult Softball Managers Meeting, click here:
https://www.youtube.com/watch?v=0rqYzYq8iM4&t=0s

Planning Process:

Once the idea of a Virtual Managers Meeting was established, we began to seek feedback from team managers about the idea. Most of the managers indicated that it was a good idea given the following caveats:

- The meeting was easy to access (did not require downloading anything and could be viewed from a mobile device).
- The meeting was concise and did not take an inordinate amount of time to complete.
- The meeting was accessible at any time (IE – not a traditional "virtual meeting" where all participants must log in at a set time).

Given these parameters, we began to evaluate what options were available to us. After viewing several online instruction options, we quickly settled upon an *e-training* or *e-presentation* model that allowed players to access the meeting at any time with any mobile device.

We also considered using interactive training tools such as quiz questions and verification of completion (similar to many coaches' trainings). However, after speaking with managers, felt that this would be cumbersome and tedious which would deter completion.

Once the decision was made to implement a virtual meeting, a select number of players and umpires were surveyed on what content they felt the meeting should contain and specifically what rules and policies needed further explanation. This feedback was used to ensure that our virtual meeting remained brief, while touching on the topics that directly impacted the players and umpires.

In an effort to not lose that "personal contact," our staffing plan was adjusted to ensure that league director or site supervisor was present during the first night of play for each team in order to bring teams their scorebook and game balls, and to welcome them to the league.

Funding Plan:

One of the exciting parts of this new way of conveying information to our managers was its cost, or lack thereof. After further research, we found that Microsoft Power Point could be used to create the presentation that we wanted to provide to team managers.

The only additional resource extended to implement our Virtual Managers Meeting was the staff time used to research, build and post the meeting. A majority of this staff time was a one-time expense, as it consisted of learning to effectively use the technology to create these meetings. Following the first implementation, subsequent meetings should take relatively little staff time – likely equal to or less than that used to assemble a traditional meeting.

Collaborations:

Although the "leg work" for the Virtual Managers Meeting was conducted by recreation staff, several collaborators brought valuable insight to the process:

> **Managers:** Managers were consulted about the idea of a Virtual Managers Meeting from its infancy. Specifically, they were consulted regarding the viability of the plan, what the contents of the meeting should be, the evaluation of the product and will continue to be consulted on an ongoing basis when developing the content for future meetings. Additionally, the managers voluntarily participation, IE watching, the Virtual Managers Meeting has been the number one reasons for its success.
>
> **Umpires:** Another collaborator in this process were umpires who are contracted with the Roseville Softball league. Similar to players, umpires were consulted about which rules were frequently misunderstood, and other circumstances that regularly cause discord. Additionally, several umpires reviewed the rule clarifications discussed in the meeting, prior to its launch, to ensure that they were consistent with USSSA rules while being offered in a way that was easily understood by players.
>
> **Field Staff:** Beginning in summer of 2016, Roseville began to utilize a Field Supervisor on-site to assist with the overall management of the leagues on a nightly basis. Although this position did not exist when the original meeting was being created, their input will be a vital resource for the construction of subsequent meetings.

Although each of these stakeholders made individual contributions to the Virtual Managers Meetings, perhaps the greatest asset of the meeting is the synergy that it allows these stakeholders to operate with. In addition to managers, all umpires and field staff are required to watch the Virtual Managers

Meeting, meaning that for the first time in the history of Roseville's adult softball program, all parties are seeing the exact same interpretation of these key issues.

Community Support:

The roll out of the Virtual Managers Meeting in Spring Softball of 2016 was met with rave reviews from the managers and umpires alike. Several managers reached out directly to indicate that they were appreciative of the change, one specifically saying "it's nice to know that you listen to your players!" and another "thank you for respecting our time."

One manager who signed up for his first Roseville league in Fall of 2017 mentioned the presence of the online managers meeting as a deciding fact for signing up for the league: "it gave me confidence that the league was well organized and well put together."

Additionally, the league director saw an increase in questions directly referencing the Virtual Managers Meeting, indicating a level of engagement that was not present during the old, sparsely attended in-person meetings.

Likewise, many umpires mentioned that teams seemed to show up more prepared than they have in years past.

Uniqueness:

In discussing adult leagues with programmers throughout the Twin Cities Metro, greater Minnesota and even nationally, nearly all of them are perpetually frustrated by the limitations that traditional managers meetings provide. One local programmer stated, "you either drag the managers in kicking and screaming, and they don't listen to anything you say, or no one shows up." The solution of a Virtual Managers Meeting is a creative way to bridge those two disparate options.

Although many organizations have begun to use online training for many different topics, we were unaware of any other municipality that was using online managers meetings (note – following our original meeting, the City of Columbus Ohio has begun using a similar online managers meeting, likely by coincidence). In the time since the launch of our initial online managers meeting, several other area municipalities have contacted us to explore implementing a similar program.

In addition to the uniqueness of the project as a whole, our decision to post the final presentation on youtube.com instead of more complicated training modules allowed managers to watch the presentation on their mobile devices. This flexibility allows them to watch at their discretion, instead of an appointed time. Similarly, breaking the presentation into "general softball" and "co-rec softball" allowed managers to view only the information that was pertinent to their team, again ensuring that the managers did not feel that they are wasting their time.

This has led to an estimated 70% of our teams voluntarily viewing the managers meeting. In addition to managers, several teams sent the video directly to every member of their team instead of relaying the

information, ensuring that more players are interacting with the primary source of information instead of a filtered source.

Evaluation and Review:

Although specific metrics on the Virtual Managers Meeting are somewhat difficult to capture, we have used the following indicators to track the success of the program:

- **Video Views –** As of the end of the Summer 2016 softball season, there were 201 views of the online managers meeting. This compares to 27 attendees for the final in-person meeting in Summer of 2015.

  Roseville has 155 teams in its summer league and 144 unique managers. These numbers indicates that several teams had multiple players view the presentation.

- **Managers Poll:** An informal poll taken during the first week of softball indicated that between 70% and 80% of teams had seen the video. However, this poll was conducted informally, in-person on game days, which may have resulted in some false positives.

- **Ejections:** During the first year of the online managers meeting, the number of Softball ejections fell 22% from the previous year. To be clear, with only one year of data, this could be a statistical anomaly. However, this statistics combined with comments from players and umpires seem to indicate that the Virtual Managers Meeting had a hand in umpires and managers being on the same page regarding contested issues.

- **Season End Evaluation:** On the 2016 Softball Program Evaluation, 92% of surveyed managers answered the question "How would you rate the communication of league information from Roseville Parks and Recreation Staff?" with "Excellent" and the remaining 8% answered "Good." Zero managers rated the commination as average or poor.

  Additionally, two of the five "write in" comments for this question specifically addressed the new online managers meeting: "Really like the manager video online and game ball drop off at first game…" and "The online managers meeting was great for a new team."

Distribution Plan:

Perhaps the most important component of the Virtual Managers Meeting was the distribution plan, or more succinctly: "How can we get team managers to click the link?" The plan was quite simple: give them many opportunities to view the presentation, and make sure that they understand that they are responsible for its contents, even if they do not watch.

Customer Receipt Registration: Customer receipts included the statement "Managers will be sent more league information, including schedules and an online managers meeting in early April."

Email Communication: All pre-season emails to managers discussed the forthcoming online managers meeting. Once the meeting was available for distribution, all managers were emailed the meeting along with a statement that indicated that "all managers are responsible for the content of the meeting regardless of whether they choose to view the meeting or not."

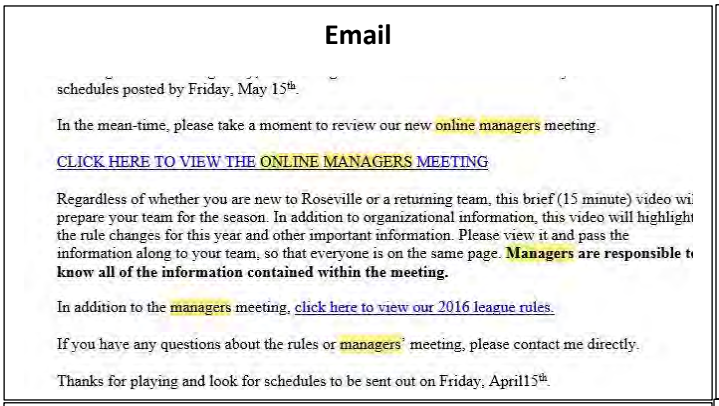
Additionally, all subsequent emails through the first two weeks of the season included a link to the email.

Roseville Softball Page: The Virtual Managers Meeting was prominently imbedded into the Roseville Softball page so managers could easily find them and watch them without leaving the page.

Schedule Page: Links to the Virtual Managers Meeting were posted on the top of each game schedule.

In addition to the above methods for contacting the players, several emails were sent from the Umpires' Assignor to game umpires requiring them to view the online managers meeting before working their first game in Roseville.

Email



schedules posted by Friday, May 15th.

In the mean-time, please take a moment to review our new online managers meeting.

CLICK HERE TO VIEW THE ONLINE MANAGERS MEETING

Regardless of whether you are new to Roseville or a returning team, this brief (15 minute) video wi prepare your team for the season. In addition to organizational information, this video will highlight the rule changes for this year and other important information. Please view it and pass the information along to your team, so that everyone is on the same page. **Managers are responsible t know all of the information contained within the meeting.**

In addition to the managers meeting, click here to view our 2016 league rules.

If you have any questions about the rules or managers' meeting, please contact me directly.

Thanks for playing and look for schedules to be sent out on Friday, April15th.

Email



This is a communication from Roseville Parks & Recreation:

Hello Monday D Softball Managers:

I'm writing to let you know that your schedule has been posted and is live on our website. To view your schedule, click on the link at the end of this email. Please make sure that we have your correct phone number listed.

Please note, that in addition to playing your regular 20 games, some teams have been selected (at random) to play a series against a C team in lieu of a bye week. Please note, this game will not count on the standings unless you forfeit. If you forfeit those games, it will count as two losses.

In addition to your schedule, your standings and results will be updated on this page following each game. Please check back often.

Before the season gets going, I have a few other important items:

Managers Meeting: If you haven't already, please take a few minutes to watch our online managers meeting.

League Rules: Click here to view our league rules. Please be sure to look them over prior

League Schedule



Standings

Website



Technology Used:

The primary technology used for creation of the video was Microsoft PowerPoint using a Sony desktop microphone to record the audio. This technology allowed us to record audio over our traditional PowerPoint slide on either a one slide at a time basis, or record the presentation as a whole.

After recording the audio, we converted the PowerPoint to an MP4 video, which is too large to send out in an email and requires a download to view. To combat these problems, the video was posted to youtube.com and embedded into our website and the individual emails.

Using Youtube.com for our final product ensured that the video could be streamed (instead of downloaded) and that it could be easily viewed from any phone, tablet or other mobile device in addition to a traditional computer.

In future meetings we hope to improve the audio fidelity and smoothness of the presentation. This will be achieved through the use of better microphone, and becoming more skilled using the technology.

Conclusion:

In closing, we are honored to submit the Virtual Managers Meeting for the 2016 Award of Excellence in the Communications Category. This innovation has provided a solution to an age old programming problem, and has directly improved the quality of the programs that we offer. In 2017, we intend to expand this Virtual Managers' Meeting into other sports and improve upon the model that we currently have in place.

Minnesota Recreation and Park Association

2016 Awards of Excellence Application Form

Agency/Organization	__Roseville Parks and Recreation___
Award Category	___Communication____
Project Title	___Adult Softball Virtual Managers Meeting____
MRPA Member Applicant	___Matthew L Johnson___
Address	____2661 Civic Center Drive, Roseville MN 55113____
Phone	____651-792-7121___
Email	____matthew.johnson@cityofroseville.com_____

Please respond to each of the following questions in sequence. Be clear and concise, addressing each of the numbered items listed below with detail.

Note: Awards committee members are only allowed to rate applications based on the information provided, not prior personal knowledge.

1. **Project description**
2. **Outline the planning process** for the project
3. **Outline funding plan** for the project including: donations, grants, or public – private funding sources.
4. **Explain the level of collaboration involved and with whom**
5. **Community Support:** response to or support for the project including attendance, correspondence, newspaper articles, publicity, proclamations or other examples of public support
6. **Describe why the project is unique** or otherwise deserving of an MRPA Award of Excellence
7. **Include a sample of the publication,** *if nominating in the "Publications" category*
8. **Outline the evaluation or review process** utilized throughout the project's implementation and completion
9. **Include your distribution plan,** *if nominating in "Communications" category*
10. **Describe any technology used** if applicable

Submission Procedure (please read carefully):

- Please submit typed responses on 8.5x11" pages in 11 or 12-point type.
- The application with attachments should be no more than 10 pages total and be one pdf document. *A publication can be attached when applicable.*
- Please name your file accordingly: Category – Project Title, Nominating Agency. *For example: Parks & Facilities – McColl Pond Environmental Learning Center, Savage.*
- In your email, please list which applications are attached by listing the file name.
- If you are concerned with the size of your email file, please plan accordingly.

REQUEST FOR COUNCIL ACTION

Date: 6-19-17
Item No.: 7.a

Department Approval



City Manager Approval



Item Description: Parks and Recreation Commission Meeting with the City Council

BACKGROUND

Periodically, the Parks and Recreation Commission meet with the City Council to review and discuss accomplishments, activities and work items. The following is an overview for awareness and discussion purposes:

Community outreach activities:

- Discover Your Parks
- Natural Resource Program volunteer projects
- Community playground builds

2016 project type activities:

- Guided Deer Control Program
- Recommended 1716 Marion Street for Park purposes
- Acquired 2132 Cleveland Avenue for Park purposes
- Heard several program and facility staff reports to provide input into operations
- Provided recommendation on four Park Dedication developments
- Provided recommendation on Tree Replacement Fund Policy for developments
- Provided advice on Asset Management Program
- Provided input into Langton Lake Oak Tree failing health approach
- Provided input into park building operations plan
- Provided ongoing review, guidance and advice on the Renewal Program
- Provided continuous review of Emerald Ash Borer status
- Served on and guided Resident Advisory Committee for the Golf Course Clubhouse Replacement
- Guided Cedarholm Community Building Replacement Process

Work plan items for the upcoming year:

- Pollinator Friendly City Resolution
- Cedarholm Community Building Replacement
- Deer Reduction Program
- Emerald Ash Borer (EAB)
- Planning process and possible development of 2132 Cleveland Avenue and 1716 Marion Street
- Review and provide ongoing input into Asset Management Program as necessary

- Community Outreach
- Comprehensive Plan Work
- Transition from Park and Recreation Renewal Program projects

Prepared by: Lonnie Brokke, Staff Liaison

Attachments: A. Pollinator Resolution
B. USDA Report
C. Deer Feedback Map
D. Deer Sighting Map
E. Ash Tree Map

Whereas: The City of Roseville has many established programs and practices that help protect pollinators, including preservation of natural areas, enhancing habitat and use of native plants in gardens and plantings, limited use of insecticides and herbicides in the landscape, pollinator education and outreach to the community; and

Whereas: Native bees, honey bees and other pollinators are a necessary component of a healthy ecosystem and food system, providing essential pollination of plants in order to grow vegetables, herbs, and fruits; and

Whereas: Pollinator populations are in sharp decline due to an ongoing loss of habitat as a result of human land use practices, coupled with a simultaneous pesticide use by homeowners, landscapers, and property managers; and

Whereas: Neonicotinoid (neonic) and other systemic pesticides have been shown to cause illness and death to bees and other pollinators; and

Whereas: The City Council finds it is in the public interest to demonstrate its commitment to a safe and healthy community environment through the implementation of practices that protect pollinators on city parks, open spaces, and city property.

Now, Therefore Be It Resolved for and on behalf of The City of Roseville, Minnesota and its citizens that:

The City of Roseville is hereby declared a Pollinator-Friendly Community. The City celebrates current practices that protect and support pollinator health, and encourages residents and businesses to adopt pollinator-friendly practices.

Be it further resolved that The City shall undertake its best efforts to advance its status as a pollinator-friendly City by furthering best management practices to protect pollinators on public lands within the City; and:

1. The City shall review its practices for the use of insecticides and use best practices to limit systemic insecticide uses on city property including insecticides from the neonicotinoid family where possible and will encourage commercial applications to be free of systemic insecticides including neonicotinoids where possible.
2. The City shall undertake its best efforts to plant native plants and plants favorable to bees and other pollinators in the City's public spaces.
3. The City shall undertake its best efforts to communicate to all Roseville property owners, residents, businesses, institutions and neighborhoods the importance of creating and maintaining pollinator-friendly habitat and will encourage residents and business to use

pollinator-friendly practices including:

- Reducing the use pesticides, including systemic insecticides, on their property;
- Avoiding planting flowering plants that are treated with systemic insecticides;
- Planting more pollinator forage on their property and adopting organic or chemical-free lawn and landscaping practices.

4. The City shall provide information and avenues to identify pollinator-friendly plants and other opportunities

In Witness Whereof, I have hereunto set my hand and caused the Seal of the City of Roseville to be affixed this Nineteenth day of June 2017.

_____

Mayor Daniel J. Roe (seal)

United States Department of Agriculture

Animal and Plant Health Inspection Service

Wildlife Services
644 Bayfield St.
Suite 215
St. Paul, MN 55107

651-224-6027 Phone
651-224-4271 FAX

March 1, 2017

City of Roseville, MN

To whom it may concern,

Attached is our harvest report for the 2016-17 City of Roseville deer control project. We were able to remove the permitted amount of 20 deer in one night of shooting. Deer were removed at 3 of the 4 selected sites (Owasso, the Nature Center, and the leaf compost site). The level of deer activity at our baits appeared to indicate high deer numbers in the city with many other deer being observed at the sites that were not removed through our efforts. After removal, deer were donated to needy individuals around the metro area.

Please call or e-mail with additional questions.

Thanks,

Ben Welinski

Ben Welinski

Wildlife Specialist
USDA/APHIS/Wildlife Services
644 Bayfield St. Suite 215
St. Paul, MN 55107
Office: (651) 224-6027
Fax: (651) 224-4271

United States Department of Agriculture

Animal and Plant Health Inspection Service

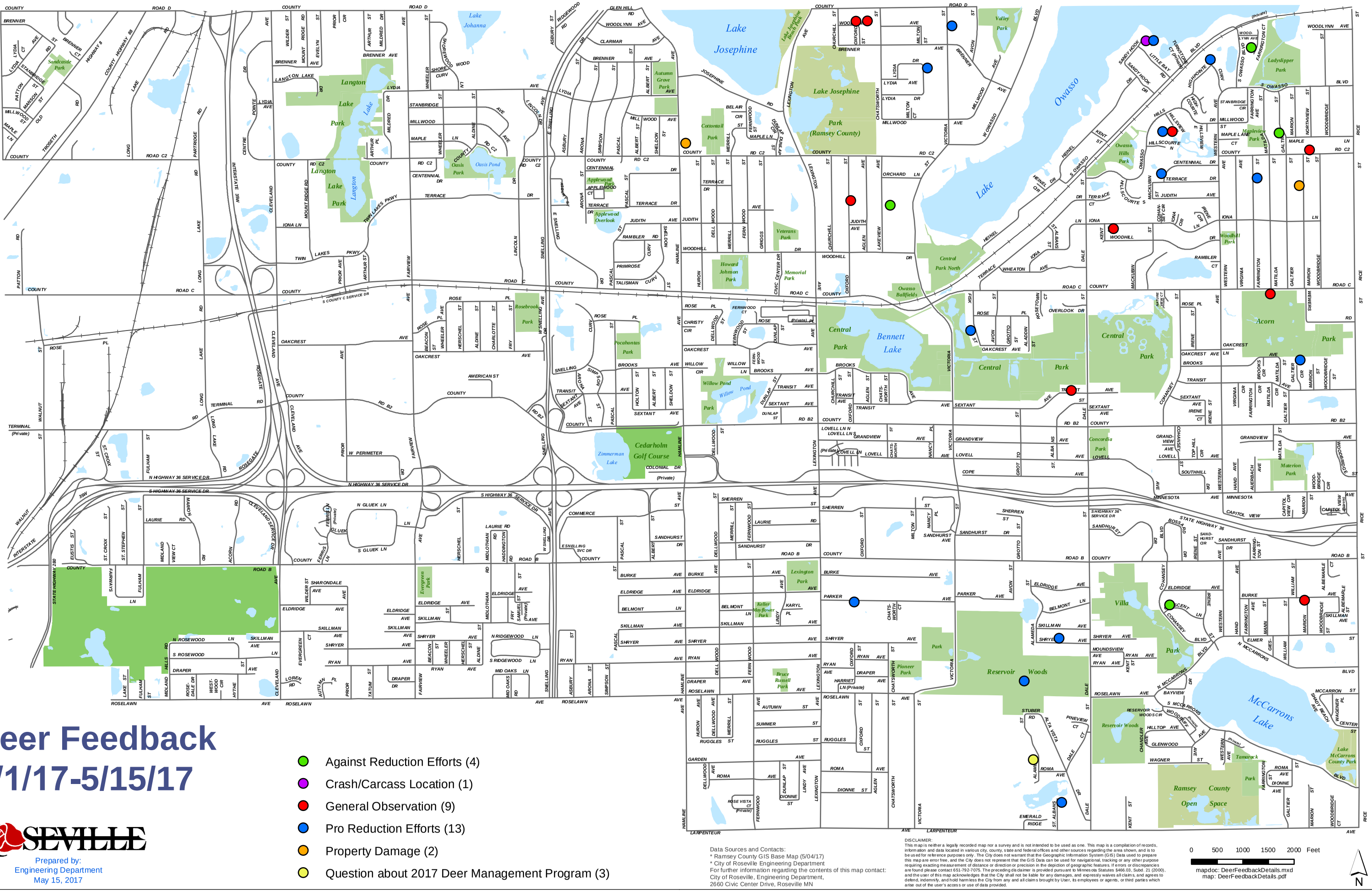
Wildlife Services
644 Bayfield St.
Suite 215
St. Paul, MN 55107
651-224-6027 Phone
651-224-4271 FAX

Deer Disposition from City of Roseville Fall 2016/Winter 2017 Deer Project

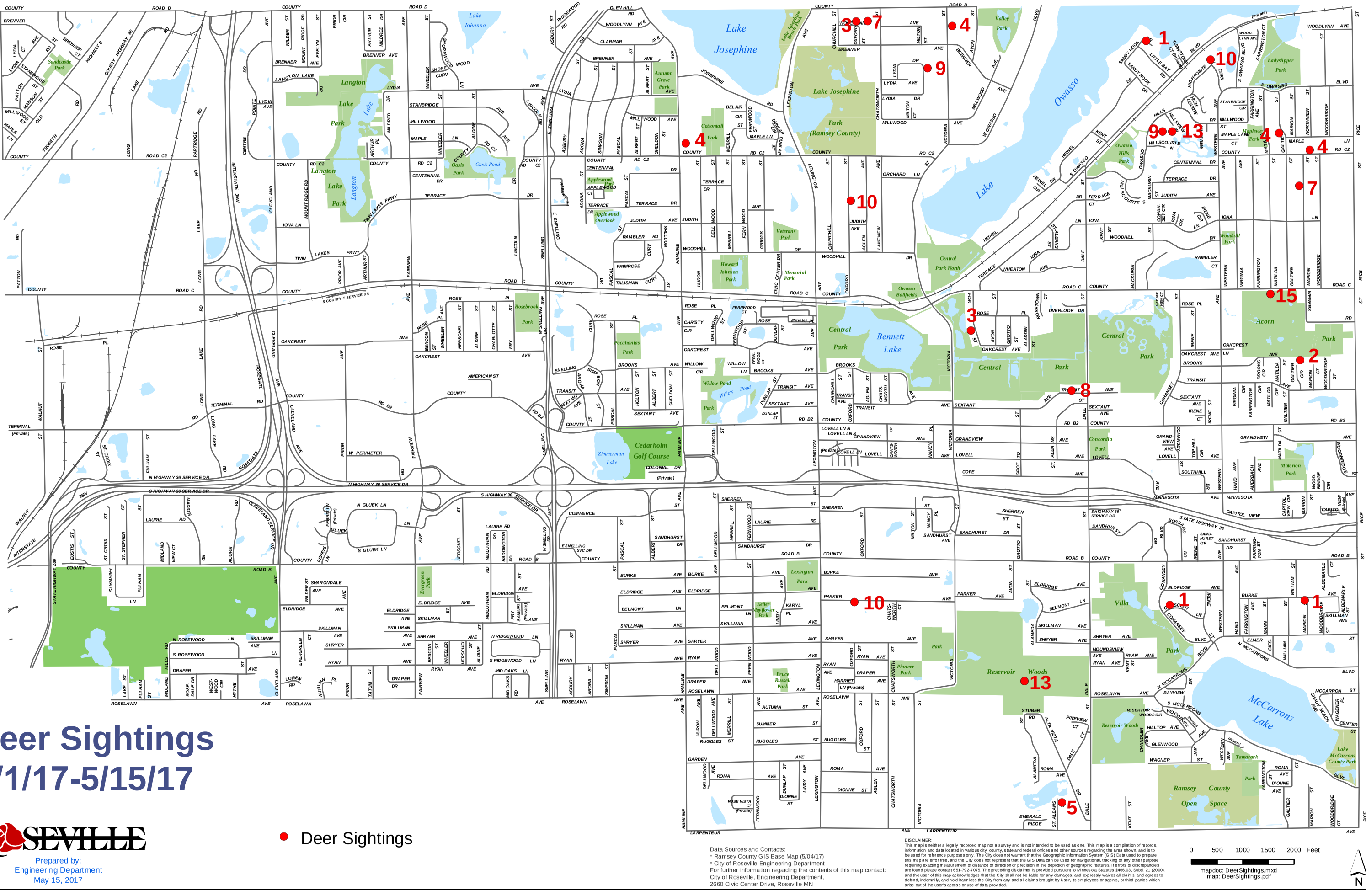
Permit #	Tag #	Date	Age	Sex	Fetus Count	Notes
21719	365496	1/31/2017	Adult	Female	Male 1	
21719	365495	1/31/2017	Juvenile	Female	None	
21719	365494	1/31/2017	Adult	Male	NA	
21719	365493	1/31/2017	Adult	Female	Female 1	
21719	365492	1/31/2017	Juvenile	Female	None	
21719	365491	1/31/2017	Juvenile	Male	NA	
21719	365490	1/31/2017	Adult	Male	NA	Broken & healed front leg, possible vehicle collision
21719	365489	1/31/2017	Adult	Female	Male 1 Female 1	
21719	365488	1/31/2017	Juvenile	Female	None	Dislocated front shoulder
21719	365487	1/31/2017	Adult	Female	None	
21719	365486	1/31/2017	Adult	Male	NA	
21719	365485	1/31/2017	Adult	Male	NA	
21719	365484	1/31/2017	Adult	Female	Male 2	Broken & healed rear leg, possible vehicle collision
21719	365483	1/31/2017	Juvenile	Female	None	
21719	365482	1/31/2017	Juvenile	Female	None	
21719	365481	1/31/2017	Juvenile	Female	None	
21719	365480	1/31/2017	Adult	Male	NA	had been previously Shot with .177 pellets
21719	365479	1/31/2017	Adult	Female	Male 1	
21719	365478	1/31/2017	Juvenile	Female	None	
21719	365477	1/31/2017	Adult	Female	Male 1 Female 1	

General Observations: The fetus count from the females can provide some indication of the health of the deer. In a healthy herd, which most metro deer populations can be considered, you would expect most adult females to be carrying two fawns at this time of year. With 4 of the 7 Adult females having only a single fetus or no fetus, this may indicate a less than healthy population. Most deer also showed minimal body fat as observed during cleaning/processing, another possible indication of a less than healthy herd. Four of the deer also showed injuries that are possibly related to deer/vehicle collisions or negative interactions with people. This may also be an indication of overabundance in the City. We also observed a substantial number of deer at and around the bait sites and in the area that were not removed, based on the permitted number of deer targeted. Anecdotally, this appears to indicate an overabundant deer population in questionable health that still remains in the City.

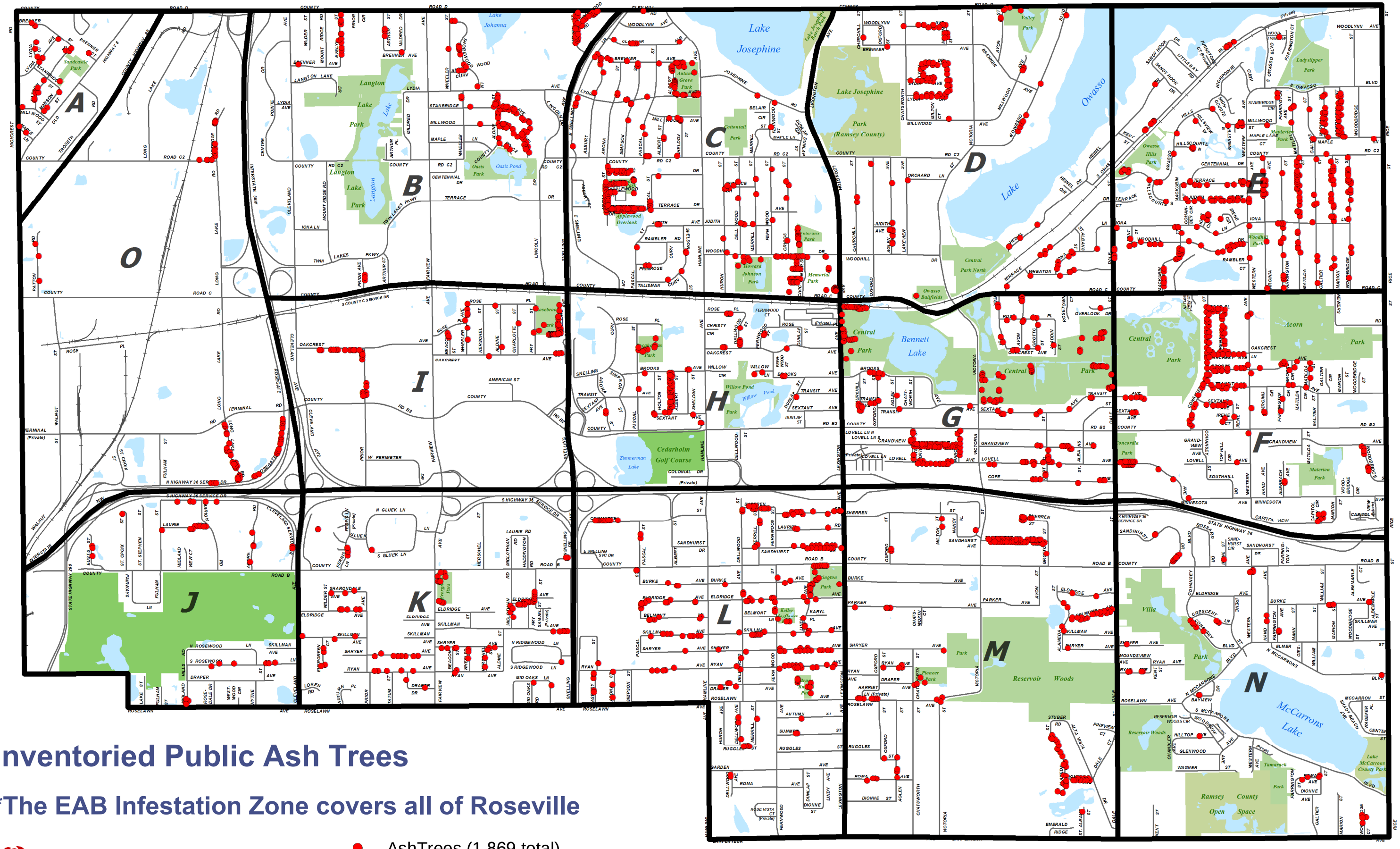
Attachment C


Lake Josephine
Lake Johanna
Lake Owasso
Bennett Lake
McCarrons Lake
Willow Pond
Zimmerman Lake
Langton Lake Park
Oasis Park
Oasis Pond
Applewood Park
Applewood Overlook
Autumn Grove Park
Cottontail Park
Lake Josephine Park (Ramsey County)
Valley Park
Ladyslipper Park
Owasso Hills Park
Mapleview Park
Woodhill Park
Central Park North
Central Park
Howard Johnson Park
Memorial Park
Veterans Park
Owasso Ballfields
Rosebrook Park
Pocahontas Park
Evergreen Park
Lexington Park
Keller Mayflower Park
Bruce Russell Park
Pioneer Park
Reservoir Woods
Villa Park
Acorn Park
Materion Park
Tamarack Park
Ramsey County Open Space
Lake McCarrons County Park
Reservoir Woods
Concordia Park
Cedarholm Golf Course
Sandcastle Park
Lake Langton Park
Lake Langton
Willow Pond Park
Central Park
Oakcrest Park
Lake Josephine Beach Area
Owasso Beach Area
Sandy Hook
Little Bay
Highpointe
Hillscourte N
Hillscourte S
Hillsview
Terrace Ct
Iona Ln
Iona Cir
Iona Ct
Twin Lakes Pkwy
Mount Ridge Rd
Millwood
Maple Ln
Maple Lane Ct
Brenner
Brenner Ave
Langton Lake Dr
Stanbridge
Lydia
Lydia Ave
Lydia Dr
Lydia Ct
Patton St
Mansion St
Highcrest
Maple Ln
Old Trotteth
Millwood Rd
Centre Pointe
Partridge
Cleveland
Lake Long
Lake Josephine Dr
Josephine
Lexington
Chatsworth
Victoria
Heinel
Heinel Dr
Kent
Kent St
Sandy Hook
Sandy Hook Dr
Sandy Hook Ct
Tanglewood Ct (Private)
Highpointe Curve
Hillscourte N
Hillscourte S
Hillsview
Terrace Ct
Terrace Dr
Terrace Ln
Iona Ln
Iona Cir
Iona Ct
Conway Cir
Mackubin
Mackubin Ct
Mackubin Cir
Mackubin Ln
Judith Ave
Judith Dr
Judith Ct
Woodhill
Woodhill Dr
Rambler Rd
Rambler Ct
Wheaton Ave
Dale
Dale Ln
Dale St
Fisk St
Rosetown Ct
Overlook Dr
Grotto St
Aladdin St
Avon St
Rose Pl
Rose St
Oakcrest Ave
Oakcrest Ln
Brooks Ave
Brooks Cir
Transit
Transit Ave
Sextant Ave
Irene St
Irene Ct
Comansey
Western
Virginia
Fairington
Matilda
Galtier
Marion
Woodbridge
Northview
Rice St
Rice
Wood-Lynn Ave
Fairington Ct
S Owasso Blvd
S Owasso
Owasso Blvd
Stanbridge Cir
Millwood St
Millwood Ct
Maple Lane Ct
Maple Ln
Centennial Dr
Terrace Dr
Judith Ave
Iona Ln
Woodhill St
Rambler Ct
Wheaton Ave
Terrace Ct
Road C
Road C2
Road B
Road B2
Lovell
Lovell Ln N
Lovell Ln S
Grandview
Grandview Ave
Sherren
Sherren St
Sandhurst
Sandhurst Dr
Sandhurst Ave
Sandhurst Ct
Shoreview Dr
Shoreview Ct
State Highway 36
Minnesota Ave
Capitol View
Capitol View Cir
Capitol View Ct
Boss Dr
Boss Cir
Boss Blvd
Irene St
Irene Ct
Sand-hurst Cir
Farrington St
Farrington Ct
Cohansey
Eldridge Ave
Eldridge Ct
Ascent Ln
Ascent Cir
Belmont Ln
Belmont Ct
Skillman Ave
Skillman Ct
Shryer Ave
Moundsview Ave
Ryan Ave
Kent St
Elmer
Ges-
Hand
Mann
Albemarle
Albemarle St
Albemarle Ct
William
Woodbridge St
Woodbridge Ct
N McCarrons
McCarrons Blvd
Roselawn Ave
Bayview
Bayview Ct
McCarron St
Wagner Pl
Center St
Reservoir Woods Cir
Reservoir Woods Ct
Woodlawn
Hilltop Ave
Glenwood
Wagner St
Chandler
Stuber Rd
Pineview Ct
Alta Vista Ct
Alameda
Roma Ave
Dionne St
Emerald Ridge
St. Albans
Larpenteur
Larpenteur Ave
Lovell Ln N
Lovell Ln S
Lovell
Lovell Ct
Cope
Grot To
Alba Ns
Nancy
Milton
Milton St
Milton Ct
Milton Dr
Avon
Avon Ave
Millwood Ave
Victoria
W Owasso
Chatsworth
Chats-worth
Chats-worth Ct
Lydia Ave
Lydia Dr
Lydia Ct
Millwood
Millwood Ave
Millwood St
Millwood Ct
Maple Ln
Maple Lane Ct
Brenner
Brenner Ave
Brenner Ct
Brenner Cir
Langton Lake Dr
Stanbridge
Stanbridge Cir

Attachment D



Attachment E



ROSEVILLE

REQUEST FOR COUNCIL ACTION

Agenda Date: 6/19/2017
Agenda Item: 7.b

Department Approval



City Manager Approval



Item Description: Request by the City of Roseville to approve a comprehensive technical update to the requirements and procedures for processing subdivision proposals as regulated in City Code Title 11 (Subdivision) and revision of the lot size standards established in City Code Chapter 1004 (Residential Districts) (PROJ-0042)

APPLICATION INFORMATION

Applicant: City of Roseville

Location: N/A

Property Owner: N/A

Open House Meeting: none required

Application Submission: N/A

City Action Deadline: N/A

PLANNING COMMISSION ACTION

The public hearing for this application was held by the Planning Commission on June 7, 2017, and voted 6 – 0 to recommend approval of the requested text amendments.

BACKGROUND

Since March, the Planning Commission, Parks and Recreation Commission, and City Council have been reviewing and commenting on iterations of updated subdivision code content, including an annotated outline of general suggestions, and a detailed side-by-side presentation of existing-and-proposed language. Those documents have made it relatively easy to identify and discuss proposed changes to the subdivision code, but they were less helpful for understanding the overall structure of the updated code.

The current document presented for final review and adoption is a consolidation of the previous iterations of the side-by-side presentations as well as the feedback received from the Planning Commission, Parks and Recreation Commission (pertaining to the section regarding Park Dedication), and the City Council. The draft subdivision code is included with this RCA as Exhibit A. Please note that the *track changes* typography in this final draft reflects changes discussed and recommended by the Planning Commission during the public hearing as well as subsequent corrections and clarifications by staff and the City Attorney.

Minutes of the City Council's May 8 and May 15 discussions of the side-by-side drafts are included with this RCA as Exhibits B and C, respectively, and the draft Planning Commission minutes from the June 7 public hearing are included as Exhibit D.

PLANNING DIVISION COMMENT

As mentioned in previous meetings, many of the proposed amendments to the subdivision code involve modernizing outdated language, auditing definitions to include what is necessary and delete what is not, and removing technical requirements that are better regulated elsewhere. Similarly, much of what the existing code establishes for application submission requirements and review processes would be updated and relocated to the application forms themselves, rather than leaving them as codified regulations.

A significant amount of review and comment was focused on the proposed update to the park dedication requirements. Generally, amendments to the park dedication regulations pertain to adding a preamble linking statutory authorization of park dedication to the City's goals as expressed in places like the Comprehensive Plan, Parks and Recreation System Master Plan, and the pathway plans, clarifying the thresholds where park dedication is required, and cleaning up outdated information.

Feedback from the Parks and Recreation Commission and City Council led to elimination of proposed language incorporating the set of occasions when the City would seek dedications of land to include locations that could increase the connectivity of pathways open spaces identified in the community's plans, as authorized by State Statute. While the feedback from these bodies also communicated the preference to eliminate proposed references to Roseville's Parks and Recreation System Master Plan and the Pathways Master Plan (which is in the Parks and Recreation chapter of the Comprehensive Plan), such references have been left in the proposed draft, at the advice of the City Attorney.

The City Council's review of the park dedication section of the subdivision code also included changing the amount of land to be dedicated in non-residential subdivisions to 10% of the subject property's land area to equal the cash fee established in the 2017 Fee Schedule. This suggested change has not been incorporated into the current draft, however, because the discussion that yielded the suggestion also made clear that the Parks and Recreation Commission and Department staff need to reevaluate or recalibrate how the land dedication requirements align with the required fees. Therefore, any change that might be made to the land dedication requirements in advance of that reevaluation would be arbitrary, and Planning Division staff will be ready to bring forward an amendment to the land dedication figure(s) when and if that becomes necessary. Information from the League of Minnesota Cities about subdivisions, generally, and park dedication, in particular, is included as Exhibit E; the appendix at the end of the League's memo provides an example of how the Parks and Recreation Commission might reevaluate park dedication requirements based on the needs created by future subdivisions.

Also, despite having received suggestions for cleaning up the first sentence of Section 1103.06.C, which is the text establishing land dedication amounts, Planning Division staff has not yet made any edits. The reason for this is the realization that the existing distinction between "residentially zoned" and "other" areas may not adequately reflect the range of possible development situations. A subdivision for residential development in a CMU district, for example would facilitate development of residential dwelling units, but it would not be "residentially zoned". Or a subdivision of property in a Neighborhood Business district

could facilitate a mixed development with commercial uses on the ground floor and apartment units above. With further reflection, the same residential/non-residential distinction is also present in the fee schedule, where the cash dedication amounts are established. This seems to be an additional subject for the Parks and Recreation Commission's reevaluation of the need that any given subdivision might impose on the parks system.

The most significant proposed application-review-process change pertains to the minor subdivision, and it is reflected in the proposed draft as the replacement of the minor subdivision process with a "minor plat" process. The minor plat would be for all applications that:

- Result in three or fewer parcels,
- Don't qualify for park dedication,
- Don't need any new streets, sewers, or other new public infrastructure,
- Don't require any variances to zoning or subdivision requirements, and
- Don't involve any changes to comprehensive plan or zoning designations.

To make room for the proposed minor plat process, the draft subdivision code renames the familiar process for plats as the "major plat," which remains the standard process for all proposals that:

- Result in four or more parcels for new development,
- Require an open house meeting prior to application for approval,
- Might need new streets, sewers, or other new public infrastructure,
- Might require variances to zoning or subdivision requirements, and
- Might involve changes to comprehensive plan or zoning designations.

These more significant subdivision proposals would require the same process of public review, Planning Commission recommendation, and City Council approval as Roseville is used to, and simpler applications would still have a relatively direct path to final action, but would include more robust information for review at the outset. Based on the feedback received during the June 7 public hearing regarding the proposed process amendments, Planning Division is preparing updated application forms; these will be distributed as bench handouts at the June 19 City Council meeting.

Roseville's Public Works Department staff is reviewing the entire proposal to ensure that the revised subdivision code and their forthcoming design standards manual combine to provide all of the necessary regulations without unintended gaps and unnecessary redundancies. As has been discussed at length, much technical information in the existing Subdivision Code has been relocated to the recently developed Public Works Design Standards manual. Additionally, Public Works staff has amended the stormwater management standards to require full compliance with water quality treatment requirements on all new lots created through a platting or subdivision process which do not have storm water management, in order to ensure stormwater mitigation even when projects might not trigger compliance requirements in other ways. The final draft of the Public Works Engineering Department Design Standards manual is included with this report for City Council reference as Exhibit F,

and the updated Stormwater Management Standards document is included with this report as Exhibit G.

PUBLIC COMMENT

The duly-noticed public hearing for the proposed code updates was held by the Planning Commission on June 7, 2017; as noted above, draft minutes of the public hearing are included with this report as Exhibit D. At the time this report was prepared, Planning Division staff has not received any communications from the public beyond an email received prior to the Planning Commission's March 1 review of the annotated outline. That email has not been reproduced for inclusion with this report, but it remains part of the public record.

RECOMMENDED ACTIONS

A) Pass an ordinance adopting a comprehensive technical update to the requirements and procedures for processing subdivision proposals as regulated in City Code Title 11 (Subdivision) and revision of the lot size standards established in City Code Chapter 1004 (Residential Districts, based on the findings and recommendation of the Planning Commission, the content of this RCA, public input, and City Council deliberation. The proposed draft ordinance is included with this report as Exhibit H.

B) Pass a motion approving the proposed ordinance summary. The proposed draft ordinance summary is included with this report as Exhibit I.

ALTERNATIVE ACTIONS

A) Pass a motion to table the item for future action. While there's no required timeline for approving City-initiated proposals such as this, deferring action into the future could have adverse consequences for property owners or potential developers who may be following this process and anticipating its conclusion.

B) Pass a motion to deny the request. Denial should be supported by specific findings of fact based on the City Council's review of the application, applicable zoning or subdivision regulations, and the public record.

Exhibits:

- A: Draft code updates
- B: Excerpt of 5/8 City Council minutes
- C: Excerpt of 5/15 City Council draft minutes
- D: Draft 6/7 public hearing minutes
- E: Information Memo from League of Minnesota Cities
- F: Public Works Engineering Department Design Standards manual
- G: Updated Stormwater Management Standards
- H: Draft ordinance
- I: Draft ordinance summary

Prepared by: Senior Planner Bryan Lloyd
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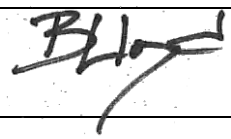
bryan.lloyd@cityofroseville.com



Title 11 - Subdivisions

CHAPTER 1101: GENERAL PROVISIONS

1101.01: Purpose and Jurisdiction

1101.02: Definitions

1101.01: Purpose and Jurisdiction

A. Purpose: Each new subdivision accepted by the City becomes a permanent unit in the basic physical structure of the community and is one component of the City as a whole, as guided by the ~~comprehensive plan~~Comprehensive Plan. All subdivisions of land lying within the incorporated limits of the City shall in all respects fully comply with the regulations set forth in this Title.

B. Jurisdiction: Roseville has the authority to make certain regulations and requirements for the subdivision of land within the City pursuant to the enabling legislation contained in Minnesota Statutes chapters 412, 429, 462, 471, 505, and 508, which the City Council deems necessary for the health, safety, general welfare, convenience and good order of this community.

1101.02: Definitions

For the purpose of this Title, certain words and terms are defined as follows.

Boulevard: The property between the back of a curb (or the edge of the street, if there is no curb) and the adjacent right-of-way line.

Consolidation: The platting or replatting of two or more lots resulting in fewer lots of record, for the transfer of ownership or building development. Where it is appropriate to the context, the term relates either to the process of consolidating or to the land consolidated.

Easement: The grant of one or more of the property rights by the owner to, or for the use by, the public, public utility, corporation, or another person or entity.

Emergency Vehicle: Any vehicle that is used for the preservation of the health, safety, and welfare of the residents, property owners, visitors, workers, and property of Roseville.

Lot: A tract of land of record, designated by metes and bounds, land survey, minor land division, or plat, which is on file at the office of Ramsey County Recorder or Registrar of Titles.

Median: The property between the backs of curbs of separated travel lanes.

Owner: A natural person, partnership, association, public or quasi-public corporation, private corporation, other lawful business entity, or a combination of any of the same, whether plural or singular.

Parcel: ~~See "Lot"~~All or part of a lot or multiple lots.

Pathway: A public or private trail, footpath, pedestrian path, bike lane, or similar facility, across a block or providing access within a block to be used by pedestrians, or cyclists, or both.

Plat: A drawing or map of a subdivision prepared for filing of record pursuant to Minnesota Statutes Chapter 505 and containing all elements and requirements set forth in this Title.

Right-Of-Way (R.O.W.): Land dedicated to the public or preserved for public use as roadways, sewers, electric, gas, and water facilities, storm water drainage and holding areas or ponds, and similar utilities and improvements.

Roadway: A paved public or private street, avenue, highway, road, boulevard, lane, or similar facility, which affords primary access to abutting properties.

Street: See "Roadway".

Subdivision: A described tract of land which is to be or has been divided into two or more lots, any of which resultant lots is less than five acres in area, for the transfer of ownership, or building development, or if a new street is involved, any division of a parcel of land. The term includes resubdivision and where it is appropriate to the context, relates either to the process of subdividing or to the land subdivided.

CHAPTER 1102: PROCEDURES

1102.01: Plats

1102.02: Variances

1102.03: Acceptance of Streets

1102.04: Required Land Improvements

1102:05: Arrangements for Improvements

1102.01: Plats:

Any subdivision or consolidation of land shall adhere to the platting procedures established herein.

A. Requirements Governing Approval of a Subdivision or Consolidation

1. ~~In the subdividing of any land, due~~Due regard shall be shown for all natural features such as tree growth, water courses, historic locations, or similar conditions.
2. Conditions of Approval: ~~For all subdivisions, the~~The City may require such changes or revisions to any proposal as ~~the City deems~~deemed necessary for the health, safety, general welfare, and convenience of the City ~~to be incorporated into the final plat~~. For Major Plats, the Planning Commission may also recommend to the City Council such changes or revisions.
3. Flooding: No ~~subdivision~~ application will be approved for a site that is subject to periodic flooding, or which contains inadequate drainage facilities, unless the owner agrees to make improvements which meet the City's storm water and drainage requirements.
4. Building Permit: No building permit shall be issued for the construction of any building, structure, or improvement to the land or any lot within ~~a~~ an approved subdivision or consolidation ~~which has been approved for platting~~ until all requirements of this Title have been complied with fully.
5. Occupancy Permit: No occupancy permit shall be granted for the use of any structure within ~~a~~ an approved subdivision or consolidation ~~approved for platting or replatting~~ until required utility facilities have been installed and made ready to service the

property and roadways providing access to the subject lot or lots have been constructed or are in the course of construction.

B. Platting Alternatives

1. The following processes are alternatives to the plat procedures established in this Chapter.

   a. Common Wall Duplex Subdivision: This type of platting alternative shall be limited to a common wall duplex minor subdivision of a parcel in any zoning district which allows duplexes, along a common wall of the structure and common lot line of the principle structure where the structure meets all required setbacks except the common wall property line.

   b. Recombination: This type of platting alternative transfers a parcel of land from one lot of record to an abutting lot. This type of platting alternative creates no new lots or streets. The proposed recombination shall not cause any portion of the existing lots, parcels, or improvements thereon, to be in violation of this Title or Title 10 (Zoning) of this Code.

   c. Corrections: ~~Approval of a corrective subdivision may be requested by an owner with~~ This type of platting alternative is intended to correct a survey or legal description of a parcel or lot that has been found to be inadequate to describe the actual boundaries. This type of ~~subdivision~~ platting alternative creates no new lots or streets. ~~The proposed corrective subdivision may be approved by the City Manager upon recommendation of the Community Development Department.~~ The proposed ~~parcels~~ correction shall not cause any portion of the existing lots, parcels, or ~~existing buildings~~improvements thereon, to be in violation of this ~~regulation or the zoning code~~ Title or Title 10 (Zoning) of this Code. ~~A certificate of survey illustrating the corrected boundaries shall be required on all parcels.~~

2. Applications: The owner of property on which a platting alternative is proposed shall file an application for approval of the ~~subdivision~~ platting alternative by paying the fee set forth in Chapter 314 of this Code and submitting a completed application form and supporting documents as set forth on the application form. Complete applications shall be reviewed and acted upon by the Development Review Committee, as established in Section 1002.06 of this Code.

3. Validation and Expiration: A platting alternative approval shall be validated by the applicant through the filing of the approved ~~subdivision~~ platting alternative at the office of the Ramsey County recorder or Registrar of Titles, as may be appropriate, within one year of the date of the approval. Notwithstanding this time limitation, extensions of the time allowed for validation of the approval may be granted; extension requests shall be submitted in writing to the Community Development Department and shall identify the reason(s) why the extension is necessary along with an anticipated timeline for validation of the approval. A platting alternative approval shall automatically expire if the approval is not validated as described herein.

C. Minor Plat

1. Purpose: The Minor Plat process may be ~~utilized~~ used when all of the following criteria are present. All other subdivision proposals that do not fall within the regulations listed herein

shall be submitted for the review by the Planning Commission and the approval of the City Council in accordance with the Major Plat process established in this Chapter.

a. The proposal subdivides or consolidates existing lots of record resulting in three or fewer lots.

b. The subject property is adequately served by public utilities and right-of-way, and no further utility or right-of-way is necessary.

c. The anticipated development on the lot or lots resulting from the proposed subdivision or consolidation is supported by the ~~comprehensive land use plan~~Comprehensive Plan land use designation applicable to the subject property.

d. The existing or anticipated development on the lot or lots resulting from the proposed subdivision or consolidation conforms, or is made to conform, to the zoning regulations applicable to the subject property.

e. The proposed subdivision does not qualify for park dedication under the requirements established in Section 1103.~~07~~ 06 of this Title.

2. Applications: The owner of property on which a Minor Plat is proposed shall file an application for approval of the plat by paying the fee set forth in Chapter 314 of this Code and submitting a completed application form and supporting documents as set forth on the application form. Required supporting documentation may include, but is not limited to, a boundary survey, topographic survey, ~~proposed~~ grading plan, storm water management plan, and tree preservation plan. Complete applications shall be reviewed in a public hearing before, and acted upon by, the City Council according to the process set forth in Chapter 108 of this Code. ~~Applications~~ Notwithstanding other restrictions, an application for Minor Plat approval shall not be accepted if~~:~~ it represents the further subdivision or consolidation of a lot which, itself, is the result of any subdivision or consolidation approved within five years preceding said application.

~~a. A proposed minor plat has been denied, and an application requests approval of substantially the same subdivision on the same property within one year of the date of said denial.~~

~~b. A proposed Minor Plat represents the further subdivision of a lot which, itself, is the result of any subdivision approved within five years preceding said application.~~

3. Validation and Expiration: Adhering to Ramsey County's Manual of Guidelines for Subdivision Plats, ~~A Minor Plat~~ a Minor Plat approval shall be validated by the owner through the filing of the approved plat at the office of the Ramsey County Recorder within one year of the date of the approval. Notwithstanding this time limitation, the City Council may approve extensions of the time allowed for validation of the Minor Plat approval if requested in writing; extension requests shall be submitted to the Community Development Department and shall identify the reason(s) why the extension is necessary along with an anticipated timeline for validation of the Minor Plat approval. A Minor Plat approval shall automatically expire if the approval is not validated as described herein.

D. Major Plat

1. Purpose: The Major Plat process shall ~~be utilized~~apply when any of the following criteria are present:

a. The proposal subdivides or consolidates existing lots of record resulting in four or more lots.

b. The subject property is not adequately served by public utilities or right-of-way, and further utility or street right-of-way is necessary.

c. The anticipated development on the lot or lots resulting from the proposed subdivision or consolidation would require an amendment to the ~~comprehensive land use plan~~Comprehensive Plan land use designation applicable to the subject property.

d. The existing or anticipated development on the lot or lots resulting from the proposed subdivision or consolidation would require an amendment to the zoning designation applicable to the subject property.

e. The proposed subdivision qualifies for park dedication under the requirements established in Section 1103.~~07~~ 06 of this Title.

2. Developer Open House Meeting

a. Purpose: Prior to submitting an application for a preliminary plat of 4 or more lots/parcels, an applicant/owner shall hold an open house meeting with property owners and renters in the vicinity of the potential development location in order to provide a convenient forum for engaging community members in the development process, to describe the proposal in detail, and to answer questions and solicit feedback.

b. Applicant/Owner Responsibility: The owner shall be responsible for the following items:

i. Completed Open House Form (application)

ii. Payment of application fee and escrow deposit set forth in Chapter 314 of this Code

iii. Provision of applicable information regarding the project/request

iv. Determined the open house location, date, and time

v. Required submittal of open house summary upon conclusion of meeting

c. General: Applicant/Owner shall refer to the Open House Meeting Policy that is a component of the Open House Form (application) or contact the Community Development Department for additional information regarding the process.

3. Applications for Preliminary Approval: The owner of property on which a Major Plat is proposed shall file an application for preliminary approval of the plat by paying the fee set forth in Chapter 314 of this Code and submitting a completed application form and supporting documents as set forth on the application form. Required supporting documentation may include, but is not limited to, a boundary survey, topographic survey, ~~proposed~~ grading plan, storm water management plan, and tree preservation plan. Complete applications shall be reviewed in a public hearing before the Planning Commission and acted upon by the City Council according to the process set forth in Chapter 108 of this Code, except that City Council action shall occur within 120 days of the submission of a completed application.

4. Validation and Expiration of Preliminary Approval: Preliminary approval of a Major Plat shall be validated by the owner through application for final approval of the plat of the proposed subdivision within six months of the date of said preliminary approval. Notwithstanding this time limitation, the City Council may approve extensions of the time allowed for validation of the preliminary approval if requested in writing; extension requests shall be submitted to the Community Development Department and shall identify the reason(s) why the extension is necessary along with an anticipated timeline for validation of the preliminary approval. Preliminary approval of a Major Plat shall automatically expire if the approval is not validated as described herein.

5. Application for Final Approval

    a. Applications: The owner of property on which final approval of a ~~plat~~ Major Plat is requested shall file an application by paying the fee set forth in Chapter 314 of this Code and submitting a completed application form and supporting documents as set forth on the application form. Required supporting documentation may include, but is not limited to, a Development Agreement as described in Section 1102.05 of this Chapter. The City Council shall act upon an application for final approval of a ~~plat~~ Major Plat within 60 days of the submission of a completed application.

    b. Required Changes Incorporated: The final plat shall have incorporated all changes or modifications required by the City Council in the preliminary approval of the Major Plat and shall otherwise be substantially the same as ~~the preliminary~~said plat.

6. Validation and Expiration of Final Approval: Adhering to Ramsey County's Manual of Guidelines for Subdivision Plats,~~Final~~ final approval of a Major Plat shall be validated by the owner ~~by~~ through the filing of the approved plat at the office of the Ramsey County Recorder within one year of the date of said final approval. Notwithstanding this time limitation, the City Council may approve extensions of the time allowed for validation of the final approval if requested in writing; extension requests shall be submitted to the Community Development Department and shall identify the reason(s) why the extension is necessary along with an anticipated timeline for validation of the final approval. Final approval of a Major Plat shall automatically expire if the approval is not validated as described herein.

E. Refusal to Approve~~:~~

~~7.~~ The refusal ~~of preliminary or final approval of~~ to approve a plat or platting alternative shall be set forth in the proceedings of the City Council and reported to the owner. If approval of a ~~proposed plat~~proposal is so denied, an application for approval of substantially the same ~~subdivision~~ plat or platting alternative on the same property shall not be accepted within one year of the date of said denial.

1102:02: Variances

A. Purpose: Regulations pertaining to the process of subdividing or consolidating land and to the characteristics of the resulting lots ~~created by subdivisions~~ are established in Title 11 (Subdivisions) and Title 10 (Zoning) of this Code. There are occasions, however, where it may be appropriate to vary the regulations as they apply to specific properties where an unusual hardship on the land exists, ~~as defined by~~pursuant to Minnesota Statute 462.358 Subd. 6.

B. Applications: The owner of property on which a ~~subdivision~~ variance is proposed shall file an application for approval of the variance by paying the fee set forth in Chapter 314 of this Code and submitting a completed application form and supporting documents as set forth on the application form. Complete applications shall be reviewed in a public hearing according to the process set forth in Chapter 108 of this Code. If a proposed ~~subdivision~~ variance is denied, an application for substantially the same variance on the same property shall not be accepted within one year of the date of the denial.

C. Approval: The City may impose conditions in the granting of ~~subdivision~~ variances. A condition must be directly related to, and must bear a rough proportionality to, the impact created by the variance. In order to approve a requested ~~subdivision~~ variance, the Planning Commission may recommend, and the City Council shall adopt, findings pertaining to the following specific grounds:

1. The proposal is consistent with the Comprehensive Plan.
2. The proposal is in harmony with the purposes and intent of the zoning and subdivision ordinances.
3. An unusual hardship on the land exists.
4. The variance, if granted, will not alter the essential character of the locality.

1102.03: Acceptance of Roadways

A. Approval of Plat or Annexation into City Not Considered Acceptance: If any plat or subdivision contains public roadways which are dedicated as such, whether located within the corporate limits of the City or outside the corporate limits or contains existing streets outside of said corporate limits, the approval of the plat by the City Council or the subsequent annexation of the property to the City shall not constitute an acceptance by the City of such roadways, nor the improvements constructed or installed in such subdivision, irrespective of any act or acts by an officer, agent or employee of the City with respect to such streets or improvements.

B. Acceptance by Resolution of City Council: The acceptance of such roadways shall be made only by the approval of a resolution by the City Council after there has been filed, with the City Manager, a certificate by the Public Works Director. The certificate shall indicate that all improvements required to be constructed or installed in or upon such roadways in connection with the approval of the plat of subdivision by the City Council have been fully completed and approved by the Public Works Director, or a cash deposit or bond is on file to ensure the installation of such required improvements. However, if it appears to the City Council that a public local improvement will be constructed in any such roadway within a reasonable foreseeable time, the City Council, upon the recommendation of the Public Works Director may, by resolution, temporarily accept such roadway for maintenance by the City, and defer the completion of the roadway by the owner until such local improvement has been constructed.

1102.04: Required Improvements

No final approval of a plat shall be granted by the City Council without first receiving a report signed by the Public Works Director certifying that the following improvements described in the owner's preliminary plans and specifications meet the minimum requirements of all ordinances

in the City, and that they comply with the requirements of the Public Works Design Standards manual;

A. Sewers

1. Sanitary Sewers: Sanitary sewers shall be installed to serve all properties in the subdivision where a connection to the City sanitary sewer system is available or where detailed plans and specifications for sanitary sewers to serve the subdivision are available.

2. Storm Sewers: Storm sewers shall be constructed to serve all properties in the subdivision where a connection to the City storm sewer system is available or where detailed plans and specifications for storm sewers to serve the subdivision are available. Where drainage swales are necessary, the soil therein shall be stabilized in accordance with applicable standards.

3. Development Area Grading and Drainage Plan: The developer shall submit a grading and drainage plan for the entire area of anticipated development within the plat, indicating the elevation of proposed houses, surrounding ground, and the direction of flow. The developer shall not deviate from this plan without first obtaining written acceptance from the Public Works Director of such changes.

B. Water Supply: Where a connection to the City water system is presently available, water distribution facilities including pipe fittings, hydrants, valves, etc., shall be installed to serve all properties within the subdivision.

C. Right-Of-Way Grading: The full width of the right-of-way shall be graded, including the subgrade of the areas to be paved.

D. Roadway Improvements

1. All roadways shall be paved, with curb and gutter, in conformance with standards for the applicable functional classification

2. Pathways shall be constructed in accordance with the Pathways Master Plan and the applicable standards of the Public Works Department along the width of a development site abutting any roadway of functional classification Collector or greater.

3. Storm water inlets and necessary culverts shall be provided within the roadway improvement at points specified by the Public Works Department.

4. All unpaved portions of boulevards and medians within the dedicated right-of-way area shall be graded and the soil therein stabilized in accordance with applicable standards.

F. Public Utilities

1. All new electric distribution lines (excluding main line feeders and high voltage transmission lines), telephone service lines and services constructed within the confines of and providing service to customers in a newly platted residential area shall be buried underground. Such lines, conduits or cables shall be placed within easements or dedicated public ways ~~in a manner which will not conflict with other underground services. Transformer boxes shall be located so as not to be hazardous to the public.~~ The placement of transformer boxes and other above ground facilities shall be reviewed and approved by the City Engineer.

2. The City Council may waive the requirements of underground services as set forth in subsection 1 above if, after study and recommendation by the Planning Commission, the City Council establishes that such underground utilities would not be compatible with the planned development or unusual topography, soil or other physical conditions make underground installation unreasonable or impractical.

1102.05: Arrangements for Improvements

A. Development Agreement: Prior to the acceptance of the final plat, the owner shall enter into a development agreement with the City.

1. In conjunction with this contract, the owner shall deposit with the Public Works Director either a cash deposit or a corporate surety performance bond, approved as to form by the City Attorney, in an amount equal to one and one-half (1 1/2) times the Public Works Director's estimated cost of said improvements. This bond shall also have a clause which guarantees said improvements for a period of one year after acceptance by the City of said improvements. In lieu of this clause, a separate one year maintenance bond approved as to form by the City Attorney, shall be submitted to the Public Works Director upon acceptance of said improvements by the City Council. Upon receipt of this maintenance bond the performance bond may be released.

2. Where park dedication is required pursuant to Section 1103.06 of this Title, the development agreement will identify the amount of land, or cash contribution, or combination of land and cash contribution determined necessary to satisfy the park dedication requirement. The development agreement will also specify the time and manner such required dedication is to be made.

B. Improvements: All such improvements shall be made in accordance with the plans and specifications prepared by a Minnesota licensed ~~professional~~ engineer and approved by the Public Works Director and in accordance with applicable City standards and requirements.

C. Bond: The owner shall deposit with the Public Works Director cash or an approved indemnity bond to cover all expenses incurred by the City for engineering, legal fees and other incidental expenses in connection with the making of said improvements listed in Section 1102.04. In the event of a cash deposit, any balance remaining shall be refunded to the owner or owner after payment of all costs and expenses to the City have been paid.

D. Street Access to Improved Lots Required: It is not the intent of this Section to require the owner to develop the entire plat at the same time making all the required improvements, but building permits will not be granted except as to lots having access to streets on which the required improvements have been made or arranged for by cash deposit or bond as herein provided.

CHAPTER 1103: DESIGN STANDARDS

1103.01: Transportation Plan

1103.02: Rights-of-Way

1103.021: Minimum Roadway Standards

1103.03: Easements

1103.04: Block Standards

1103.05: Lot Standards

1103.06: Park Dedication

1103.01: Transportation Plan

New roadways and related pathways shall comply to a master street plan that is based on the City's Comprehensive Plan and Pathways Master Plan to promote a safe, efficient, sustainable, and connected network for all users and modes.

1103.02: Rights of Way

A. Width: All rights-of-way shall conform to the following minimum dimensions corresponding to the functional classifications of the roadways therein.

Principal Arterial:	as determined by the applicable jurisdiction governing the roadway
Minor Arterial:	as determined by the applicable jurisdiction governing the roadway
Collector:	66 feet
Local:	60 feet
Marginal Access:	50 feet

B. Horizontal Lines: Where horizontal right-of-way lines within a block deflect from each other at any one point more than 10° there shall be a connecting curve. ~~Minimum center~~ Center line horizontal curvatures shall conform to the following minimum ~~dimensions~~ radii corresponding to the functional classifications of the roadways therein.

Principal Arterial:	as determined by the applicable jurisdiction governing the roadway
Minor Arterial:	as determined by the applicable jurisdiction governing the roadway
Collector:	300 feet
Local:	150 feet
Marginal Access:	150 feet

C. Tangents: Tangents at least 50 feet long shall be introduced between reverse curves on Collector rights-of-way.

D. Center Line Gradients: All center line gradients shall be at least 0.5% and shall not exceed the following gradients corresponding to the functional classifications of the roadways therein.

Principal Arterial:	as determined by the applicable jurisdiction governing the roadway
Minor Arterial:	as determined by the applicable jurisdiction governing the roadway
Collector:	4%
Local:	6%
Marginal Access:	6%

E. Jogs: Right-of-way jogs with center line offsets of less than 125 feet shall be prohibited.

F. Cul-De-Sacs: If there is not a looped road system provided and a proposed right-of-way is greater than 200 feet in length, an approved turnaround shall be constructed.

1. Length: Cul-de-sacs shall be a maximum length of 500 feet, measured along the center line from the intersection of origin to the end of right-of-way.
2. Standard Design: The standard cul-de-sac shall have a terminus of nearly circular shape with a standard diameter of 120 feet.

G. Roadway Standards: While not strictly pertinent to rights-of-way, per se, the following minimum dimensional standards shall apply to all existing City and private roadways when newly constructed or reconstructed. All local residential roadways shall be constructed in conformance with the Public Works Design Standards manual. In cases where the specified width is impractical, the City Council may reduce this dimension, as outlined in the City street width policy. However, for purposes of emergency vehicle access, no roadway shall be constructed to a width less than 24 feet.

1. Parking Prohibition by Roadway Width: For roadways with functional classification of Collector or greater, on-street parking shall be reviewed by the Public Works Department. For Local and Marginal Access roadways, "No Parking" signs shall be installed in accordance to the following:

≥ 32 feet	Parking permitted on both sides of the street (no signs needed).
≥ 26 feet and < 32 feet	No parking on one side of the street (signs on one side).
≥ 24 feet and < 26 feet	No parking on both sides of the street (signs on both sides).

1103.03: Easements

A. Easements at least a total of 10 feet wide, centered on interior lot lines, and abutting rights-of-way or roadway easements, shall be provided for drainage and utilities, where the City Engineer determines they are necessary.

B. Where a subdivision is traversed by a water course, drainage way, channel or stream, drainage and utility easements shall be provided that conform substantially with the lines of such water courses, together with such further width, or construction, or both as will be adequate for the storm water drainage of the area.

C. All drainage easements shall be so identified on the plat and soils therein shall be graded and stabilized in accordance with applicable standards.

D. Pathways: Pathway easements shall be at least ~~twenty (~~20~~)~~ feet wide

1103.04: Block Standards

A. Blocks over nine hundred (900) feet long shall require pathway easements at their approximate centers. The use of additional pathway easements connecting to schools, parks, or other destinations may be required by the City Council.

B. Blocks shall be shaped so that all blocks fit readily into the overall plan of the subdivision, the neighborhood, and City, and must consider lot planning, traffic flow, and public open space areas.

C. Blocks intended for commercial, institutional and industrial use must be designated as such and the plat must show adequate off-street areas to provide for parking, loading docks, and such other facilities that may be required to accommodate motor vehicles.

D. Where a subdivision abuts a railroad or limited access highway right-of-way, a Marginal Access right-of-way may be required to provide access to abutting properties and to allow for appropriate screening of the highway or railway.

1103.05: Lot Standards

A. The minimum lot dimensions in all subdivisions shall be those of the applicable zoning standards as established in Title 10 of this Code, or of the intended zoning district if the subdivision is in conjunction with a zoning change, in addition to any requirements herein defined.

B. Additional Standards for Lots for Single-Family Detached Residences: The shapes of new lots shall be appropriate for their location and suitable for residential development. Lots with simple, regular shapes are considered most appropriate and suitable for residential development.

1. Lots which are appropriate for their location and suitable for residential development often have:

    a. Side lot lines that are approximately perpendicular or radial to the front lot line(s) of the parcel(s) being subdivided, or

    b. Side lot lines that are approximately parallel to the side lot line(s) of the parcel(s) being subdivided, or

    c. Side lot lines that are both approximately perpendicular or radial to the front lot lines(s) and approximately parallel to the side lot line(s) of the parcel(s) being subdivided.

2. It is acknowledged; however, that property boundaries represent the limits of property ownership, and existing boundaries that have complex or unusual alignments are not easily changed. Subdivisions of such irregularly-shaped parcels may be considered, but the shapes of proposed new lots might be found to be too irregular, and consequently, applications can be denied for failing to conform adequately to the purposes for which simple, regular parcel shapes are considered most appropriate and suitable for residential development.

3. Flag lots~~,~~ are not permitted. A flag lot is a lot with two distinct parts:

    a. The "flag pole" is the part of a flag lot ~~which abut~~that abuts a street with a relatively narrow strip of land, ~~that~~ which fails to conform to the minimum required lot width ~~(i.e., the "flag pole")~~, as defined in Section 1001.10 of this Code, ~~that~~ and which passes beside a neighboring parcel.

    ~~3.~~b. The "flag" is the buildable part of a flag lot, which is connected to the street by the flag pole, and which is ~~and have the bulk of land area (i.e., the "flag")~~ located behind ~~that~~ the neighboring parcel~~, are not permitted~~.

4. Through Lots: Where lots abut rights-of-way at the front and back, vehicular and pedestrian access to the lots shall be gained from the roadway of lower functional classification.

5. Where new principal structures are constructed on lots contiguous to roadways with functional classification of Minor Arterial or greater, driveways servicing such lots shall be designed and constructed to provide a vehicle turnaround facility within the lot.

6. Where new single-family residential lots are created on a new street, the driveway cut for the new lot must be placed within the new street.

1103.06: Park Dedication

A. Authority: Minnesota Statutes 462.358, subdivisions 2b and 2c permits the City to require dedication of park land, or cash in lieu of land, as part of the subdivision process in order to fulfill its plans for recreational facilities and open spaces. The City Council, at its discretion, will determine whether park dedication is required in the form of land, cash contribution, or a combination of cash and land. To properly use this authority, the City will base its determination on existing development, the need created by the proposed development, and the plans and policies of the City ~~including, but not limited to, those~~ embodied by the Parks and Recreation System Master Plan, Pathways Master Plan, and Comprehensive Plan.

B. Condition to Approval: Park dedication will be required as a condition to the approval of any subdivision of land involving ~~more than~~ one acre or more and resulting in a net increase of development sites. The Parks and Recreation Commission shall recommend, in accordance with Statute and after consulting the approved plans and policies noted herein, either a portion of land to be dedicated to the public, or in lieu thereof, a cash deposit given to the City to be used for park purposes, or a combination of land and cash deposit.

C. Park Dedication Amount: The portion of land to be dedicated in all residentially zoned areas shall be 10% and 5% in all other areas. Park dedication fees shall be reviewed and determined annually by City Council resolution and established in the fee schedule in Chapter 314 of this Code, and the fee shall be paid as part of the Development Agreement required in Section 1102.07 of this Title.

D. Utility Dedications Not Qualified: Land dedicated for required street right-of-way or utilities, including drainage, does not qualify as park dedication.

Title 10 - Zoning

CHAPTER 1004: RESIDENTIAL DISTRICTS

1004.08: Low-Density Residential-1 (LDR-1) District

B. Dimensional Standards

Table 1004-3	LDR-1
Minimum Lot Area	
Interior	11,000 square feet
Corner	12,500 square feet
Minimum Lot Width	
Interior	85 feet
Corner	100 feet
Minimum Rear Lot Line Length	30 feet
Minimum Lot Depth	
Interior	110 feet
Corner	100 feet
Maximum Building Height	30 feet
Minimum Front Yard Building Setback	30 feet[a, b]
Minimum Side Yard Building Setbacks	
Interior	5 feet
Corner	10 feet[c]
Reverse Corner	Equal to existing front yard of adj. lot but not greater than 30 feet
Minimum Rear Yard Building Setback	30 feet

a See Section 1004.04, Existing Setbacks.

b Covered entries and porches sheltering (but not enclosing) front doors are encouraged and may extend into the required front yard to a setback of 22 feet from the front property line.

c The corner side yard setback requirement applies where a parcel is adjacent to a side street or right-of-way. The required setback from an unimproved right-of-way may be reduced to the required interior side yard setback by the Community Development Department upon the determination by the Public Works Director that the right-of-way is likely to remain undeveloped.

f. Review and Provide Comment on the First Two Chapters of a Comprehensive Technical Update to the Requirements and Procedures for Processing Subdivision Proposals as Regulated in City Code, Title 11 (Subdivisions) (PROJ0042)

As detailed in the RCA dated April 24, 2017 (tabled to tonight's meeting), Senior Planner Bryan Lloyd reviewed the process in this first iteration of a side-by-side comparison of current subdivision code and preparation revisions. In the review of the first two chapters, Mr. Lloyd noted that consultant and staff comments and suggested revisions, as well as Planning Commission discussions of the first two chapters were reflected in this draft for City Council review and comment. Except in those areas highlighted, Mr. Lloyd advised that the majority of the revisions represent replacement or removal of outdated language, definitions needed or no long relevant, and other updates as indicated. Mr. Lloyd also noted that while the more important details remain in the subdivision code, staff was recommending relocation of more technical (e.g. street types and specifications) in documents outside city code for easier and more periodic updating. Mr. Lloyd advised that this was in response to the City Council's interest in a more streamlined process but greater depth of detail similar to the preliminary plat application process, and thus approached similarly.

With the Planning Commission just having completed their review of the remaining chapters, a second look at the first two chapters at their May 3, 2017 meeting, and meeting minutes pending, Mr. Lloyd advised that a more formalized version and those minutes would be available for the City Council at their next review, May 15, 2017.

As to the proposed formatting and drafting of a new subdivision code, Mr. Lloyd advised that the intent was that, since platting alternatives are more concentrated in the last chapter of the current subdivision code, they would now be encompassed in a process-focused chapter. Therefore, Mr. Lloyd advised that revisions from the fourth chapter and final chapter of current code were not located in another portion of code that the City Council would see tonight unless found unnecessary to retain. While there remain three chapters yet to review, Mr. Lloyd advised that all content of current code would and could be accounted for in the new proposed code in some way.

Consultant Mike Lamb and Leila Bunge, Kimley-Horn

Mr. Lamb clarified that closer tracking would be accomplished in the next draft as Chapter 1104 procedure language is brought into Chapter 1102, and reducing the subdivision code from four to three chapters to make it more streamlined. Mr. Lamb suggested the City Council proceed with their review page by page, addressing each accordingly.

RCA Exhibit C

1101: General Provisions

Mr. Lamb noted that while the Planning Commission continued their interest in discussing each definition, he suggested that the City Council review only those with which they had questions or comments. Mr. Lamb noted that there were few additions, with the majority eliminated or consolidated.

Page 1 (Purpose and Jurisdiction)
In Section 6, Mayor Roe noted that Minnesota State Statute Chapter 471 was highlighted but 462 was the actual addition.

Mr. Lamb agreed that was an error, and confirmed that Chapter 471 had been in previous subdivision code, and Chapter 462 was now added.

Page 2
In Section 11, Councilmember McGehee asked if a diagram or something less cumbersome than the description for a "corner lot" could be used.

Mayor Roe agreed that illustrations are helpful.

Mr. Lloyd advised that, per the latest Planning Commission discussion, they were recommending that no definition of "corner lot" was necessary.

Mr. Lamb agreed that graphic representations were an excellent suggestion, often proving helpful and expressed his willingness to consider them in other areas of the subdivision code, even though he had intended to exclude "corner lots" from the revised subdivision ordinance.

Councilmember Willmus noted the reference to "corner lots" and "interior lots;" with Mr. Lloyd advising that they were now in other areas of city code, but not in the revised subdivision code.

Page 3
Mayor Roe noted a number of places in the subdivision code that referenced "parcel," (e.g. Section 20) and while there was a definition for "lot," there was not one included for "parcel." Mayor Roe suggested one be included or one for "parcel of record;" and that either the same term be used throughout the document or referred to individually in the definitions.

Page 4
In Section 25, Mayor Roe requested correction in the definition of "pedestrian" for language "on foot," rather than "afoot."

Page 5
In Section 38, Mayor Roe asked why a subdivision was identified as less than five acres in area.

Mr. Lamb agreed that was a good question; whether it was related to function or maximum lot size.

Mayor Roe questioned why this was, and if it would preclude meeting the needs of a particular subdivision, and suggested it may be carried over from original code and asked for further research; duly noted by Mr. Lloyd and Mr. Lamb.

Mr. Lloyd responded that in his review of State Statute earlier today, it addressed size parameters, but agreed it didn't match this language.

Page 7, Chapter 1102: Plat Procedures

Page 8

In Section 57, Councilmember Etten asked that staff talk about common wall duplex subdivisions.

Mr. Lloyd advised that he only remembered two times it came up during his tenure, but reviewed potential division of common wall duplexes into two separate parcels with the common wall dividing the building and parcel. Mr. Lloyd advised that the suggestion was to make this currently handled administrative process consistent with other administrative processes for approval by the Community Development Department rather than the City Manager. Even though the Planning Commission recommended removal of this provision from the subdivision process due to the small scale of requests in which an application or process is necessary, Mr. Lloyd noted that it could come up from time to time such as with a duplex becoming a townhome with separate ownership.

At the request of Councilmember Laliberte, Mr. Lloyd stated staff's recommendation to allow the provision in the revised draft, depending on City Council direction.

It was the consensus of the City Council to keep this provision in the revised subdivision code.

Page 9

In Section 58, Councilmember McGehee questioned the rationale for no public hearing required for a recombination.

Mr. Lloyd clarified that this was not new to city code, but in discussions with the Planning Commission, it had been their thought that if there was no process required for public notification or discussion of an application, not much was to be gained as a City Council consideration for action. Mr. Lloyd advised that the process could change if preferred by the City Council and notification requirements met accordingly, since those people affected may not even know an application had been made in the first place.

Councilmember McGehee stated that she preferred a public hearing for recombinations, especially if they create a much larger lot that could be used for a different use than the original parcel; and at a minimum opined that the community or neighborhood should be informed.

Councilmember Willmus stated the opposite perspective, and questioned if a hearing was needed. Councilmember Willmus stated that he saw recombinations as a homeowner purchasing a lot or portion of a lot next door to increase the size of their lot. Councilmember Willmus opined that some protections were in place if a recombination was to subdivide and create multiple lots of four or more, at which

time it would come back before the City Council, as well as if there is a potential change to zoning after a recombination. Therefore, Councilmember Willmus questioned the need for a formal public hearing.

Mayor Roe stated his preference to think it through more, noting that some administrative actions of the Community Development Department provide that notice is required. Therefore, Mayor Roe suggested such notice could still be required in the case of a recombination even if there was no formal public hearing held before the Planning Commission or City Council, and still allow an opportunity for citizens to be aware of it.

Councilmember McGehee agreed with the comments of Councilmember Willmus, stating that she had initially thought that multiple lots could be acquired and re-divided with building removed, with notice provided before that was all done and money invested with those having an interest made aware of it beforehand.

Mr. Lloyd clarified that a recombination process was of much smaller scale than Councilmember McGehee was addressing; similar to one seen last year by the City Council where two adjacent homeowners made application to change the make-up of their adjoining lots for the addition of an unattached garage on one of those lots. For subdivisions that change the overall make-up of a series of lots, Mr. Lloyd advised it was similar to a plat application instead.

Mayor Roe noted that with a recombination, the total outcome of the process was that you started and ultimately ended with two lots, and were simply shifting lot lines. Without objection, Mayor Roe asked that consideration be given to providing notice to neighbors similar to that done for other administrative actions by the Community Development Department.

Page 10

In Line 60, Mayor Roe noted the comment for the Planning Commission's recommendation to add a deadline once approved but staff's comment that it would be difficult to enforce; and sought clarification.

Mr. Lloyd explained the timeline involved, making it difficult for applicants to meet if a resident was carrying it forward on their own and not immediately familiar with the process itself; and if not completed, subsequently difficult for staff to enforce. If not enforceable, Mr. Lloyd questioned if it was worthwhile imposing it to begin with. However, since the Planning Commission discussion, Mr. Lloyd referenced discussions with the City Attorney who recommended that it was still appropriate to have a timeline, and enforce it by withholding a building permit to ensure the process is completed. Therefore, Mr. Lloyd advised that staff's recommendation, based on the City Attorney's advice, would be to add a reasonable timeline for recording of any of these applications. However, Mr. Lloyd opined that one year may be more than enough, but two months seemed not enough time.

Councilmember Willmus opined that any timeline called out should mirror that in place at the county level.

Mr. Lloyd advised that he would research those timelines for city approved items.

Mayor Roe suggested a six-month timeline as a reasonable compromise providing the process is clear for applicants and anyone involved.

Page 11

In Section 61 (Minor Plat), Mr. Lloyd advised that the idea was essentially for a Minor Subdivision process with a greater level of detail at the front end of applications, and required filing of the plat documents at the end of the process.

Councilmember McGehee stated her interest in providing public notice of a project with a map or picture of the area; and addressing the layout, drainage and tree preservation in this area as well as with other areas of code where applicable. Councilmember McGehee referenced the Oak Acres project as a case in point, where the results had been clear-cutting with no drainage plan; opining something was missing in the city's current process.

Mr. Lamb noted that this was intended to be addressed in Chapter 1103; with concurrence by Mr. Lloyd in the standards and layout provisions. If the City Council agrees that this process seems reasonable to pursue, Mr. Lloyd recommended that staff then begin drafting application forms and a process providing specific requirements for the detail required versus having it codified in the subdivision ordinance itself.

Mayor Roe suggested that the broader question for the City Council is how much to take out of requirements shown in the subdivision code and moved to the application form. Mayor Roe stated that he was uncomfortable with virtually everything removed from the code and moved to the application form since part of the City Council's legislative power was for these basic things. Especially with the minor subdivisions coming forward over the last few years, Mayor Roe noted the lack of specific information that created problems. Since the City Council has voiced their collective and individual concerns with that, Mayor Roe asked for discussion (e.g. page 12, applications) and whether the preference was for a basic list of requirements that carry through from this preliminary plat and other processes without lengthy details for every aspect of each requirement.

Councilmember Etten concurred with the comments of Mayor Roe and Councilmember McGehee, and while trusting staff, stated his preference that the requirements are described in this subdivision code in some way to clearly set forth the expectations of the City Council of those requirements.

Councilmember Laliberte agreed, stated that she wasn't comfortable with all of those requirements coming out of this code to the application form; opining that minimum requirements should remain in the subdivision code.

Councilmember McGehee stated her preference that the City Attorney provide some level of confidence that the City Council has sufficient enforcement authority

through its City Code to exercise its legislative authority in approving or denying things that could become problematic and having an opportunity to have adequate finding for Council action.

Page 12

In Section 62, Item 2.ii, Mayor Roe noted the important language that something couldn't be applied for multiple times; and suggested even further clarified language such as approved "and recorded" within five years.

Mr. Lloyd clarified that Subpart 2.i stated that, and Subpart 2.ii was intended for five acre pieces of land to ensure that they couldn't be divided multiple times to subvert the major plat process.

Mayor Roe duly noted that clarification, agreeing that his proposed language may not be necessary, but suggested it be considered as food for thought.

Councilmember McGehee suggested the need to make sure things were properly recorded to ensure there were no unrecorded outstanding approvals.

Mr. Lloyd advised that those things were easier to catch as they showed up on Ramsey County parcel maps used by staff. However, Mr. Lloyd advised that they were harder to catch if, for example, something was approved this year with recording of the documents required within a few months, but not done for several years, but instead done immediately before coming to the city with a new application and now yet making it through the process for easy tracking.

Mayor Roe opined that if they were recorded, they should still be available for the city.

In Section 63, Councilmember McGehee noted the one year reference for approval as an example she'd previously addressed.

Page 13

In Sections 65 through 71 (Developer Open House Meeting), while not brought up until Item 72 (Preliminary Plat Process), Councilmember Etten suggested those sections may better fit between Sections 72 through 83 on page 17. Councilmember Etten opined it would catch the eye of the developer as part of that process.

Mr. Lloyd hesitated in his response based on his perspective of how those provisions fit into the broader or global picture. While it's helpful in this initial review to see a side-by-side presentation of today's code and that proposed, Mr. Lloyd advised that when the format is changed for the new iteration, some of those sections will come to light; at which time he'd prefer that the City Council see if it made more sense than as suggested by Councilmember Etten. Mr. Lloyd advised that one reason to have it out front was because it didn't apply to all plats (e.g. several commercial plots into one), and while not every application will include it as part of the process, he would consider its placement.

Councilmember Etten questioned if Mr. Lloyd was looking for a separate definition; with Mr. Lloyd responding that yes, the process would be outlined and then an applicant, in consultation with staff, could determine if they met the parameters.

Councilmember Etten suggested points of reference for people to look to as developers review a particular segment of code; agreeing to consider whether it made more sense upfront or as a reference point.

With the combination of Chapter 1102 with Chapter 1004, Mr. Lamb noted that the next iteration would look different.

Councilmember McGehee sought clarification from staff on which portion of the open house process staff had taken back from the developer based on practical use. Mayor Roe noted that the open house process itself had been updated recently, and this process would parallel it.

City Planner Paschke clarified that the only part of the open house process staff had taken back from the developer was drafting the invitations, with the developer still responsible for holding the open house.

Page 15

In Section 72, Councilmember McGehee suggested requiring drainage as one of the criteria; with Mayor Roe clarifying that this was simply an abbreviated list of basic requirements.

Page 18

In Section 83.F, Mayor Roe asked staff to make sure the validation timeframe language was consistent.

Page 19 (Variances)

Mr. Lamb noted this had been relocated from Chapter 1104.

Councilmember McGehee questioned why Minnesota Statute Chapter 462 language had been removed as related to "undue hardships."

Mr. Lloyd clarified that the term in the current subdivision code is "unusual hardship" which represented a different standard from "undue hardship" used in zoning code and now referred to based on revised language in State Statute as "practical difficulty."

Page 20

In Section 87, Mr. Lloyd noted one provision in State Statute was that a variance was only approved when specific grounds had been identified. Mr. Lloyd advised that the proposed subdivision code language had been specifically taken from current zoning code, and asked the City Council if they seemed adequate on their own or if more items than the proposed four items shown were needed.

Councilmember McGehee reiterated her suggestion to include something related to drainage in this section.

Mayor Roe clarified that this is intended as findings and grounds to grant a variance.

Mr. Lloyd provided an example of a large residential parcel subdivided in a way to create two conforming sized lots, but with the existing improvement over the allowable impervious coverage, which may affect drainage in some way. Mr. Lloyd advised that would be what the applicant was seeking a variance to; and a specific item for City Council review at that time.

To get at Councilmember McGehee's point, Councilmember Willmus asked under what obligation the city was required to issue a variance or what specific language the city could impose. Councilmember Willmus stated that he wasn't sure the city was required to provide a variance in the first place.

In response, City Attorney Gaughan advised that an applicant for a subdivision must adhere to standards unless there was a hardship, and at the City Council's discretion they could then grant a variance. In working with staff on this provision, Mr. Gaughan suggested that specificity was good in terms of conditions proceeding a variance approval. Mr. Gaughan clarified that this wasn't intended as a tug of war whether or not a variance should be granted, but if a particular item was of particular importance to the city for subdivisions, as per Councilmember McGehee's point, he suggested that it would be appropriate to include those items as the basis for approval or denial. For example, Mr. Gaughan suggested that including specific reference to city standards, including water issues and drainage if that was one of the city's priorities; and therefore, recommended that the city consider specific references in variance provision or at least reference adherence to land performance standards.

Mr. Lloyd reminded the City Council that they would see this again for action and suggested that between now and then, opportunity would be available for the City Council to consider what provisions would work well in this section.

If a variance was granted to a particular provision of the subdivision code, Mayor Roe noted that the city could still be approving the subdivision and adhering to requirements with the exception of that one thing. Mayor Roe opined that the City Council's catch in that process was that ultimately it would still be approving the subdivision other than the requirement to which the variance was granted.

City Attorney Gaughan asked that the City Council think about what it believes is appropriate for an unusual hardship that they may want to include.

Mayor Roe questioned if that could be known until practical use under the revised subdivision code.

At the request of Mr. Lamb, the consensus of the City Council was that they were seeking for more specificity beyond the currently listed four points and more specific than those references.

Councilmember Etten asked if this specificity would create adverse impacts on neighboring properties that could open up new issues.

City Attorney Gaughan responded that similar to Item 4, about not altering the essential character of the locality, suggested that "adverse impacts on surrounding lots" may be a good starting point for an Item #5.

Mr. Lamb suggested those adverse impacts may be applicable in more specificity to Item #4; with Councilmembers Etten and McGehee disagreeing, opining that #4 was different than "adverse affects;" duly noted by Mr. Lamb.

Mayor Roe suggested an adverse affect could be stormwater, but not limited to that only.

Page 28

In Section 141, Item 2 (Storm sewers), Councilmember McGehee questioned if there were areas in Roseville still having private storm sewers, with Public Works Director Marc Culver confirming that there were.

Page 29

Councilmember Etten asked for an explanation of staff's comment about the Public Works Department confirming if this section should be in the subdivision code or the Public Works Design Standards manual.

Mr. Lloyd noted that this had been part of earlier discussions today with Public Works staff. While these provisions are currently included in this draft of the subdivision code, Mr. Lloyd advised that greater specificity (Section 147 – e.g. standard of pavement construction) seemed more applicable in the Design Standards manual. As with the need to balance information that should be included in the subdivision code or on the particular plat application, Mr. Lloyd suggested language in code that referenced city standards, with deeper detail provided in the manual itself and as industry standards changed periodically.

In Section 29, questioned if those specific references in Item 3 (concrete curbs and gutters) were what Mr. Lloyd was referring to as moving to applicable requirements of the Public Works design document; with confirmation of that by Mr. Lloyd.

Councilmember McGehee questioned if the manual had been completed and was available.

Mayor Roe suggested that it would eventually become a public document.

Public Works Director Marc Culver advised that the manual was still a work in progress; with initial reviews done by the Public Works, Environment and Transportation Commission (PWETC) and Planning Commission. Mr. Culver advised that the City Council would see it as an attachment to the subdivision code at upcoming meetings prior to their final approval of the code. While close to completion, Mr. Culver advised that it was still in draft form until completion of this subdivision code rewrite to determine what information goes where.

In general and based on previous discussions with Environmental Specialist Ryan Johnson related to storm water efforts and green streets, Councilmember McGehee opined that the city should rethink its current practice requiring sodding behind curbs when installed allowing all the runoff going into the gutters. Since sod doesn't end up working for boulevards most of the time, Councilmember McGehee suggested that "sod" be removed as a requirement allowing for small swales to be installed behind curbs where applicable.

Mr. Culver referenced Section 153, Item 7 as a location of the term "sodding;" with Mr. Culver duly noting Councilmember McGehee's request for more flexibility in actual practice with flexibility to allow rain gardens, etc, with some already installed behind curb areas.

<u>Page 30 - 31</u>

Councilmember McGehee noted references (Section 157 as an example) that could provide for more flexibility and more subtle than a rain garden.

Councilmember Willmus agreed with Councilmember McGehee's point and area of concern; and suggested removal of the term "sodded."

Mr. Culver duly noted the requests, and suggested referencing "stabilized" rather than "sodded."

Mayor Roe noted that the city had a requirement for lot coverage that it needed to be finished in accordance with that section of code and not just black dirt.

Mr. Lamb duly noted this discussion.

Councilmember McGehee also noted the need to look at tree preservation in the context of the subdivision code, which had proven difficult to address to-date.

<u>General Comments</u>

Community Development Director Kari Collins reviewed timing for the remainder of this review as previously addressed by Mr. Lloyd; with part two of the review scheduled for next week's Council meeting. Ms. Collins noted that the initial plan was to have the City Council adopt the revised subdivision code by the end of May. However, Ms. Collins advised that the Planning Commission had tabled the public hearing until their June meeting for one more look at the document before making their recommendation to the City Council. Ms. Collins stated that the City Council would be proud of the thorough job the Commission was doing; but clarified that

the schedule would not meet the expiration of the moratorium. Ms. Collins advised that staff was monitoring any applications that may come in between that expiration and enactment of this new code.

Some discussion was held as to extending the moratorium, with staff and Mayor Roe confirming that the city would not be able to meet the statutory requirements for an extension at this point.

e. Review and Provide Comment on the Last Chapter of a Comprehensive Technical Update to the Requirements and Procedures for Processing Subdivision Proposals as Regulated in City Code, Title 11 (Subdivisions) (PROJ-0042)

Senior Planner Bryan Lloyd provided a brief summary of tonight's requested discussion as a precursor to continuation of this subdivision review from the previous City Council meeting.

Councilmember McGehee opined that the City Council should give careful consideration to several areas (e.g. street section) and attempt to make this code easier to understand by including diagrams showing rights-of-way and curbs as simple illustrations rather than eliminating that detail from city code and also removing the ability for the general public beyond designers and planners to fully understand city code.

Councilmember Willmus asked at what point the Public Works Department would ensure that the Design Standards Manual was completed and available for use.

Mr. Lloyd advised that the manual was being continually updated as changes or new recommendations were received from the Planning Commission and City Council and evaluated collaboratively throughout this entire review process.

Councilmember McGehee opined that it was disheartening to reference the manual without it yet being available.

RCA Exhibit C (continued)

Page 1, Section 182 (Chapter 1103.01: Street Plan)

Councilmember McGehee stated her preference for including current language back into proposed language to provide a broad statement of intent for this section.

Mayor Roe sought feedback from staff as to their rationale in revised versus current language.

Mr. Lloyd advised that a considerable number of those elements (e.g. reasonable traffic circulation, new streets and their context, etc.) were addressed in the Transportation Plan as part of the overall Comprehensive Plan Update; with the idea to more succinctly summarize them and let those goals guide this as well.

While that may be all well and good, Councilmember McGehee stated that there was nothing left in the subdivision code to allow enforcement of findings when needed.

Mayor Roe stated that he tended to concur with Councilmember McGehee that more specificity may not be a bad thing.

Councilmember Etten agreed that more specificity may be indicated, but sought confirmation of staff's acknowledgement that a lot of this is brought up in the comprehensive plan.

Mayor Roe noted that with the comprehensive plan update still in process, there was no guarantee what would end up in the revised transportation plan.

Laliberte agreed, noting that it hadn't been revisited in a while, and by simply referencing those documents that could be in need of an update, she wasn't sure there was a process in place to make sure they're relevant at all times they were being relied upon.

When speaking of the Pathway Master Plan, Councilmember Willmus sought clarification as to which variation was being referenced, noting that the most recent plan from his recollection had some rather interesting dynamics when last discussed.

Mayor Roe questioned if that document had actually been adopted by the City Council, opining that the original 2008 Pathway Master Plan remained in effect.

Mr. Lloyd confirmed that, noting that it was included in the transportation plan process for updating at this time.

Councilmember Etten opined that this section wasn't easy to understand in the current language while the new language seemed to do so; and suggested that the language of the current code in its entirety wasn't necessary to carry over, but some of the items could be included to make the revised language more clear.

Mayor Roe suggested a hybrid, and used examples to include from current code, and without objection, staff was so directed.

<u>Pages 1 – 4, Sections 184 – 202 (1103.02: Streets)</u>
In these various sections, Mr. Lloyd advised that the effort was being sought to make this more consistently address rights-of-way from the street.

Mayor Roe agreed with that intent, noting that what was being platted for subdivisions was for rights-of-way and not streets.

Councilmember McGehee suggested including something in the definition section to ensure that anyone reading city code could easily determine what a particular street was.

Mayor Roe noted that there are some industry known terms, and therefore wasn't sure how they needed to be defined in city code, even in the definition chapter.

Mr. Lloyd advised that the rationale in leaning toward more technical terms is to avoid any confusion, since many state and county roads or at least segments of them had been turned back to the city and therefore.

Public Works Director Marc Culver responded that each of those street definitions were clearly defined in the transportation plan; and in an effort to be efficient and

not duplicate definitions in numerous places, staff had chosen well-known definitions in the plan, as indicated in Mayor Roe's comments.

Councilmember McGehee agreed to their use in the manual, provided illustrations were included.

Mr. Culver agreed that the Public Works Design Standards Manual could be enhanced with illustrations as much as possible.

Councilmember Laliberte asked Mr. Culver the expected process for adoption of that manual as part of this subdivision code revision by the City Council or if it would simply be amended and revised by staff. Councilmember Laliberte noted the continued reference to and emphasize on a document that may not have the same approval process for this and future City Councils.

From his perspective, Mr. Culver advised that the intent was to remove the specifics from city code to allow for more easy revision from the formal city code ordinance adoption. Mr. Culver clarified that this was not to say if there were more relevant items of concern, they would not come back to the City Council for review and action; but at a minimum, any proposed changes would be filtered through the Public Works, Environment and Transportation Commission (PWETC). Mr. Culver noted that some of the elements were often of such miniscule detail (e.g. pipe materials and/or sizes) that they had little to do with a developer's perspective of a new development beyond the actual cost for them. Mr. Culver advised that many of those standards are already used that are not currently in the existing subdivision code.

Mayor Roe suggested that the City Council was seeking assurance that from a general perspective applicable things be taken into account in the subdivision code and clearly stated. However, Mayor Roe noted that those specifics as to how they're put in place or best management practices or specifications in doing so made more sense in the design manual with the code itself stating what was not wanted to occur and addressed more generally with the finer points made in the manual. As a council member, Mayor Roe stated that he didn't necessarily need to approve the design manual and periodic minor revisions to it.

Councilmember Laliberte agreed with Mayor Roe's comments, but clarified that she wanted to ensure that so much was not being removed from city code that it bypassed an expected process.

Mayor Roe referenced this discussion to clarify that.

Councilmember Willmus opined that as for the design manual, most things were already included (e.g. road specifications as to types of grades and asphalt types, compaction testing, etc.) and what he considered applicable for the manual, while the higher level aesthetic view of a street something he'd seek to remain in city code.

Mr. Culver reviewed several examples on pages 2-3, including several sections being deleted (e.g. Section 195 – 197) that were found redundant with other language or no belonging in city code if and when they were a design standard element. Mr. Culver clarified that, once this was more finalized based on feedback from the Planning Commission and City Council and weekly review by the Planning and Public Works Departments cooperatively, the subdivision code and design manual would both be updated and once more solidified. At that point, Mr. Culver advised that the design manual would be brought forward to the City Council not necessarily for their formal action, but for information purposes.

Councilmember McGehee agreed that the more of this went into the design manual the better from a technical perspective.

Mr. Culver advised that staff would anticipate and continue to lead developers of a subdivision to review both the city code and design manual as part of their application; with staff intent on balancing both between technicalities versus general information. In that aspect, Mr. Culver opined that tonight's City Council direction was helpful beyond staff's perspective of what was too detailed for city code and should be moved to the manual and ~~vise~~vice versa.

City Attorney Gaughan suggested that another way to think in terms of balance was that this was a subdivision code involving divisions of land, with the necessary elements of city code intended to address geometric configurations of those lots from a subdivision application, where the radius of a turnaround may be applicable in city code, as an example, while the actual composition of that turnaround was more technical and should be addressed in the design manual.

Mr. Culver concurred, noting that the concept was being considered as to at what point the city felt strongly enough that it would require a variance rather than simply negotiating with staff on certain aspects, with those items clearly identified as requirements in city code and not up for negotiation.

Councilmember McGehee questioned how meaningful functional classifications would be if not illustrated sufficiently., ~~but if~~ If something was is mandatory, however, whether highly technical or not, shouldn't it be included in city code.?

Councilmember Etten opined that it would become more meaningful at the point when the developer hires an engineer to plat it out. While the City Council won't build the road, Councilmember Etten opined that city code required teeth for a process in place for any variances. While recognizing tonight's discussion, Councilmember Etten spoke in support of staff's intent to leave specifics out of city code for that purpose.

Councilmember Willmus stated his complete agreement of what Public Works Director Culver was speaking to for those things when provided for in ordinance no longer subject to administrative negotiation, but considered a standard and expectation of what a developer brought forward on site plans, surveys, and/or plats.

Councilmember Willmus agreed that those auxiliary items provided for in the manual that didn't rise to that level and including some discretion, were more appropriate to the design manual versus those required as mandates in city code.

Councilmember Laliberte expressed appreciation for this discussion and clarifications by staff and City Attorney Gaughan.

Specific to alleys (Section 200) no longer being permitted, Councilmember Etten asked if there were not some existing areas in Roseville with alleys and if they were or were not included in city code.

Mr. Culver responded that there were a few areas that shared private driveways, but whether they were legally-defined alleys was a good question. However, at this point going forward (new versus existing), Mr. Culver suggested that the focus be on whether or not alleys should be considered for any future subdivisions or developments.

Mr. Lloyd reminded council members that this subdivision addressed rights-of-way so existing things in older parts of town would involve platted alley rights-or-way or something similar; but stated that he was not aware of any actual alleys.

Mr. Culver confirmed Mr. Lloyd's interpretation.

Going forward, Mr. Lloyd suggested that developments may include private drives that functioned as alleys, but would not be regulated as rights-of-way.

<u>Page 4, Section 204 (Chapter 1103.021: Minimum roadway Standards)</u>
As an example in this section, Councilmember Willmus referenced the private road near Slumberland and Olive Garden that served as a private drive off East Snelling Service Drive and asked how that was distinguished in conjunction with the Planning Commission recommendation on bike lanes; or in similar situations where a private drive may provide access to 3-4 homes built to city standard and including a bike lane.

Mr. Lloyd opined that the comment was intended in the context of streets in general rather than specifically in the context of private drives.

Mayor Roe noted that this section states city "and" private roadways and therefore refers to both.

Councilmember Willmus opined that there should be some level of distinction and purpose outlined for private roadways and/or drives to avoid significant loss of front yards to provide a bike lane that may only service two homes.

From a technical standpoint, Mayor Roe asked why this referred to existing private roadways when the subdivision code by its very nature involved new construction and didn't address standards for reconstruction of roadways.

Mr. Lloyd advised that it related indirectly to Sections 205 – 208 when addressing street width, not rights-of-way for parking arrangements, but minimum road widths in various situations that would remain relevant. As an example, Mr. Lloyd referred to a development application for subdivision made several years ago where new lots would be created along a street with no on-street parking and the nearest available parking would be a block or more away. Therefore, Mr. Lloyd advised that this revised language provided a developer with the expectation of street width to ensure new property owners and visitors would have adequate parking.

Mayor Roe opined that he still didn't consider reference to existing streets and situations to be applicable in the subdivision code, nor "reconstruction of existing streets" unless this is the only location in city code that they exist (e.g. design manual) and asked that staff reconsider that when platting new land that was not part of this subdivision code and if and where it needed to be addressed.

Councilmember Etten agreed with this discussion, noting that he had also been confused with the reconstruction aspect.

Generally speaking, Mr. Lloyd advised that when talking about a physical street width rather than the importance of rights-of-way, that was the question rather than how and why it was addressed in code; and advised that he and Mr. Culver would discuss that further.

Mr. Culver noted that this came into play in several potential situations: when a business reconstructs its parking lot to a certain percentage if not meeting current standards it would now be required to do so; and the same could be said for existing private streets not meeting current standards for parking and minimum width. As it applies specifically to the subdivision code, Mr. Culver advised that if one side of a street has yet to be developed, when a development proposal came forward to do so, an existing street situation may be found substandard to meet the needs of more development in that area.

Mayor Roe opined that there needed to be more clarity if that was the intent; whether or not "~~private drives~~esisting streets" were addressed in the subdivision code versus design standards.

In his reading of subdivision code, City Attorney Gaughan opined that it specifically included redevelopment in an area with existing streets. However, Mr. Gaughan agreed that it didn't make sense to use "existing" when discussing reconstruction, and therefore suggested removing "existing" and leaving in language "as constructed or reconstructed."

Mayor Roe further suggested adding "as part of a subdivision" to the language as well.

Page 5, Sections 214-215

Councilmember McGehee asked for a better understanding of those areas proposed to be deleted in the new subdivision code.

Mr. Lloyd referenced Mr. Culver's previous comments that the current code language deviated from current design standards, therefore setting up the city for negotiation and an approval process. Mr. Lloyd advised that the suggestion was to remove that making it become grounds for a formal variance process rather than negotiated as part of that process.

Councilmember McGehee stated her preference to retain it to allow developers to come forward with more interesting ideas that, which while they may be a variation, would not eliminate their possibility and serve as an option to consider beyond strict requirements.

Mayor Roe agreed to not having it allowed in code for negotiation, but allowing developers who want to show some creative in their proposal, to then seek a variance.

Mr. Culver clarified that at this point the only areas of discussion involved cul-de-sacs and rights-of-way widths.

Page 6, Sections 218 and 220 (Chapter 1103.03: Easements)
Discussion ensued regarding the width for standard utility easements (~~10' centered on a lot line for a total of 20'~~6' on each lot for a total of 12'); with more clarity~~fy~~ sought for easements between lots and those typically built in street rights-of-way, as well as clarifying "not all pathways."

Mr. Culver clarified that a dedicated pathway right-of-way or easement could be through the center of a parcel, but the city would want to retain 20' for an 8-12' wide pathway and space on either side for its construction, grading and maintenance; while 12~~0~~' centered is intended for drainage and utility easements on side lots.

Page 7, Section 227
Mayor Roe suggested adding "railroads" consistent with its reference with limited access highways or marginal access rights-of-way and their screening.

Page 8, Section 230
Mayor Roe noted that minimum rear yard ~~dimensions~~width of 30' had previously been included, and was ~~not~~ proposed to be removed, seeking rationale in doing so since it had come up in several recent subdivision proposals.

Mr. Lloyd responded that this was consistent with Section 231 and other areas addressing lot sizes, proposed to be relocated to the zoning code as most had already been, consistent with this proposed removal from the subdivision code.

Section 231
Mr. Lloyd opined that while this has not been an issue to-date, and since there appeared to be no huge demand for them, suggested that "butt lots platted 5' wider than average interior lots" no longer be included here or in the zoning code.

Section 238

Councilmember McGehee suggested a "period" after "residential development;" opining that if this is intended as a technical document, it seemed unnecessarily aspirational.

Councilmember Etten agreed with the attempt to guide lots when possible by allowing for that potential guidance as long as the subdivision code remains an outline and doesn't get into too much specificity.

Mayor Roe and Councilmember Laliberte agreed, asking that it stay in; and without objection staff was so directed to retain existing language.

Page 9-10, Section 244

Specific to flag lots, discussion ensued at the prompting of Councilmember Willmus as to the intent in removing the second half of the sentence: "…not permitted."

Mr. Lloyd advised that this, as well as the previous discussion with Section 238, was simply intended to simplify language as recommended by the consultants, to address conforming width along the front as being the area of most concern.

Councilmember Willmus stated that he hated to prohibit large rectangular lots that may conform to required width but if recombining lots may create an L~~l~~-shaped lot or two lots. As long as they met proper frontage at the street, Councilmember Willmus spoke in support of allowing them.

Mr. Lloyd displayed an illustration of two lots and potential combinations; and after further discussion, suggested that be addressed in city code as it had been provided in existing code to get to that point.

Mayor Roe suggested that another way to get beyond flag lot language would be to say, "… as long as both lots of any subdivision meet standards," noting that the code already didn't permit front lots less than 85' in width whether or not the lots were wider at the rear.

Mr. Lloyd advised that consideration would be given to rewording or eliminating that section (flag lots), noting that the language had been added back to the subdivision code last summer to address lot size and shape parameters replacing provisions that at that time were considered too simple and not clear as to whether flag lots fell into those parameter or not.

Page 10

In Section 246, as pointed out by Councilmember Etten, Mr. Lloyd advised that this section required more review and consideration for higher classification and functionality for placement of driveway access on one street compared to another with higher function.

In Section 247, Mayor Roe questioned if the reference to screening should be included in the subdivision code.

Mr. Lloyd thanked Mayor Roe for spotting that issue, noting that this needed further staff review as well to address instances where a lot with streets in front and back required latitude depending on varying lot depths, or how many instances remained where they needed to be addressed.

Mayor Roe suggested it may refer to "through lots" not being permitted where access was not allowed from both but only from one street or the other. However, Mayor Roe noted there may be topography issues of a lot that may indicate a variance situation (e.g. County Road B). Mayor Roe suggested that whether or not this was a subdivision issue needed further staff review.

Pages 10-11

Mayor Roe noted that new language in Section 249 stating "… conforming to Title 10 of this code" seemed obvious and suggested instead saying, "…while conforming…"

In Section 251, Mayor Roe suggested further review of that language as well; and suggested that this should perhaps be relocated after Item A on page 8, Line A addressing lots for single-family detached residents and the infamous irregular shaped lots to allow for easier tracking.

Pages 11-13, Sections 252 – 259, (1103-07: Park Dedication)

In Section 253, Councilmember Willmus noted reference to state statute and asked if proposed language mirrored that state statute.

Mr.> Lloyd advised that it did mirror state statute language directly; noting that staff had included the statute (Attachment E) in packet materials for reference.

Councilmember Willmus stated that he didn't want to see this used as it had been in the past as a point of negotiation to secure a potential development of some type. Councilmember Willmus further stated that he wanted to make sure the determination of how dollars or land determinations were made was done so with input from the Parks & Recreation Commission and considered unique to each potential subdivision that may come along. Therefore, Councilmember Willmus stated his concern with trying to simplify language without addressing those issues or to create a situation for a potential developer using construction of a pathway around their development as their solution to meet park dedication requirements.

Mr. Lloyd noted that the language still clearly states that the choice would be at the City Council's discretion, as recommended by the Planning Commission versus "city."

Mayor Roe stated that he didn't see the risk here.

Councilmember Etten stated that part of his concern was whether a developer may decide on what their park dedication consisted of; and whether non-single-family residents may be required to put it in anyway. As a part of this discussion with other advisory commissions and staff, Councilmember Etten asked if the Pathway Master Plan and pathway connectivity be included by reference beyond state statute (e.g. Exhibit E. Item G) currently changed to "park system plan" related to new land in general. While supportive of referencing the comprehensive plan, Councilmember Etten opined that when you say "Pathway Master Plan" you moved away from that intent when the intent was for park use and funds for sidewalk connections that may ~~not~~not~~no~~ necessarily be the intent of the state statute referencing park planning and moving in another direction that he would not necessarily be comfortable with.

City Attorney Gaughan directed the City Council's attention to Subd. 2b of particular attention to Exhibit E, parends b. While he hadn't researched parks and open space plan or pathway language completely at this point, Mr. Gaughan clarified that was the authority allowing the city to pursue park dedication. Therefore, Mr. Gaughan advised that the intent was that the city wanted to review those plans and language of the comprehensive plan in addressing parks and open space that would be a component of and referenced in this and other city ordinances. As noted, while he had not yet personally reviewed those documents, Mr. Gaughan advised that he would do so, based on his understanding that the city had to-date been operating from that interpretation.

In terms of the Master Plan and Park/Open Space Plan, Parks and Recreation Director Lonnie Brokke advised that there was a section in the comprehensive plan addressing parks/open space as referenced, with the goals and policies of that section included there and also in the Parks Master Plan. As the comprehensive plan update process moves forward, Mr. Brokke advised that those goals and policies would be connected.

At the request of Mayor Roe, City Attorney Gaughan confirmed that state statute referenced a city's comprehensive plan, and the park/open space component; and suggested that this presented a good opportunity to review those particular sections of those referenced documents. As to whether that reference included the transportation section versus another section as noted by Mayor Roe, City Attorney Gaughan suggested that reference in code should mirror that of state statute for "Park and Open Space Plan."

Mayor Roe asked if this addressed Councilmember Willmus' and Etten's concerns.

Councilmember Willmus stated that it did in part; but his concern remained as to whether park dedication money would be used by a developer to complete a sidewalk section along a roadway or corridor and if so whether that then became Roseville property or if city dollars were being expended for potential corridor improvements for city collection of dedication fees on roadways not belong to the city (e.g. county roads).

Mayor Roe noted that this was a current practice.

Councilmember Etten questioned if that concern actually fell into state statute territory and how those dollars were collected.

City Manager Trudgeon referenced the last comprehensive plan update performed in 2009 that referenced the Pathway Master Plan that had been in progress at that time; and included in the Parks and Open Space chapter of the comprehensive plan as previously referenced by Mr. Brokke.

City Attorney Gaughan suggested that it was important to note that the city had a plan in place and that dedication dollars should be used to complete that portion of the plan. If another project that is not part of that plan gets into a grey area and whether or not it was an appropriate use of those monies, Mr. Gaughan noted that it was important to keep in mind what current documents say as to the appropriate use under the current plan.

Councilmember Etten stated his thoughts to pull language out for sidewalks, since this caused him concern that it would become a hole for money to go versus potential park use that had been the intent of state statute when referring to park plans, not Section B indicating that a capital improvement budget must be adopted or comments on in the comprehensive plan. With the 2009 trail map having gone through several discussions and updated, Councilmember Etten stated his concern that by referencing it in the comprehensive plan, it quickly became dated and may open up problematic doors when addressing park dollars and current needs, opining that it wasn't germane to park dedication statutes.

Councilmember McGehee questioned how Councilmember Etten could consider pathways and trails around and throughout the city to notnot to be germane to parks. She emphasized the desire of residents to and have increased connected ~~-~~connectivity as to a subdivision adjacent to an area needing improved connectivity; and part of the transportation and recreation components plans and needs.

Councilmember Laliberte agreed that connectivity is a city priority; but if not included in this subdivision code rewrite, asked if there was actually anything requiring this section to be updated from current language. Councilmember Laliberte stated that she found it to be an attempt to fix something that wasn't broken and over-prescribing this section versus other sections by bulking this section up. Councilmember Laliberte stated that she'd be concerned with any future development planning to provide that connectivity and using this section to cover two things with one effort. However, if the City Council and Park and Recreation Commission are already working together to connect any gaps, Councilmember Laliberte opined that there was no need for the level of change proposed in the new rewrite.

Mayor Roe stated that this got to his point that a lot of times developments plan for a pathway along one or more streets that they pay for but the city gets the reward of since it was located in city rights-of-way. Mayor Roe stated that his only concern

was that those may be used to offset park dedications; and if language could be developed similar to that current language to address technical issues and not trade-offs as a credit for the park dedication wanted by the city, then he offered his support for reverting back to the original language.

As noted in the RCA (page 1, section d), Mr. Lloyd advised that when a proposal came forward for a trail or open space, it was considered available to the public as a requirement by the city to consider it part of the park dedication component whether calculated as land or cash.

Mayor Roe stated that was what he would argue against, but mandated in statute.

City Attorney Gaughan clarified that this was not the case, and that the city could refer to their plan; with the statute simply stating that the city would give consideration to the fact the applicant proposes to do something on private property, with the state statute not mandating but simply asking the city to take that "into consideration."

Mayor Roe stated that he read that as a financial consideration, with City Attorney Gaughan advising that was not his reading.

Mr. Lloyd agreed with City Attorney Gaughan that it was at the city's discretion whether or not to accept a developer component as part of the park dedication requirement.

City Attorney Gaughan advised that statute addressed that a subdivision application could not be held up if there was a dispute over park dedication, and since this may speak to that point, if an applicant disputes the city's position on dedication of an amount or other issue, the city couldn't hold up approval of the application but could proceed with a subsequent dispute resolution process. Mr. Gaughan advised that the city was mandated to provide due consideration to that part of the proposal in arriving at an appropriate city decision.

Councilmember McGehee stated that she felt protected given the state statute and legal counsel's statements tonight in that the city would retain discretion as part of the negotiation with a developer. Since she didn't think anything better could be written that would be more direct than current language, Councilmember McGehee opined that current language should be retained as it provided authority for the city to make decisions as it had done in the past, with consistency but perhaps allowing for some flexibility in addressing connectivity issues.

Councilmember Laliberte stated that she would lean toward retaining current language, perhaps with some tweaks to make it clearer and more functional. If the desire was to hold the city accountable with how those funds are used in filling and/or improving connectivity, Councilmember Laliberte suggested a City Council policy for consideration outside this code and as mandated by state statute.

Councilmember Etten stated that he was in agreement with the majority of Councilmember Laliberte's comments, with current code referencing the process with the Parks & Recreation Commission's recommendations to City Council. Councilmember Etten expressed concern with proposed language focusing on state statute by expanding definitions. While supporting connectivity, Councilmember Etten expressed concern that as soon as those funds moved outside existing park space or for expanding that park/open space, the money could disappear and not meet other needs in the parks in addition to the millions of dollars needed for pathway extensions and connectivity.

Mayor Roe clarified that he was not suggesting that money from park dedication funds be used exclusively for pathways, but simply that building pathways was an important component of a subdivision project in lieu of or as part of land or dollars related to that subdivision. Mayor Roe clarified that it was not the intent to use the park dedication fund to fund numerous pathways.

Councilmember Willmus offered his agreement with Councilmembers Laliberte and Etten, in that existing language was preferable. While realizing the intent of Mayor Roe, Councilmember Willmus noted that a future body may look at something differently, and therefore, preferred the current language over that proposed.

Mayor Roe stated that he supported that also; and with the consensus being to use current language in the rewrite, pending legal tweaks, to direct staff to use current language over that proposed.

In Section 255, Mayor Roe asked that staff reconsider the sentence structure construction.

Mr. Lloyd addressed Section 255, as addressed in the RCA (line 94) specific to non-residential language that he found problematic in current language and expectations for residential and commercial zoned designations and expectations whether similar or distinct.

Discussion ensued, resulting in staff directed to review and consider new language for Sections 255, 256 and 257, with current language retained for Sections 253 and 254; with specifics addressed in the annually reviewed fee schedule.

City Attorney Gaughan noted the need to base these figures and calculations on state law; with the city reasonably determining that a portion of the land is necessary based on a particular application, and arrived at with the same level of methodology, perhaps relating to differences in residential and commercial zoning designations.

While that may be a perception, Councilmember Willmus referenced Langton Lake as an example of commercial development but that park heavily used by those working in businesses during their lunch breaks, referring back to the intent of the Parks Master Plan as well.

City Attorney Gaughan duly noted those variables, but cautioned the City Council to keep it in mind.

Mayor Roe suggested that the inconsistency between land and cash was currently notable and needed to be addressed better in residential areas.

Councilmember Etten referenced the RCA (page 3) with the land option unchanged since its creation in 1989 while cash fees have increased several times during that same period. Therefore, Councilmember Etten spoke in support of bringing it up to 10% for residential as with the cash amount.

If potential land changes were proposed, Councilmember Laliberte asked that staff and the Parks & Recreation Commission bring back recommendations for the fee schedule.

In Sections 253-254 (pages 11-12), City Manager asked for clarification about the one acre threshold.

Mr. Lloyd addressed the relevant section in Section 254 in proposed language stating "net increase of development sites comprising more than one acre of land."

City Manager Trudgeon noted how that had been interpreted and applied in the past and distinctions if smaller lots (under 1 acre) are then not required to pay park dedication.

Mayor Roe interpreted this to mean before the overall site was subdivided; with Councilmember Willmus interpreting it to mean for those parcels in excess of one acre.

City Attorney Gaughan reviewed actual existing code language to clarify interpretations: "…when a new building site is created in excess in excess of one acre," indicating the net area.

Mr. Lloyd advised that the intent was for it to be the same but simply further clarified with new language intended to provide consistency with how it had been applied over the last years when a subdivision results in net area and not simply addressing lots refigured.

Councilmember Etten noted that there was nothing in state statute referring to one acre and why that was being used as a threshold.

With minor subdivisions, Councilmember Willmus expressed his concern that developers and/or property owners not be required to seek additional financing to make their proposal work due to park dedication requirements.

Mayor Roe noted discussions at the last meeting defining what qualified as a minor subdivision under new language and if one acre, it could be stated that this only applies to platting processes for that demarcation.

To review, Mr. Lloyd noted that the proposed minor plat process didn't specify size thresholds nor did it provide a distinction for residential or commercial properties, simply anything resulting in not more than three lots.

Mayor Roe noted that the one acre clarification was then still needed.

Without objection, Mayor Roe directed staff to fix the old language to match; with Mr. Lloyd advising that was what the proposed language was attempting to accomplish. Upon further discussion, Councilmember Willmus suggested, without objection to state, "… total property involved greater than one acre and any subdivision creating additional lots.

Further discussion ensued, with City Attorney Gaughan clarifying that all park dedication decisions required a determination that there was a need created by a particular project. In the scenario of a minor plat, Mr. Gaughan noted that the City Council could, in its approval process, determine that there was no need created for park dedication and part of the submission from staff when the project came before the City Council would preserve some City Council discretion for the project that may create a need based on geography of a particular project and therefore an argument to consider park dedication.

Councilmember Willmus continued to support his language that "park dedication is not applicable unless subdividing one acre or larger."

Mr. Lloyd clarified that this involved the starting parcel and not what is created; with Mayor Roe noting that this still provided for discretion if there is a need, but otherwise that it wasn't on the table if less than one acre and no Parks & Recreation Commission involvement if based on that need as stated.

a. PROJ0042: Request by the City of Roseville to approve a comprehensive technical update to the requirements and procedures for processing subdivision proposals as regulated in the City Code Title 11 (Subdivision) and revision of the lot size standards established in City Code Chapter 1004 (Residential Districts)
Chair Murphy continued the public hearing for Project File 0042 at approximately 6:47 p.m. held over from the May 3, 2017 meeting.

Mr. Lloyd reported the Planning Commission has been reviewing and commenting on iterations of updated subdivision code content, and the current document being presented does not show what has changed along the way because it would be very difficult to comprehend in some places. He proceeded with his report on the consolidated changes made in the proposed document.

Pages 1 and 2, Definitions
Mr. Lloyd inquired if there were any comments regarding the definition of parcel, and stated it was brought to his attention by Member Gitzen that they may want to refer to a parcel as a partial lot. He plans to get rid of the word "parcel" where it has been used as a direct synonym with the word "lot". This will ensure that a property will only be referred to as a lot. However, there are some instances where the word parcel refers to part of a piece of property, and the definition should reflect that.

Member Gitzen referred to Page 3, Section (B)(1)(b), Recombination. He explained parcel should be "all or part of a lot, or multiple lots," so that it still brings the lot definition in to the parcel.

Mr. Lloyd agreed that "all or part of a lot" would still make sense in a recombination scenario, because it could be a large lot with more than just a small piece of one lot.

Chair Murphy confirmed this is a continuation of the Public Hearing from the meeting on May 3. He will reopen Public Comments, and after discussion, he will be looking for a motion to forward this document to the Council.

Page 2, Requirements Governing Approval of a Subdivision, Building Permit.
Mr. Lloyd explained the document states a person will not be able to get building permits or use existing buildings until the whole platting process is completed. Instead of it saying "…has been approved for platting…", he suggested it read "…until the plat has been filed..."

Member Gitzen clarified his suggestion was to have the sentence include the word "replatting" so that it would be consistent with the paragraph below it regarding Occupancy Permit. He suggested it read "…has been approved for platting or replatting…"

Mr. Lloyd agreed and withdrew his previous suggestion.

Member Sparby commented there are no periods at the end of the definitions on Page 1, and it is not consistent with the rest of the City Code.

Mr. Lloyd explained it is because they are not sentences, but will look further into it.

Pages 2 and 3, Platting Alternatives

Mr. Lloyd described the three types of platting alternatives. He explained that these would all be reviewed by the Development Review Committee which has multi-departmental staff that has professional perspectives from different departments and can review something, identify potential problems, and impose specific conditions of approval. They would also approve anything that was reviewed by the City Manager, but the intent was to remove the City Manager as a specific part of the process.

Chair Murphy stated this deals with property lines and inquired how they notify the impacted party.

In response to Chair Murphy, Mr. Lloyd explained under current code requirements, there would not be a notification, but it would require the signatures of property owners that are involved in the moving of a property line boundary.

Member Gitzen referred to Section (B)(1)(c), and inquired if the sentence, "The proposed corrective subdivision may be approved by the City Manager upon recommendation of the Community Development Department" should be removed. The two paragraphs above it are more general and the approval process could be outline under Applications or Validations and Expiration. Also, he recalled the Council wanted a certificate of survey on all platting alternatives.

Mr. Lloyd agreed and noted the submission requirements and approval process are the same for all three platting alternatives, and will be described under Applications or Validation and Expiration.

Member Daire commented they also should be a way to distinguish between parcels and lots in the definition section. He also inquired if the Corrections section was meant to correct something that was already on file.

Mr. Lloyd cited his previous comments regarding changes to parcel and lot definitions, and confirmed Member Daire's question regarding Corrections to be true.

Pages 3 and 4, Minor Plat

Mr. Lloyd reminded the Commission the intent of this section is to have all the information for a plat application and the result would be filing with Ramsey County. While the outcome is different than a minor subdivision process, the path of review and action is meant to be similar. This includes a public hearing at the City Council and potential action at that same meeting.

He pointed out the words "comprehensive land use plan" need to be capitalized, and they need to decide whether to state it that way, or "comprehensive plan."

Member Daire suggested they replace the word "utilized" with "used."

Mr. Lloyd stated he is supportive of Member Daire's suggestion. He will also make sure internal references to another part of the subdivision code are correctly referenced.

He referred to Section 2(a), pointed out "minor plat" should be capitalized, and suggested it read, "…requests of approval of substantially the same subdivision and consolidation on the same property…" He requested direction as to whether it should also be included in Section 2(b).

Member Gitzen inquired if there was any objection to serial consolidation, and commented the same wording should be used throughout this section.

Mr. Lloyd stated he will check with the City Attorney, and it may be best to included it for consistency.

Member Daire inquired if there is a potential for someone trying to avoid an open house over the subdivision of properties, and to not have to confront their neighbors regarding serial consolidation or subdivision.

Mr. Lloyd stated if there is a simpler process, there may be some incentive to do that, but not because someone is trying to get out of an open house.

Member Gitzen referred to Section 3, and stated it talks about filing an approved plat, but it sounded like a disconnect because it had not been talked about before then.

Mr. Lloyd pointed out the definition of plat includes the filing of record pursuant to Minnesota Statutes Chapter 505, but it should be referenced more clearly under Minor Plat since it is a change from the current code.

<u>Pages 4 and 5, Major Plat</u>

Mr. Lloyd reported under Section 2(b)(ii), they have not requested changes to the Chapter 314 Fee Schedule because the language is consistent with what is in the zoning code.

Member Gitzen commented the words "Payment of fee and escrow" sounded to general, and suggested the fee be defined.

Mr. Paschke suggested it state, "Payment of application fee and escrow." He explained the escrow is for large mailings since they are responsible for creating notices for the open house and public hearing. If the money is not needed, it is returned to the applicant. There are standard escrow amounts depending on the process.

Member Gitzen referred to Section 1(c), and pointed out "comprehensive land use plan" needs to be capitalized. Under Section 1(e), the reference to another section of the code needs to be changed.

Mr. Lloyd showed the Commission an example of an application, highlighted the layout, and advised he will be updating the application forms to reflect the approved changes.

Member Gitzen inquired if the applications are available online so that he could learn more about the requirements and process.

Mr. Lloyd confirmed the final applications will be available online and he may be able to bring them back to a Planning Commission meeting for approval.

Page 6, Variances

Mr. Lloyd inquired if there were additional specific grounds for approval that should be included.

In reference to Section C(4), Member Brown inquired what an unusual hardship on the land would be.

Mr. Lloyd commented there is no statutory classification on what unusual hardship means. He provided an example where a property has odd property lines due to a curved road and created a hardship in allowing a garage to be built.

Member Bull inquired if a "subdivision variance" was a category of a variance, as referenced in Sections B and C. He recommended just using "variance" for consistency.

Mr. Lloyd explained they are all variances, but they are specified in this way because there are also zoning variances.

Member Daire referred to Section C, and inquired if the phrase "the City Council shall adopt findings…" means they are required findings for approval or denial of a variance.

Mr. Lloyd stated with any City Council action about a variance, there needs to be findings regarding the specific grounds for approval or denial.

Member Gitzen referred to Section A, and suggested the phrase "…as defined by Minnesota Statute…" be changed to "…by Minnesota Statute." He also referred to Section C(4), and inquired if it should state, "The variance, if granted, will be in harmony with, and not alter essential character of the neighborhood." He believes there is case law on what this means.

Mr. Lloyd commented he is unsure since the State is unclear on what specific grounds they should be looking for.

Page 7, Acceptance of Roadways

Mr. Lloyd advised this section is a contingency for a plot of land that may not be in Roseville today, but incorporated into the City if subdivided lots and right of ways are incorporated. Physical streets are only accepted under formal action.

Pages 7 and 8, Required Improvements

Member Gitzen referred to Section D(2), and requested clarification.

Mr. Lloyd explained a pathway will be required along the whole street if it is a Collector street or greater.

Member Gitzen referred to Section F(1), and stated the second to last paragraph could read, "Such lines, conduits or cables shall be placed within easements or dedicated public right of ways." He also suggested the last line be removed if there are no requirements pertaining to it.

Member Sparby pointed out there are multiple defined terms that are capitalized in this section, such as owner, subdivision, right of ways, boulevard, and median. If terms are capitalized, they are defined; if they are not capitalized, they are used as a general term.

Mr. Lloyd advised he will look at other sections of the code to see how these words are displayed and make it consistent. He will also ask the City Attorney about this item.

Ms. Collins stated the rest of the City Code does not capitalize with defined terms.

Pages 8 and 9, Arrangements for Improvements

Mr. Lloyd referred to Section C, and stated the when and how a maintenance bond is released is specific to the terms of the development agreement.

Member Gitzen referred to Section B, and stated it should read, "…specifications prepared by a Minnesota licensed engineer and approved by…"

Pages 9, 10, and 11, Rights of Way

Mr. Lloyd requested feedback as to whether illustrations need to be required. The intention is to include more illustrations to the design standards document, but not as a requirement for a subdivision code.

Member Gitzen referred to Section B, and suggested they add the word "radius" in a couple of places. It would read, "Collector: 300-foot radius", "Local: 150-foot radius" and "Marginal Access: 150-foot radius."

Page 11, Easements

Member Gitzen inquired who determines where easements are needed.

Mr. Lloyd explained the Public Works staff generally determines it. It is routine to have the easements determined when the newly created property boundaries are created, but not on the exterior existing boundaries.

Member Sparby referred to Section A, and inquired if "where necessary" is giving direction to the developer rather than putting the obligation on the City to approve.

Mr. Lloyd commented traditionally the City determines where easements are needed.

Page 11, Block Standards

Member Gitzen referred to Section D, and suggested it read, "…may be required to provide access to abutting properties and to allow for appropriate screening…"

Pages 11 and 12, Lot Standards

Member Brown referred to Section B, and stated the wording in the first paragraph describing the shapes of lots seems redundant.

Mr. Lloyd responded having predictable and regular shaped lots are encouraged. The intent is to make sure the lots are easy to fit a house on, meet the minimum standards, and require people to understand where the property boundaries are.

Mr. Lloyd sketched out a flag lot for members of the Commission. He stated the problem with these types of lots is there is a narrow frontage at the street and it puts one house in front of another house. However, if the front part of a subdivided flag lot meets the minimum requirement of 85 feet, there is no reason to prohibit it.

He stated they have been removing the size requirements with minimums from the subdivision code to zoning districts. The one requirement that remains in the subdivision code is the minimum rear lot line length of 30 feet. It prohibits a lot from going back to a point or short line at the back of a property. He inquired whether this requirement needs to remain in the subdivision code.

Chair Murphy stated he finds it to be useful for clarity by keeping it in there.

Member Gitzen referred to flag lots, and inquired if more clarity should be included regarding the minimum required lot width. He suggested it say, "…that fails to conform to the minimum required lot width at the setback line that passes…"

Mr. Lloyd advised he will include whatever verbiage they use to measure lots.

Pages 12 and 13, Park Dedication

Mr. Lloyd reported they have included simpler language in Sections A and B. The City Attorney recommended it also include references to Parks and Recreation Master Plan, Pathways Master Plan, and Comprehensive Plan.

Member Gitzen referred to Section C, and suggested it be reworded to show the portion of land to be dedicated in residentially zoned areas shall be 10 percent, and 5 percent of what in all other areas.

Mr. Lloyd commented the figures were talked about last time, but they found it did not correspond with the updated fee schedule. The Parks and Recreation Department is working on a more updated fee schedule to make them better correlate, so the numbers may change in the future.

Member Daire commented the need for park land dedication is related to the projected increase in demand for park facilities predominately by residential land uses or subdivisions. It would be wise to define the relationship between requirements for

additional land and/or money in lieu of land, and whether commercial subdivision really increases the need for park property.

Mr. Lloyd advised they have included information in the meeting packet from the League of Minnesota Cities that talks about subdivision and provides recommendations for how a City might approach addressing the need for park property in a formalized way.

Member Daire commented they should try to correlate the City's desired standard rather than use a general standard. They have a unique park system with standards unique to Roseville, and people who want to develop here should buy into those standards. He suggested they make sure there is a relationship between the subdivisions increase in demand on existing facilities and Roseville's standards that they want to achieve.

Mr. Lloyd stated they have formal plans for the robust system that Roseville intends to have and they have outlined the need to contribute to that with future subdivisions.

Mr. Lloyd advised the existing subdivision code does have a Chapter 1104. The entire subdivision code is three chapters long instead of four. The fourth chapter has been redistributed throughout the remaining three chapters as processes. He recommended approval of the proposed subdivision code update, subject to the changes discussed.

Member Gitzen referred to Section C, and pointed out the section referenced at the end of the paragraph should be Section 1102.05.

Chair Murphy closed the public hearing at 8:07 p.m.; none spoke for or against.

MOTION

Member Bull moved, seconded by Member Gitzen to recommend approval to the City Council the revised subdivision proposal as regulated in City Code Title 11 (Subdivision) and revised lot size standards established in City Code Chapter 1004 (Residential Districts), based on the comments and findings the report input offered at this public hearing.

Member Gitzen thanked the staff for their work on this project.

Ms. Collins agreed, and stated Mr. Lloyd took the lead on this project and is also the project manager on the Comprehensive Plan. She thanked him for navigating all the comments and feedback, and doing a great job.

Commissioner Daire commented Mr. Lloyd has done a phenomenal and professional job.

Ayes: 6
Nays: 0
Motion carried.

INFORMATION MEMO

Subdivisions, Plats and Development Agreements

Regulating the division of land is a powerful tool in implementing any municipal comprehensive land use plan. Read a summary of the most basic laws associated with subdivisions, plats, and development agreements. Learn about land dedication for infrastructure, park dedication fees, the subdivision approval process, development agreements and exceptions and alternatives to city subdivision authority.

RELEVANT LINKS:

For an overview of comprehensive planning and land use see Handbook, ch. 14.

I. Review of land use terms

To understand how land-use tools regulating the division of land work it is important to have an understanding of some basic terms.

A. Plat

A "plat" is a technical drawing or map that shows the lot lines or parcel boundaries, as well as the location of road right-of-way and utility easements.

B. Subdivision

A "subdivision" is the division or separation of a large tract of typically unimproved land under single ownership into smaller units, lots or parcels.

C. Development agreement

A "development agreement" is a contract that a city may enter into with a landowner or developer upon subdivision that details how associated infrastructure will be accomplished.

II. Chapter 505 plats

Minn. Stat. ch. 505.

Plats are technical drawings delineating one or more parcels of land drawn to scale depicting the location and boundaries of lots, blocks, outlots, parks, and public way. Plats are prepared and recorded in conformance with state law, and must contain a certification by a land surveyor and be approved by the county surveyor. The 2007 Legislature rewrote state law to reflect changes in platting and surveying standards, technologies, and processes. Sometimes a subdivision is said to be the same as a plat, but that is not always true, and the differences between the two can be important in some scenarios as noted below.

This material is provided as general information and is not a substitute for legal advice. Consult your attorney for advice concerning specific situations.

Minn. Stat. § 505.03.

Plats shall be presented for approval to the city in which the land is located. Plats that document a subdivision of land are subject to the approval of the city council exercising its authority over the subdivision of the land. The 2007 Legislature provided that plats that only delineate existing parcels or comply with a minor subdivision procedure may be approved by a local government official designated by the city council. If a city does not have subdivision regulations under its Minn. Stat. § 462.358 authority, it may nonetheless be presented with plats for approval under Minn. Stat. § 505.03. Without a subdivision ordinance, a city's authority is limited to technical review of plats, and authority to withhold approval to such plats would seem somewhat limited.

See Section III, Subdivision ordinance authority.

III. Subdivision ordinance authority

Minn. Stat. § 462.358.

State law authorizes cities to regulate subdivision of land within the municipality. The subdivision ordinance generally can extend its application to unincorporated land within two miles of city limits if the township has not adopted subdivision regulations. Although the subdivision ordinance is sometimes viewed as secondary to the zoning ordinance, in communities that are not fully developed and have open land, the subdivision ordinance is arguably more important than the zoning ordinance in affecting future land use patterns.

See LMC information memo, *Subdivision Guide for Cities*.

Minnesota cities have a considerable amount of latitude in the regulation of subdivisions. But that latitude must be exercised through the subdivision ordinance by laying out specific standards and requirements that must be met for subdivision approval. The statute explains that:

Minn. Stat. § 462.358, subd. 2a.

"The standards and requirements in the regulations may address without limitation: the size, location, grading, and improvement of lots, structures, public areas, streets, roads, trails, walkways, curbs and gutters, water supply, storm drainage, lighting, sewers, electricity, gas, and other utilities; the planning and design of sites; access to solar energy; and the protection and conservation of flood plains, shore lands, soils, water, vegetation, energy, air quality, and geologic and ecologic features."

A. Minimum internal development standards

Because the statutory power provided is wide in scope, subdivision ordinances can vary greatly from city to city. The goal of the subdivision standards is to help the city envision the "look and function" of the new development when it reviews an application for the division of land. At a minimum, most subdivision ordinances have standards and require information about:

- The layout and width of proposed road rights-of-way and utility easements.
- Road grades and drainage plans.
- Plans for water supply, sanitary sewer or sewage handling and treatment; and
- Stormwater management.

Many subdivision ordinances also have standards and requirements related to such things as:

- Lot size and front footage.
- Block or cul-de-sac design.
- Alleys, sidewalks, and trails.
- Erosion and sediment control.
- Tree preservation; and
- Protection of wetlands and environmentally sensitive areas.

B. Minimum External Development Standards

An important consideration to include in the ordinance is how a proposed subdivision will relate to adjoining land uses, such as the connection of one neighborhood to another via roads, trails and open space, and how they relate to shared community services such as schools, parks, and public safety stations. Cities should require compliance with the external standards of the ordinance. There are at least two ways to approach these requirements.

1. Premature subdivision

Some ordinances provide that a subdivision may be deemed premature and therefore denied. The ordinance should detail conditions that could make a subdivision premature such as lack of adequate drainage, water supply, roads or highways, waste disposal systems, inconsistency with the comprehensive plan, and lack of city service capacity.

2. Conditional approval

Other ordinance provisions may condition approval on the construction and installation of streets, sewer and water facilities, and other utility infrastructure.

C. Emerging issues

There are some emerging issues cities should consider when drafting, reviewing, and amending subdivision ordinances, and that mean cities should work closely with planners and attorneys to address these issues, including:

1. Wastewater treatment systems

The capacity of current wastewater systems may limit future subdivision, and the permitting of new treatment facilities can be a challenge under environmental laws.

2. Stormwater management

Large rain events combined with increases in impervious surfaces can overwhelm retention ponds and other stormwater handling systems; and subdivision ordinances may look to the on-site handling of stormwater to help out

3. Conservation design

Subdivision ordinances may provide density bonuses and other incentives to cluster housing and development in order to preserve natural and agricultural lands.

IV. Dedication of land

Subdivisions require infrastructure such as streets, utilities, parks, and drainage systems to support those subdivisions. As part of subdivision approval, a city may require land be "dedicated" to the public for public purposes, such as for roads, utilities, and parks. Through the dedication, a city typically acquires the public easement or right-of-way over the land for the dedicated purpose, with the underlying landowner retaining ownership of fee title to the land. However, when the land dedication is for a park, the Chapter 505 provides that the dedication transfers fee title and not just public easement rights.

Minn. Stat. § 505.01, subd. 1.

If cities require dedication of land for park purposes, the statute sets some further specific restrictions.

Minn. Stat. § 462.358, subd. 2b.

- The city must first establish these requirements by ordinance or resolution under Minn. Stat. 462.353 subd. 4a.
- The city must also adopt a capital improvement budget and have a parks and open space plan component in its comprehensive plan.
- The portion of land to be dedicated must be calculated based solely upon the "buildable" land as defined by municipal ordinance.
- The municipality must reasonably determine it will need to acquire that portion of land for recreational and environmental purposes as a result of approval of the subdivision.

See Appendix: Sample park dedication methodology.

- In establishing what portion of land must be dedicated or preserved, city regulations must also give due consideration to the public open space and recreational areas and facilities the developer proposes for the subdivision.
- A city cannot deny subdivision approval based solely on an inadequate supply of parks, playgrounds, trails, wetlands, or open space within the municipality.

V. Park dedication fees

As part of its park dedication requirements, as an alternative to accepting dedicated land, a city may accept an equivalent value of money. Known as "park dedication fees" these fees have received considerable attention during the last several years.

A. Setting fees

Nollan v. California Coastal Commission, 483 U.S. 825 (1987). *Dolan v. City of Tigard,* 512 U.S. 374 (1994).

Case law and the statute require an "essential nexus" between the fees or dedication imposed and the municipal purpose sought to be achieved by the fee or dedication. The fee or dedication must bear a rough proportionality to the need created by the proposed subdivision or development. If cities require park dedication fees in their subdivision regulations it must be done by ordinance or, depending on the amount of fees collected, by a fee schedule. In 2004, 2006, 2007 and 2013, the legislature amended the state statute provisions relating to park dedication fees.

Minn. Stat. § 462.358, subd. 2c.

Minn. Stat. § 462.358, subd. 2b.

The park dedication fee now must be based on fair market value of the unplatted land for which park fees have not already been paid. If the land in question is subject to a comprehensive plan - eventually scheduled to be served by municipal sanitary sewer, water service or community septic and private well - then the city may include that fact in determining the fair market value. Cities must collect the fee at the time of final plat approval. For purposes of redevelopment on developed land, the municipality may choose to accept a fee based on fair market value of the land no later than the time of final approval.

2013 Minn. Laws Ch. 85 Art. 5 § 41.

In 2013, the legislature further addressed the fair market value basis for park dedication fees. The statute now defines fair market as the value of the land as determined by the municipality annually based on tax valuation or other relevant data. If the city's calculation of valuation is objected to by the applicant, then the value shall be as negotiated between the city and the applicant, or based on the market value as determined by the city based on an independent appraisal of land in a same or similar land use category.

B. Use of fees

Minn. Stat. § 462.358, subd. 2b.

Fees received must be placed by the municipality in a special fund to be used only for the purposes for which the money was obtained. Park dedication fees received must be used only for the acquisition and development or improvement of parks, recreational facilities, playgrounds, trails, wetlands, or open space based on the approved park systems plan. Fees must not be used for ongoing operation or maintenance of parks, recreational facilities, playgrounds, trails, wetlands, or open space.

C. Fee disputes

Minn. Stat. § 462.358, subd. 2c.

If a city is given written notice of a dispute related to a proposed park dedication fee before the municipality's final decision on an application, a municipality must not condition the approval of any proposed subdivision or development on an agreement to waive the right to challenge the validity of a fee in lieu of dedication. An application may proceed as if the fee had been paid, pending a decision on the appeal of a dispute over a proposed fee in lieu of dedication, if all of these steps are followed:

- The person aggrieved by the fee puts the municipality on written notice of a dispute over a proposed fee in lieu of dedication.
- Prior to the municipality's final decision on the application, the fee in lieu of dedication is deposited in escrow, and
- The person aggrieved by the fee appeals under section 462.361, within 60 days of the approval of the application. If such an appeal is not filed by the deadline, or if the person aggrieved by the fee does not prevail on the appeal, then the funds paid into escrow must be transferred to the municipality.

Because of statutory changes and recent scrutiny of the use of park dedication fees, a city that relies on such fees should carefully examine -- in consultation with the city attorney -- its ordinance provisions and make any changes necessary to comply with current law. Review parkland dedication requirements to make sure there is a logical connection between the amount of the dedication requirement and the purpose for which it is used. For example, the city should be able to demonstrate that each new lot that is approved necessitates X amount of new parkland. (See appended Sample Park Dedication Methodology.) Also, the city should take steps to separately account for parkland dedication fees and make sure they are not used for ongoing park “operation or maintenance.”

VI. Subdivision approval process

The subdivision statute generally requires cities to follow a two-step process in the administration of city subdivision regulations. First, the landowner applies for preliminary plat approval, and then subsequently for final plat approval

A. Preliminary plat approval

Minn. Stat. § 462.358, subd. 3b.

During the preliminary approval stage it is important to note that a city has the most discretion in evaluating the application against its ordinance, as a city cannot generally require significant changes after preliminary approval. The city must hold a public hearing on all subdivision applications prior to preliminary approval, following publication of notice at least 10 days before the hearing. A subdivision application must receive preliminary approval or disapproval within 120 days of its delivery, unless the applicant agrees to an extension. If no action is taken, the application will be deemed approved after this time period. (Note that this 120 day period differs from the usual 60-day rule).

Review of an application for a preliminary plat is a quasi-judicial determination, in which the city is tasked with determining whether the proposed subdivision meets the standards and the requirements of the city ordinance.

An applicant must submit a plat that shows everything required by city ordinance. Because of the quasi-judicial standard, a city cannot generally deny an otherwise acceptable preliminary plat application for subdivision simply because the city council does not approve of the underlying proposed permitted use. If the application adequately addresses all of the ordinance standards and requirements, then the preliminary plat generally should be approved. If the application is denied, the municipality must adopt written findings based on a record from the public proceedings stating why the application was not be approved.

See LMC information memo, *Taking the Mystery out of Findings of Fact*.

B. Conditional approval

A city may approve a preliminary plat along with conditions that must be satisfied for final plat approval. Conditions for how the final subdivision design will meet ordinance provisions often are quite specific. For example:

See LMC information memo, *Land Use Variances.*

- Variances to subdivision regulations may be allowed where an unusual hardship on the land exits, but only on the grounds specifically identified in the subdivision regulations.
- If any public improvements are to be installed, an important condition may be entering into a development agreement between the city and the applicant, as discussed below.

This is the time to impose conditions and address any and all concerns the application may generate. The term "preliminary" approval can be misleading because preliminary plat approval establishes the nature, design, and scope of a development project. After a plat is preliminarily approved, the city generally cannot require further significant changes. Once the conditions and requirements of the preliminary plat approval are satisfied, the applicant is generally entitled to approval of the final plat.

C. Final plat approval

Minn. Stat. § 462.358, subd. 3b.

After preliminary plat approval, the statute allows the applicant to seek final approval. If the applicant has complied with the conditions and requirements set out in the preliminary approval, the municipality typically must grant final approval within 60 days. Unlike preliminary plat approval, there is no required public hearing on the final plat. The final plat application must demonstrate conformance with the conditions and requirements of preliminary approval. An applicant may demand the execution of a certificate of final approval where the requirement and conditions have been satisfied. If the municipality fails to act within 60 days, the final plat application may automatically be deemed approved.

Minn. Stat. § 462.358, subd. 3c.

After final approval has been received, a subdivision may be filed or recorded. After a subdivision has been approved, for one year after preliminary approval and two years after final approval, an amendment to the comprehensive plan or to the zoning ordinances will not apply to or affect the subdivision with regard to use, density, lot size, lot layout, or dedication or platting -- unless the municipality and the applicant agree otherwise. A municipality may require that an applicant establish an escrow account or financial security for the purpose of reimbursing the municipality for direct costs relating to professional services a city provides during the review, approval, and inspection of the project.

VII. Development agreements

In many cases, a condition of preliminary plat approval requires the city and applicant to enter into a development agreement. This is particularly important for the city if new public improvements such as roads, water and sewer, and stormwater systems are to be installed as part of the subdivision. The statute specifically authorizes the city in its ordinance to condition subdivision approval on the execution of a development agreement embodying terms and conditions reasonably related to the ordinance requirements.

A development agreement is a contract between a landowner or developer and the city that sets the understanding between the developer and the city regarding the design and construction of the particular project. It establishes the parameters under which the development will proceed, as well as the rights and the responsibilities of the developer and the city. Issues resolved in a development agreement include:

- The design, installation and financing of public improvements.
- Security for completion of improvements installed by developer, a cash deposit, certified Check, irrevocable letter of credit, bond, or other financial security.
- Design of lighting, landscaping, sidewalks, underground utilities and other site plans issues; and
- Coordination of construction with the installation of various utility improvements.

Development agreements also typically detail who will build, pay for and own the improvements; provide the timeline for the construction or installation; and describe who is liable for any defects or claims.

The agreement will detail how the infrastructure will meet city specifications, and document all of the required right-of-ways and land dedications, including agreement regarding park dedication fees if any. While a city cannot condition approval on agreement to waive the right to challenge the validity of a fee, it may condition the approval on a waiver agreement regarding costs associated with improvements to be installed.

As part of the development agreement, cities should require the developer to provide financial security including a letter of credit from a reputable institution in order to cover costs were the installation of improvements to go awry or payments unmet. Finally, development agreements should contain provisions dealing with liability and indemnification, requiring the developer to have liability coverage and ideally to defend and indemnify the city for related claims. Because the agreement can be a sophisticated legally binding contract, it is extremely important for the city attorney to be involved before it is entered into.

VIII. Exceptions and alternatives

Minn. Stat. § 462.352, subd. 12.

Not all divisions of land are subject to a city's subdivision authority. Excepted under state statute are:

- Separations where all the resulting parcels, tracts, lots, or interests will be 20 acres or larger in size and 500 feet in width for residential uses and five acres or larger in size for commercial and industrial uses.
- Cemetery lots.
- Court ordered divisions or adjustments; and
- Lot consolidation, since subdivision refers only to separation of land.

Although such divisions may nonetheless go through the city's regulatory subdivision process, it appears cities are without authority to require them do so.

Minn. Stat. § 462.358, subd. 3a.

Not all subdivisions necessarily require the preparation of a plat. The state subdivision statute mandates that municipal subdivision ordinances require that all subdivisions should be platted which create five or more lots or parcels which are 2-1/2 acres or less in size. Subdivision ordinances may or may not require other subdivisions be platted. Further, not all subdivisions that require platting must necessarily require both a preliminary and then a final plat. The subdivision statute provides that the city ordinance may provide for the consolidation of the preliminary and final review and approval or disapproval of subdivisions.

Some city subdivision ordinances will provide alternative procedures for certain types of "minor" subdivisions. When the city ordinance consolidates preliminary and final approval, it is sometimes called a simple plat. Often this is allowed if subdivision creates a minimum number of lots of a certain size and the plat does require creation of new roads. A different alternative procedure for minor subdivisions is for divisions of land for which the city is not requiring plats. Often called administrative subdivisions or lot splits, such subdivisions are typically accomplished with metes and bounds descriptions.

IX. Review of important points

City staff and officials should carefully evaluate every application for preliminary plat approval for compliance with the subdivision ordinance. Once the preliminary plat has been approved, the city has limited ability to revisit the issue of adequate compliance. If new public improvements or infrastructure are to be installed, then it is important to enter into a development agreement so the improvements will meet city standards and be completed in a timely fashion. Cities should periodically review their subdivision ordinances for consistency with comprehensive plan and current vision of future land use, particularly with regard to the city's capacity for wastewater, stormwater, and traffic.

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League of Minnesota Cities.

X. Further assistance

LMCIT offers land use consultations, training and information to members. Contact the League's Loss Control Land Use Attorney for assistance. You can also learn more about land use issues in the land use section of the League's website.

Appendix: Sample Park Dedication Methodology

(This is a sample of one methodology; a city is not required to take it into account.)

Step 1.

The city should conduct a parks study to generally determine what it would like to see in the community regarding parks, recreation, trails, and open space. That study should consider whether current facilities are sufficient to meet the needs of current residents. If there is a deficiency, the city should calculate what additional expenditures would be necessary to meet that city's desired parks plan.

Step 2.

The city should calculate the total amount of city parks, recreation, trails and open space, plus any additional amount to meet current, but unmet park goals.

Step 3.

The city should evaluate usage of city parks, recreation, trails, and open space with a goal of estimating the percentage of facilities that exist to serve residential landowners and percentage that exists to serve the needs of commercial development. In arriving at these percentages, it is helpful to consider the use of park facilities by businesses and their workers and the use by sports teams that may be sponsored by businesses. From this analysis, the city will be able to identify the percentage of its parks needs that should be met by residential development and what percentage should be met by commercial/industrial development.

Step 4.

The city then will use the results of step 2 and step 3 to calculate parkland acreage, per resident or per employee. The following examples may be helpful:

Per Capita Residential Share/Per Capita Commercial Share

Existing Park Lane and Trail Acreage
300 acres

Residential Share
90% X 300 = 270 Acres

Per Capita Residential Share
270 acres/15,000 residents (population) = .018 acres per Resident

Commercial Share
10% X 300 = 30 acres

Per Capita Commercial Share
30 acres/1000 employees in city = .03 acres per Employee

Step 5.

Establish park dedications by ordinance. The amount of land to be dedicated as part of residential subdivision or plat will be equal to the per acre residential share (determined in Step 4) times the number of residents expected in the development or subdivision. To arrive at an amount in lieu of land dedication, take the per acre value of undeveloped land times the amount of land the city could have required to be dedicated.

Step 6.

To calculate the amount to be dedicated as part of a commercial development, multiply the per acre commercial share (determined in Step 4) by the number of employees expected in the development. To arrive at a cash payment in lieu of land dedication, take the per acre value of undeveloped commercial land times the amount of land the city could have required to be dedicated.

Step 7.

Make provisions in your ordinance to provide that these are the maximum amounts the city can charge and give the council discretion to vary from these requirements as a result of unique attributes of the development or to account for parks or open space that may already be included the development. (Note: The city is not required to take any of these considerations into account when arriving at the park dedication amount.)

PUBLIC WORKS
ENGINEERING DEPARTMENT

DESIGN STANDARDS

2660 Civic Center Drive, Roseville, MN 55113-1899
phone (651) 792-7004 fax (651) 792-7040

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DESIGN STANDARDS

The design and construction of public infrastructure facilities shall be performed in accordance with the most recent editions of the Minnesota Department of Transportation (MnDOT) **"Standard Specifications for Highway Construction"** and any amendments thereto, and the **"Standard Utilities Specifications for Sanitary Sewer and Storm Sewer Installation"** as published by the City Engineers Association of Minnesota, and the City of Roseville's Standard Specifications and Detail Plates or as modified herein. All designs must incorporate the requirements identified in the City's Comprehensive Plans in effect at the time of the infrastructure design and installation.

A. GRADING/DRAINAGE/EROSION CONTROL/SITE RESTORATION

This work shall be done in accordance with the most recent additions of the **"MnDOT Standard Specifications for Highway Construction"**, the **"Protecting Water Quality in Urban Areas"** (Best Management Practices) prepared by the Minnesota Pollution Control Agency (MPCA), the City's Surface Water Management Plan (SWMP) and the latest City of Roseville Standard Specifications. These planning handbooks will guide the developer and their engineer in protecting the land and water resources of the City during land development.

The City requires the following for submittal of grading, drainage, and erosion control plans in accordance with the Roseville's Zoning Code.

1. The Developer shall obtain all regulatory agency permits and approvals including those from the MPCA for "General Stormwater Permit for Construction Activity" and applicable Watershed District.

2. Show adjacent plats, parcels, property lines, easements of record, section lines, streets, existing storm drains and appurtenances, etc.

3. Signature of professional engineer licensed in the State of Minnesota.

4. Extend existing 2' contour lines a minimum of 100' beyond the property boundary or more as needed to accurately depict the existing drainage patterns.

5. Show the bench mark utilized and the limits of construction.

6. Maximum 3:1 slopes are allowed in "maintained" areas accept as approved by the City Engineer.

7. Show the NWL and HWL for ponds, lakes, wetlands, and rivers based upon the most recent City's Surface Water Management Plan criteria.

8. For each house pad, show the type of proposed house to be built such as R or WO for rambler or walkout. Also, show the garage floor, first floor and basement walkout

elevations. The lowest entry level of affected houses shall be 2' above the HWL of adjacent ponds.

9. If retaining walls are needed, submit detailed plans and specifications that show type and height of retaining wall. Private retaining walls will not be allowed within the City's drainage and utility easements or street right-of-way. Retaining walls that will become public must meet the latest City of Roseville specifications.

10. Show City of Roseville project number on the plan or title page if applicable.

11. Show emergency overflow routes from all low points and show elevation of high point along emergency overflow route. The lowest entry level or opening of affected houses shall be 1' above the emergency overflow elevation.

12. All driveway shall have a minimum grade of 0.5% and/or the garage floor elevation must be a minimum of 1.0 feet above the flowline of the curb. Maximum driveway slopes shall be 10%.

13. Show removal of all trees and brush below the normal water level that will be impacted from existing and newly created ponding areas.

14. Show or define access routes for maintenance purposes to all inlets or outlets at ponding areas (must be maximum of 8% grade, 2% cross slope and 10' wide).

15. Show all existing and proposed grades. Required standard is 2' contours with existing contours shown as dashed or screened and proposed contours shown as solid. Standard scale is 1" = 50' or less depending on the amount of detail required.

16. Upon completion of grading, the developer is required to provide the City with a CADD file "as-built" grading plan certifying the actual grades of the site including house pad and lowest exposed structure elevations of existing and proposed.

17. Provide existing and proposed hydrologic/hydraulic calculations per City Storm Water Management Standards.

18. Provide pre- and post-detailed hydrologic/hydraulic calculations for stormwater ponds and wetlands verifying location and capacity adequacy of all overland drainage routes. Consult the City's Surface Water Management Plan for further detail on design criteria.

19. Show the location of silt fence and all other erosion control devices. Note for all silt fence to be installed by the contractor and inspected by the City prior to any site work. Construction areas adjacent to existing water bodies such as wetlands, creeks, ponds, or lakes shall have Type III erosion control (see details).

20. All drainage plans shall be consistent with the City of Roseville's Comprehensive Surface Water Management Plan (CSWMP).

B. SANITARY SEWER

All sanitary sewer and appurtenances shall be checked for conformance with the design criteria specified in the Recommended Standards for Waste Water Facilities – 1990 edition of the Great Lakes – Upper Mississippi River Board of State Sanitary Engineers (10 State Standards) or latest revision and as modified herein.

1. The Developer shall obtain all regulatory agency permits and approvals including those from the MPCA and Metropolitan Council Environmental Services prior to beginning of construction.

2. The number of capita per dwelling units used in design calculations shall be reviewed and approved by the city engineer.

3. Determination of sanitary sewer services size and design shall be done in accordance with the Department of Health and Minnesota Plumbing Code.

4. Manholes shall be placed on street centerline to the greatest extend possible. Other locations outside the wheel paths (3' and 9' off centerline) may be allowed with City approval.

5. The maximum spacing between manholes is 400' unless approved by the City Engineer.

6. Manholes are required on the terminus end of all stubs if the line will be active.

7. Drop manholes are required when the pipe inverts are greater than 2' apart.

8. Any connections to existing manholes shall be core drilled. If the pipe diameters of the existing and proposed pipes are the same, then the invert elevations shall drop 0.10 feet through the manhole. If the pipe diameters are different, then the 8/10ths line of the two pipes shall match at the manhole.

9. Maintain a minimum of 10' of horizontal separation between sanitary sewer and watermain.

10. The minimum slopes for sanitary sewer shall be as follows:

SIZE OF PIPE	MINIMUM SLOPE
8"	0.40%
10"	0.28%
12"	0.22%
15"	0.15%

11. Show on the plans the existing and proposed sanitary sewer in plan and profile view along with other existing and proposed utilities in the construction zone.

12. If the sanitary sewer is to be installed less than 10' deep within private property, the easement shall be a minimum of 20' wide with the pipe centered in the easement. If the sanitary sewer is 10' deep or greater, then the easement shall be at least twice as wide as the depth or as required by the City. Show these utility easements on the construction plans and final plat.

13. Trunk sanitary sewers shall be designed to promote a laminar flow through the sewer system. Junction manholes should be designed to limit the hydraulic head increase by matching hydraulic flow lines and by providing smooth transition angles.

14. No manhole shall be located within a designed ponding/flowage easement without City approval. If such location is unavoidable, then the structure may be required to be built to a higher elevation to avoid flooding, constructed to tolerate frost action, and shall be made of water-tight materials.

15. Deflection testing and televising shall be conducted after the final backfill has been in place for 30 days.

16. All materials shall meet the latest City of Roseville specifications. All construction shall meet City of Roseville specifications.

17. Service lines shall be sized in accordance with the Minnesota Plumbing Code – Chapter 4715.

18. The number of capita per dwelling unit used in design calculations shall be approved by the City.

19. The sewer service shall be included in the pressure and leakage testing requirements for the main lines.

20. Minimum grade for sanitary service stubs shall be ⅛ inch per foot (1%).

21. Developers are responsible for constructing services from the mainline pipe to the right-of-way line.

22. Cleanouts are required at 100-foot intervals including the riser on sanitary sewer services. All sanitary sewer cleanouts constructed in paved areas require the installation of a meter box and cover for ease of access to the cleanout.

23. Sewer services shall be connected to a wye on the main and shall not be constructed into manholes unless approved by the City. Approved connections to a manhole require a KOR-N-SEAL connection or approved equal and must match the manhole invert.

24. All materials shall meet the latest City of Roseville specifications. All construction shall meet City of Roseville specifications.

C. **WATERMAIN**

1. All materials shall meet the latest City of Roseville specifications. All construction shall meet City of Roseville specifications.

2. Hydrants shall be installed at a minimum 600-foot spacing and at every intersection.

3. All watermain shall be installed with an eight (8) foot bury depth.

4. All watermain shall be installed to meet Minnesota Department of Health regulations.

D. STORM SEWER

1. Stormwater plans for the development shall utilize as a guide the Comprehensive Surface Water Management Plan (CSWMP) for the City of Roseville.

2. Stormwater management plans shall use a 10-year frequency storm for pipe design and a 100-year frequency storm for ponding detention basin design.

3. Stormwater management plans shall use design criteria utilizing a hydrograph method based on sound hydrologic theory to analyze the stormwater runoff and proposed development such as the Soil Conservation Service TR-55 Urban Hydrology for Small Watersheds.

4. Drainage calculations shall be submitted to show the sizing of pipe, ponds, and emergency overflow spillways. Pond calculations should analyze a 2-year, 10-year and 100-year frequency, 24-hour storm event using a modeling program such as HydroCAD or approved alternative. Any assumption used in the design should be included with the calculations. Stormwater ponds shall be designed and constructed in accordance with the City's CSWMP using criteria from the National Urban Runoff Program (NURP).

5. Provide for overflow routes to drain low points along streets or lot lines to ensure a freeboard of 2' from the lowest exposed structure elevation and the calculated 100-year storm HWL elevation. Design criteria verifying the adequacy of the overland drainage route capacity is required. At low points in the street, the catch basin grates shall be assumed to be 50% plugged for design purposes.

6. The storm sewer alignment shall follow the sanitary sewer and watermain alignment where practical with a minimum of 10' of separation. Storm sewer placed along the curb alignment shall be along the curb opposite the watermain to maintain the 10' separation.

7. Catch basins shall be located on the tangent section of the curb at a point 3' from the radius. Mid-radius catch basins will not be allowed. Also, catch basins shall be designed to collect drainage from the upstream side of the intersection.

8. The maximum spacing between manholes is 400'.

9. Manholes steps will be aligned and over the downstream side of the manhole. Steps within manholes will be:

   1"± horizontal alignment
   1"± vertical alignment with 16" spacing as the standard

10. Any connections to existing manholes or catch basins shall be core drilled or the opening cut out with a concrete saw. No jack hammering or breaking the structures with a maul is permitted. Also, all connections to an existing system will require a manhole for access.

11. To the greatest extent possible, manholes shall be placed in paved surfaces outside of wheel paths (3' and 9' off centerline) or other readily accessible areas.

12. Minimum pipe size shall be 12" in diameter.

13. Type of pipe shall be Reinforced Concrete Pipe (RCP). All storm sewer pipe beneath roadways or pavement shall be Class 5. The table below shows the allowable class of pipe for storm sewer outside of the roadway:

PIPE DIAM.	CLASS 2	CLASS 3	CLASS 4	CLASS 5
12" – 18"				X
21"			X	X
24" – 33"		X	X	X
≥ 36"	X	X	X	X

   Show the class of pipe in the profile view only. For areas outside of the roadway, the City may allow the use of HDPE (High Density Polyethylene) pipe.

14. Aprons or flared-end sections shall be placed at all locations where the storm sewer outlets a ponding area. All outlet flared-end sections above the NWL of the pond shall be furnished with hot dipped galvanized trash guards. All trash guard installations will be subject to approval by the City Engineer.

15. Riprap and filter blanket shall be placed at all outlet flared-end sections. The placement of the riprap shall be hand placed. The minimum class of riprap shall be MnDOT 3601.2 Class III. Design criteria justifying the size and amount of riprap are required. Geotextile material is not allowed for filter aggregate where ice action along the shoreline may tear the geotextile (see Detail Plate).

16. The invert elevations of the pond inlet flared-end sections shall match the NWL of the pond. Submerged outlets will only be allowed with the use of an outlet structure (see Detail Plate).

17. Long radius bends may be used for grater than 24" pipe diameter if necessary and approved by the City Engineer in vertical and horizontal alignment. However, only

one series of bends will be allowed, either vertical or horizontal, between structures.

18. If the public storm sewer is to be installed less than 10' deep within private property, the easement shall be a minimum of 20' wide with the pipe centered in the easement. If the storm sewer is 10' deep or greater, then the easement shall be twice as wide as the depth or as required by the City.

19. Show or define access routes for maintenance purposes to all manholes outside the public right-of-way and inlets or outlets at ponding areas (8% maximum grade, 2% cross slope, and 10' wide). Access easements shall be dedicated at the time of final platting to provide this access.

20. Junction manholes should be designed to limit the hydraulic head increase by matching hydraulic flow lines and by providing smooth transition angles.

21. In the development of any subdivision or ponding area, the Developer and/or property owner is responsible for the removal of all significant vegetation (trees, stumps, brush, debris, etc.) from any and all areas which would be inundated by the designated controlled NWL of any required ponding easement as well as the removal of all dead trees, vegetation, etc. to the HWL of the pond.

22. The Developer and/or Engineer upon the completion of the construction of a designated ponding area is required to submit an as-built record plan of the ponding area certifying that the pond constructed meets all design parameters as set forth in the City's respective stormwater management plans.

23. Utilization of existing wetlands for stormwater management is subject to review by the appropriate regulatory agency in accordance with the "Wetlands Conservation Act".

24. Outlet control structures from ponding areas are required as directed by the City. Location and appearance of outlet structures shall be subject to City approval and may require landscape screening.

25. Environmental manholes (three-foot sumps) shall be constructed as the last structure that is road accessible prior to discharge to any water body. Additional protection may be required when outletting to a sensitive water body.

26. For all storm pipes that outlet to a pond or other water body, show the elevation contour of the NWL in the plan view.

27. Provide a storm sewer schedule on the plans using the following format:

STORM SEWER SCHEDULE

STRUCTURE NO.	SIZE	CASTING	BUILD
CBMH 1	48"	R-3290-V	4'

Structures shall be classified as a catch basin (CB), catch basin/manhole (CBMH), or manhole (MH). CB's are inlet structures with a total of one pipe either entering or leaving. CBMH's are inlet structures with more than one pipe either entering or leaving. MH's are all non-inlet structures. Standard inlet castings are: R-3067-BV when in the curb line and R-2560 when outside of paved areas. The standard MH casting is R-1730.

28. A four inch solid drain tile shall be stubbed out of structures at street low points and for lots that are not adjacent to a pond/wetland in accordance with the detail plates. Cleanout risers are required every 100' and at the terminus end of the line (see Detail Plate).

29. All materials shall meet the latest City of Roseville specifications. All construction shall meet City of Roseville specifications.

E. STREETS

1. Flexible pavement design shall be based on design procedures set forth by the Minnesota Department of Transportation. Residential streets shall be designed for a minimum seven-ton pavement design.

2. Soil borings and/or special design considerations may be required by the City Engineer in areas where unstable soils exist.

3. The roadway subgrade shall be constructed per MnDOT Specification 2105 and test rolling per MnDOT Specification 2111 shall be required. The test roller and amount of allowable deflection shall be as specified in the Special Technical Condition Specifications.

4. Street alignment for local streets, both vertical and horizontal, shall be designed for 30 MPH design speed based on the latest edition of the American Association of State Highway and Transportation Officials Manual unless otherwise approved by the City Engineer.

5. Minimum street grade shall be 0.50%. The design maximum shall not exceed 4.0% for arterials and 6.0% for others. Special situations such as saving environmental features may allow limited areas of 10.00% with City approval.

6. Streets shall be designed to intersect at right angles whenever possible. In no case shall the angle of intersection between two streets be less than sixty (60°) degrees.

7. The minimum diameter for a cul-de-sac shall be 100 feet from face of curb to face of curb. Islands may be permitted subject to the review of the City Engineer.

8. Unless approved by the City street intersections and commercial driveway intersections shall match at the centerlines. If the streets or driveways cannot be aligned to match, the intersections shall be offset a minimum of 300 feet or as approved by the City Engineer.

9. Barricades in accordance with the Minnesota Manual on Uniform Traffic Control Devices shall be placed at all dead end streets.

10. At intersections, the street grade shall not exceed 3.00% for the first 30 feet approaching said intersection. The 30 feet is measured from the curb line of the intersected street. In cul-de-sacs, the gutter grade shall not be less than 0.80%. A minimum 0.5 foot crown or minimum 3.00% cross slope grade, whichever is greater, is required of all street cross-sections. The minimum curb return radius shall be 20 feet. The minimum grade around curb returns shall be 0.50%.

11. Private streets and or common driveways shall be a minimum of 24' wide and built to a 7-ton design.

12. The City requires concrete valley gutters across street and driveway intersections with overland cross drainage having a grade less than 1%.

13. Retaining walls over four (4) feet in height must be designed by a Minnesota Licensed Professional Engineer. The retaining wall is to be located on private property. The construction of any retaining walls within the public right-of-way will need prior approval of the City Engineer. All walls over four (4) feet in height will require an approved fence at the top of the wall. The retaining wall construction will require the submittal of detailed plans and specifications for review by City staff and a permit through the Building Department.

14. The design and construction of sidewalks and trailways shall be in accordance with the City's Standard Plates and City ordinances. Residential sidewalks shall be six (6)-foot wide concrete and trailways shall be a minimum of eight (8)-foot wide bituminous.

15. Horizontal curves on residential streets with concrete curb and gutter shall be designed to ensure a horizontal sight distance of not less than 100 feet. The minimum design speed shall be 30 MPH. The following are other minimum requirements for residential streets:

    a. Horizontal curves shall have a minimum of 180-foot centerline radius. Refer to MnDOT State Aid Manual for more information.

    b. Vertical curves shall be designed as follows:

       L = K A
       Where L = Minimum length of vertical curve in feet
       K = 20
       A = Algebraic difference in grade in percent

16. Vertical curves and horizontal curves on collector streets with concrete curb and gutter shall be designed to ensure a vertical and horizontal sight distance of not less

than 300 feet (arterials = 500 feet minimum). The following are other minimum requirements for collector streets:

a. Horizontal curves shall have a minimum of 300 feet centerline radius without super elevation on 30 MPH design streets and a minimum of 450 feet centerline radius without super-elevation on a 35 MPH design street. Refer to the MnDOT State Aid Manual for more information.

b. Horizontal curves shall have a minimum tangent of 300 feet between reverse curves.

17. All materials shall meet the latest City of Roseville specifications. All construction shall meet City of Roseville specifications.

F. MISCELLANEOUS

1. All private utility boxes and poles shall be located within property lot lines.

2. All utility disconnects must be done at the main and be mechanically capped. For utility disconnects on major roads, the City Engineer may require the disconnect to occur at the right of way line and a fee be paid in lieu of capping the service at the road.

3. Street lights shall be installed at all intersections and midblock every 600 feet.

4. Street signs in Public Right of Way required as part of the development shall be installed be installed by City of Roseville at Developer's cost.

5. Refer to City Details in Appendix for pathway and sidewalk design standards.

6. Refer to City Details in Appendix for driveway design standards.

APPENDIX – Standard City Detail Plates

Bedding	City Plate Number
Pipe Bedding	BED-1
Erosion Control	**City Plate Number**
Erosion Control Fence	EC-1
Sediment Filter Sack	EC-2
Rock Construction Entrance	EC-3
Landscape	**City Plate Number**
Planting Detail	L-1
Miscellaneous	**City Plate Number**
Mailbox	M-1
Construction Sign	M-2
Wood Rail Fence	M-3
Paving / Streets	**City Plate Number**
Driveways and Sidewalks	P-1
Commercial Driveway	P-2
Concrete Sidewalk Joint Pattern	P-3
Transverse Crack Control Joints	P-4
Construction Sign	P-5
Concrete Valley Gutter	P-6
Sanitary Sewer	**City Plate Number**
Manhole Type B Thru G	S-1
Sanitary Sewer Manhole (27 Inch)	S-2
Sanitary Sewer Service	S-3
Manhole Type B Thru G Sump	S-4
Sanitary Sewer Service with Riser	S-5
Sanitary Sewer Replacement	S-6
Sanitary Sewer Service Replacement	S-7
Sanitary Sewer Service Installation for CIPP	S-8

Sanitary Sewer Wye Replacement	S-9
Sanitary Drop Inlet Manhole	S-10
Storm Sewer	**City Plate Number**
Type A Catch Basin	ST-1
Type B Catch Basin	ST-2
Biofiltration Trench	ST-3
Baffle Structure	ST-4
Rain Garden	ST-5
Perforated Structure	ST-6
Perforated Pipe	ST-7
Rain Guardian	ST-8
Type B Sump Catch Basin	ST-9
Perforated Pipe Trench	ST-10
Standard Overflow Structure	ST-11
Flared End Section	ST-12
Riprap	ST-13
Biofiltration Basin	ST-14
Manhole Type B Thru G	ST-15
Water Main	**City Plate Number**
Hydrant and Gate Valve Installation	W-1
Water Main Service Connection	W-2
Water Main Service Disconnection	W-3
Pipe Insulation Detail	W-4

ROSEVILLE

Stormwater Management Standards

The City of Roseville has developed specific requirements that apply to development and redevelopment projects. These standards are intended to help achieve the water resource goals of the City's Comprehensive Surface Water Management Plan (CSWMP) and help the City maintain compliance with the National Pollutant Discharge Elimination System (NPDES) municipal permit program. These standards highlight important aspects of the requirements for stormwater quality, discharge rate and volume control, erosion control, and illicit discharge.

These standards do not replace or supersede City ordinances, watershed district regulations, state and federal rules or permits required for the project. For a more detailed listing of requirements see the specific policies of the City's CSWMP and the applicable City ordinances, or consult with City staff on your specific project.

To accomplish the goals of the CSWMP, it is important to the City to have consistent approaches to evaluating proposed development and redevelopment projects. Therefore, all hydrologic, hydraulic and water quality analysis must be prepared and submitted in a format that will allow for a timely and efficient review by City staff.

Project designers and/or applicants are encouraged to schedule and complete a pre-design meeting with the City before any data will be accepted. The purpose of the meeting is to specifically address approvals and permits, pond requirements, trunk storm drain analysis, wetland impacts, water quality treatment, erosion control and discharge to lakes and sensitive wetland resources.

1) General

   a) Erosion control standards apply to all land disturbance activity unless specifically exempted by the definition of the term "land disturbance activity" in the City's Erosion and Sedimentation Control Ordinance (Roseville City Code Chapter 803.04).

   b) The City's water quality treatment requirements apply to the following:

      1) new lots created through a platting or subdivision process which do not have storm water management.

      2) projects which result in twenty-one thousand, seven hundred eighty (21,780) square feet or more of disturbed area.

      3) projects which result in five thousand (5,000) square feet or more of new or reconstructed impervious surface.

   c) The City's rate/ volume control requirements apply to all projects, and

   d) Projects conducting mill and overlay or other surface pavement treatments, where aggregate base is left undisturbed, on existing impervious areas are exempt from the City's water quality treatment and rate control requirements. However, requirements must be met if the project impacts the base and/or sub-base materials for 5,000 square feet or more of disturbed area.

   e) Projects in a Shoreland, Wetland Protection or Stormwater Management Overlay District may have additional requirements which are defined in Roseville City Code Chapter 1017.

   f) Any work within a wetland, surface water, or Federal Emergency Management Agency (FEMA) designated floodplain may require permits to be obtained from, but not limited to the City, watershed district, Department of Natural Resources (DNR) and Army Corps of Engineers. All applicable permits for the specific project must be obtained prior to commencing land disturbance, construction, grading, clearing, or filling activities.

   g) The Applicant shall submit the information listed in Section 8 of these Standards to the City for review.

2) Water Quality Treatment

a) Infiltration/Volume Control Requirement

1) For all new or reconstructed impervious portions of a project, a runoff volume based on the requirements of the governing Capitol Region (CRWD), Ramsey-Washington Metro (RWMWD), or Rice Creek Watershed District (RCWD) rules. Within all other Watershed jurisdictions, a runoff volume of 1.1 inches must be treated through infiltration practices.

2) For all redevelopment impervious portions of a project, a runoff volume based on the requirements of the governing Capitol Region (CRWD), Ramsey-Washington Metro (RWMWD), or Rice Creek Watershed District (RCWD) rules. Within all other Watershed jurisdictions, a runoff volume of 1.1 inches must be treated through infiltration practices.

3) Filtration practices that are designed for partial recharge (e.g., bioretention basin with under drains) shall receive sixty-five percent (65%) credit for infiltration/volume control. Incorporation of trees and shrubs into filtration practices is encouraged.

4) No more than 15% of the new or reconstructed impervious surface may be left untreated.

b) Pollutant Removal Requirements. For projects that have met the infiltration/volume control requirements above, the pollutant removal requirements are considered to be met. For projects where infiltration or filtration is not feasible or is prohibited (see Item 5.a.), the following pollutant removal standards (based on a standard Nationwide Urban Runoff Program, NURP, particle size distribution) apply prior to reaching a downstream receiving water:

1) For new development and redevelopment portions of a site, provide treatment to remove ninety percent (90%) total suspended solids (TSS) and sixty percent (60%) total phosphorus (TP) modeled for an annual average rainfall.

c) For areas that are unable to meet the stormwater standards, the applicant shall pay into the City's Stormwater Impact Fund to cover the cost of implementing equivalent volume reduction elsewhere in the City. The required amount to contribute to the Stormwater Impact Fund will be set annually. Money contributed to the Fund will allocated to volume reduction projects to help offset the volume that was not achieved on the permitted development.

(a) To be eligible to pay into the Stormwater Impact Fund, applicants must prove that stormwater bmp's are not feasible on the site and must complete the Alternative Stormwater Compliance Sequencing:

(i) Alternative Stormwater Compliance Sequencing:
The alternative compliance sequencing process includes three steps that must be followed in order to meet the volume reduction standard. The sequencing steps to be followed are:

a. First, the applicant shall comply or partially comply with the volume reduction standard to the fullest extent practicable on-site through alternative volume reduction methods. See the questions below for more information.

b. Second, the applicant shall meet the volume reduction standard at an offsite location or through the use of qualified banking credit.

c. Third, as a last alternative, the applicant shall pay into the City's Stormwater Impact Fund at a $/CF rate. The dollar amount will be approved by the City Council and will be found within the City's Fee Schedule.

3) Rate/Volume Control.

a) Discharge rates leaving the site must not exceed the current rates for the 2, 10 and 100-year, critical duration (24-hour) storm events, using a Type II storm distribution and antecedent moisture conditions 2 (AMC-2). The runoff from pervious and impervious areas within the model shall be modeled separately (i.e. Weighted Q, SBUH weighting, etc).

b) The City of Roseville shall apply all City standards for developments and redevelopments outside of the City limits which discharge into waterbodies or storm drainage systems within the City limits. All plan submittals shall comply with City of Roseville storm water regulations.

c) For development and redevelopment projects affecting stormwater problem areas identified in the City's CSWMP, the City requires the applicant to incorporate such practices to resolve a proportionate share of the problem through a reduction based on existing runoff volumes.

1) The "problem" as defined by the City is that excess volume of water that either causes a downstream storm sewer system to exceed a 10-year/24-hour design capacity or causes a downstream waterbody to exceed its designated 100-year flood elevation at a given point.

2) Within an identified area, the applicant shall provide peak rate control for the 2, 10 and 100 year 24-hour rainfall events beyond the existing condition peak rate of runoff by reducing the peak rate to ≤80% of the existing condition.

4) Design Computations.

a) *Hydrologic Data Format:* All hydrologic data shall be completed using NRCS methodology; i.e. HydroCAD or TR20, XP-SWMM or a comparable, City approved method. The runoff from pervious and impervious areas within the model shall be modeled separately (Weighted Q or SBUH weighting, etc).

b) *Rainfalls:* Rainfall amounts for hydrologic analysis shall be based on the precipitation frequency estimates of NOAA Atlas 14 for the 24-hour return period from 1 to 100 Years. City of Roseville analyses shall use the values in the following table.

Rainfall Frequency	Rainfall (Inches)
2-Year 24-Hour	2.8
10-Year 24-Hour	4.2
100-Year 24-Hour	7.4

c) *Infiltration-Prohibitive Sites:* For projects not meeting the infiltration/volume control requirement as stated in Section 2(a), design engineers and applicants shall determine the pollutant removal efficiency of the best management practices (BMPs) incorporated into the site plan using the available industry standard models, including P8 (using a standard NURP particle size distribution for the analysis), PondNET or a comparable model approved by the City.

d) *Wet-Detention Pond Storm Water Treatment:* As an alternative to preparing a site-specific model, the development may provide a treatment volume (dead storage) of not less than two and one-half (2.5) inches multiplied by the runoff coefficient calculated over the contributing drainage area to the pond. For

example, a one (1) acre impervious site with a runoff coefficient of 0.90 that drains to a common treatment pond would be required to provide a dead storage volume of 0.19 acre-feet or eight thousand two hundred (8,200) cubic feet. The Natural Resources Conservation Service Method may also be used upon City approval.

e) *Volume Reduction Calculation:* The volume reduction (in cubic feet) provided by surface infiltration practices shall be computed using the following:

1) For sites required to obtain a watershed permit within CRWD, RWMWD, or RCWD jurisdiction, follow Watershed District Rule C.

2) For sites that do not require a watershed district permit due to project size, provide volume calculations based on the following formula:

$$V = Area \times 1.1 \text{ inch} / 12$$

Where V = Required Volume Reduction in cubic feet (cf)

A = New or Reconstructed Impervious Area in square feet (sf)

f) *Storm Sewer Conveyance Design:* Local storm sewer systems shall be designed for the 10-year storm event within the crown of pipe. The Rational Method shall be the preferred methodology for the design of local systems. Culvert crossings or storm systems in County or State right-of-way may have a design frequency which differs from the City's 10-year design storm. The designer shall contact each agency/unit of government to determine the appropriate design frequency for hydrologically-connected systems.

g) *Outfall Energy Dissipation:* For culvert outlet velocities less than or equal to four (4) feet per second (fps), check shear stress to determine if vegetation or riprap will be adequate. If vegetation is used, temporary erosion control during and immediately following construction shall be used until vegetation becomes established. For velocities greater than four (4) fps, energy dissipaters shall be designed in accordance with Mn/DOT Design Criteria.

h) *Landlocked Basin HWL Determination:* High water elevations for landlocked areas (basins where no outlet exists) shall be established by first estimating the normal or initial water surface elevation at the beginning of a rainfall or runoff event using a documented water budget, evidence of mottled soil, and/or an established ordinary high water level. The high water level analysis shall be based on runoff volume resulting from a 100-year/10-day runoff (10.0 inches and saturated or frozen soil conditions [CN=100]) or the runoff resulting from a 100-year back-to-back event (7.4 inches followed by 7.4 inches). The high water elevation shall be the higher of these two conditions.

i) *Building Low Opening:* The lowest floor openings of all buildings shall be set:

1) At least two (2) feet above the 100-year high water elevation and at least one (1) foot above a designated emergency overflow.

2) For landlocked basins, at least two (2) feet above the higher of the elevations determined in Part 4h.

j) *No Net Loss of Storage Capacity:* If encroachments within storm water retention basins are approved by the City Engineer, then calculations indicating the volume of encroachment and plans for volume mitigation must be submitted.

5) Volume Control/Infiltration Practices Design Criteria.

a) Infiltration systems are prohibited:

1) Where the bottom of the infiltration basin is less than three (3) feet to bedrock or the seasonally high water table;

2) Low permeability soils (i.e., Hydrologic Soil Group C& D soils) or where a confining layer exists below the proposed basin;

3) Within fifty (50) feet of a public or private water supply well (Minn. Rules, Chapter 4725);

4) Potential storm water hot spots or contaminated soils (filling stations, industrial, etc.);

5) Within ten (10) feet of a property line or building foundation; and

6) Within thirty-five (35) feet of a septic system tank or drain field.

7) Within a Drinking Water Supply Management Area (DWSMA)

8) Where soil infiltration rates are greater than 8.3"/hr.

b) Infiltration practices must be designed to draw down to the bottom elevation of the practice within forty-eight (48) hours. The pond depth shall be based on the soil infiltration rate determined from site-specific soils investigation data taken from the location of proposed infiltration practices on the site (e.g., double ring infiltrometer test). The maximum pond depth, regardless of infiltration rate shall be two (2) feet unless otherwise approved by the City Engineer. The soils investigation requirement may be waived for residential property practices where the maximum pond depth is one (1) foot or less. The following infiltration rates shall be used for the most restrictive underlying soil unless otherwise supported by an *in-situ* infiltration test:

Soil Group	Rate	Soil Textures	ASTM Unified Soil Class Symbols
A	1.63 in/hr	Gravel, sand, sandy gravel, silty gravel, loamy sand, sandy loam	GW, GP
	0.80 in/hr		GM, SW, SP
B	0.45 in/hr	Loam, silt loam	SM
	0.30 in/hr		ML, OL
C	0.20 in/hr	Sandy clay loam	GC, SC
D	0.06 in/hr	Clay loam, silty clay loam, sandy clay, silty clay, or clay	CL, CH, OH, MH

Source: *Minnesota Storm water Manual, January 2014.l*

c) Infiltration practices shall have provisions for pretreatment of the runoff. Examples of pretreatment include: a mowed grass strip between a curb-cut and a small rain garden, a sump manhole or manufactured sediment trap prior to an infiltration basin, and a sediment forebay as the first cell of a two-cell treatment system. Where the infiltration system captures only clean runoff (e.g., from a rooftop) pretreatment may not be required.

d) The design shall incorporate a diversion or other method to keep construction site sediment from entering the infiltration system prior to final stabilization of the entire contributing drainage area.

e) The design shall incorporate provisions, where infiltration practices are proposed, that will prohibit the compaction of soils by construction equipment.

f) A plan for maintenance of the system must be submitted that identifies the maintenance activities and frequency of activities for each infiltration practice on the site. A signed maintenance agreement will be required by the City.

6) Pond and Additional Infiltration System Design Criteria. Newly constructed or expanded/modified ponds and basins shall be designed and constructed to meet the following:

a) All ponds or basins shall:

1) Have a 4:1 maximum slope (above the normal water level [NWL] and below the 10:1 bench, if a wet pond);

2) Maximize the separation between inlet and outlet points to prevent short-circuiting of storm flows;

3) Have an emergency overflow spillway identified and designed to convey storm flows from events greater than the 100-year event; and

4) Be made accessible for maintenance and not be entirely surrounded by steep slopes or retaining walls which limit the type of equipment that can be used for maintenance. Vehicle access lane(s) of at least ten (10) feet shall be provided, at a slope less than fifteen percent (15%) from the access point on the street or parking area to the pond, to accommodate maintenance vehicles. Maintenance agreements will be required when the pond is not located on City property.

b) All wet ponds shall:

1) Have an aquatic bench having a 10:1 (H:V) slope for the first ten (10) feet from the NWL into the basin;

2) Have inlets be placed at or below the NWL;

3) Have a skimming device designed to remove oils and floatable materials up to a five (5) year frequency event. The skimmer shall be set a minimum of twelve (12) inches below the normal surface water elevation and shall control the discharge velocity to 0.5 feet per second.

4) Have an average four (4) feet of permanent pool depth (dead storage depth). This constraint may not be feasible for small ponds (less than about three [3] acre-feet in volume or less). In such cases, depths of three to four (3-4) feet may be used. To prevent development of thermal stratification, loss of oxygen, and nutrient recycling from bottom sediments, the maximum depth of the permanent pool should be less than or equal to ten (10) feet.

7) Erosion and Sediment Control (Roseville City Code Chapter 803.04)

a) The City's Erosion Control Ordinance shall be followed for all projects, including those not regulated under the NPDES construction permit.

b) Prior to the start of any excavation or land disturbing activity for the site, the Applicant or contractor must have in place a functional and approved method of erosion and sediment control. The contractor must have received authorization from the City prior to commencing construction activities.

c) Development projects subject to the NPDES Construction Permit shall meet the requirements of the NPDES permit program, including the requirement to prepare and follow a storm water pollution prevention plan (SWPPP). The Applicant shall submit proof of receipt and approval by Minnesota Pollution Control Agency and/or watershed district of the permit application prior to commencing construction if required. A copy of the SWPPP prepared in accordance with the NPDES permit requirements, shall be submitted to the City if requested by the City Engineer.

8) Storm Water Plan Submittals.

a) Property lines and delineation of lands included in the project application.

b) Delineation of the subwatersheds contributing runoff from off-site, and proposed and existing subwatersheds on-site.

c) Location, alignment and elevation of proposed and existing storm water facilities.

d) Delineation of existing on-site wetlands, shoreland and/or floodplain areas. Removal or disturbance of stream bank and shoreland vegetation should be avoided. The plan shall address how unavoidable disturbances to this vegetation will be mitigated per the City's ordinances.

e) Existing and proposed inlet and outlet elevations

f) The 10-year and 100-year high water elevations on-site. For landlocked basins, the higher of the elevations determined in Part 4h. of these standards shall also be identified.

g) The lowest opening elevation of all buildings and structures.

h) Existing and proposed site contour elevations related to NGVD, 1929 datum.

i) Construction plans and specifications of all proposed storm water management facilities.

j) Storm water runoff volume and rate analyses for existing and proposed conditions.

k) All hydrologic and hydraulic computations completed to design the proposed storm water quality management facilities. Computations shall include a summary of existing and proposed impervious areas.

l) All pollutant removal computations for practices not meeting the volume control/infiltration requirement.

m) Provision of outlots or easements for maintenance access to detention basins, retention basins, constructed wetlands, and/or other storm water management facilities.

n) Maintenance agreement between applicant and City which addresses sweeping, pond inspection, sediment removal and disposal, etc.

o) Inlets to detention basins, wetlands, etc., shown at or below the outlet elevation.

p) Identification of receiving water bodies (lakes, streams, wetlands, etc).

q) Identification of existing and abandoned wells and septic tanks on the development site.

r) Documentation indicating conformance with these standards.

9) Prohibition of Illicit Discharges (Roseville City Code Chapter 803.03). No person shall throw, drain, or otherwise discharge, cause, or allow others under its control to throw, drain, or otherwise discharge into the municipal separate storm sewer system any pollutants or waters containing any pollutants other than

stormwater, i.e., swimming pool water which contains pollutants not found in stormwater. The following discharges are exempt from the prohibition provision above:

a) Non-stormwater that is authorized by an NPDES point source permit obtained from the MPCA, provided that the discharger is in full compliance with all requirements of the permit, waiver, or order and other applicable laws and regulations, and provided that written approval has been granted for any discharge to the (municipal/county) separate storm sewer system.

b) Water line flushing or other potable water sources, landscape irrigation or lawn watering, diverted stream flows, rising ground water, ground water infiltration to storm drains, uncontaminated pumped ground water, foundation or footing drains (not including active groundwater dewatering systems), crawl space pumps, air conditioning condensation, springs, non-commercial washing of vehicles, natural riparian habitat or wetland flows, dechlorinated swimming pools and any other water source not containing pollutants;

c) Discharges or flows from fire fighting, and other discharges as necessary to protect public health and safety;

d) Dye testing discharge, as long as the Public Works Director is provided verbal notification prior to the time of the test.

ORDINANCE NO. ____

AN ORDINANCE AMENDING TITLE 11, SUBDIVISIONS, OF THE CITY CODE ELIMINATING AND/OR REPLACING IN THEIR ENTIRETY SECTIONS 1101 (GENERAL PROVISIONS), 1102 (PLAT PROCEDURES), 1103 (DESIGN STANDARDS), AND 1104 (ADMINISTRATION AND ENFORCEMENT), AND AMENDING TITLE 10, ZONING, OF THE CITY CODE, TO UPDATE A DIMENSIONAL STANDARD FOR RESIDENTIAL LOTS

The City Council of the City of Roseville does ordain:

Section 1. Subdivision Ordinance Amended. The Roseville City Code, Tile 11 (Subdivisions), 1101 (General Provisions), 1102 (Plat Procedures), 1103 (Design Standards), and 1104 (Administration and Enforcement) are hereby amended by eliminating, clarifying, revising, and relocating requirements to new Chapters in the Subdivision Ordinance. The purpose of these amendments is to effect a comprehensive technical update to the requirements and procedures for processing subdivision proposals. After Planning Commission and City Council consideration of Project File 0042, the following Subdivision Ordinance Chapters are established: 1101 (General Provisions), 1102 (Procedures), and 1103 (Design Standards):

[Strikethrough text of the existing Title 11, in its entirety, and the full text of the approved update of Title 11 will complete Section 1, but are not included with the draft resolution.]

Section 2. Zoning Ordinance Amended. The Roseville City Code, Tile 10 (Zoning), is hereby amended by inserting a provision, formerly established in the Subdivision Ordinance, into Table 1004-3 (LDR-1 District Dimensional Standards):

[The approved update of Title 10, Table 1004-3 will complete Section 2, but is not included with the draft resolution.]

Section 3. Effective Date. This ordinance amendment to the City Code shall take effect upon the passage and publication of this ordinance.

Passed this 19th day of June, 2017.

City of Roseville

ORDINANCE SUMMARY NO. ____

AN ORDINANCE AMENDING TITLE 11, SUBDIVISIONS, OF THE CITY CODE ELIMINATING AND/OR REPLACING IN THEIR ENTIRETY SECTIONS 1101 (GENERAL PROVISIONS), 1102 (PLAT PROCEDURES), 1103 (DESIGN STANDARDS), AND 1104 (ADMINISTRATION AND ENFORCEMENT), AND AMENDING TITLE 10, ZONING, OF THE CITY CODE, TO UPDATE A DIMENSIONAL STANDARD FOR RESIDENTIAL LOTS

The following is the official summary of Ordinance No. ___ approved by the City Council of the City of Roseville on June 19, 2017:

The Roseville City Code, Tile 11 (Subdivisions), 1101 (General Provisions), 1102 (Plat Procedures), 1103 (Design Standards), and 1104 (Administration and Enforcement) has been amended by eliminating, clarifying, revising, and relocating requirements to new Chapters in the Subdivision Ordinance. The purpose of these amendments is to effect a comprehensive technical update to the requirements and procedures for processing subdivision proposals. After Planning Commission and City Council consideration of Project File 0042, the following Subdivision Ordinance Chapters are established: 1101 (General Provisions), 1102 (Procedures), and 1103 (Design Standards).

The Roseville City Code, Tile 10 (Zoning), has been amended by inserting a provision, formerly established in the Subdivision Ordinance, into Table 1004-3 (LDR-1 District Dimensional Standards).

A printed copy of the ordinance is available for inspection by any person during regular office hours in the office of the City Manager at the Roseville City Hall, 2660 Civic Center Drive, Roseville, Minnesota 55113. A copy of the ordinance and summary shall also be posted at the Reference Desk of the Roseville Branch of the Ramsey County Library, 2180 Hamline Avenue North, and on the Internet web page of the City of Roseville (www.cityofroseville.com).

Attest: _____
Patrick Trudgeon, City Manager

ROSEVILLE

REQUEST FOR COUNCIL ACTION

Date: 6/19/2017
Item No.: 7.c

Department Approval

City Manager Approval

Item Description: Review High Density Residential (HDR) Guided/Zoned Properties and Consider Properties that May be Eligible for Amendments to the Comprehensive Land Use Map

BACKGROUND

The City Council has taken interest in reviewing the location of High Density Residential (HDR) properties in the community and the impact these properties may have on adjacent land uses. The landscape of existing and future land use in the City of Roseville has been a recent topic as part of the 2040 Comprehensive Plan update, and the City Council has been eager to continue the conversation surrounding existing HDR properties. As part of this discussion staff prepared a map that identifies all existing properties/development area with a corresponding number (Attachment A). A companion chart has been prepared that identifies the address of the property, the current use, and the density to which a property is currently developed (Attachment B).

The City Council has been reviewing HDR properties beginning as early as February of 2016. Former Community Development Director Paul Bilotta reviewed the 2015 Metropolitan Council System Statement that identified the number of affordable housing units that will need to be guided and planned for in the 2040 Comprehensive Plan update. The Economic Development Authority (EDA) received materials on Medium and High Density Residential properties last June, and the City Council reviewed HDR maps and design standards in July/August that resulted in amendments to the design table last October. Minutes to these meetings are attached to this report as Attachment C. The minutes around the design standards discussion are also included as the concerns expressed around massing/density adjacent to Low Density Residential (LDR) uses may also apply to the discussion as to where HDR may be appropriate generally.

Since the early discussion in February of 2016, the Metropolitan Council has become more specific in how cities can satisfy the housing goals for both units and density.

Housing Goals Identified by the Metropolitan Council

The Metropolitan Council identified planning for 142 new affordable housing units as our regional share based on projected population growth for the metropolitan area. It should be noted that the Comprehensive Plan Update needs to guide sufficient land to accommodate the new affordable units. There is no requirement that the land actually be developed by 2040, just that the City is guiding sufficient land to accommodate housing development. In addition to the 142 units, the Metropolitan Council designated the City of Roseville as an "Urban" community (Attachment D). This designation means that the City will have to accomplish guiding vacant land, or land deemed ripe for future redevelopment, at an average of ten units/acre. The Metropolitan Council's calculation for

affordable housing units (and density requirement) only takes into consideration those land use classifications that have a minimum of eight units/acre, and land will only be calculated at the minimum of the density range. For example, all land guided HDR will be calculated at the minimum of twelve units per acre. Medium Density Residential (MDR) begins at five units per acre, therefore any land guided MDR will not count towards the 142 units.

Current language in the Comprehensive Plan indicates that Community Mixed Use (CMU) districts require a minimum of 25% of the land to be developed for residential use. Metropolitan Council staff indicated that the only way CMU districts will count toward the 142 units and density/acre is if we state in the Comprehensive Plan that CMU properties require a minimum density at eight units/acre. An alternative is to identify CMU properties specifically that can accommodate this density versus raising the minimum density to eight across all CMU districts. The City Council may want to consider what areas in the community a CMU designation might be appropriate, and to what density the Council would consider a minimum of eight units/acre. Other Commercial districts that may allow housing, such as Community Business, do not count toward the 142 units as they *allow* residential but don't require it.

Maps have been provided as part of Attachment A that identify HDR guided properties that are currently vacant, developed with non-residential uses, or currently developed at MDR densities (5-12 units/acre).

Our Comprehensive Plan consultants from WSB have created a future land use map that identifies vacant and redevelopment areas for purposes of this calculation (Attachment E). Assuming the Comprehensive Plan articulates a CMU requirement of eight units/acre, the City of Roseville's future Land Use Map would have guided land for 360 units.

Draft Future Land Use (assuming CMU requirement of eight units/acre):

	Land Use Type	Dev. Acres	Density Range			Yield %	Minimum Units
			Min	Mid	Max		
Guided in 2040 Plan	High Density Residential	19.8	12	24	36	100%	238
	Community Mixed Use	61.42	8	22	36	25%	123
	Guided Total	19.80					360

Metropolitan Council staff have suggested identifying properties that need to be corrected or amended on the map to reflect the appropriate land use composition that will meet the City's goals. The City Council may consider amendments to the current Comprehensive Land Use Map at this time, however, please note that changes to the map ahead of the update will result in individual open houses, public hearings to the Planning Commission, and City Council consideration. Staff would encourage the City Council to defer non-urgent Comprehensive Plan Map amendments and instead allow the suggested changes to navigate through the remainder of the Comprehensive Plan update process. If allowed to proceed through the Comprehensive Plan update, the properties may have additional public vetting, and open houses can be consolidated for community wide consideration. Lastly, Community Development Staff is currently at capacity in terms of large-scale projects, and would prefer to defer immediate changes unless there are properties that are determined to need

immediate change.

POLICY OBJECTIVE

The objective of this discussion is to review the Comprehensive Land Use Map and determine where amendments could be made whilst satisfying the housing goals set by the Metropolitan Council.

STAFF RECOMMENDATION

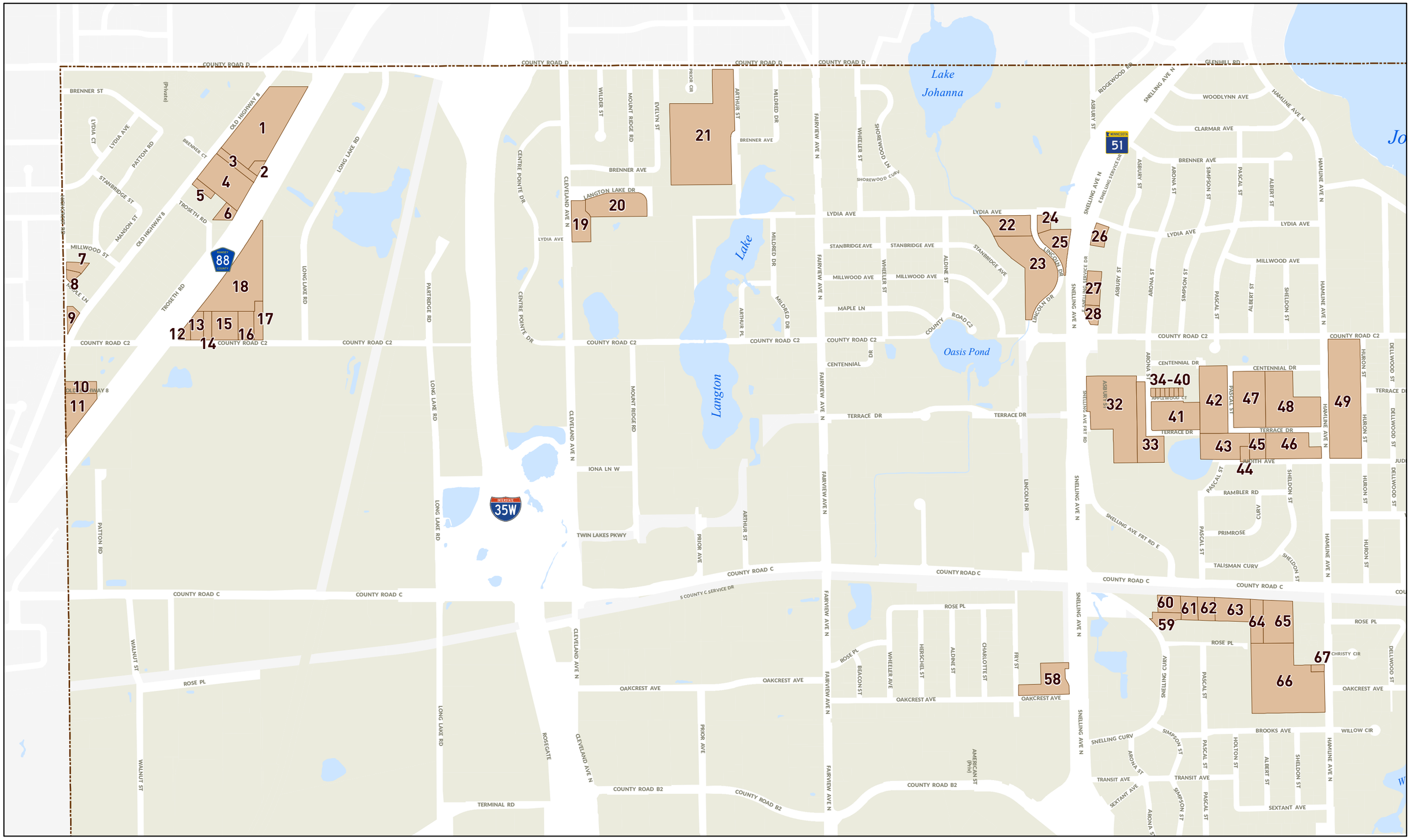
Staff recommends that the City Council review High Density Residential (HDR) Guided/Zoned properties and consider properties that may be eligible for amendments to the Comprehensive Land Use Map.

REQUESTED COUNCIL ACTION

Review High Density Residential (HDR) Guided/Zoned Properties and Consider Properties that May be Eligible for Amendments to the Comprehensive Land Use Map

Prepared by: Kari Collins, Community Development Director

Attachments:
- A: Map of All HDR Properties
- B: Chart of HDR Guided Properties
- C: Packet of Meeting Minutes from 2016 HDR Discussions
- D: Metropolitan Council Housing Information
- E: Draft Future Land Use Map Identifying Redevelopment Areas



ROSEVILLE
Community Develoment
June 2017

HDR Properties

N

HDR Properties

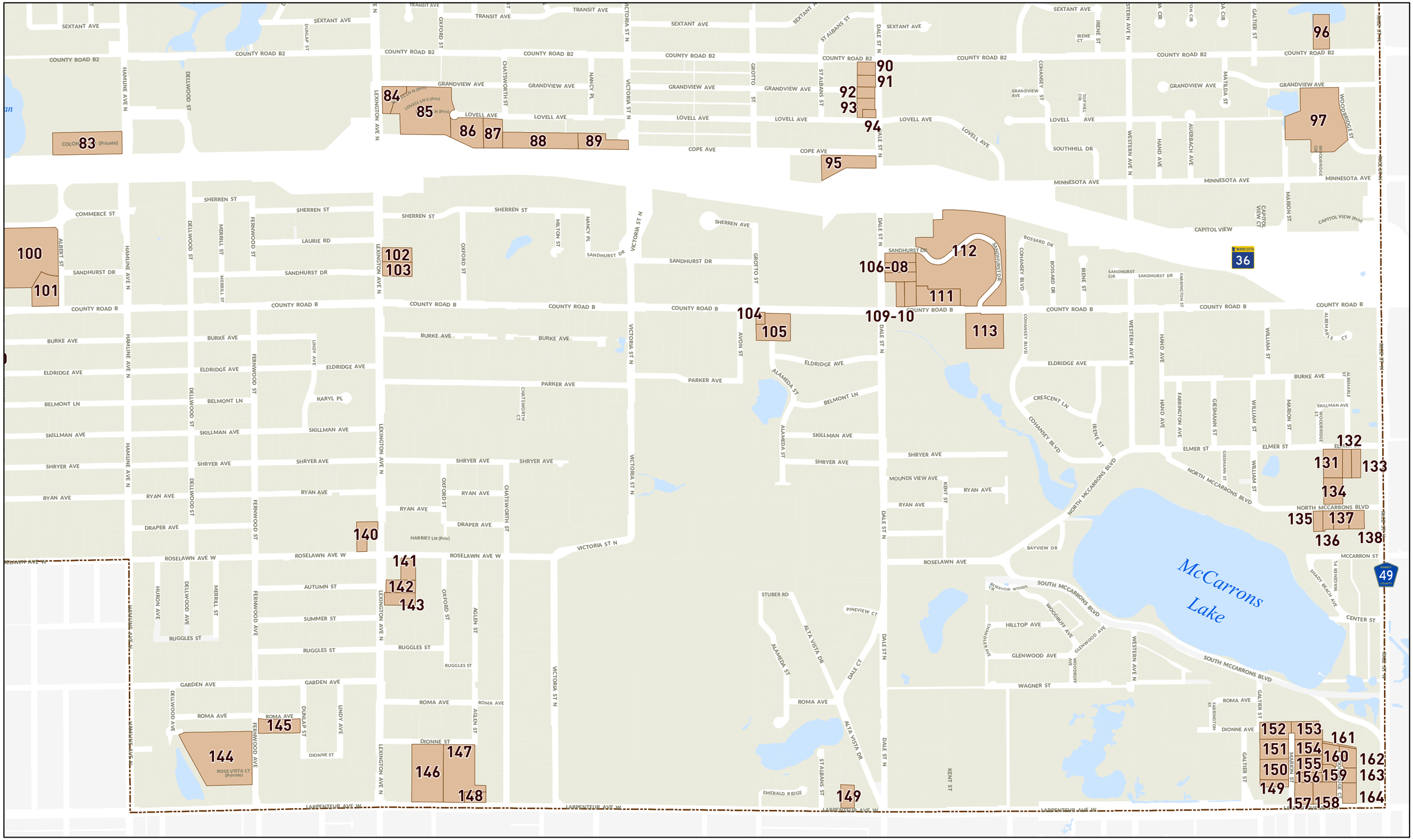
ROSEVILLE
Community Develoment
June 2017

N

HDR Properties

ROSEVILLE
Community Develoment
June 2017

N

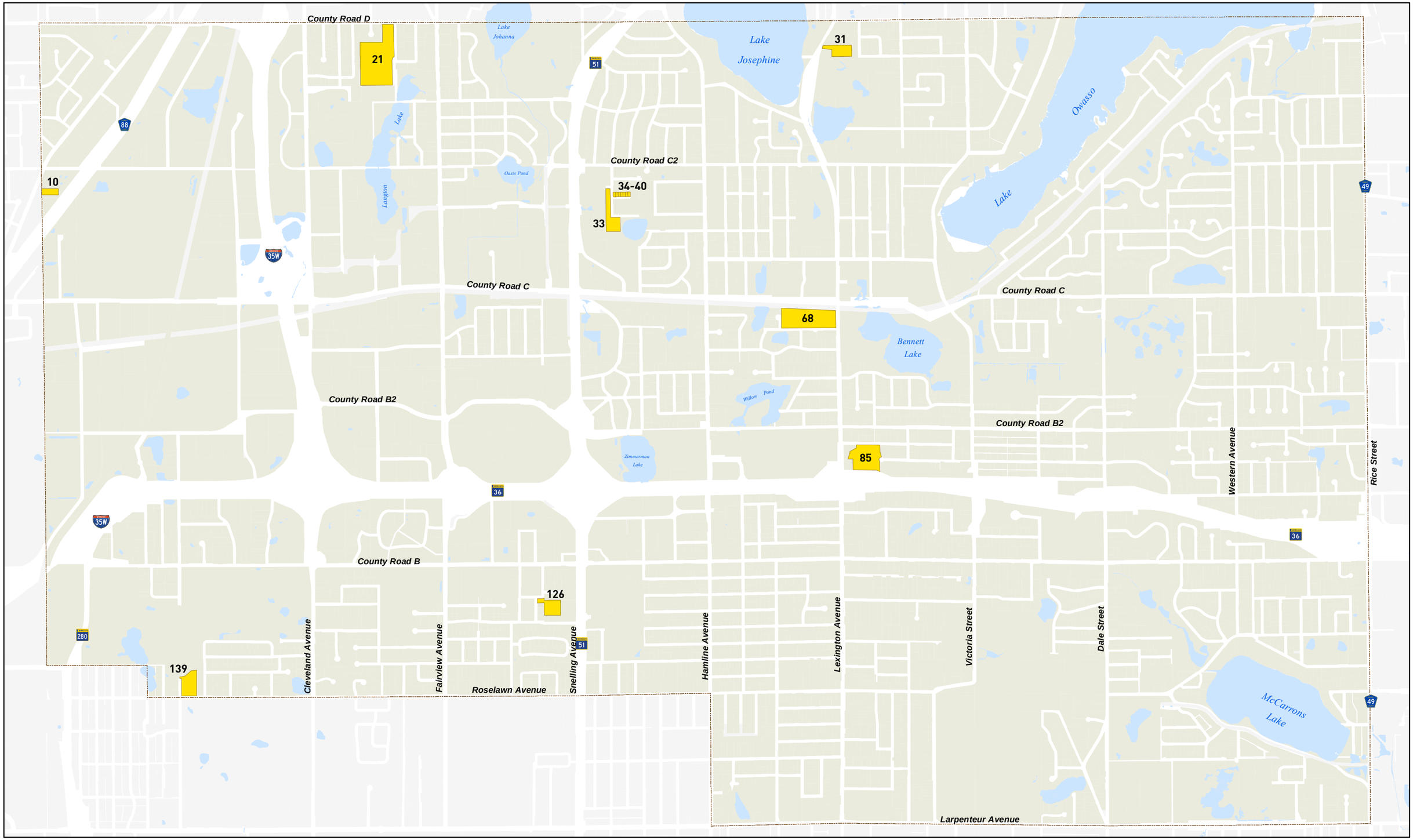


ROSEVILLE

Community Develoment
June 2017

HDR Properties

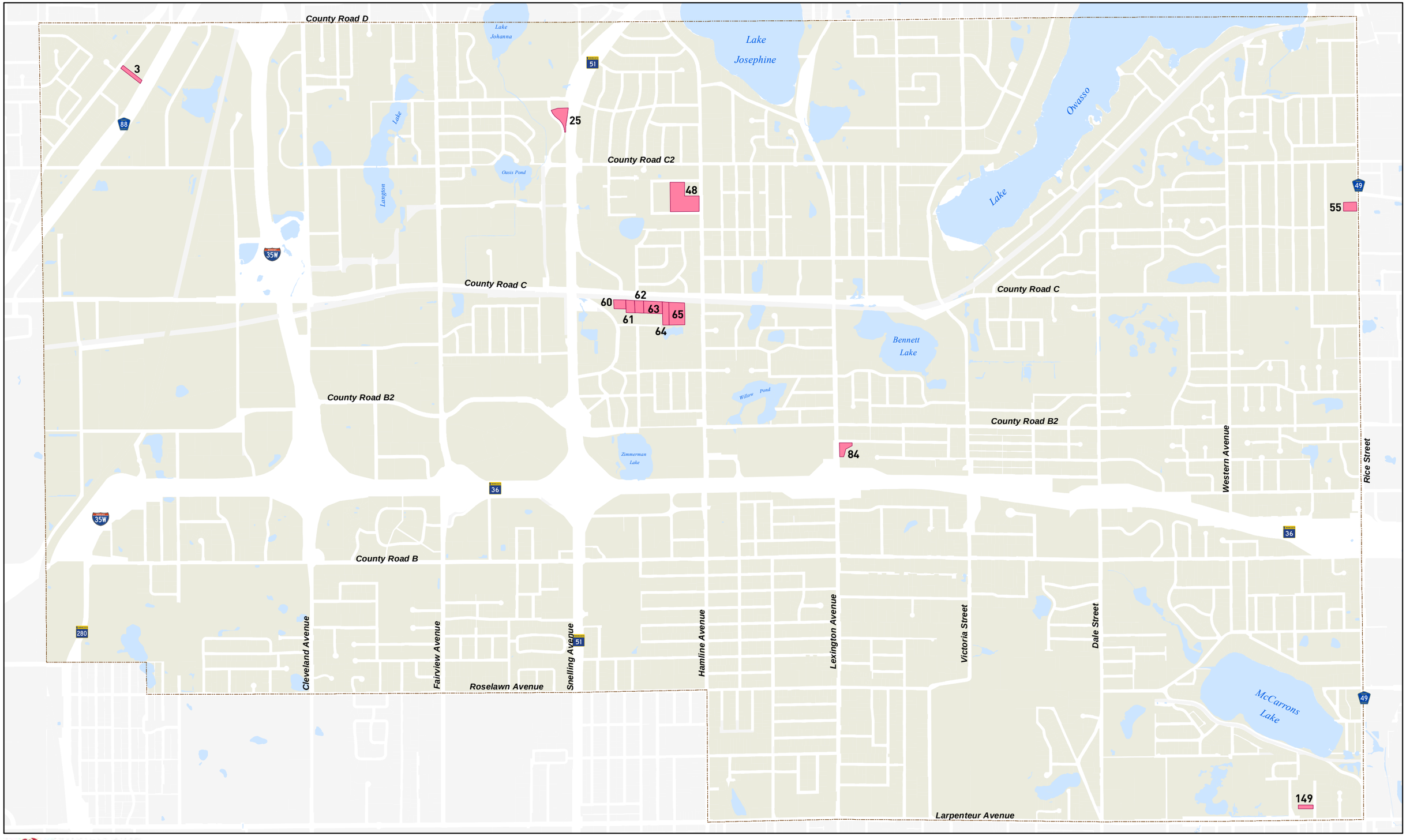
N



ROSEVILLE
Community Development
June 2017

HDR Properties: Developed at MDR Density (5-12 units/acre)

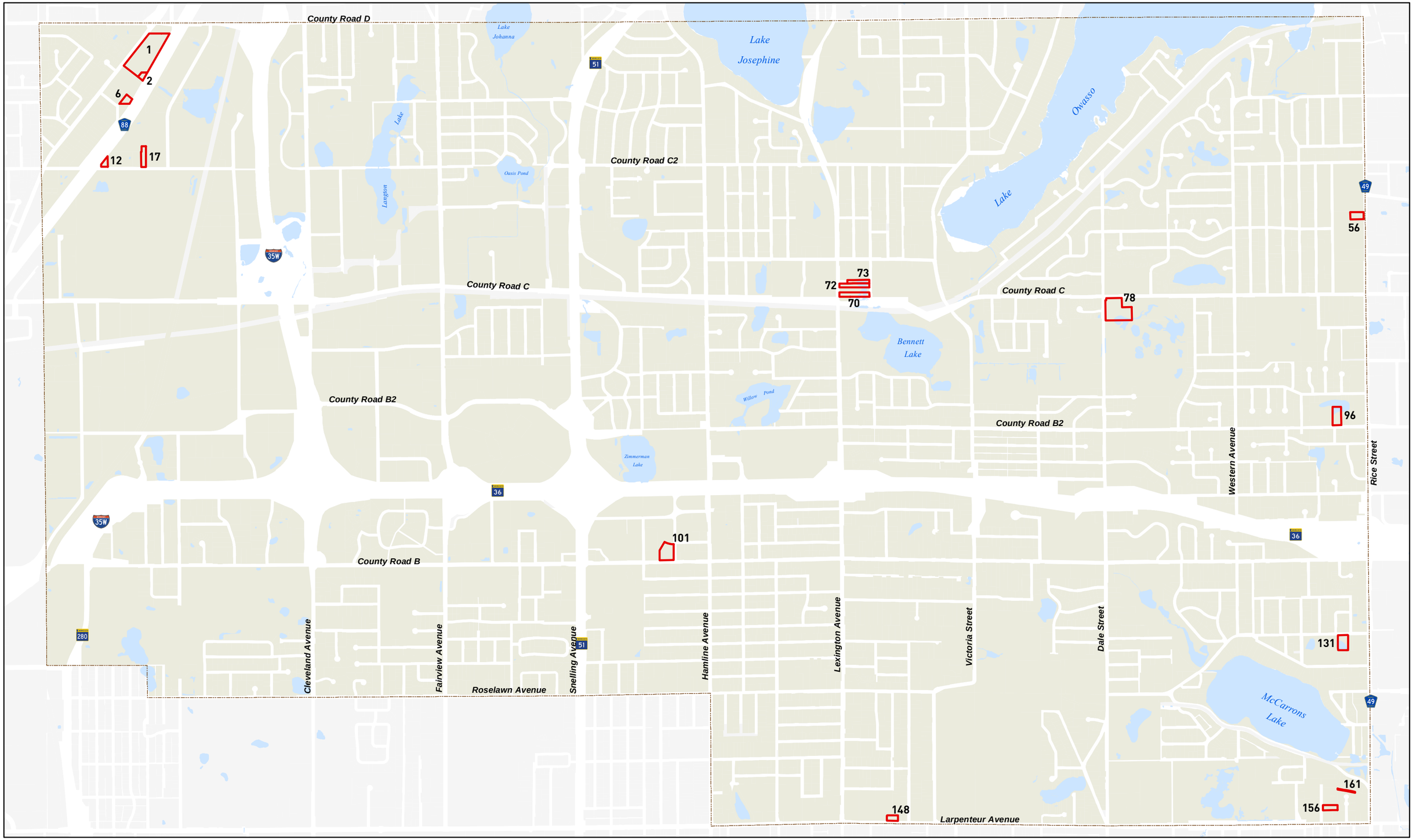
N



ROSEVILLE
Community Develoment
June 2017

HDR Properties: Developed as Non-Residential

N



ROSEVILLE

Community Develoment
June 2017

HDR Properties: Currently Vacant

N

Attachment B

Roseville HDR-1 and HDR-2 Zoned Sites

Highlighted figure:
Value in Medium
Density range

Site	Taxpayer	Address	Feature	Res. Units	Multi-Family Type	Zoning	Current Use	Acres	Density
1	George Reiling	0 Old Highway 8 N		0		HDR-1	Vacant	8.52	0.0
2	Ultra Construction And Remodeling Llc	0 Unassigned		0		HDR-1	Vacant	0.37	0.0
3	Northern States Power Co	0 Unassigned		0		HDR-1	Utility	0.83	0.0
4	Desoto Associates Llc	3050 Old Highway 8 N	Roseville 8 Apartments	85	Apartment	HDR-1	Multi-Family	4.01	21.2
5	Talia Place Llc	3020 Old Highway 8 N	Talia Place Apartments	11	Apartment	HDR-1	Multi-Family	0.43	25.7
6	Ultra Construction And Remodeling Llc	3040 Old Highway 8 N		0		HDR-1	Vacant	0.62	0.0
7	Northern Gopher Enterprises Inc	2950 Highcrest Rd N	Apartment	12	Apartment	HDR-1	Multi-Family	0.45	26.7
8	Highcrest Properties Llc	2946 Highcrest Rd N	Apartment	4	Apartment	HDR-1	Multi-Family	0.28	14.2
9	Barry J Star	2900 Highcrest Rd N	Apartment	11	Apartment	HDR-1	Multi-Family	0.47	23.3
10	Roseville Commons Twhms	3205-3223 Old Highway 8 N	Woodsedge Townhomes	10	Townhome (Owned)	HDR-1	Townhomes	0.95	***10.5***
11	*Multiple*	3153-3155 Old Highway 8 N	Executive Manor Condos	72	Condominium	HDR-1	Multi-Family	2.04	35.2
12	Trego Limited Partnership	0 Old Highway 8 N		0		HDR-1	Vacant	0.39	0.0
13	Trego Limited Partnership	2417 County Road C2 W		1		HDR-1	Single Family Home	0.87	1.2
14	Frank P Yaquinto	2405 County Road C2 W		1		HDR-1	Single Family Home	0.59	1.7
15	Robert J Beugen	2395 County Road C2 W		1		HDR-1	Single Family Home	1.91	0.5
16	Robert J Beugen	2373 County Road C2 W		1		HDR-1	Single Family Home	1.14	0.9
17	Robert J Beugen	0 County Road C2 W		0		HDR-1	Vacant	0.87	0.0
18	Trego Corporation	2425 County Road C2 W	Aquarius Apartments	99	Apartment	HDR-1	Multi-Family	7.19	13.8
19	Cherrywood Pointe Of Roseville Llc	2996 Cleveland Ave N	Cherrywood Pointe Assisted Living	80	Assisted Living	HDR-2	Multi-Family	1.84	43.4
20	Applewood Pointe Cooperative at Langton Lake	1996 Langton Lake Dr	Applewood Pointe at Langton Lake	89	Senior Cooperative	HDR-1	Multi-Family	3.41	26.1
21	Presbyterian Homecare Ctr Inc	1910 County Road D W	Langton Place	165	Nursing Home	HDR-1	Institutional	14.46	***11.4***
22	Eaglecrest Senior Housing Llc	2955 Lincoln Dr N	Eagle Crest Dementia Residence	36	Nursing Home	HDR-1	Institutional	2.24	16.0
23	Phm Eaglecrest Inc	2925-2945 Lincoln Dr N	Eagle Crest Asst & Indep Senior Apts	216	Assisted Living	HDR-1	Multi-Family	5.95	36.3
24	University Of Northwestern St Paul	1610 Lydia Ave W	Northwestern College Apts	23	Apartment	HDR-1	Multi-Family	0.55	42.0
25	University Of Northwestern St Paul	2965 Snelling Ave N		0		HDR-1	Office	1.78	0.0
26	University Of Northwestern St Paul	2980 Snelling Ave N	Apartments	17	Apartment	HDR-1	Multi-Family	0.75	22.8
27	University Of Northwestern St Paul	2924-2930 Snelling Ave N	Snelling Terrace Apts	31	Apartment	HDR-1	Multi-Family	1.24	25.0
28	University Of Northwestern St Paul	2906 Snelling Ave N	Snelling Terrace Apts	16	Apartment	HDR-1	Multi-Family	0.59	27.0
29	South Oaks Partnership	1080 County Road D W	South Oaks Apts	25	Apartment	HDR-1	Multi-Family	1.10	22.7
30	Robert J Watters	3090 Lexington Ave N	Bonaventure Condos	30	Condominium	HDR-1	Multi-Family	2.33	12.9
31	*Multiple*	3076 Lexington Ave N	Lake Josephine Condos	23	Condominium	HDR-1	Multi-Family	2.32	***9.9***
32	Coventry Apartments Lp	2820 / 2766-2839 Snelling Ave N	Coventry Seniors Apts & Townhomes	196	Senior Apartment	HDR-1	Multi-Family	8.57	22.9
33	Orchard Ridge Applewood Assoc	2775 Arona St N		35	Townhome (Owned)	HDR-1	Townhomes	2.99	***11.7***
34	Wallace D Parent	1499 Applewood Ct W		1		HDR-1	Single Family Home	0.11	***9.3***
35	Aster Wakeyo	1497 Applewood Ct W		1		HDR-1	Single Family Home	0.10	***10.1***
36	Av Chong Yang	1493 Applewood Ct W		1		HDR-1	Single Family Home	0.10	***10.1***
37	Angela M Snyder	1491 Applewood Ct W		1		HDR-1	Single Family Home	0.10	***10.1***
38	Emery Wang	1487 Applewood Ct W		1		HDR-1	Single Family Home	0.10	***10.1***
39	Yong Thao Vang	1485 Applewood Ct W		1		HDR-1	Single Family Home	0.10	***10.1***
40	Ross D Neri	1481 Applewood Ct W		1		HDR-1	Single Family Home	0.10	***10.1***
41	*Multiple*	1480 Applewood Ct W	Applewood Pointe Senior Cooperative	94	Senior Cooperative	HDR-1	Multi-Family	3.45	27.3
42	Gardens East Limited Ptnersh	2815-2845 Pascal St N	Centennial Gardens West Apts	92	Apartment	HDR-1	Multi-Family	4.76	19.3
43	Terrace Park Llc	1420 Terrace Dr W	Terrace Park Apts	36	Apartment	HDR-1	Multi-Family	2.93	12.3
44	John P Wiatros	1423 Judith Ave W		1		HDR-1	Single Family Home	0.37	2.7

Roseville HDR-1 and HDR-2 Zoned Sites

Highlighted figure:
Value in Medium
Density range

Site	Taxpayer	Address	Feature	Res. Units	Multi-Family Type	Zoning	Current Use	Acres	Density
45	Hamline Terrace Llc	1400-1410 Terrace Dr W	Hamline Terrace Apts	30	Apartment	HDR-1	Multi-Family	1.06	28.3
46	Hamline Terrace Llc	1360-1380 Terrace Dr W	Hamline Terrace Apts	72	Apartment	HDR-1	Multi-Family	3.18	22.7
47	Gardens East Limited Ptnersh	1400-1425 Centennial Dr W	Centennial Gardens East Apts	96	Apartment	HDR-1	Multi-Family	4.50	21.3
48	Hamline Center Llc	2797-2833 Hamline Ave N	Hamline Shopping Center	0		HDR-1	Commercial	6.00	0.0
49	Terry D Johnson	2800 Hamline Ave N	Hamline House Condos	150	Condominium	HDR-1	Multi-Family	9.59	15.6
50	Arrow Lexington Apartments Ll	2755-2865 Lexington Ave N	The Lexington Apts	254	Apartment	HDR-1	Multi-Family	20.15	12.6
51	Gph St Paul Lk Ridge Llc 2325	2727 Victoria St N	Golden Life Center	110	Nursing Home	HDR-1	Institutional	5.53	19.9
52	Keystone Communities Of Roseville Llc	2750 Victoria St N	Keystone Senior Living	106	Assisted Living	HDR-1	Multi-Family	2.72	39.0
53	Sonash Ventures Llc	2700 Dale St N	Ramsey Square Condos	192	Condominium	HDR-1	Multi-Family	9.85	19.5
54	Sterling Georgetown Llc	2835-2855 Rice St N	Rosedale Estates Apts	180	Apartment	HDR-1	Multi-Family	11.90	15.1
55	Nad Inc	2815 Rice St N	Conoco	0		HDR-1	Commercial	1.07	0.0
56	Maurice Filister Properties L	0 Rice St N		0		HDR-1	Vacant	0.85	0.0
57	Sterling Georgetown Llc	2735-2755 Rice St N	Rosedale Estates Apts	180	Apartment	HDR-1	Multi-Family	9.44	19.1
58	Sunrise Third Roseville Sl Llc	2555 Snelling Ave N	Sunrise Assisted Living	77	Assisted Living	HDR-1	Institutional	2.72	28.3
59	Spaulding Rental	2610 Snelling Curv W	Apartments	17	Apartment	HDR-1	Multi-Family	0.75	22.7
60	St Paul Fire And Marine Ins Co	1480 County Road C W	United Glass	0		HDR-1	Commercial	1.00	0.0
61	St Paul Fire And Marine Ins Co	1454-1460 County Road C W	Advantage Supply	0		HDR-1	Commercial	1.01	0.0
62	Joy E Albrecht	1450 County Road C W	Minnesota Irrigation	0		HDR-1	Commercial	1.01	0.0
63	Mt Holdings Ii Llc	1430 County Road C W	Multi-tenant	0		HDR-1	Commercial	2.07	0.0
64	Dwayne E Albrecht	1408 County Road C W	Albrecht's	0		HDR-1	Commercial	1.39	0.0
65	P Carlson Shores Properties Llc	1380 County Road C W	United Rentals	0		HDR-1	Commercial	3.19	0.0
66	Hamline Avenue Senior Hsg Llc	2545 Hamline Ave N	Rosepointe Senior Apts	190	Senior Apartment	HDR-1	Multi-Family	10.91	17.4
67	Rosepointe Housing Limited Pt	2563 Hamline Ave N		1		HDR-1	Single Family Home	0.23	4.3
68	Roseville Estates Mobile Home Park Llc	2599 Lexington Ave N	Roseville Estates	107	Mobile Home Park	HDR-1	Mobile Home Park	9.16	***11.7***
69	Matthew D Alexander	2630 Lexington Ave N		1		HDR-1	Single Family Home	0.43	2.3
70	United Properties Residential Llc	2644 Lexington Ave N		0		HDR-1	Vacant	1.21	0.0
71	Richard Sullivan	2654 Lexington Ave N		1		HDR-1	Single Family Home	1.37	0.7
72	United Land Llc	2656 Lexington Ave N		0		HDR-1	Vacant	1.06	0.0
73	United Land Llc	2666 Lexington Ave N		0		HDR-1	Vacant	0.69	0.0
74	Cherrywood Pointe Of Roseville At Lexington Llc	2680 Lexington Ave N	Cherrywood Pointe	116	Assisted Living	HDR-1	Multi-Family	4.76	24.4
75	Sanjay Bhasin	2700 Oxford St N	Parkview Terrace Condos	106	Condominium	HDR-1	Multi-Family	5.54	19.1
76	Patricia A Janey	2680 Oxford St N	Parkview Estates Condos	96	Condominium	HDR-1	Multi-Family	5.07	18.9
77	Applewood Pointe Cooperative At Central Park	2665 Victoria St N	Applewood Pointe	105	Senior Cooperative	HDR-1	Multi-Family	5.72	18.4
78	George John Reiling	0 Dale St N		0		HDR-1	Vacant	4.51	0.0
79	Desoto Associates Llc	2447 County Road B W	Apartments	17	Apartment	HDR-1	Multi-Family	0.73	23.2
80	*Multiple*	2200-2250 Midland Grove Rd N	Midland Grove Condos	174	Condominium	HDR-1	Multi-Family	10.27	16.9
81	*Multiple*	1620-1690 Highway 36 W	Rosewood Village Condos	201	Condominium	HDR-1	Multi-Family	8.89	22.6
82	Sienna Green I Lp	2225-2265 Snelling Ave N	Sienna Green Apartments	170	Apartment	HDR-1	Multi-Family	4.68	36.3
83	*Multiple*	1347-1411 Colonial Dr W	Williamsburg Green Townhomes	50	Townhome (Owned)	HDR-1	Townhomes	3.92	12.8
84	Kinderberry Hill Child Dev Ctr	2360 Lexington Ave N	Kinderberry Hill Daycare	0		HDR-1	Commercial	1.04	0.0
85	Grandview Townhomes Assn Inc	0 Lovell Ave W	Grandview Townhomes	62	Townhome (Owned)	HDR-1	Townhomes	6.31	***9.8***
86	Fce Rose Of Sharon Llc	1000 Lovell Ave W	Rose of Sharon Manor	85	Nursing Home	HDR-1	Institutional	2.14	39.7
87	Real Life Church	2315 Chatsworth St N		1		HDR-1	Single Family Home	1.40	0.7
88	Paul Zenner	925-965 Highway 36 W	Riviera Apartments	64	Apartment	HDR-1	Multi-Family	2.98	21.5

Roseville HDR-1 and HDR-2 Zoned Sites

Highlighted figure:
Value in Medium
Density range

Site	Taxpayer	Address	Feature	Res. Units	Multi-Family Type	Zoning	Current Use	Acres	Density
89	Mailand Properties Lp	885 Highway 36 W	Riviera Apartments	32	Apartment	HDR-1	Multi-Family	1.64	19.5
90	Kenneth M Reinhardt	2393 Dale St N	Karie Dale Apts	11	Apartment	HDR-1	Multi-Family	0.60	18.4
91	Kenneth M Reinhardt	2381 Dale St N	Karie Dale Apts	11	Apartment	HDR-1	Multi-Family	0.54	20.5
92	Kenneth M Reinhardt	2365 Dale St N	Karie Dale Apts	11	Apartment	HDR-1	Multi-Family	0.50	21.8
93	Kenneth M Reinhardt	2355 Dale St N	Karie Dale Apts	11	Apartment	HDR-1	Multi-Family	0.61	18.1
94	Wayne H Dehaven Trustee	2345 Dale St N		1		HDR-1	Single Family Home	0.27	3.6
95	Rosetree Properties	655 Highway 36 W	Rosetree Apts	48	Apartment	HDR-1	Multi-Family	2.09	22.9
96	Bruggeman Builders Llc	197 County Road B2 W		0		HDR-1	Vacant	1.42	0.0
97	Hillsborough Manor Apts Llp	2335-2345 / 240-250 Woodbridge St N	Hillsborough Apts	206	Apartment	HDR-1	Multi-Family	7.42	27.7
98	Wah Sy Liu	2180 Haddington Rd N	Apartments	5	Apartment	HDR-1	Multi-Family	0.41	12.2
99	Barry J Star	1647 County Road B W	Apartments	11	Apartment	HDR-1	Multi-Family	0.56	19.7
100	Knollwood Family Llc	2190-2210 Pascal St N	Rose Mall Apartments	162	Apartment	HDR-1	Multi-Family	7.38	21.9
101	Evangelical Lutheran Good	1415 County Road B W	Vacant	0		HDR-1	Vacant	2.00	0.0
102	Lex Crt Mgt Company Llc	2204-2206 Lexington Ave N	Lexington Court Apts	26	Apartment	HDR-1	Multi-Family	1.06	24.4
103	Lex Crt Mgt Company Llc	2192-2194 Lexington Ave N	Lexington Court Apts	26	Apartment	HDR-1	Multi-Family	1.07	24.4
104	John B Ott	724 County Road B W		1		HDR-1	Single Family Home	0.27	3.7
105	Dale Terrace Apts Ids Center	720 County Road B W	Dale Terrace Apts	42	Apartment	HDR-1	Multi-Family	2.12	19.8
106	Todd L Kelm	2210 Dale St N	Parkview Manor Apts	17	Apartment	HDR-1	Multi-Family	0.75	22.8
107	Todd L Kelm	2202 Dale St N	Parkview Manor Apts	17	Apartment	HDR-1	Multi-Family	0.76	22.4
108	Legacy Prop And Invest Llc	2194 Dale St N		17	Apartment	HDR-1	Multi-Family	0.74	23.1
109	Legacy Prop And Invest Llc	601 County Road B W	Rosehill Estates Apts	17	Apartment	HDR-1	Multi-Family	0.53	32.4
110	Legacy Prop And Invest Llc	591 County Road B W	Rosehill Estates Apts	17	Apartment	HDR-1	Multi-Family	0.72	23.5
111	Evangelical Lutheran Good Samaritan Society	563 County Road B W	Heritage Place Senior Apts	50	Senior Apartment	HDR-1	Multi-Family	1.95	25.6
112	Palisades Limited Partnership	535 / 550 / 570 Sandhurst Dr W	Palisades Apartments	330	Apartment	HDR-1	Multi-Family	15.52	21.3
113	Stephen E Nelson	500 County Road B W	Villa Park Senior Condos	97	Condominium	HDR-1	Multi-Family	3.27	29.6
114	Rose Park E Rose Park C	1634 County Road B W	Apartments	11	Apartment	HDR-1	Multi-Family	0.35	31.7
115	Edwards Family Re Ii Llc	2136 Fry St N	Apartments	12	Apartment	HDR-1	Multi-Family	0.38	31.6
116	Edwards Family Re Iii Llc	2128 Fry St N	Apartments	11	Apartment	HDR-1	Multi-Family	0.38	28.7
117	Rose Park E Rose Park C	1635 Eldridge Ave W	Apartments	11	Apartment	HDR-1	Multi-Family	0.34	32.4
118	Jennifer Mcguinness	1624 County Road B W		1		HDR-1	Single Family Home	0.48	2.1
119	Jennifer Mcguinness	1620 County Road B W		1		HDR-1	Single Family Home	0.50	2.0
120	Tout De Grace Llc	1610 County Road B W	Apartments	11	Apartment	HDR-1	Multi-Family	0.48	23.2
121	Roseville Apts	1625 Eldridge Ave W	Apartments	11	Apartment	HDR-1	Multi-Family	0.33	33.4
122	C & E Holdings Llc	1615 Eldridge Ave W	Apartments	11	Apartment	HDR-1	Multi-Family	0.58	19.1
123	Rose Park E Rose Park C	1634 Eldridge Ave W	Apartments	11	Apartment	HDR-1	Multi-Family	0.32	33.9
124	Fallbrook Properties Llc	1624 Eldridge Ave W	Apartments	11	Apartment	HDR-1	Multi-Family	0.33	33.8
125	C & E Holdings Llc	1614 Eldridge Ave W	Apartments	11	Apartment	HDR-1	Multi-Family	0.38	28.9
126	Nips Inc	2080-2096 Samuel St N	Townhomes	18	Townhome (Rented)	HDR-1	Townhomes	2.52	***7.1***
127	Skillman Apartments Llc	1635 Skillman Ave W	Apartments	7	Apartment	HDR-1	Multi-Family	0.24	29.7
128	Skillman Apartments Llc	1629 Skillman Ave W	Apartments	7	Apartment	HDR-1	Multi-Family	0.27	26.1
129	2125 Pascal Street Llc	2133 Pascal St N	Apartments	11	Apartment	HDR-1	Multi-Family	0.30	36.4
130	2133 Pascal Street Llc	2125 Pascal St N	Apartments	11	Apartment	HDR-1	Multi-Family	0.36	30.9
131	Mccarron Ponds Homeowners Association Inc	0 Elmer St W		0		HDR-1	Vacant	1.37	0.0
132	Thul Holdings Llc	170 Elmer St W	Hilltop Apts	17	Apartment	HDR-1	Multi-Family	0.65	26.1

Roseville HDR-1 and HDR-2 Zoned Sites

Highlighted figure:
Value in Medium
Density range

Site	Taxpayer	Address	Feature	Res. Units	Multi-Family Type	Zoning	Current Use	Acres	Density
133	Thul Holdings Llc	160 Elmer St W	Hilltop Apts	17	Apartment	HDR-1	Multi-Family	0.65	26.0
134	*Multiple*	185 North McCarrons Blvd W	McCarron Pond Condominiums	42	Condominium	HDR-1	Multi-Family	1.27	33.1
135	2205 Bryant Llc	204 North McCarrons Blvd W	McCarrons Apartments	11	Apartment	HDR-1	Multi-Family	0.49	22.4
136	2205 Bryant Llc	194 North McCarrons Blvd W	McCarrons Apartments	11	Apartment	HDR-1	Multi-Family	0.51	21.7
137	2205 Bryant Llc	182 North McCarrons Blvd W		17	Apartment	HDR-1	Multi-Family	0.72	23.8
138	2205 Bryant Llc	166 North McCarrons Blvd W		17	Apartment	HDR-1	Multi-Family	0.71	23.8
139	*Multiple*	1940 Fulham St N	Villas of Midland Hills	33	Condominium	HDR-1	Multi-Family	3.15	***10.5***
140	Joseph Mast	1125 / 1943 Lexington Ave N	Lexlawn Apts	35	Apartment	HDR-1	Multi-Family	1.17	29.8
141	Asi Roseville Inc	1074 Roselawn Ave W	Roselawn Village Apts	22	Apartment	HDR-1	Multi-Family	0.82	26.8
142	Lexington Twin Apartments Llp	1890-1900 Lexington Ave N	Lexington Twins Apts	22	Apartment	HDR-1	Multi-Family	0.94	23.5
143	Yao Lo	1880 Lexington Ave N		1		HDR-1	Single Family Home	0.99	1.0
144	Rose Vista Prop Lmtd Prtnrshi	1222-1263 Rose Vista Ct W	Rose Vista Apartments/Townhomes	178	Apartment	HDR-1	Multi-Family	8.05	22.1
145	Joseph Mast	1759-1760 Fernwood Ave N	Roseville Terrace Apts	35	Apartment	HDR-1	Multi-Family	1.48	23.6
146	Good Neighbor Senior Apts Limited Partnership Lllp	1045 Larpenteur Ave W	Roseville Seniors Apts	127	Senior Apartment	HDR-1	Multi-Family	4.56	27.8
147	*Multiple*	1021 Larpenteur Ave W	Greenhouse Village Senior Co-op Apts	102	Senior Cooperative	HDR-1	Multi-Family	4.46	22.9
148	Greenhouse Village Props Llc	1017 Larpenteur Ave W	Greenhouse Village Townhomes	0		HDR-1	Vacant	0.57	0.0
149	Mana Holdings Group Llc	1705 Marion St N	Multi-tenant	0		HDR-1	Office	0.51	0.0
149	2205 Bryant Llc	655 Larpenteur Ave W	Lar-Dale Apts	17	Apartment	HDR-1	Multi-Family	0.79	21.5
150	Golden Sun Preservation Llc	1721 Marion St N	Sun Place Apartments	30	Apartment	HDR-1	Multi-Family	1.49	20.2
151	G & G Management Llc	1735 Marion St N	Marion Apartments	29	Apartment	HDR-1	Multi-Family	1.44	20.1
152	G & G Management Llc	1745 Marion St N		29	Apartment	HDR-1	Multi-Family	1.32	21.9
153	G & G Management Llc	1750 Marion St N	Apartments	24	Apartment	HDR-1	Multi-Family	1.27	18.8
154	G & G Management Llc	1740 Marion St N		29	Apartment	HDR-1	Multi-Family	1.10	26.2
155	G & G Management Llc	1720 Marion St N		29	Apartment	HDR-1	Multi-Family	1.19	24.4
156	City Of Roseville	1716 Marion St N		0		HDR-1	Vacant	0.68	0.0
157	G & G Management Llc	221 Larpenteur Ave W		29	Apartment	HDR-1	Multi-Family	1.01	28.7
158	G & G Management Llc	195 Larpenteur Ave W		29	Apartment	HDR-1	Multi-Family	1.28	22.7
159	G & G Management Llc	1725 Woodbridge Ct N	Brittany Apartments	17	Apartment	HDR-1	Multi-Family	0.58	29.4
160	G & G Management Llc	1735 Woodbridge Ct N		17	Apartment	HDR-1	Multi-Family	0.76	22.5
161	G And G Management Llp	0 South McCarrons Blvd W		0		HDR-1	Vacant	0.15	0.0
162	G & G Management Llc	1736 Woodbridge Ct N		17	Apartment	HDR-1	Multi-Family	0.72	23.6
163	G & G Management Llc	1722 Woodbridge Ct N		11	Apartment	HDR-1	Multi-Family	0.50	21.8
164	G & G Management Llc	175 Larpenteur Ave W		17	Apartment	HDR-1	Multi-Family	0.72	23.8

At the request of Councilmember Laliberte, Battalion Chief Brosnahan advised that of the departments that could be included, only the City of Vadnais Heights had opted out.

Councilmember Willmus asked that staff provide the draft JPA to the City Council sooner rather than later to allow sufficient review and questions to be answered before the next business meeting; with that request duly noted by staff.

15. Business Items – Presentations/Discussions

a. Housing and Economic Development Program Discussion

Community Development Director Paul Bilotta referenced the staff report and attachments dated February 8, 2016 to facilitate this and future discussions. Among those attachments, Mr. Bilotta highlighted a map showing current zoning locations for High Density-1 or 2 zoning parcels citywide, noting that most of those groupings were adjacent to Ramsey County roads and/or MnDOT highways; noting those areas having developed as HDR-2 representing actual construction and development.

Mr. Bilotta reviewed the Metropolitan Council's projections for the City of Roseville's share of growth in the broader metropolitan area, noting that with Roseville being considered to be fully-developed, the projected number of additional units didn't require much, and with population numbers dropping from now to those projected in 2040, only 100 additional units were designated over the next twenty years.

Specific to the Metropolitan Council's calculations for the amount of affordable housing Roseville should provide, Mr. Bilotta advised that it was based on the population, access to transit and job development; and that projection from 2021 to 2030 was a total of 142 units in that category. Mr. Bilotta noted that there were options recognized by the Metropolitan Council to provide that affordable housing component, including which option(s) the city designates land for density zoning; with Roseville showing a minimum of 18 acres available, which would calculate out to 8 units per acre or 13 units total with that higher density option. Mr. Bilotta noted that the city actually has a lot more land available than that; and the city simply needed to demonstrate that it could provide it, but was not obligated to do so, just that it had zoned appropriately to accommodate it. Mr. Bilotta noted that the Metropolitan Council encourages compliance through an incentive program, actually a scoring system to determine how well a city was performing. Even though it is a complex calculation with many components, Mr. Bilotta reported that the Roseville's final 2015 housing performance score was a perfect 100%.

In conclusion related to multi-family units in Roseville, Mr. Bilotta noted that currently there was a considerable number of areas designated HDR that may no

longer be feasible, providing some examples (e.g. south side of County Road C with the railroad track parallel on the north side, overhead power lines, and very intensively developed properties) and suggested a review of HDR sites to determine if they needed to be guided another way.

To confirm for Councilmember Willmus, Mr. Bilotta agreed that his calculations show the Metropolitan Council's requirement was for 18 acres; and the City of Roseville showed an available 58 acres citywide of undeveloped HDR-1 and 2 properties, including lots in the Community Mixed Use (CMU) and Community Business (CB) zoning designations to a lesser extent.

At the request of City Manager Trudgeon, Mr. Bilotta clarified the number of acres needed to meet the Metropolitan Council's projections based on the entire Roseville population, not all HDR designations, with the city open to how to meet that goal. However, Mr. Bilotta reiterated hat, as a fully-developed community, there were limited options to accommodate that number of units. Mr. Bilotta concurred with City Manager Trudgeon's observation that the city had sufficient land guided for HDR, and even it tweaking some available space to a lesser density, there was no eminent danger of failing to meet Metropolitan Council density guidelines.

At the request of Councilmember Willmus, Mr. Bilotta reviewed the map showing those vacant parcels designated HDR; and those having projects pending or HDR on them already as a land use.

Mayor Roe noted past discussions had included converting some HDR to MDR designations; and expressed appreciation for staff's clarification that by doing so, the city would not be in any danger of falling below what was needed for other requirements. Mayor Roe suggested one way to change some of those designations to a lower designation may be to consider allowing potential multi-family as a permitted use in Regional Business (RB) zoning areas as well, especially with those areas providing a connection to transit and walkability. Mayor Roe noted the ongoing tensions in attempting multi-family in the proximity of single-family due to height and density concerns raised by neighbors. Therefore, Mayor Roe opined that for RB zoning designated areas, not necessarily adjacent to single-family housing, there may be less conflict and provide some valid rationale.

Councilmember McGehee offered her continuing preference for 20% or some percentage of affordable housing in every HDR development to achieve both goals of providing affordable housing that include amenities for all those living there. Councilmember McGehee opined that this should go beyond her personal philosophy but also be that of the city in providing better quality housing citywide and addressing preferred amenities for the community as a whole.

Mayor Roe stated that, while he concurred that there should be a mix, he was uncomfortable proscribing that mix, depending on the financials of a prospective development. As an example, Mayor Roe noted the former Sherman development with one building designated for affordable housing based on their funding calculations. Mayor Roe suggested that one way to meet the goals of Councilmember McGehee would be to consider requiring that affordable unit mix and similar amenities to market rate units as criteria if and when the city is asked to provide any financial assistance to make sure the quality of the units, the building and amenities are consistent and available to all.

Councilmember McGehee noted that in her reading of the Metropolitan Council's housing need information, it appeared that the 20% was their goal as well, even though she reiterated that she wasn't necessarily committed to that percentage.

Mayor Roe stated that the issue became balancing the Metropolitan Council's description of the need and what the market place was providing and able to sustain.

Addressing the 20% affordable housing goal, Mr. Bilotta suggested staff come back with a housing subsidy policy for the City Council to consider, similar to their policy for the Twin Lakes Redevelopment Area, as part of future discussions to determine what made sense and what didn't. Mr. Bilotta noted that there was also a business subsidy required at the state level; and suggested also having discussions with developers to get their perspective on what ideas the City Council would support or not and vet those against complex financing to make sure any eventual City policy worked.

Mayor Roe and Mr. Bilotta agreed that a take away from the Sherman process was that a full financial picture was needed before seeking approval by the City Council, noting that was not how the Sherman project had evolved with grant applications involved before approval, and not all questions raised and answered before that, creating difficulties in the project proceeding.

Councilmember Willmus agreed that when projects are fluid and frequently drag out over several years, and changing over that time period, it was difficult to grasp the intended final project. Councilmember Willmus stated that one of his concerns with a policy was in finding a developer to see a project through for multip0le years in term of their commitment if tax increment financing (TIF) funds are involved and retaining those units as affordable housing over the life of those TIF proceeds and how to guarantee that and prevent the developer from securing TIF dollars and them taking the building to market rate status.

Mr. Bilotta noted that got into the TIF agreement, including options for lower density levels for permanent affordability and land trusts that would stay with the land permanently.

Mayor Roe asked how that would work with tax credits and related time frames.

Mr. Bilotta deferred that response to HRA Executive Director Jeanne Kelsey.

Ms. Kelsey reviewed options to provide 30-40 year covenants guaranteeing affordability units that could not be removed without loss by a developer of their tax credits; any change from affordable to market rate of units would be subject to Internal Revenue Service (IRS) tax laws with a minimum requirement of fifteen years, and the State of Minnesota's allocation plan requiring thirty years.

Councilmember Laliberte referenced her request for this conversation some time ago, noting areas in Roseville with HDR designation to provide a variety of housing stock that may be better-suited to MDR designation. Councilmember Laliberte noted that there was a certain demographic in the community looking to move from their large houses and yards, but not yet ready for senior living, creating a need for that in-between housing stock, not currently available in Roseville. Councilmember Laliberte stated that, while obviously up to a developer if such housing made sense to them financially in Roseville, it made sense to discuss in which zone that type of housing should be located.

Councilmember McGehee asked how and if rent-regulated apartments, popular on the east coast, would work in Roseville.

Ms. Kelsey responded that every state had different requirements, including qualification criteria for tax credits, rent and income limits on rents charges, and how many units could be declared based on area medium income.

Councilmember Willmus noted that in the Twin Cities metropolitan market, rents were seen to be declining, which was bucking national trends, indicating to him that certain markets are overbuilt. Councilmember Willmus questioned how closely staff followed those trends.

Mr. Bilotta responded that staff periodically runs housing market studies, and had just last week met with its housing consultant to determine if an update on the last study was needed. Mr. Bilotta advised that staff looked at things from that perspective as well as tracking all local information as it became available.

Ms. Kelsey added that, in talking to market study experts, Roseville continued to trend below area market averages, with no new multi-family construction built over the last 25 years. However, Ms. Kelsey admitted that Roseville could not establish the same market as Minneapolis for example, currently charging over $2 per square foot; with Roseville trending well below that and not seeing that issue being reflected in local rents.

Councilmember Willmus stated that his reason for bringing that up was to recognize that the rental market was as cyclical as anything else in the economy; and cautioned that the city not overbuild. Councilmember Willmus opined that if the city was 2-3 times over its allocation of what was needed, it would raise flags.– Mayor Roe suggested that a developer could propose rezoning an area from HDR to MDR if the market place was pushing that noting that it should be easier to down zone in those areas.

Mr. Bilotta noted that zoning designation did affect property sales prices and made it some projects less feasible to accomplish rather than the city having that zoning in place ahead of time.

Councilmember Laliberte agreed, opining that developers may not look at the community and move on to another option. However, Councilmember Laliberte noted that, if the city had some options available for them to look at, and marketed as MDR, it would peak their interest.

Councilmember Etten offered his interest and support in looking at housing citywide, opining that this goal was being missed in some ways and he was open to that review. Councilmember Etten also spoke in support of looking at parcels for MDR zoning designation. Councilmember Etten agreed with the need for single-level townhomes in that category, with them not often for sale and not getting to the market for resale based on their demand.

Along those lines, Mayor Roe asked staff to prepare a map of all MDR designated parcels for future discussion; duly noted by staff.

Mayor Roe's asked for staff's perspective on his suggestion to consider looking at RB zoning designation for HDR as a permitted use, even if conditional.

Mr. Bilotta noted that more of that type of re-use was being found as malls continued to strain in today's marketplace, even though Roseville was not yet experiencing that in its retail malls. Mr. Bilotta advised that he had considered the current Motel 6 site as one area along the freeway for HDR designation; and noted other parcels that could be considered for rezoning accordingly if Roseville experienced a contraction in its retail markets over time.

Councilmember Willmus expressed his interest in staff looking to identify some areas for redevelopment citywide through use of the former Housing & Redevelopment Authority's (HRA) planning and strategic planning processes (e.g. land trust).

Councilmember McGehee agreed with Mayor Roe's suggestion to consider housing in existing or former mall areas; but also to make sure green space was part of that mix.

Mayor Roe suggested that may be a good discussion in considering future Planned Unit Developments (PUD).

In conclusion, Mayor Roe asked that staff provide, for the next discussion, whatever information and related maps the City Council needed to consider conversion from HDR to MDR; and background on development of a housing policy for any city subsidized developments for HDR going forward.

Councilmember Willmus asked that staff also review other avenues for affordable housing beyond rentals, such as owner-occupied affordable housing and/or partners that may be available (e.g. Habitat for Humanity). Councilmember Willmus noted that the greatest fear from people appeared to be with the type of housing needed to stabilize neighborhoods.

Mayor Roe noted there was a trend with more people renting than buying in general; and opined that the city needed to balance that situation.

Councilmember McGehee referenced the Dale Street Project and lower scale housing units creating a neighborhood community. Councilmember McGehee also referenced affordable housing for veterans partnerships and smaller homes available and not requiring considerable upkeep inside or outside.

Councilmember Laliberte noted fifty units pending at Cleveland Avenue and County Road B not being marketed as affordable and questioning why.

Mr. Bilotta clarified that it was an active project, but would require a comprehensive plan amendment and rezoning; with the full City Council needing to make that determination in the near future.

Councilmember Laliberte noted the recent presentation by Ramsey County Commissioner Blake Huffman on his veteran's housing projects and interest in a development in Roseville; and asked for a status report from staff.

Mr. Bilotta advised that staff had been working with Mr. Huffman over the last few months to determine a spot; but noted that Mr. Huffman has a number of ongoing projects at this time. Mr. Bilotta advised that there was one viable parcel identified, but staff was having trouble locating its owner; but noted that that location would serve to hit a lot of the buttons being discussed tonight. Mr. Bilotta assured Councilmembers that Mr. Huffman was still very much interested in Roseville and looking at a variety of models.

Mayor Roe also noted the possibility of and his interest in partnering for the 1716 Marion Street acquisition (e.g. AEON or Common Bond Communities) to look at existing buildings and the site to the north that may or may not be for sale at this

time. Mayor Roe opined that would prove a nice area between McCarrons Lake and Rice Street for a development project with the right partner if the city could incent or engage those partnerships.

Mr. Bilotta noted that staff has been working on that with those apartments perhaps coming on sale; and advised that staff would continue to alert those potential partners to keep them aware of potential areas of interest.

Economic Development Update

With the recent creation of the Economic Development Authority (EDA), and as part of ongoing discussions, Mr. Bilotta advised that he intended this initial discussion to be broad and not very deep, especially with the current low staffing level available for this effort. However, Mr. Bilotta noted that staff had been and would continue to work with partnerships, including the Greater Minnesota Housing Corporation, both area Chambers of Commerce, Ramsey County and others. As noted on attachments. Mr. Bilotta noted the wide range of programs staff was currently involved in, most falling into the areas of networking and involving grants and housing programs at this time, and also working on sustainability through the city's partnership with Xcel Energy. Mr. Bilotta advised that staff didn't get involved in things that took considerable time, and that included not having those face-to-face meetings that involved calling industrial and commercial brokers and related aspects that were areas not having staff time allocated to at this time.

Mr. Bilotta asked the City Council to address any areas standing out for discussion.

Councilmember Willmus asked what it would take for staff to have time for those face-to-face meetings with industrial and commercial brokers.

Mr. Bilotta advised that, initially he would work with City Manager Trudgeon and the City Council on ways to shift existing staff internally, but noted it would require another staff person as an additional resource to pursue it to any great degree.

Mayor Roe offered his interest in looking at that option to determine what it would take; or if it made sense to have an economic development consultant available for certain things.

Councilmember Willmus agreed, opining that if the city was going to be proactive and develop or redevelop some areas, it needed to be aggressive; and while in-house staffing would be great to have available, if not a model needed to be defined to determine who should be involved. Councilmember Willmus further opined that this needed to happen sooner rather than later.

come in earlier today. Ms. Kelsey sought direction from the REDA as to the range for move-up housing, currently valued at $350,000 or above.

Member Laliberte noted this went back to previous conversations, and expressed her interest in seeing the city get interested in transitional housing, even though uncertain of that home value, but homes requiring less maintenance but not at the end of the spectrum for senior living options. Member Laliberte opined this was another category in which Roseville didn't have enough housing stock.

Member McGehee noted elderly people wanted to live where it was convenient for them; and opined that Roseville offered the right location and the right amenities. Member McGehee agreed with Member Laliberte about the smaller, reasonably-sized homes on smaller lots as desirable. Member McGehee opined that Roseville had many areas with smaller homes on smaller lots that needed upgrades providing many opportunities for people to do so.

e. Review Medium and High Density Housing

Regarding the comments of Members Laliberte and McGehee, Member Willmus asked if the Wheaton Woods model home was a larger model than those originally planned. Member Willmus stated he was struck at how large it seemed, and asked if the empty nester client was who that developer was seeking; and asked what the actual square footage of the model home was.

Ms. Kelsey responded that the model home's main level was 1,250 square feet, and if the lower level is finished, it adds another 1,400 square feet.

Member Willmus opined that may be considerably bigger than the square footage being sought for transitional housing.

President Roe suggested it may mean the REDA needed to develop more specific targets or a zoning subtype.

Member Willmus stated he didn't want to deter that size if that was what the market was, but if the city intended to tweak zoning and residential square footage, it may be good to consider a subset for medium density residential (MDR).

Member Laliberte stated she was very excited about the Garden Street Station development, but noted the prices were much more than expected, especially by residents, and suggested some of those residents may be lost as a result of that increased cost. Member Laliberte noted the price points were coming in very high and were not in line with those looking to downsize.

Member Willmus noted housing products were related to their square footage.

Member Laliberte noted people like certain areas but some of those areas had pricey housing too. Member Laliberte questioned if $300,000 - $400,000 was a price point for transitional or downsized housing stock.

In considering his own parents and others seeking to downsize, Member Etten stated he was struck with the price point that came out of this development, noting the prices were easily $100,000 - $200,000 more than the value of their current homes. Member Etten opined that such a significant jump up was the wrong direction, and that these residents were not looking to add a mortgage to their retirement years. Member Etten reviewed various sites on the MDR maps provided by staff and areas identified as MDR areas in which it would be hard for these residents to purchase a home. Since this transitional type of home seems to be in great demand, Member Etten suggested the REDA encourage that as a goal for future housing stock.

Member McGehee stated her preference to see MDR without a homeowners association, noting there was a whole section of Roseville with small, two to three-bedroom homes and one-car garages with modest prices. Member McGehee suggested there was nothing to preclude someone from looking at them for empty nest transitional homes and then upgrading them to their likes, but still having smaller footprints and smaller yards to care for. Member McGehee suggested there were a number of them available in Roseville that could be made up to a buyer's specifications by using a REDA loan product for that upgrade rather than depending on new construction options.

President Roe suggested there may be residents in those homes who are ready to move on to transitional homes, some interested in doing an update before moving out and others allowing the buyer to do the project when they purchase it. President Roe noted that some challenges are found in smaller, older homes, especially with steeper, narrower stairways than desired by older residents; and perhaps creating more difficulties in correcting them with that type of housing stock.

Member Laliberte noted many of those homes identified were being used as starter homes for those moving from St. Paul to a first-ring suburb such as Roseville.

President Roe noted that was part of the current market and housing moving again. President Roe noted his interest in Wheaton Woods and the restrictions placed by the city on their footprints, resulting in creative solutions by the developer, as well as other design standards recently adopted by the city (e.g. no garages forward of main structure).

<u>High Density Residential (HDR)</u>
President Roe sought input for how to approach transition from HDR to MDR.

Member Willmus expressed his interest in pursuing that transition; referencing former Community Development Director Paul Bilotta's presentation on paring down what was currently zoned HDR.

Ms. Collins clarified the acres identified by Mr. Bilotta had consisted of 57.8 acres of existing HDR zoned areas throughout Roseville, while only approximately 18 acres were required by the Metropolitan Council for such designation, as noted by Member McGehee.

President Roe suggested the REDA decide what they wanted regardless of the requirement. President Roe suggested starting with the properties on the south side of County Road C in rezoning from HDR.

Member McGehee sought to verify the number of acres for HDR needed for the 2040 comprehensive plan.

Ms. Collins reviewed the options guided by units per acre or total acreage for MDR and HDR.

President Roe reviewed existing MDR identified as currently undeveloped MDR at 9.8 acres; with 10.3 acres identified as potentially suitable for rezoning; with HDR and Institutional uses separated.

Referring to the map, Member Etten noted his difficulty in defining what is currently zoned HDR but developed as a different use. Member Etten noted it would be easier to identify areasto change zoning from HDR versus those with a current and different use (e.g. strip malls) in determining those areas to consider a different designation.

President Roe noted there weren't too many undeveloped sites, other than at the southeast corner of County Road E and Dale Street, and several other open areas as shown on the map in the northwest corner of Roseville.

Ms. Kelsey noted another area were those single-family homes at County Road C—2 and Highway 88.

Member Etten identified another unique property at Rice Street (surrounded by Roseville Estates apartments) currently zoned HDR that needed cleaned up in the upcoming comprehensive plan process, including other areas that are or are not developed.

President Roe questioned if the previous 2010 rezoning effort had inadvertently moved HDR for the entire site without taking into consideration the gas station property.

Member Etten noted additional information could be gleaned through a great option for a tour, such as done by the RHRA prior to their dissolution.

For those properties guided HDR, Member Willmus noted the need to consider the different uses that entailed as well. If the REDA decided to step back from HDR and create more MDR parcels, Member Willmus opined a lot of these parcels may have other uses on them, but would need guidance for future uses.

Member Etten stated his understanding of that consideration.

President Roe recognized that transitioning from HDR to MDR would involve guiding those parcels for other zoning and uses.

Member McGehee stated she had never been a fan of HDR-2 zoning designations.

Ms. Kelsey referenced Attachment C and parcels east of I-35W and north of Cleveland Avenue (Cherrywood Point) currently designated HDR-2. Ms. Kelsey clarified that there were a few parcels designated HDR-1, but meeting HDR-2 designation but not rezoned through the comprehensive plan amendment even though at a higher density than currently allowed.

Ms. Collins noted Associate Planner Bryan Lloyd had alluded to that in his initial overview of comprehensive plan update discussions.

President Roe noted the current comprehensive plan had one HDR designation overall.

Member McGehee stated her primary objection for HDR-2 was maximum allowed heights in some places, as well as maximum impervious surfaces; but noted in principle she didn't have opposition to HDR-2 if not allowing for an unusually tall structure covering all the space.

President Roe noted that as rezoning and individual applications come forward and part of the comprehensive plan update process, changes to height limitations could be changed in the plan itself or other parts in a particular zone. President Roe suggested those discussions be held before rezoning any existing HDR-1 or HDR-2 parcels, recognizing that rezoning isn't done before updating the comprehensive plan. President Roe suggested doing it all as a package deal.

Executive Director Trudgeon concurred, clarifying the need for timing of that with comprehensive plan process and the need to do so soon if that was their desire, or whether to let the process go through to add more MDR properties.

President Roe noted that the Interim Ordinance (moratorium) had already expired, and new applications for HDR could start coming in any time now, and along with the comprehensive plan process.

Member Willmus suggested being more aggressive and dialing back HDR-1 or HDR-2; and consider cutting that zoning designated acreage by at least half.

President Roe suggested not concentrating on those commercial properties zoned as HDR as much as those parcels that are vacant or possible for housing since the commercial properties are generally healthy businesses; and to do so sooner rather than later.

Discussion ensued as to overall rental housing stock in Roseville, and the percentage that is single-family; with some misperceptions as to the actual number of single-family rentals and their balance, and owner-occupied rentals, single-family and multi-family rentals, compared to other housing stock.

Executive Director Trudgeon advised staff would get updated and accurate information on the city's housing stock to the REDA for future reference, with data available based on rental registration information.

President Roe noted that, while the city could seek a certain percentage and type of rental, demand was often dictated by the market as well.

Member Laliberte stated her preference to consider work on the HDR zoning areas now versus as part of the comprehensive plan.

Without objection, President Roe confirmed this was the preference as well for the remainder of the REDA.

Member Etten suggested first reviewing empty or potential single-family properties with potential immediate turnover, noting one in particular directly across the street from City Hall, and zoned HDR. Member Etten expressed his interest in focusing on those parcels now.

Without objection, President Roe directed staff to identify those properties and arrange for a tour, followed by a discussion on those sites.

Member Willmus suggested a target based on acreage, reiterating his preference to cut the current HDR acreage designation in half if found reasonable to do so.

Executive Director Trudgeon advised staff would bring that information back to the REDA.

President Roe asked that staff clearly identify the properties.

Discussion ensued as to whether a physical tour or a Google Earth tour of HDR sites would fit schedules better; as well as considering the public's involvement in the discussion and review.

President Roe suggested this could be a City Council discussion rather than an REDA discussion.

8. Adjourn

Etten moved, Laliberte seconded, adjourning the meeting at approximately 5:11 p.m.

Roll Call

Ayes: McGehee, Willmus, Laliberte, Etten and Roe.
Nays: None.
Motion carried.

_____
Daniel J. Roe, President

ATTEST:

_____
Patrick J. Trudgeon, Executive Director

Extract of the July 25, 2016 Roseville City Council Meeting Minutes

a. Discussion Regarding High Density Residential (HDR) Housing Districts and the Planned Unit Development (PUD)Process (PROJ0039)

Mayor Roe introduced this item and recognized City Planner Thomas Paschke for up update based on past discussions and direction to staff from the City Council. As detailed in the RCA, Mr. Paschke reviewed the current HDR and PUD processes and issues, and outlined several potential options for consideration by the Planning Commission for recommendation to the City Council (page 2, lines 31-34). Mr. Paschke advised that staff felt these revisions addressed the two areas of concern and allowed more flexibility in HDR-1 and HDR-2 to address those issues.

Specific to the PUD issue and possible amendment to increase density, Mr. Paschke noted lines 36 – 86 addressed staff's analysis related to senior and other housing. Mr. Paschke cautioned that staff thought this may have intended consequences, and therefore at this time, could not support revisions as noted.

Interim Community Development Director Kari Collins noted the purpose of tonight's discussion was to gather the objectives and outcomes the City Council would like to see for HDR proposals (e.g. senior housing classifications as lower impacts); and whether they thought the Conditional Use (CU) process addressed any and all uses, if done on a case by case review. As mentioned by Mr. Paschke, Ms. Collins noted the proposed PUD text amendment pending Planning Commission review and recommendation and City Council approval that would include density language and increase it to 30%. However, Ms. Collins noted this also involved the acreage component that also may need amending, but advised staff was seeking which option the City Council found more to accomplish the desired outcomes it was seeking (from 24 to 36 units as outlined in the proposed draft at 50% versus 30%). Assuming the CU allow up to 50%, Ms. Collins noted it could also be a percentage not necessarily that high, but subject to discussion by the City Council to address mitigation and cost versus benefit analyses.

Mr. Paschke agreed, noting that a subsequent traffic study and case by case review during the CU process may determine that an increase up to 36 units may not work, while something in between may be more preferable and thus recommended rather than the maximum number of units per acre.

At the request of Councilmember Willmus, Mr. Paschke confirmed the maximum building height would remain the same.

Specific to the Good Samaritan proposal and rezoning request that brought this discussion forward, Councilmember Willmus advised his concern was whether or not that was the highest and best use for those parcels. Councilmember Willmus stated he still struggled with that, and therefore wasn't sure if staff's recommendation to move from 24 to 36 units per acre sufficed, without also addressing a maximum building height and design considerations. For reference, Councilmember Willmus stated he wasn't interested in seeing a duplication of the situation at 6800 Xerxes Avenue in Edina, MN; with single-family residential use on one side of the street and 65' to 70' buildings directly across the street. Councilmember Willmus noted the impacts for solar access for those single-family properties; stating the real issue for

him was the overall height and proximity of this type of use to surrounding single-family residential and what those existing neighborhoods would be faced with. Councilmember Willmus questioned if increasing units per acre addressed either of those variables.

Mayor Roe noted, with confirmation from Mr. Paschke, the 30' setback form the side property line that would remain in effect. At the request of Mayor Roe, Mr. Paschke confirmed that there was no HDR-2 zoned parcels yet built upon, but several zoned accordingly. Therefore, Mayor Roe noted any development would need to request rezoning from the city to add height over the 65' in the HDR-1 zone.

Councilmember McGehee noted the existing PUD process now in place, and stated her lack of interest in changing it, since it changed across the entire city, not just for one parcel. Councilmember McGehee noted the city had a history of doing that spot rezoning, which she was not supportive of. However, Councilmember McGehee questioned the best option for a site and desirable project such as the Good Samaritan project where it provided needed housing stock, and whether it was possible to provide a CU for this particular parcel and specify the number of units sought by the developer with appropriate height and setbacks addressed. Councilmember McGehee opined she found their site plan and overall layout reasonable; but struggled with how to specify CU running with the land and to what extend to ensure it conformed with no more than 48 units and the proposed overall building footprint and height, specific to a CU.

Mayor Roe clarified that staff's recommendation was to change the number of units per acre, with all other zoning requirements for HDR-1 and HDR-2 districts remaining unchanged. Mayor Roe noted the Good Samaritan project met all zoning requirements for HDR-1 except the number of units per acre; and this proposed revision attempted to address that, while not changing any other standards already met. Mayor Roe opined that if the City Council wanted a CU to apply more restrictions on other elements, it sounded more like a PUD process to change density.

Mr. Paschke noted the PUD process, up to 36 units in the case of the Good Samaritan project, would serve to limit that project to a certain number of units on the site and other conditions that would run with the property. Mr. Paschke noted the majority of the project met most other HDR-1 conditions.

At the request of Mayor Roe, City Attorney Gaughan clarified that any conditions reasonable related to and pursuant to the CU process and the actual project itself allowed the City Council some latitude and direction under the PUD process to include more ancillary conditions as indicated, and as noted "reasonable" and already within the city's PUD language ordinance.

Mayor Roe clarified the reasons for concern and rationale in looking at PUD's was the notion of providing all other changes when looking to address a particular proposal that met all other requirements of HDR-1, other than rezoning for units per acre, as with the Good Samaritan project. However, Mayor Roe noted that discussion opened up other discussions related to height and setbacks on the site that would follow the property in perpetuity. Therefore, Mayor Roe suggested the city keep the rest of the zoning parameters in place, and allow for no density in CU versus the PUD process; noting that wasn't relevant to this proposal; and therefore suggested not putting that into play in this situation when considering density per acre.

Councilmember McGehee agreed; and questioned if there was a specific reason to bump up HDR-1 and HDR-2 units per acre.

Mayor Roe advised that the reason was to clearly define the number of units at a maximum of 36 units to avoid an infinite number, and as confirmed by Mr. Paschke, anything else would fall under the PUD process.

Under those circumstances, Councilmember McGehee stated her satisfaction with the proposal at 36 units, allowing the Good Samaritan project to reach their preferred goal.

Discussion ensued between Mayor Roe and Councilmember Willmus related to two different zoning categories for a 30% increase in HDR-1 at 36 units per acre. Councilmember Willmus advised he wasn't supportive of HDR-1 at 36 units, and expressed interest for HDR-2 zoning to look at a unit cap per acre; as well as tweaking setback requirements.

Councilmember Etten expressed his appreciation for the latitude this allowed the City Council. However, Councilmember Etten stated one remaining concern was how this worked with the single-family buffers in LDR-1 and LDR-2 zoning for density, referencing the HDR chart and setback requirements based on where they're located for HDR-1 and HDR-2; questioning if the same could be done for height.

Mr. Paschke agreed that could be done, suggesting a 10' allowance for increased density in both districts.

Councilmember Etten stated that would alleviate some of his concerns; and agreed with the setbacks for HDR-2, which were now often significantly less than those found in HDR-1; with no allowances whether next to LDR-1 or LDR-2 zoned properties; and without that protection, higher density remained problematic from his perspective.

Mr. Paschke advised that staff would need to further review those requirements and how they fit with overall design standards in city code, and what could be accomplished with setbacks.

Mayor Roe noted there were other sections of code that dealt with adjacency to single-family parcels, maybe not across the street, but those directly adjacent.

Ms. Collins noted the subscript in the RCA below Table 1004-6 (page 2) addressing dimensional standards.

Mayor Roe noted there were less setback requirements for HDR-1 districts placed in or around Regional Business designations or more intense uses with greater height allowed. Since there isn't anything currently being built on HDR-2 zoned parcels, Mayor Roe noted this allowed the ability for the City Council to look at every proposed HDR-2 parcel next to single-family parcels. Mayor Roe noted this may have been the rationale for setting it up that way and may make sense for some parcels while not with others, all unknown at this point; and allowing future City Councils the discretion to make those changes accordingly. For this specific Good Samaritan project, Mayor Roe opined HDR-1 was what worked for this parcel; and suggested HDR-2 may be part of the comprehensive plan update discussion and MDR and HDR process within the community, providing broader discussion and more public input.

Discussion ensued related to the CU process and ability of the City Council to make decisions on a case by case basis and as part of public health, safety and welfare considerations to review surrounding land uses.

Specific to the calculations for the Good Samaritan project, if around 30%, it would allow for 33 plus units, not much different than the requested 36 units; and suggested that number was appropriate for this particular proposal.

Councilmember Etten stated his preference to think about this more broadly, and not change the chart (page 2) for just this specific project, but to address the building height concern at a maximum of 50' to 55' when adjacent to LDR-1 and LDR-2 parcels. Councilmember Etten opined that may satisfy both needs and give more latitude for the city.

Mayor Roe clarified that there was no recommended change to the chart tonight; and agreed he would like to see height restrictions addressed in code; and preferred that this recommendation come back to the City Council after further refinement and research of those items noted by staff before going through the Planning Commission process with that additional information included.

Mayor Roe also asked that an increase to 36 units per acre be looked at through the CU lens for other properties recently under discussion and deviation from HDR-1 for their specific acreage. If the City Council wants to make this change and CU approval, if it was found that 80% of those other properties fell within that range, Mayor Roe opined that it would provide helpful information within that context and for subsequent discussion.

Without objection, Mayor Roe directed staff to review city code setback language, building height related to adjacencies, and capping units per acre at 36 without conditions and specific to subsequent HDR-1 discussions.

Councilmember McGehee asked if there was a way to simply tweak the PUD ordinance for those projects offering much in terms of amenities and material, to allow a 10% increase in residential density depending on the number of site amenities included. Councilmember McGehee noted once the increase in density was specified at 30% for the PUD, it would be binding and run with the property in perpetuity. Councilmember McGehee stated she saw that as an alternative route to the CU.

Mayor Roe suggested making the PUD increase potential consistent with the CU potential, with the developer having the option to pursue either route for additional density preferences, based on other considerations as a trade-off. Mayor Roe further suggested, if just a density issue, the developer could follow the PUD process, but noted further discussion may occur on that specific issue during subsequent discussion of the City Council when this item returns in the near future.

Councilmember McGehee opined she saw that as a value-added path in the PUD process; but stated she wasn't sure if there was a 10% increase allowed in the context of current requirements; and suggested those discussions be held all-inclusively.

Councilmember Laliberte stated her preference to talk about existing weaknesses in the PUD process, especially since that work was so recently completed; and may need a fresh look to determine if it was working as originally intended. Councilmember Laliberte agreed with tonight's discussion, and agreed with one last review before it went to the Planning Commission. Councilmember Laliberte clarified her rationale in voting against this

originally, seeking that this closer attention to potential inadvertent weaknesses could be addressed.

Councilmember Etten stated his approval in having this come back, both or either topic. Councilmember Etten noted if the PUD allowed up to a 50% increase and review of each specific case for other features, he was fine; but stated he wasn't interested in changing the bulk of current provisions.

Mayor Roe clarified he was seeking discussion, not personally advocating; but wanted to further think about both avenues.

Mayor Roe thanked staff for bringing this additional information forward and their thoughtful approach in doing so.

b. Discussion Regarding High Density Residential (HDR) Housing Districts and the Planned Unit Development PUD) Process

Interim Community Development Director Kari Collins provided an update, based on past City Council discussions, on text amendments for HDR-1 and HDR-2 dimensional standards, density greater than 24 units per acre, adjacencies to other land uses, building height, and setbacks.

City Planner Thomas Paschke referenced the RCA seeking feedback on staff's broader look at other district setbacks and dimensional standards as adopted prior to and in the 2010 zoning code changes (Attachment C). Mr. Paschke further referenced page 2 of the RCA specific to density increases and possible building heights addressed as conditional uses. Additional information was provided on specific multi-family housing units, their zoning, number of units per acre and specific addresses for HDR-1 and HDR-2 as well as several Community Business (CB) zoned areas.

Discussion included 167 total sites shown with approximately 20% to 30% of those currently pre-existing nonconforming in general.

From his perspective, Councilmember Willmus opined that, as the city seeks to increase density per acre, it seemed out of character with what the city had done over time, and asked that the City Council note that.

At the request of Mayor Roe, Ms. Collins confirmed that all privately-owned condos were included in the overall HDR count of 167 sites.

Councilmember Laliberte asked Ms. Collins to provide a list of all 167 parcels in list form in addition to their location via maps. Councilmember Laliberte expressed appreciation for the map in the packet detail showing the HDR-1 and HDR-2 locations in proximity to single-family residential uses.

With many things already having come off the table through design-forward requirements as an example, Councilmember McGehee asked what result staff was seeking from this discussion. From her perspective, Councilmember McGehee opined that some aspects of PUD were not looking for greater density, but precluding some interesting design possibilities and flexibility. Councilmember McGehee stated she had always questioned the reality of setbacks (e.g. balconies not being included). Councilmember McGehee opined there were several issues she'd like to address, but she wasn't sure if they were necessarily specific to the direction staff was seeking.

Mr. Paschke clarified that balconies were typically setback from building foundations under current code provisions.

Mayor Roe noted the areas of focus were as outlined in the RCA: greater density per acre, with staff recommending the CU approach, setbacks, adjacency issues, and building forward design. Mayor Roe suggested building forward design seemed more of a comprehensive plan discussion and suggested it be deferred for a more holistic community input process. Mayor Roe suggested further discussion was needed regarding setbacks and adjacencies, as well as unit density being addressed if all other requirements are met.

Councilmember Willmus stated he wasn't sure if all issues were as segregated as the City Council would like them to be. Specific to increased density, Councilmember Willmus noted the proposed process laid out under CU didn't really accomplish what he was looking for: greater protection for adjacent properties dependent on what is written in the comprehensive plan and city code. Councilmember Willmus stated that was his issue; and advised he didn't want to see a potential balcony 15' from a right-of-way adjacent to single family homes. Councilmember Willmus opined that this could be accomplished by review of city code and the comprehensive plan in some of those areas. Councilmember Willmus noted, for example, when a building forward design adjacent to another parcel pushed the building forward toward the street or an intersection, he was concerned with how that impacted the right-of-way at the property line, whether across the street or next door, and issues of scale that come into question for him with higher buildings and their balconies looking down on single-family homes.

Councilmember McGehee agreed that the other issue with setbacks bumping up against single-family uses and the potential for only a 10' separation and with additional height looking into those residential back yards. Councilmember McGehee stated her intent with the PUD process was to invite interesting uses of spaces, and cooperation on sites and design; while this appeared to put a restriction on the city with the density issue. Councilmember McGehee stated that specific areas of interest from her perspective and over and above the list of PUD qualifications included site amenities and flexibility (e.g. underground parking) and while recognizing that this affects these designated properties citywide, she was concerned about waiting for completion of the comprehensive plan update and potential for another development to come forward between now and then.

Mayor Roe noted there were current zoning standards and PUD codes in place that the city had spent considerable time in addressing their detail and criteria. If the consideration was whether or not to increase density by 10%, Mayor Roe advised that he had some additional questions. In previous discussions, Mayor Roe noted the specific Good Samaritan proposal met all HDR-1 requirements with the exception of unit density. Mayor Roe asked if there was a way to accommodate that development without the PUD process or a less expensive or easier process for the developer.

Mr. Paschke advised that a larger issue than that, with there being nothing unique about the Good Samaritan proposal, was that the PUD process is considered the last option in the tool box. From just a density perspective and tweaking that one area, Mr. Paschke opined was not in the city's best interest. While it didn't change that project on its face, Mr. Paschke advised it still didn't achieve all the goals and aspirations for the PUD other than changing one item to qualify it under listed criteria.

In other words, Mayor Roe noted the project didn't meet any notable number or any tradeoffs that the city looked for in the PUD process, with concurrence by Mr. Paschke.

Ms. Collins opined that current code was subjective enough that it could fit anything in overarching goals, but as far as the PUD process, the intent was to obtain a unique proposal where you're leveraging out-of-the-box standards for creative or superior design. In the case of the Good Samaritan proposal, Ms. Collins noted it was proposing an HDR use on an HDR site, and just sought a little greater density. Ms. Collins opined that would most often be the case; but when staff was looking at options, it sought to look at the city holistically to see where the most benefit was and address density through the CU not only for the Good Samaritan site alone.

Councilmember McGehee stated her absolute agreement with staff's decision on that point. However, Councilmember McGehee stated she was hoping the city's position wasn't that PUD was the last possible implement in the tool box, but hoping it was a positive that could be presented. Councilmember McGehee agreed she found nothing exciting in the Good Samaritan proposal, representing a standard development proposal on a standard lot and providing increased housing stock. To allow that project with a CU seems fine for her, but Councilmember McGehee reiterated her preference to encourage more creativity.

Councilmember Etten stated his appreciation for this approach, addressing density but also if including the height condition as suggested by staff, it provides the city more control. With the current 65' building height allowed, Councilmember Etten noted if conditioning the setback, adjacency and height to single-family homes, it provided the ability to deal with concerns of those residents while still allowing for a reasonable project. Councilmember Etten stated he wasn't concerned with the building forward concept 30' back from the road right-of-way, opining it didn't crowd the road, using the Lexington Apartments as an example, and accomplished moving the parking behind and building forward. Councilmember Etten noted another example was the new Sienna Green building that looked good but changed the character in a positive way.

Councilmember Willmus stated the area of primary concern to him was corner lot situations and potential of 20' setback on the other street frontage versus 30'. Councilmember Willmus noted another concern is if deviating significantly from code to achieve increased setback, did it create a problem with current design standards embedded in the comprehensive plan.

Mr. Paschke responded that the comprehensive plan didn't include specific numbers, and only addressed placement in general terms. Mr. Paschke advised that the regulation is what is established in city code. From his personal perspective, Mr. Paschke stated is the city moved too far back from the 30' setback, it no longer achieved building forward and developers would use that additional 40' or 50' for more than green space.

Councilmember Willmus reiterated that he was not a fan of the building forward design in every case, even though sometimes it may be fine. Overall, Councilmember Willmus stated he was looking for greater flexibility. If the Good Samaritan site was adjacent to big box retail, Councilmember Willmus noted it would be of less concern to him than when adjacent to homes on a side street. Councilmember Willmus opined he found it hard to consider that flexibility while maintaining citywide standards. Councilmember Willmus stated he'd like to think controls were in place for heights with a PUD, but admitted he still had concerns with setbacks of 20' on corner lots, and would like front yard setbacks increased slightly as building height increases.

Mr. Paschke noted in Community Mixed Use Districts (CMU) when adjacent to a greenway area or other areas, the upper stories had to be set back further. Mr. Paschke suggested that could be explored through this process as well and would result in creating less of a mass.

Mayor Roe noted that would be in line with his thoughts as he reviewed the chart in Attachment C. Mayor Roe stated he didn't have as much concern with MDR parcels, but suggested consistency with single-family considerations, and suggested language such as: "greater of X feet or 50% of building height as setback adjacent to single-family residential." Mayor Roe stated his interest in also talking about that related front yard setback.

Councilmember Willmus spoke in support of the ratio as suggested by Mr. Paschke, the higher you go, the more you're required to step the building back.

Without objection, Mayor Roe noted that the council directed staff to use the CU process for density above 24 units per acre for HDR-1 multi-family buildings and CU for heights above 45', including stepping back setbacks when adjacent to single family uses, applying the ratio, and associated language for stepping back for corner and street setbacks referencing LDR-1, LDR-2, and MDR as well for consistency.

Regarding design standard language, Mayor Roe questioned if the Good Samaritan proposal met those requirements, based on location of their primary entrance and how it was to face one of two streets, but instead faced their parking lot. Mayor Roe stated some of those things helped him with the 30' setback, and this was not an urban design building forward, but as the 2010 code language was intended to address related to avoiding a "sea of asphalt" between the street and building. Mayor Roe opined that the challenge was to find something between urban design that placed buildings up against a sidewalk that was of little interest to the city with few exceptions, but also to move away from past developments with a huge parking lot in front of a building.

Councilmember McGehee asked Ms. Collins to bring ideas forward for better looking parking lots that could address some of the city's existing aesthetically displeasing parking lots, including sustainable parking lots and landscaping features.

Mayor Roe noted this had come up with the 2010 zoning improvements and former standards, while presenting a challenge in what triggered meeting those new standards and the expense involved with those improvements.

Mr. Paschke agreed, noting this also was at the heart of requirements versus suggestions and not attempting to stifle redevelopment if a BMP was required for all projects, and balancing desired outcomes and realities for developers and property owners.

Ms. Collins noted this was an area to give consideration to in the EDA homework about environmental design and financing tools.

Specific to primary street frontage in the Good Samaritan proposal, Councilmember Willmus asked if that could be accomplished by the primary drive requirement in city code.

Mr. Paschke responded that it could not, as the Good Samaritan proposed building would have its primary frontage on County Road B, as that called out the most pedestrian traffic area as called out specifically in city code versus how a parcel is addressed and addressed in a sidebar of the definition for a primary street.

Mayor Roe noted language about corner lots and how they primary street was addressed in that context; and asked that staff review both sections to make sure code was not contradictory.

Without objection, Mayor Roe clarified for staff that the council directed them to adjust the maximum unit density to 36 units/acre and maximum height for HDR-2 to 65' with anything over that requiring a CU.

Ms. Collins reviewed the next step in the process to use tonight's City Council input to formulate text amendments by staff to present to the Planning Commission and subsequent public hearing for recommendation to the City Council for final decision-making.

Mayor Roe clarified direction for staff that adjacencies and setbacks would impact HDR, but also all commercial and office and industrial districts as well, duly noted by Ms. Collins. Without objection, Mayor Roe noted this would allow the same standards to apply for adjacencies throughout city code text. Mayor Roe noted this applied to adjacencies to LDR and MDR uses in city code versus adjacencies to other residential uses.

Attachment D

COMMUNITY PAGES

ROSEVILLE

STATUS TRACKER

Status trackers identify Council review deadlines, Committee meeting dates, and show the movement of your project through our process. The time line starts when you submit your plan update or amendment online and appears for the 2040 Comprehensive Plan Update and any in-progress Comprehensive Plan Amendments.

2040 Comprehensive Plan Update

2040 Comp Plan Received	Supp Info Received	Completeness Review Due	CDC Review	Env Committee Review	Met Council Review	120 Day Deadline
N/A	N/A	N/A	N/A	N/A	N/A	N/A

Comprehensive Plan Amendments

Roseville Armory

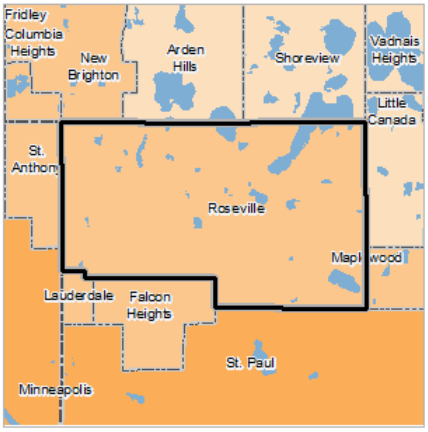
2030 CPA Received	Completeness Review Due	CDC Review	Env Committee Review	Met Council Review	60 Day Deadline
6/7/2017	6/28/2017				

FORECASTS AND COMMUNITY DESIGNATIONS

The Council updates its 30-year forecasts at least once per decade. Forecasts indicate when, where and how much population, household and job growth the region and its communities can expect. Forecasts are used to help plan infrastructure needs and weave consistent growth expectations throughout your plan. These are your recent adopted forecasts.

Forecast Year	Population	Households	Employment
2010	33,660	14,623	35,104
2020	33,800	15,300	37,300
2030	34,000	15,700	38,300
2040	34,500	16,100	39,300

Roseville is designated as Urban. (Look under Council Policy tab at the bottom for specific policy for each designation.)



Roseville, Community Designation Map
(Click on the image for larger map)

ALLOCATION OF AFFORDABLE HOUSING NEED

The Need reflects what share of forecasted regional household growth will make less than a set threshold of income and therefore need affordable housing. The Allocation is the determination of each community's share of this regional need and the first step in helping to determine the housing goals and objectives in local comprehensive plans.

The Region's Total Need for Affordable Housing for 2021 – 2030 is 37,900 units. **Roseville's 2021 – 2030 Allocation of Need is 142 units.**

Sector Rep(s)	Eric Wojchik
District	10
Council Member(s)	Marie McCarthy

Affordable Housing Need Allocation	
AtOrBelow30AMI	72
From31to50AMI	50
From51to80AMI	20
Total Units	142
AMI = Area Median Income	

SEWER ALLOCATION FORECASTS

Your community-wide household, population and employment forecasts have been allocated based on the wastewater system serving your community. This allocation must be used in projecting future wastewater flows and system capacity to plan for additional infrastructure needs.

Forecast Year	Forecast Component	Population	Households	Employment

2010	MCES Sewered	33,660	14,623	35,104
2010	Unsewered	0	0	0
2020	MCES Sewered	33,800	15,300	37,300
2020	Unsewered	0	0	0
2030	MCES Sewered	34,000	15,700	38,300
2030	Unsewered	0	0	0
2040	MCES Sewered	34,500	16,100	39,300
2040	Unsewered	0	0	0

ONLINE PLAN SUBMITTAL

You can now submit your comprehensive plan update and amendments online! Just complete a quick registration and login and you can simply upload your plan directly to us. The online submittal works for informal plan review, supplemental information, the 2040 comprehensive plan update and for plan amendments. Click for more details on how to use the online submittal tool, requirements for submitting comprehensive plan amendments and comprehensive plan update submittal requirements. Hard copy or digital (CD) submittals are still accepted.

Maps/Tables | Council Policy | Planning Process | Grants | Other Resources

Generalized Land Use Table
Affected Jurisdictions List
Generalized Land Use Acres by School District
Existing Housing Assessment
Solar Resource Calculation
Link to Community Profiles Page
Download your Community Shapefiles

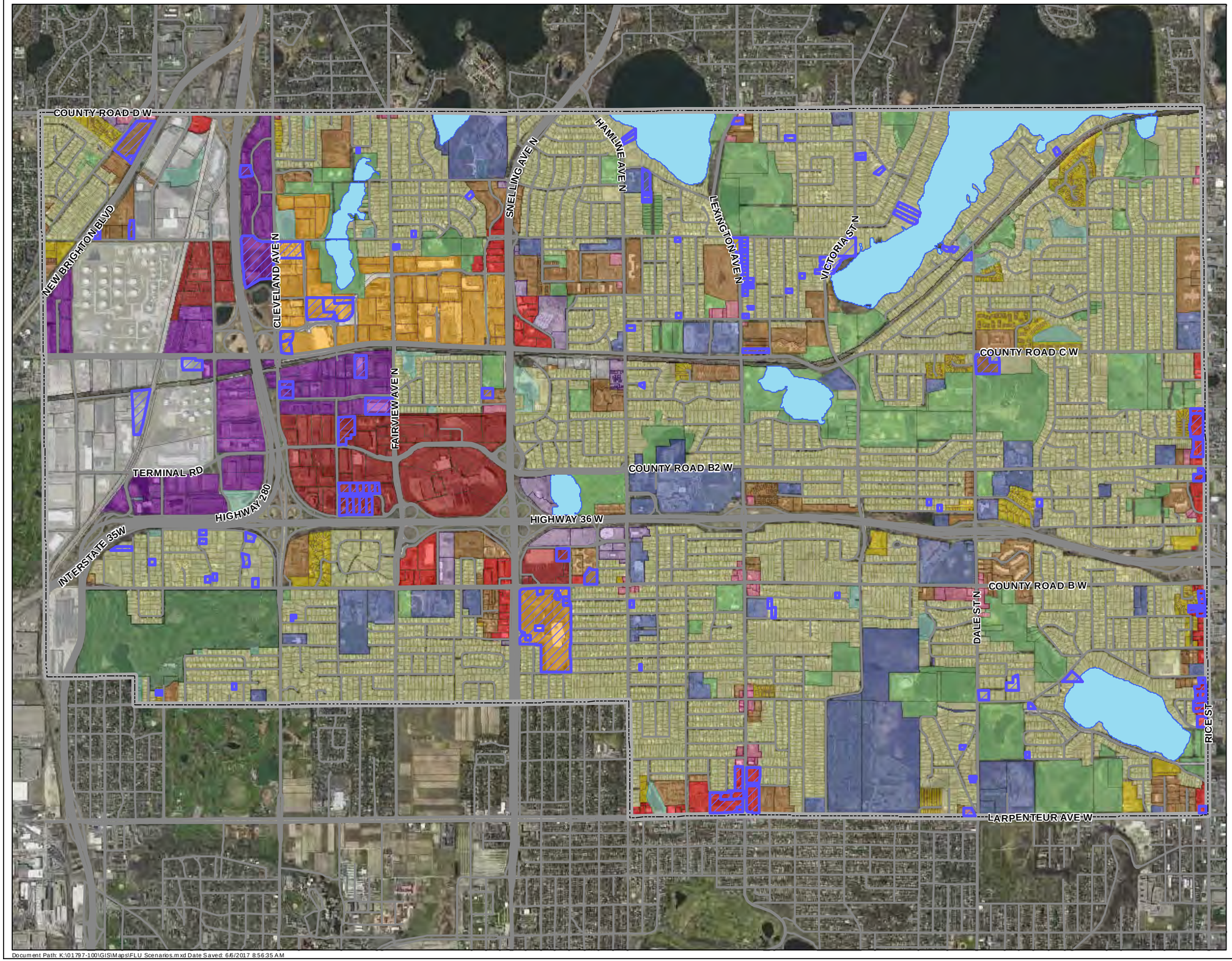
Maps

Community Designation Map (pdf) (jpg)
Generalized Land Use Map (pdf) (jpg)
Communities and Affected School Districts Map (pdf) (jpg)
Owner Occupied Housing Values Map (pdf) (jpg)
Gross Solar Potential Map (pdf) (jpg)
Current Revenue Scenario Hwy Project Map (pdf) (jpg)
Functional Class Road Map (pdf) (jpg)
Metropolitan Freight Systems Map (pdf) (jpg)
Regional Bicycle Transportation Network Map (pdf) (jpg)
Groundwater Level Monitoring Wells Map (pdf) (jpg)
Long-term Service Areas Map (pdf) (jpg)
MCES Sanitary Sewer Meter Service Areas (pdf) (jpg)
Public Water Supply (pdf) (jpg)
Surface Water Ground Water Interaction (pdf) (jpg)
Surface Water Resources (pdf) (jpg)
Regional Parks System Map (pdf) (jpg)

(Click on map below for interactive mapping tool)



Attachment E



ROSEVILLE 2040
our future together

2040 Future Land Use

Development/Redevelopment Sites

2040 Future Land Use

Residential

- LR - Low Density Residential
- MR - Medium Density Residential
- HR - High Density Residential

Mixed Use

- CMU - Community Mixed Use

Commercial

- NB - Neighborhood Business
- CB - Community Business
- RB - Regional Business

Employment

- O - Office
- BP - Business Park
- I - Industrial

Public / Institutional

- IN - Institutional
- POS - Park/Open Space
- GC - Golf Course
- ROW - Right of Way
- RR - Railroad
- W - Water Ponding
- Lake

N

0 2,000 Feet

1 inch = 2,100 feet

WSB

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REQUEST FOR COUNCIL ACTION

Date: 6-19-17
Item No.: 7.d

Department Approval

Kari Collins, Community Development Director

City Manager Approval

Item Description: Consideration of a Community Development Department Request to Perform an Abatement for Unresolved Violations of City Code at 949 Brooks Ave W.

BACKGROUND

- The subject property is a single-family home
  - The current owner is Dale Loth.
- Current violations include:
  - Vehicle Constituting a Public Nuisance; Vehicle without Current Registration (407.04.D)
- On May 2 and May 17, 2017, notices were sent to the above referenced property identifying public nuisance violations and requesting your property be brought into compliance.
- An inspection on May 17, June 1 and 9, 2017, revealed that the violation had not been corrected.
- A status update will be provided during the hearing.

POLICY OBJECTIVE

Property maintenance through City abatement activities is a key tool to preserving high-quality residential neighborhoods. Both Imagine Roseville 2025 and the City's 2030 Comprehensive Plan support property maintenance as a means by which to achieve neighborhood stability. The Housing section of Imagine Roseville suggests that the City "implement programs to ensure safe and well-maintained properties." In addition, the Land Use chapter (Chapter 3) and the Housing and Neighborhoods chapter (Chapter 6) of the Comprehensive Plan support the City's efforts to maintain livability of the City's residential neighborhoods with specific policies related to property maintenance and code compliance. Policy 6.1 of Chapter 3 states that the City should promote maintenance and reinvestment in housing and Policy 2.6 of Chapter 6 guides the City to use code-compliance activities as one method to prevent neighborhood decline.

FINANCIAL IMPACTS

City Abatement:

An abatement would encompass the following:

• Removal of the Inoperable, Unlicensed Vehicle	$ 125.00*
Total:	$ 125.00

*Administrative Abatement Fee per 2017 Fee Schedule

STAFF RECOMMENDATION

Staff recommends that the Council direct Community Development staff to abate the above referenced public nuisance violations at 949 Brooks Ave W.

REQUESTED COUNCIL ACTION

Direct Community Development staff to abate the public nuisance violations at 949 Brooks Ave W by notifying a towing company to remove the inoperable vehicle from the property.

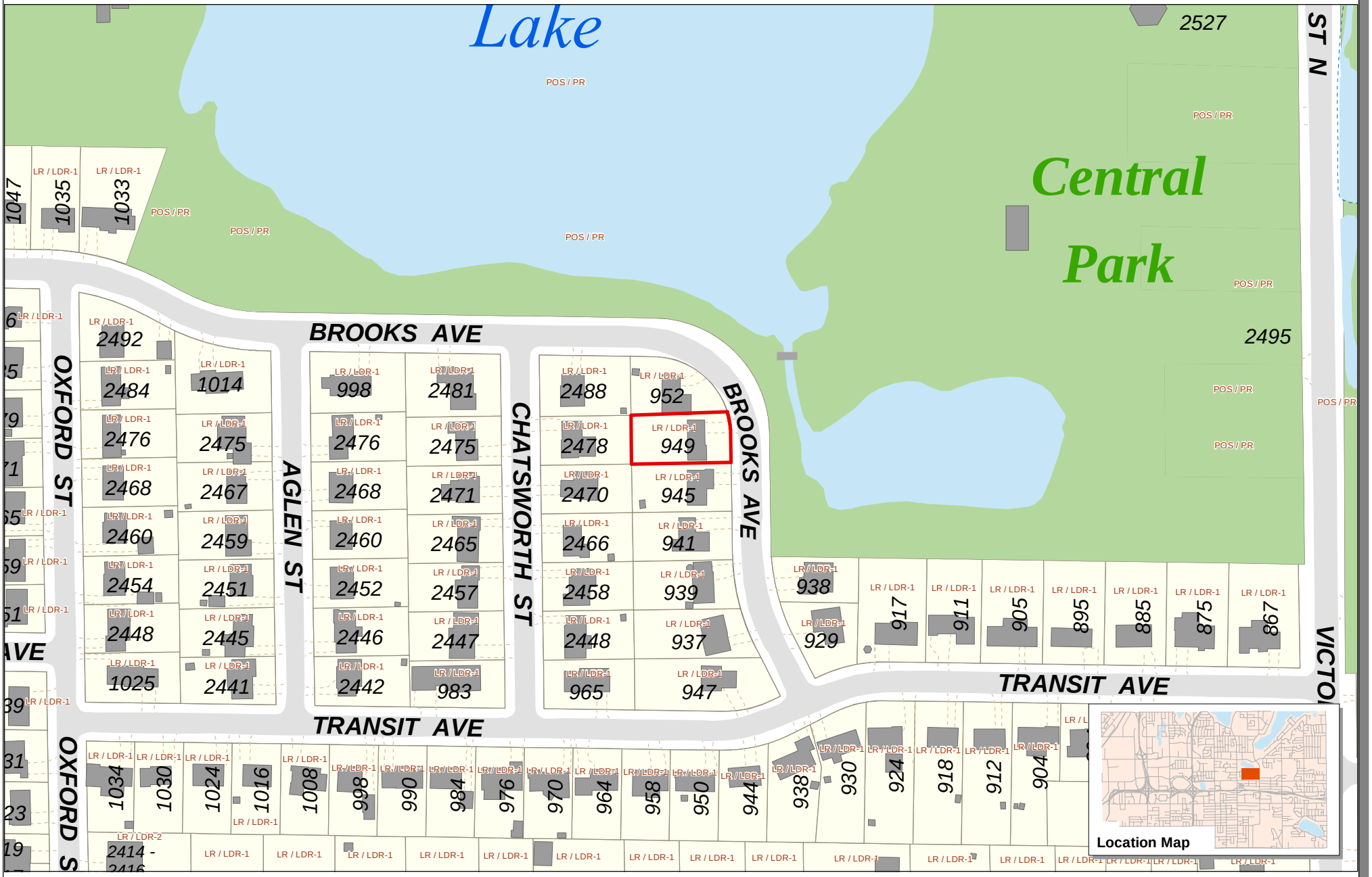
The property owner will then be billed for actual and administrative costs. If charges are not paid, staff is to recover costs as specified in Section 407.08.B.

Prepared by: Dave Englund, Codes Coordinator

Attachment: A: Map of 949 Brooks Ave W
B: Timeline of Staff actions
C: Cited City Code Sections

949 Brooks Ave

Attachment A



Prepared by:
Community Development Department

Site Location
LR / LDR-1 Comp Plan / Zoning Designations

Data Sources
* Ramsey County GIS Base Map (4/2/2013)
For further information regarding the contents of this map contact:
City of Roseville, Community Development Department,
2660 Civic Center Drive, Roseville MN

Disclaimer
This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The City does not warrant that the Geographic Information System (GIS) Data used to prepare this map are error free, and the City does not represent that the GIS Data can be used for navigational, tracking or any other purpose requiring exacting measurement of distance or direction or precision in the depiction of geographic features. If errors or discrepancies are found please contact 651-792-7085. The preceding disclaimer is provided pursuant to Minnesota Statutes §466.03, Subd. 21 (2000), and the user of this map acknowledges that the City shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the City from any and all claims brought by User, its employees or agents, or third parties which arise out of the user's access or use of data provided.

0 100 200 Feet

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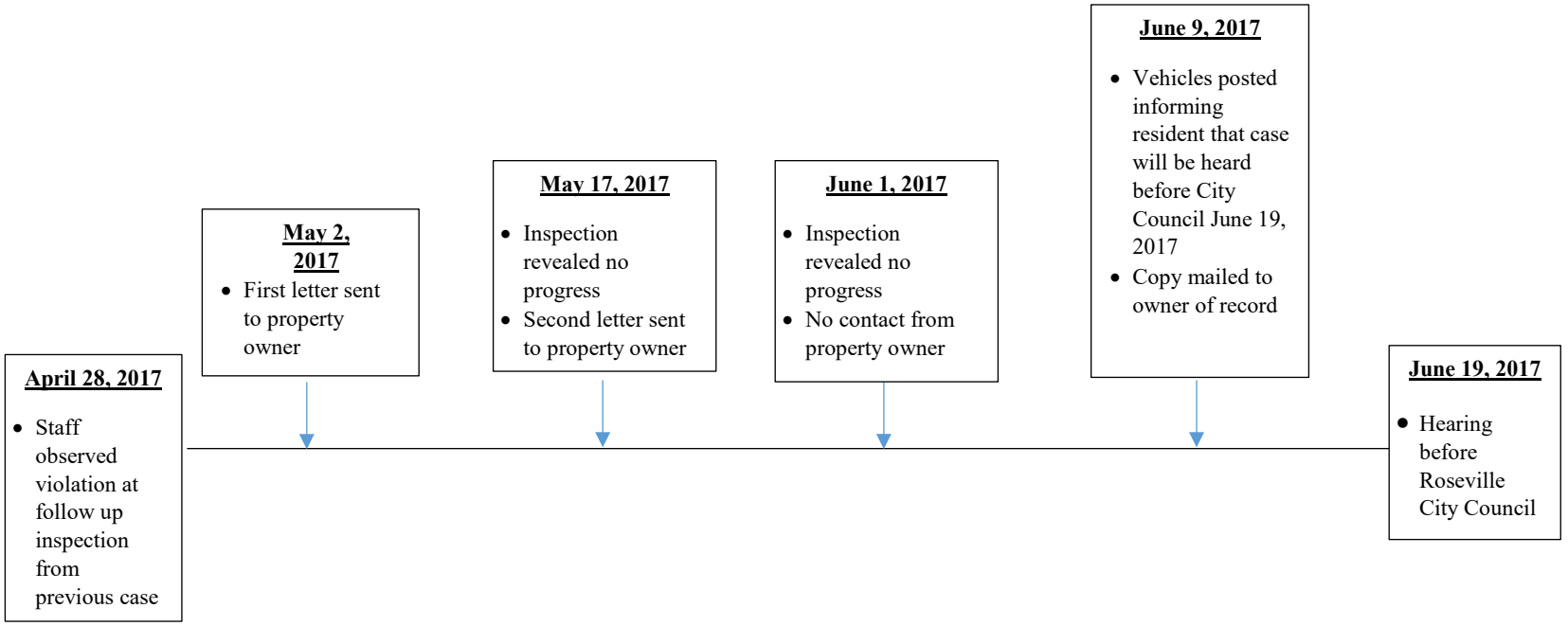
949 Brooks Ave W

ATTACHMENT B



ATTACHMENT C

CITED CITY CODE SECTIONS

407.04: VEHICLES CONSTITUTING A PUBLIC NUISANCE:

D. Vehicles Without Current Registration: Except where expressly permitted by state law, any vehicle or other equipment, which requires registration for operation in the State of Minnesota, shall be deemed to be junked, inoperable or abandoned if said vehicle does not have attached thereto a valid registration issued by the proper State agency. (Ord. 1288, 8-4-2003)

REQUEST FOR COUNCIL ACTION

Date: 6-19-17
Item No.: 7.e

Department Approval

Kari Collins, Community Development Director

City Manager Approval

Item Description: Consideration of a Community Development Department Request to Perform an Abatement for Unresolved Violations of City Code at 2490 Sheldon St.

BACKGROUND

- The subject property is a single-family home which is vacant.
  - The current owner is listed as George Nelson c/o Jeff Nelson.
- Current violations include:
  - An awning on the south side of the house in disrepair. (407.02.B)
  - A stone planter/ light post base in the front yard in disrepair. (407.02.B)
- On March 21 and April 25, 2017, notices were sent to the above referenced property identifying public nuisance violations and requesting the property be brought into compliance.
- An inspection on April 24 and June 9, 2017, revealed that the violations had not been corrected.
- A status update will be provided at the hearing.

POLICY OBJECTIVE

Property maintenance through City abatement activities is a key tool to preserving high-quality residential neighborhoods. Both Imagine Roseville 2025 and the City's 2030 Comprehensive Plan support property maintenance as a means by which to achieve neighborhood stability. The Housing section of Imagine Roseville suggests that the City "implement programs to ensure safe and well-maintained properties." In addition, the Land Use chapter (Chapter 3) and the Housing and Neighborhoods chapter (Chapter 6) of the Comprehensive Plan support the City's efforts to maintain livability of the City's residential neighborhoods with specific policies related to property maintenance and code compliance. Policy 6.1 of Chapter 3 states that the City should promote maintenance and reinvestment in housing and Policy 2.6 of Chapter 6 guides the City to use code-compliance activities as one method to prevent neighborhood decline.

FINANCIAL IMPACTS

City Abatement:

An abatement would encompass the following:

- The removal of the brick planter and the removal of the awning in disrepair
  $500.00 + $125.00 Administrative fee

Total $625.00

STAFF RECOMMENDATION

Staff does not recommend that the Council direct Community Development staff to abate the above referenced violations at 2490 Sheldon St. It is staff opinion that these violations do not rise to the level of Public Nuisance and with the anticipated change in ownership, these concerns will be remedied in the near term. Staff suggests the neighborhood contact the listed property owner's representative Mr. Jeffrey Nelson to discuss options for maintaining the appearance of this property.

REQUESTED COUNCIL ACTION

Either direct Community Development staff to abate the public nuisance violations at 2490 Sheldon St. by hiring a contractor to repair the brick planter and remove the awning in disrepair **OR** direct staff to not abate at this time, but to encourage the neighborhood to contact the listed property owner to come to an agreement on the appearance of the property.

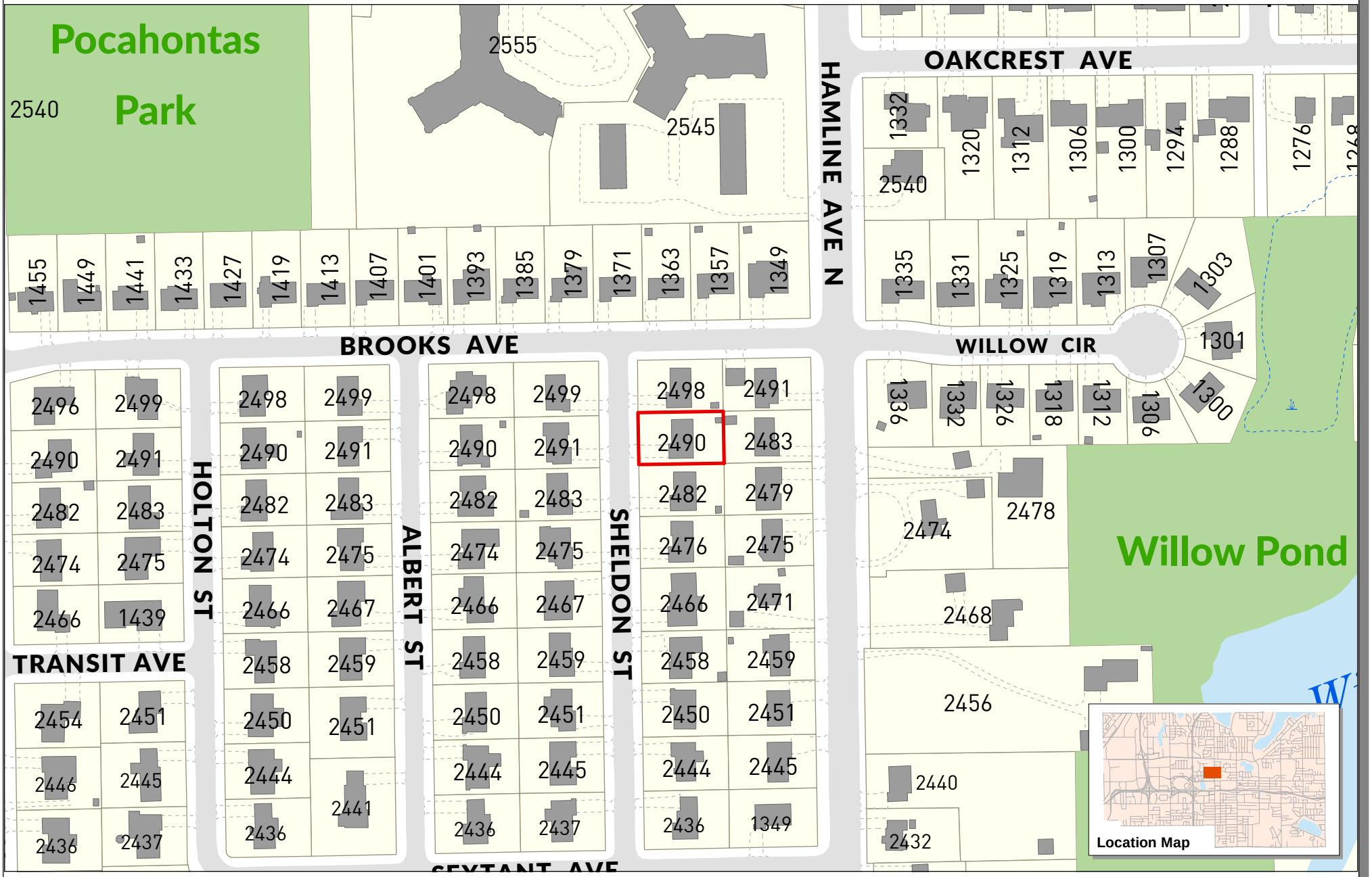
If the abatement is approved by Council and carried out by staff, the property owner will then be billed for actual and administrative costs. If charges are not paid, staff is to recover costs as specified in Section 407.08B.

Prepared by: Dave Englund, Codes Coordinator

Attachment: A: Map of 2490 Sheldon St.
B: Timeline of Staff actions
C: Cited City Code Sections
D: Email from neighbor

ATTACHMENT A

2490 Sheldon St N



ROSEVILLE

Prepared by:
Community Development Department
Printed: June 1, 2017

Site Location

Data Sources

* Ramsey County GIS Base Map (5/4/2017)

For further information regarding the contents of this map contact:
City of Roseville, Community Development Department,
2660 Civic Center Drive, Roseville MN

Disclaimer

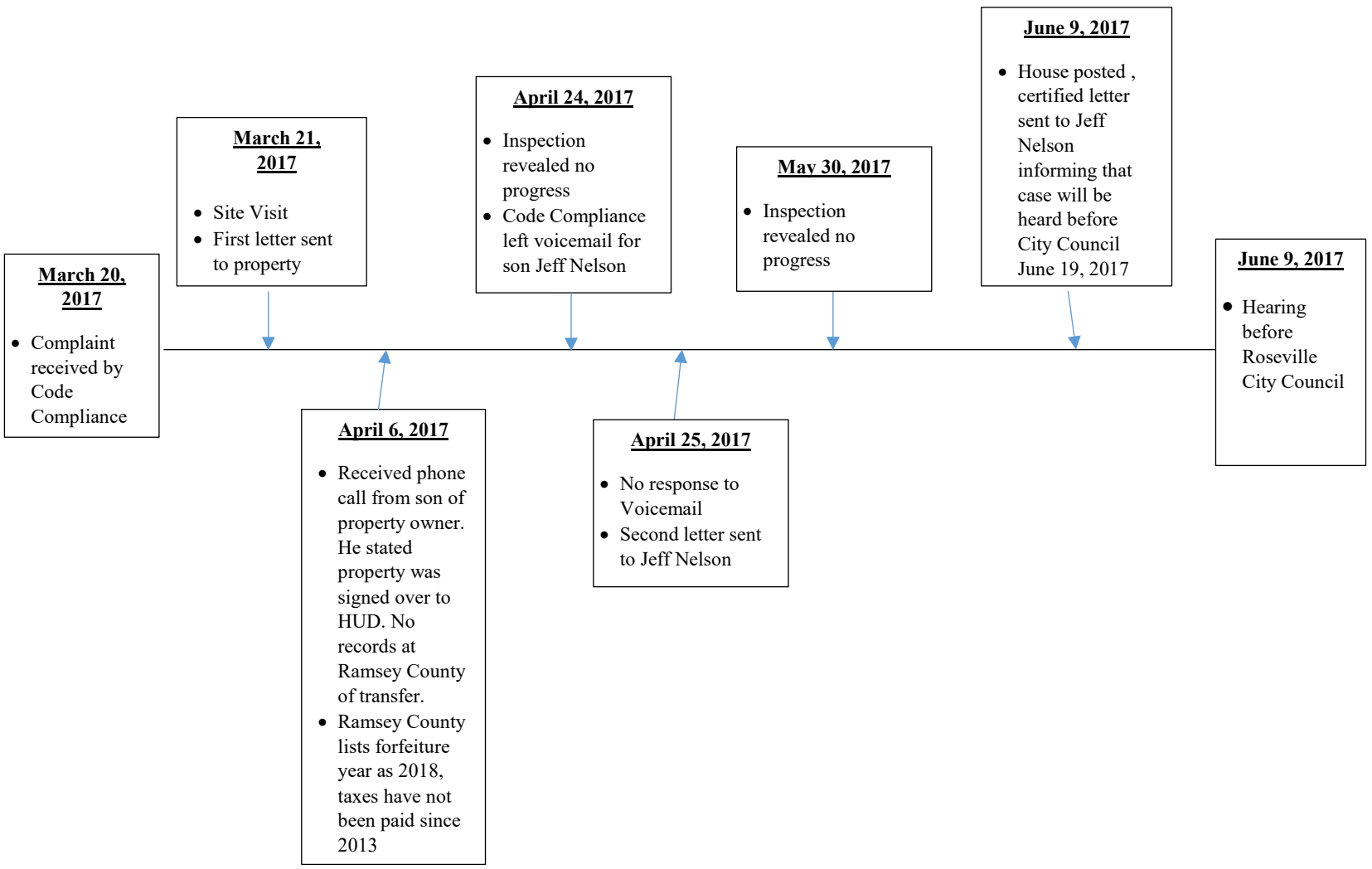
This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The City does not warrant that the Geographic Information System (GIS) Data used to prepare this map are error free, and the City does not represent that the GIS Data can be used for navigational, tracking or any other purpose requiring exacting measurement of distance or direction or precision in the depiction of geographic features. If errors or discrepancies are found please contact 651-792-7085. The preceding disclaimer is provided pursuant to Minnesota Statutes §466.03, Subd. 21 (2000), and the user of this map acknowledges that the City shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the City from any and all claims brought by User, its employees or agents, or third parties which arise out of the user's access or use of data provided.

0 100 200 Feet

N

2490 Sheldon St.

ATTACHMENT B



ATTACHMENT C

CITED CITY CODE SECTIONS

407.02: NUISANCES AFFECTING PUBLIC COMFORT OR REPOSE:

B. Building Maintenance and Appearance: Buildings, fences, and other structures, which have been so poorly maintained that their physical condition and appearance detract from the surrounding neighborhood. Any building, fence or other structure not complying with Chapter 906 of this Code or the following:

1. All exterior doors and shutters shall be hung properly and have an operable mechanism to keep them securely shut or in place.
2. All cornices, moldings, lintels, bay or dormer windows and similar projections shall be kept in good repair and free from cracks and defects which make them hazardous or unsightly.
3. Roof surfaces shall be tight and have no defects which admit water. All roof drainage systems shall be secured and hung properly.
4. Chimneys, antennae, air vents and other similar projections shall be structurally sound and in good repair. Such projections shall be secured properly where applicable to an exterior wall or exterior roof.
5. All foundations shall be structurally sound and in good repair.

David Englund

From:
Sent: Monday, June 12, 2017 10:48 AM
To: David Englund
Subject: 2490 Sheldon, A Vacant and Deteriorating Property

Dear Roseville City Council:

We have just read the notice you posted on 2490 Sheldon. We live at 2482 and were George's neighbors for twenty years. George has been dead for three years and the house has been vacant for all that time. We have tried in vain to find out who the owner is, who us paying the taxes and paying to have the lawn cut to comply with the city ordinance.

We thought that as a World War II veteran, George may have had a home equity loan and that, at his death, the property may have reverted to HUD or the VA. But calling HUD was fruitless and calling our federal and state representatives produced no results.

The problems you mention are only the tip of the iceberg. We shudder to think about the condition of the interior. In effect the house is a blight in an otherwise vibrant neighborhood of $250, 000 homes.

We hope you can get the problems resolved and see to it that the house is properly repaired and put on the market.

Cordially,

REQUEST FOR COUNCIL ACTION

Date: 6-19-17
Item No.: 7.f

Department Approval

Kari Collins, Community Development Director

City Manager Approval

Item Description: Consideration of a Community Development Department Request to Perform an Abatement for Unresolved Violations of City Code at 578 Ryan Ave W.

BACKGROUND

- The subject property is a single-family home
  - The current owner is Sherry Stiffler.
- On April 25, 2017, a complaint was received by staff from a resident
- An inspection on May 4, 2017, verified violations were present on the property. Contact with the homeowner was attempted, but did not occur.
- Current violations include:
  - Vehicle Constituting a Public Nuisance; Inoperable Vehicles (407.04.A)
    Two vehicles inoperable (flat tires) plate number 728 KEK and VLX 566
  - Vehicle Constituting a Public Nuisance; Vehicles without Current Registration (407.04.D)
    Two vehicles without current registration, plate number 392 GNY and VLX 566
  - Total of three vehicles with violations
- On May 5 and May 25, 2017, notices were sent to the above referenced property identifying public nuisance violations and requesting the property be brought into compliance.
- An inspection on May 24 and June 9, 2017, revealed that the violations had not been corrected.
- A status update will be provided during the hearing.

POLICY OBJECTIVE

Property maintenance through City abatement activities is a key tool to preserving high-quality residential neighborhoods. Both Imagine Roseville 2025 and the City's 2030 Comprehensive Plan support property maintenance as a means by which to achieve neighborhood stability. The Housing section of Imagine Roseville suggests that the City "implement programs to ensure safe and well-maintained properties." In addition, the Land Use chapter (Chapter 3) and the Housing and Neighborhoods chapter (Chapter 6) of the Comprehensive Plan support the City's efforts to maintain livability of the City's residential neighborhoods with specific policies related to property maintenance and code compliance. Policy 6.1 of Chapter 3 states that the City should promote maintenance and reinvestment in housing and Policy 2.6 of Chapter 6 guides the City to use code-compliance activities as one method to prevent neighborhood decline.

FINANCIAL IMPACTS

City Abatement:

An abatement would encompass the following:

• Removal of the Inoperable, Unlicensed Vehicles	$ 125.00*
Total:	$ 125.00

*Administrative Abatement Fee per 2017 Fee Schedule

STAFF RECOMMENDATION

Staff recommends that the Council direct Community Development staff to abate the above referenced public nuisance violations at 578 Ryan Ave W.

REQUESTED COUNCIL ACTION

Direct Community Development staff to abate the public nuisance violations at 578 Ryan Ave W. by notifying a towing company to remove the inoperable vehicles from the property.

The property owner will then be billed for actual and administrative costs. If charges are not paid, staff is to recover costs as specified in Section 407.08.B.

Prepared by: Dave Englund, Codes Coordinator

Attachment: A: Map of 578 Ryan Ave
B: Timeline of Staff actions
C: Cited City Code Sections

578 Ryan Ave W

ATTACHMENT A



Prepared by:
Community Development Department
Printed: June 1, 2017

Site Location

Data Sources

* Ramsey County GIS Base Map (5/4/2017)

For further information regarding the contents of this map contact:
City of Roseville, Community Development Department,
2660 Civic Center Drive, Roseville MN

Disclaimer

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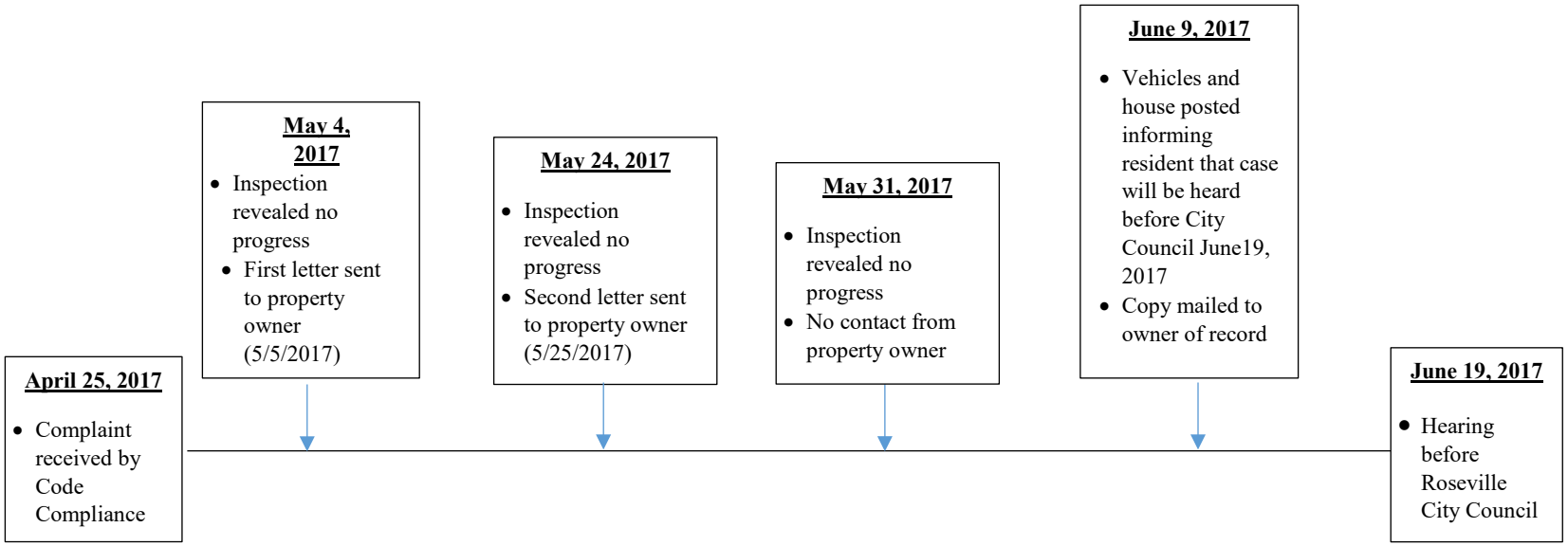
578 Ryan Ave W

ATTACHMENT B



ATTACHMENT C

CITED CITY CODE SECTIONS

407.02: NUISANCES AFFECTING PUBLIC COMFORT OR REPOSE:

C. Debris: An accumulation of tin cans, bottles, trash, uprooted tree stumps, logs, limbs, brush, cut vegetative debris, or other debris of any nature or description and the throwing, dumping or depositing of any dead animals, manure, garbage, waste, decaying matter, ground, sand, stones, ashes, rubbish, tin cans or other material of any kind onto public or private property. (Ord. 1337, 5-22-2006)

407.03: NUISANCES AFFECTING PUBLIC HEALTH AND SAFETY:

I. Junk: The outside piling, storing or keeping of old machinery, furniture, household furnishings or appliances or component parts thereof, rusting metal inoperable/unusable equipment, or other debris visible on private or public property. (Ord. 1162, 7-10-1995)

407.04: VEHICLES CONSTITUTING A PUBLIC NUISANCE:

A. Abandoned, Junk and Inoperable Vehicles Create Hazard: Abandoned, junk and inoperable vehicles are declared to be a public nuisance creating hazard to the health and safety of the public because they invite plundering, create fire hazards, attract vermin, and present physical dangers to the safety and well-being of children and other citizens. The accumulation and outside storage of such vehicles is in the nature of rubbish, litter and unsightly debris and is a blight on the landscape and a detriment to the environment. It shall be unlawful for a person to pile, store or keep wrecked, junked, inoperable or abandoned vehicles on private or public property.

D. Vehicles Without Current Registration: Except where expressly permitted by state law, any vehicle or other equipment, which requires registration for operation in the State of Minnesota, shall be deemed to be junked, inoperable or abandoned if said vehicle does not have attached thereto a valid registration issued by the proper State agency. (Ord. 1288, 8-4-2003)

REQUEST FOR COUNCIL ACTION

Date: 6/19/2017
Item No.: 7.g

Department Approval

City Manager Approval

Item Description: Discussion about Fairview Fire Station

BACKGROUND

For the past few years, the City has utilized the Fairview Fire Station for Park and Recreation Department storage needs, offices and storage space for the Roseville Historical Society, and office space for the Roseville Fire Relief Association. The Roseville Fire Auxiliary also stores equipment for the annual Booya in the shed behind the building as well as in the basement of the building. The building is also used occasionally by Roseville Police Officers for breaks. In the past couple of years, staff and the City Council have discussed the future of the building and the property. Previous discussions indicated a desire by the City Council to explore selling the property for private development. Obviously, selling the Fairview Fire Station will displace the existing users in the building and will require new arrangements in other facilities to accommodate those uses.

Given the previous indication that the City should look at selling the Fairview Fire Station, staff is bringing forward a discussion about the future of the building. If there is a desire to sell the property for private development, the typical process would be for the City to put out a Request for Proposals (RFP) and select a developer to sell the property and have it redeveloped. Prior to issuance of the RFP, staff and the City Council will need to determine what is desired on the site to ensure proper redevelopment of the site.

As a result of recent discussions with the Gaughan Companies regarding the future occupancy by the Roseville License Center in the retail center they own, they indicated an interest in developing the Fairview Fire Station site as a mixed-use development with retail on the first floor and approximately 60 market rate apartments in a multi-story building. As part of the deliberations on the future of the Fairview Fire Station site, staff wanted to give the Gaughan Companies an opportunity to discuss their ideas with the City Council. Information about their redevelopment ideas are attached and representatives of Gaughan Companies will be present to provide additional information about the project.

As previously mentioned, the sale of the Fairview Fire Station will displace the current users of the site. Staff has invited representatives of the Roseville Historical Society and the Roseville Fire Relief Association to attend the City Council meeting and provide their thoughts regarding the future of the Fairview Fire Station site.

It should be noted that new storage space will need to be found for the Park and Recreation Department equipment. One option would be to lease out or buy additional space elsewhere in the City. Another would be to look at constructing a basement in the Cedarholm Clubhouse Community Building to accommodate some of the storage needs of the department. If that is desired, additional plans would need to be drawn up at a cost of approximately $24,000 to include the basement as part of the bid

package or as an alternate. There would also be additional cost to build the space. (It should be noted that staff and the consultant previously looked at including a basement as part of the building but determined that due to the cost-benefit of constructing a basement and the impact to the site, it was not advisable to add a basement).

POLICY OBJECTIVE

To determine the future use of the Fairview Fire Station

BUDGET IMPLICATIONS

Selling the Fairview Fire Station will bring in revenue to the City. At this time, it is unknown what the private market would be willing to pay for the property. If the property is sold, the City will incur costs in leasing or purchasing additional storage space for the Park and Recreation Department equipment. At this point, the costs for the new storage arrangement are unknown. To the extent the City wants to assist the Roseville Historical Society in a facility, there will be those additional costs as well.

STAFF RECOMMENDATION

Discuss the future of the Fairview Fire Station and determine if the property should be put up for sale.

REQUESTED COUNCIL ACTION

Will be based on discussion.

Prepared by: Patrick Trudgeon, City Manager (651) 792-7021

Attachments: A: Gaughan Companies redevelopment ideas for the Fairview Fire Station

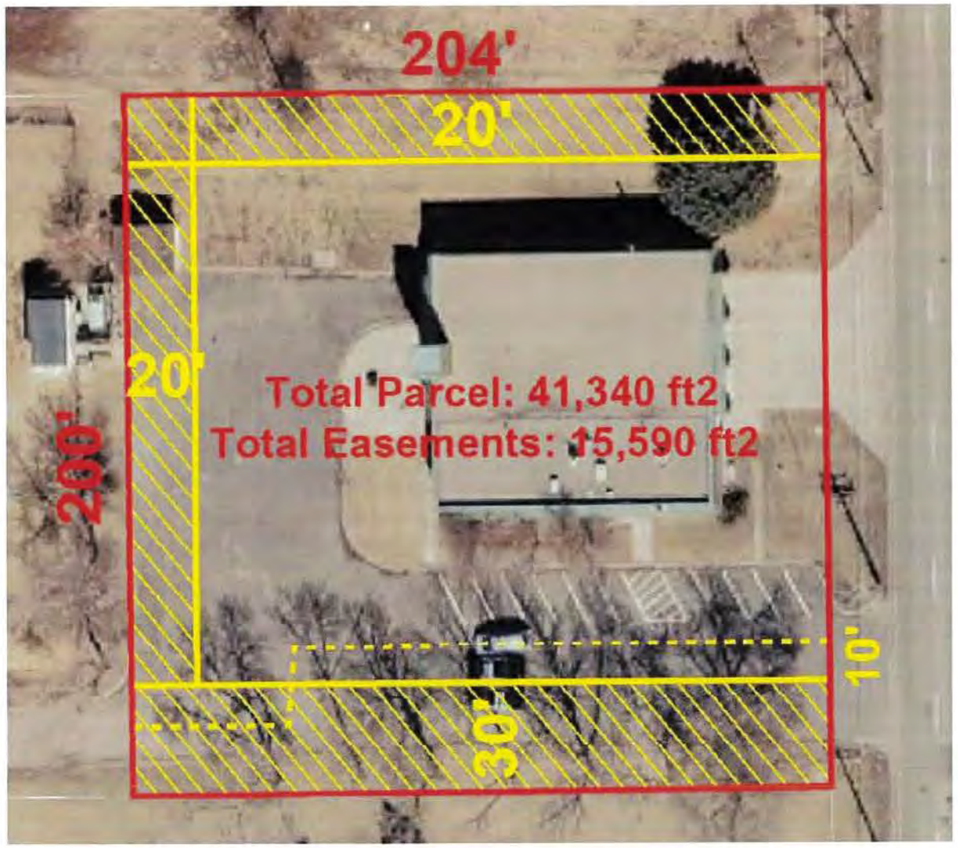
Attachment A



Aerial Roseville Water Tower Site

Gaughan Companies

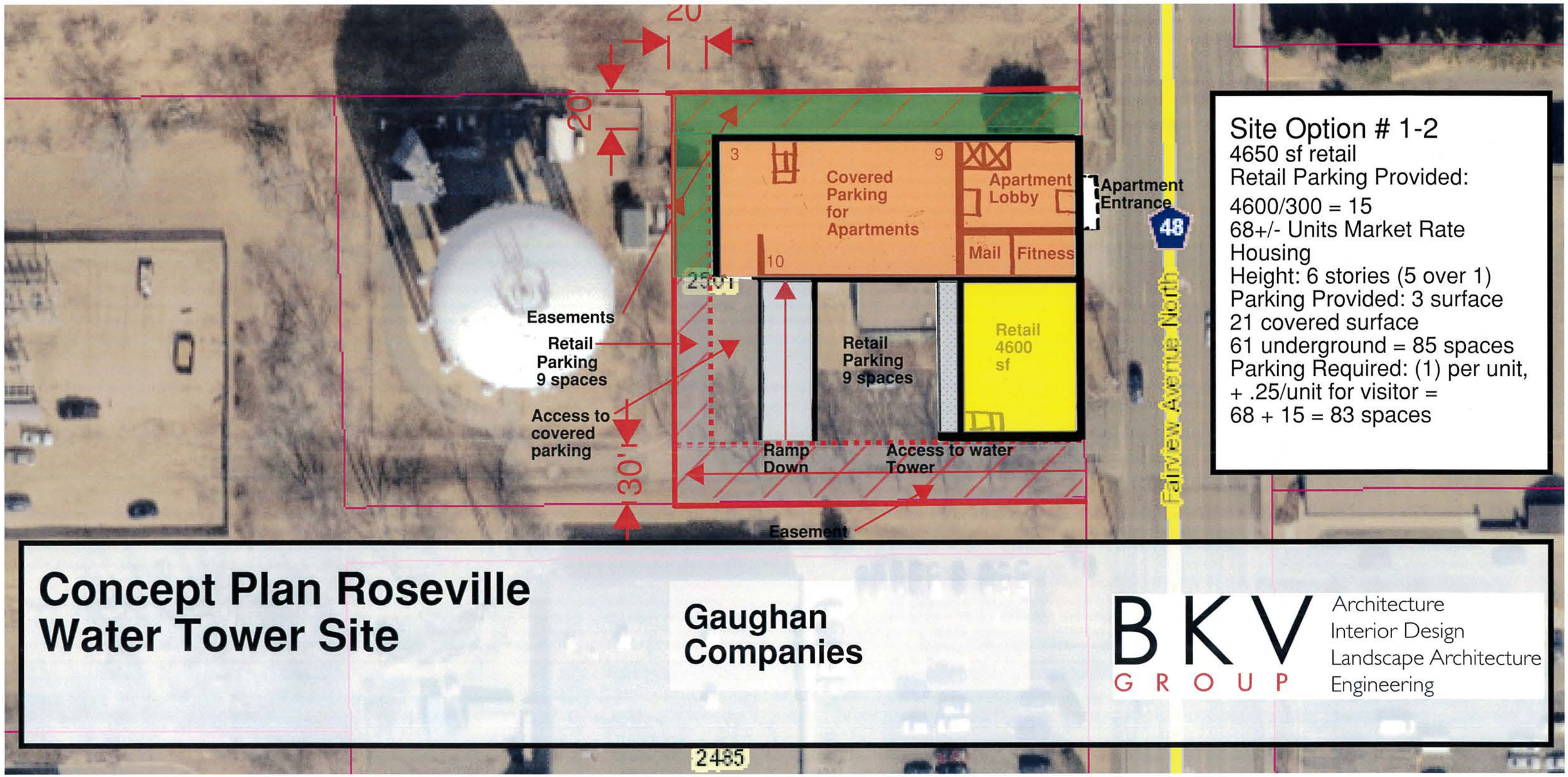
BKV GROUP
Architecture
Interior Design
Landscape Architecture
Engineering



The location and area of each easement is as follows. The Xcel access easement is largely covered by the water main easements, so this area was not double counted. The northern 20' and southern 30' of the water tower access were also not double counted.

Easement	Location	Width	Length	Area	% of Total
Water Main	Along the southern boundary.	30 Ft.	204 Ft.	6,120 SF	15%
Fiber Optic Cable	Along the northern boundary.	20 Ft.	204 Ft.	4,080 SF	10%
Xcel Access	Along the southern boundary.	10 Ft.	200 Ft.	2,000 SF	5%
Water Tower Access	Along the western boundary.	20 Ft.	150 Ft.	3,000 SF	7%
Total				**15,200 SF**	**37%**

The water main and fiber optic cable easements are underground utility easements that would allow for paving, but could not be built upon. The access easements are less restrictive, and would only affect the site plan.



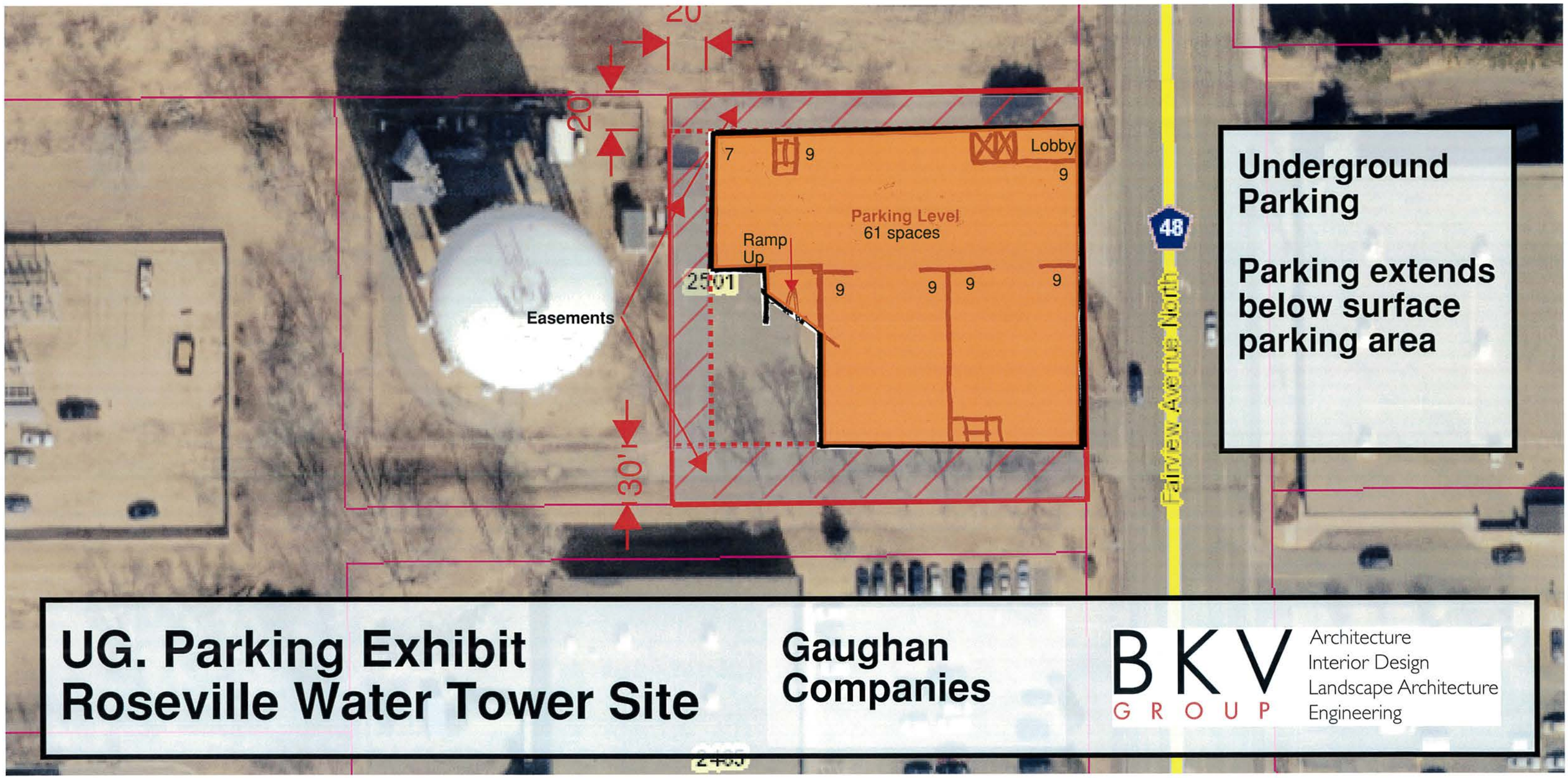
Site Option # 1-2

4650 sf retail
Retail Parking Provided:
4600/300 = 15
68+/- Units Market Rate Housing
Height: 6 stories (5 over 1)
Parking Provided: 3 surface
21 covered surface
61 underground = 85 spaces
Parking Required: (1) per unit,
+ .25/unit for visitor =
68 + 15 = 83 spaces

Concept Plan Roseville Water Tower Site

Gaughan Companies

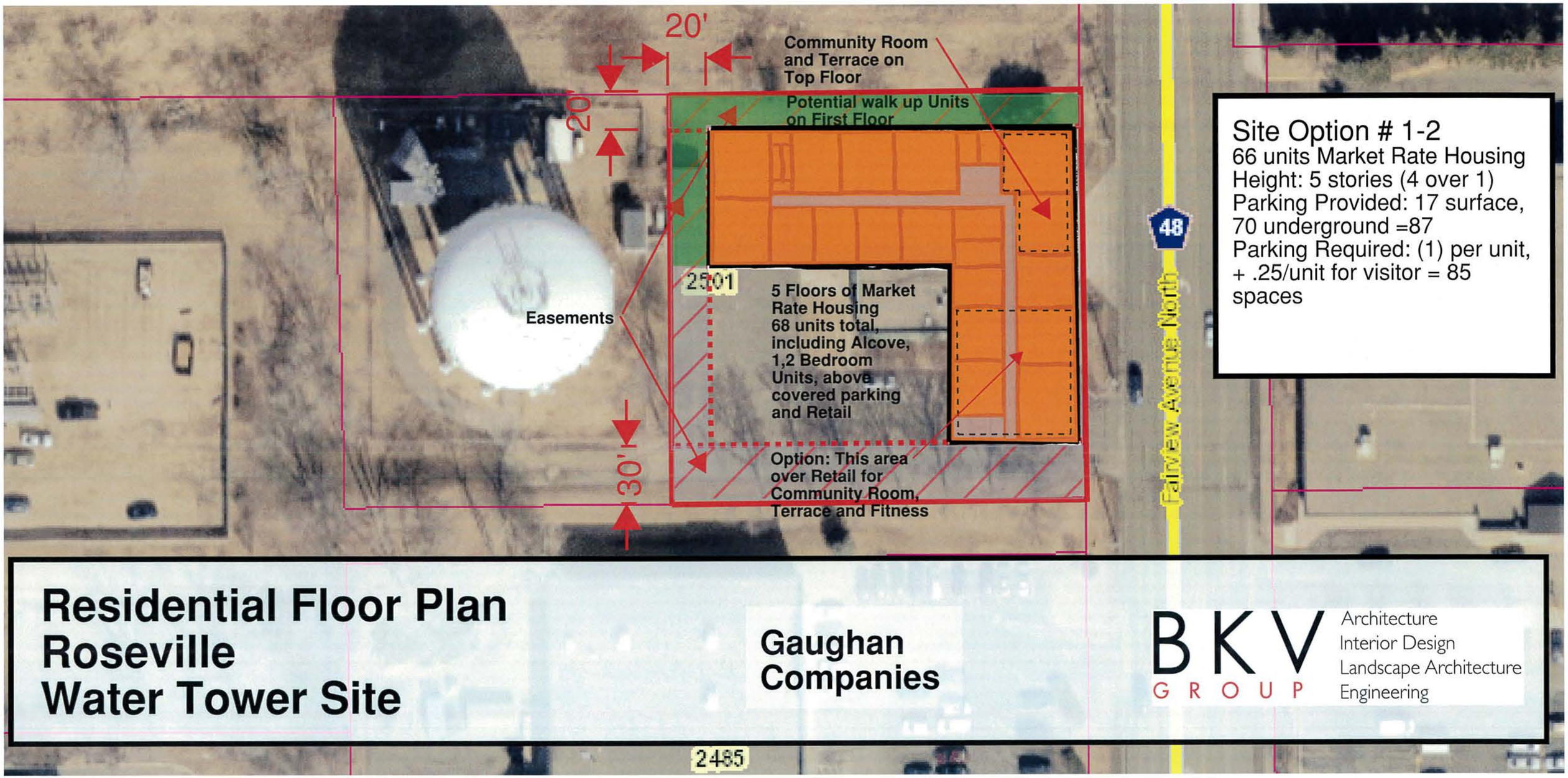
BKV GROUP
Architecture
Interior Design
Landscape Architecture
Engineering



UG. Parking Exhibit
Roseville Water Tower Site

Gaughan Companies

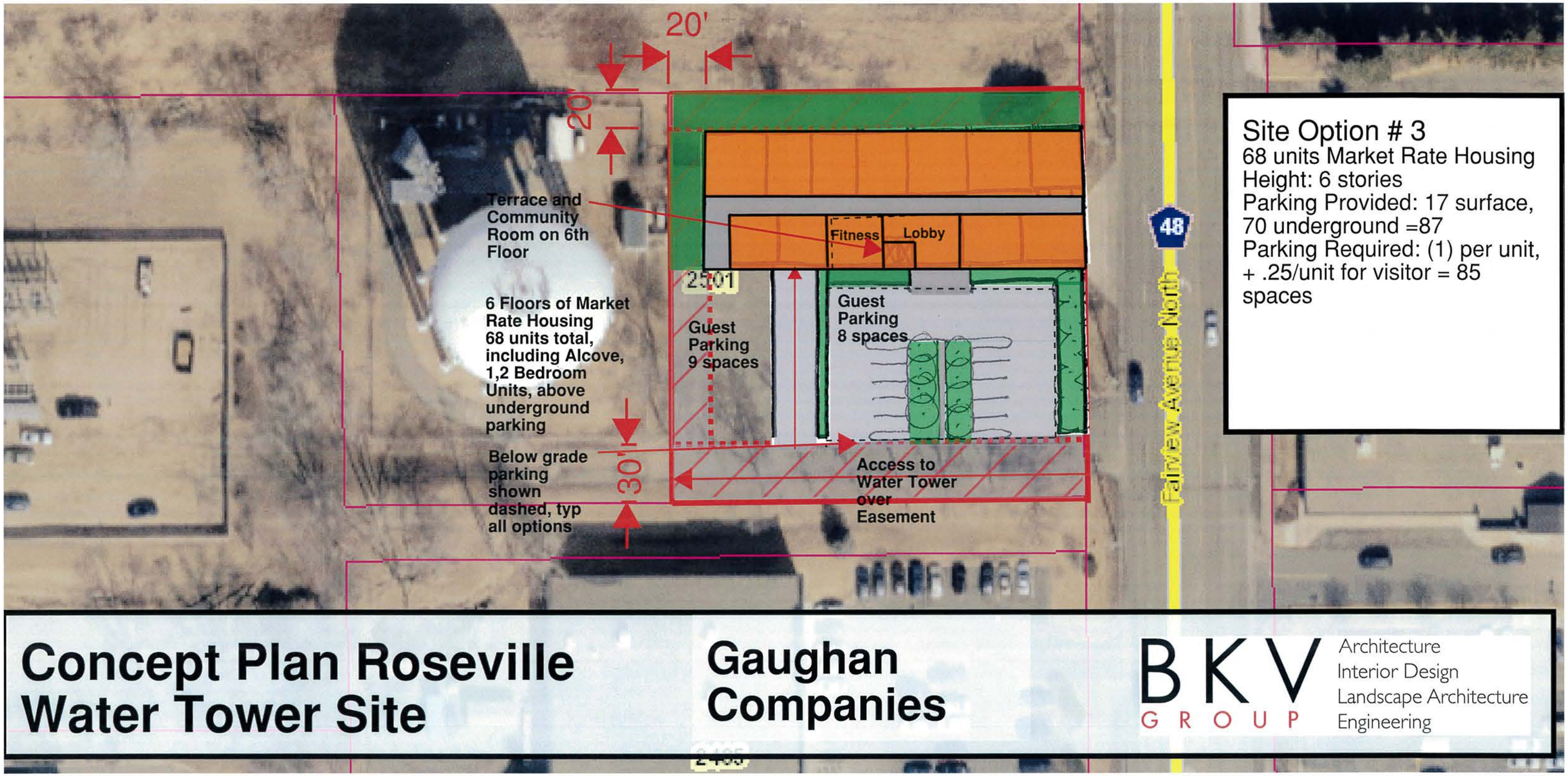
BKV GROUP
Architecture
Interior Design
Landscape Architecture
Engineering



Residential Floor Plan
Roseville
Water Tower Site

Gaughan Companies

BKV GROUP
Architecture
Interior Design
Landscape Architecture
Engineering



Concept Plan Roseville Water Tower Site

Gaughan Companies

BKV GROUP
Architecture
Interior Design
Landscape Architecture
Engineering







Date of Completion
December 31, 2013



THE PENFIELD

ST. PAUL, MINNESOTA

The Penfield, a mixed-use project located in the heart of downtown Saint Paul, is a full block development. The existing site included the historic Public Safety Building, which sat on the southwest corner of the block. The Penfield preserves the south and west exterior facades of the historic Public Safety Building and incorporates them into the new development.

The Penfield provides luxurious amenities and community spaces such as a concierge, a lap pool, a sundeck/green roof, a business center, a club room, a fitness center, and a sky lounge. The development is a six-story building with 254 market-rate apartments, a one-story 30,000 sf Lund's grocery store on the first floor, and approximately 330 enclosed parking spaces. The total project area is approximately 406,000 sf.

The strong downtown employment base was a driving force in the development of these apartments. Located in the heart of the State Capitol government sector, The Penfield will be within walking distance to all government agency buildings. The Penfield is also situated one block of the METRO Green Line.







LIME

MINNEAPOLIS, MINNESOTA

The mixed-use project is located at the heart of the vibrant LynLake neighborhood. It is a six-story community with retail and restaurant space on the first floor. Floors two through six have 171 units of market-rate rental housing. Below grade, on two levels, is the parking garage with capacity for 242 cars.

This location presents a unique opportunity to connect with the neighborhood's diversity, charm, and walkability/bikeability—including the nearby collection of local theatres, restaurants, and shops that border the property to the south and east, the miles of public cycling and walking paths provided by the Midtown Greenway that defines the property's northern edge, Uptown and the Chain of Lakes located a few blocks to the west, and downtown Minneapolis, which is only minutes away.

Amenities include a roof deck with views of downtown, a splash deck with pool and hot tub, attached coffee and wine bar, 24-hour fitness center, and boutique-style lobby and gathering spaces.

Exterior materials are contemporary and dynamic in nature to reflect this particular intersection, but are also familiar materials found throughout the Lyn-Lake neighborhood such as masonry, glass, metal and composite siding. Selected colors for the facades are vibrant – oranges and yellows – expressive colors derived from the strong neighborhood brand identity.

BKV









THE WALKWAY

MINNEAPOLIS, MINNESOTA

The Walkway is a six-story mixed-use development in the heart of Uptown. It features secured building access, below-grade tempered parking, on-site management, indoor bike storage, a club room, and a fireplace lounge. The 92 housing units have access to outdoor spaces through large balconies, terraces, and a beautifully landscaped second-floor roof deck.

Units are finished with top-of-the-line details, including quartz countertops, wood floors, designer lighting, and teak cabinets. The highlight of the roof deck is a cantilevered, glass-walled hot tub that hangs above the busy sidewalk below. The project was designed as one of the first luxury housing communities in Uptown. Residents have access to a concierge, who offers everything from late-night snacks to restaurant reservations and turn-down service. Services can even be requested through the Walkway smartphone app.

The roof deck features grilling stations, an outdoor pool, a street-edge spa, sunning area, lounge seating, and fire feature. The project includes approximately 14,000 sf of restaurant space, 7,000 sf of retail space, and 212 below-grade parking spaces. Residents also have access to a fully outfitted fitness center, a Grab & Go snack and coffee bar, and a private bar and lounge.

Date of Completion
January 2014

Contractor
Reuter Walton Construction

Client Reference
Clark Gassen, Gassen Companies
612.720.0456

Key Personnel & Roles

Partner-in-Charge Jack Boarman | Project Architect Chris Palkowitsch | Entitlement Coordinator Gretchen Camp | Interior Design Cunningham Group | MEP Design-Build | Structural Engineer BKV Group and Ericksen Roed & Associates

REQUEST FOR COUNCIL ACTION

Date: 06/19/17
Item No.: 7.h

Department Approval

City Manager Approval

Item Description: Review Budgetary Impact from the 2017 Legislative Session

BACKGROUND

At the March 20, 2017 City Council meeting, the Council endorsed a general timeline for the 2018 budget process with the understanding that the calendar could change. The general timeline is as follows:

2018 Budget Process Timeline			Estimated
		Regular or	Discussion
Discussion Topic	Date	Worksess.	Time (mins.)
Review Ramsey County Assessed Market Value Data	5/15/2017	w/s	15
Receive 2018-2037 Capital Improvement Plan	5/15/2017	w/s	45
Review Impacts from the 2017 Legislative Session	6/12/2017	regular	10
Review Citizen Comments on 2018 Budget Priorities	6/12/2017	regular	30
EDA Budget & Tax Levy Discussion	7/17/2017	w/s	30
Receive City Council Budgetary Goals	7/17/2017	w/s	30
Receive the 2018 City Manager Recommended Budget	8/28/2017	regular	45
Adopt Preliminary EDA Tax Levy	9/11/2017	regular	10
Receive Budget Recommendations from the Finance Commission	9/18/2017	w/s	30
Adopt Preliminary Budget & Tax Levy	9/25/2017	regular	20
Review & Adopt 2018 Proposed Utility Rates	11/13/2017	w/s	30
Review & Adopt 2018 Proposed Fee Schedule	11/13/2017	w/s	30
Final Budget Hearing (Truth-in-Taxation Hearing)	12/4/2017	regular	20
Adopt Final EDA Tax Levy	12/11/2017	regular	10
Adopt Final Budget, CIP & Tax Levy	12/11/2017	regular	20

The 2017 Legislative Session and subsequent Special Session were completed in late May. A number of important pieces of legislation were agreed to which will have impacts on the City as it pertains to the 2018 Budget. The substantive impacts are detailed below.

Local Government Aid

The 2017 Tax Bill spells out a $15 million increase in Local Government Aid (LGA). Based on the current funding formula, Roseville's portion of LGA is expected to increase from $2,773 annually to $74,271. Consistent with prior City Council discussions, it is recommended that these monies be dedicated towards the Capital Improvement Plan (CIP) to ensure that the City does not become dependent on these monies for day-to-day operations as it had been in the past.

Municipal State Aid

The Transportation Bill includes a $7 million increase for the Municipal State Aid Streets Account. This is expected to increase Roseville's share for on-going street maintenance (General Fund), and capital improvements, although the exact amount is not yet known.

State-Aid: Police Training

Contained within the Budget Bill is an increase in State-Aid for police training from $320 annually per officer to $950. This will provide approximately $40,000 in additional General Fund revenues.

Miscellaneous

There were a number of miscellaneous Bonding Bill items in the transportation, water infrastructure, natural resources, and employment & economic development areas that are available to cities, however nothing specifically was earmarked for Roseville.

In addition there were other city-related funding appropriations or requirements that do not have a direct effect on our 2018 budget, but may come into play in the future. Additional funding for the purchase of voting equipment is one example.

POLICY OBJECTIVE

Not applicable.

FINANCIAL IMPACTS

Not applicable.

STAFF RECOMMENDATION

Not applicable.

REQUESTED COUNCIL ACTION

For information purposes only. No formal Council action is requested, however Staff is seeking comment and guidance as it relates to the 2018 Budget.

Prepared by: Chris Miller, Finance Director
Attachments: A: Not applicable

REQUEST FOR COUNCIL ACTION

Date: June 19, 2017
Item No.: 7.i

Department Approval

City Manager Approval



Item Description: Review Citizen Comments on 2018 Budget Priorities

BACKGROUND

For the past few years, as part of the City's bi-monthly newsletter, citizens have been asked to provide their budget priorities for the City. As part of the overall budget calendar, the City Council scheduled time to review and discuss the comments received. Roseville residents and businesses were able to communicate their priorities several ways, including sending in a post card that was provided as part of the newsletter, send an email to the City, or to call the City Manager directly. To date, the City has received 39 postcards, and 14 emails. The City Manager did not receive any phone calls about budget priorities.

The postcards and emails are included as Attachment B for your review and discussion.

POLICY OBJECTIVE

To receive input from residents and businesses about 2018 city budget priorities.

FINANCIAL IMPACTS

Not applicable.

STAFF RECOMMENDATION

Review and discussion input received from residents and businesses about 2018 city budget priorities.

REQUESTED COUNCIL ACTION

For information purposes only. The City Council should Review and discussion input received from residents and businesses about 2018 city budget priorities.

Prepared by: Patrick Trudgeon, City Manager (651) 792-7021

Attachments: A: Budget Information included in the May/June City Newsletter
B: 2018 Budget Priorities Post cards/emails received from residents and businesses

Attachment A

ROSEVILLE

May/June 2017



Page 3
Help Build a Playground



Page 8
Business Spotlight

CITY NEWS

Roseville. A Way of Life.



Summer of Fun

We have so much fun planned for this summer that we couldn't fit it all into the newsletter, so we created a special page of all the fun, including Rosefest, which kicks off on June 22, free Performances in the Park, Discover your Parks, Puppet Wagons, Roll-In Movies, day-by-day listing of the activities and our Fourth of July celebration.

Pull it out, keep it handy, and have the best summer yet in Roseville.



City Kicks Off Annual Budget Process



If you are like most of us, you have just gotten used to writing 2017 on checks and other items that ask for the date. However, when it comes to the City of Roseville's annual budget, the City Council and staff are already looking toward 2018.

Later this month, councilmembers and staff will embark on the next fiscal year's budget process. The budget process is the period when organizational spending priories are developed so it's the opportune time for residents to make their voices heard about how the City spends its money.

Like any household or business, the needs and wants of a community must be kept in balance with what the City can afford. As part of the budget process, the City makes choices that balance competing priorities with its ability to provide high quality services for residents.

In order for the City Council and staff to stay in touch with community needs, it's critical that residents provide feedback so that the final budget accurately reflect the priorities the community.

The Budget Process

The City of Roseville adopts its annual budget each December for the following fiscal year. Crafting each budget is nearly an eight-month process and includes several opportunities for public involvement.

One way for residents to get involved is by completing the budget priority card included in this edition of City News. City Council meetings during which the budget will be an agenda item are another opportunity to provide feedback. In all, the budget will be an agenda item at 10 meetings in 2017.

Continued on page 4

Enhancing Neighborhoods

Roseville's livability as a community consistently ranks high in the City's survey of residents. A big part of maintaining that livability has been the success of Roseville's Neighborhood Enhancement Program (NEP).

Every year during the spring and summer, NEP inspectors walk through the City's neighborhoods looking for maintenance issues and code violations. They cover about one-third of Roseville each year, walking past every residential, commercial, and industrial property, with the goal of identifying violations when they are small and more easily resolved.

NEP inspections for 2017 will get underway on May 30 and include approximately 3,400 properties. Residents in this year's NEP neighborhoods will receive letters in early May. The letters will provide strategies for getting your property ready along with information about common code violations and repair suggestions.



The most common violations include debris in yards (junk, brush and woodpiles), outdoor storage and inoperable, unlicensed vehicles. Since the City began NEP, staff have inspected more than 26,000 residential and commercial properties and eliminated 90 percent of noted public nuisance violations.

If you receive an NEP notification letter and have questions or concerns, please call 651-792-7014 or email NEP@cityofroseville.com. Information is also available at www.cityofroseville.com/NEP.

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PERMIT 2437

Postal Customer

ROSEVILLE
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Roseville, MN 55113

Roseville Energy Audits

Find out what you can do to save money and protect the environment.

Roseville has partnered with the Neighborhood Energy Connection and Xcel Energy to provide free Home Energy Audits for residents. An energy audit includes diagnostic testing, an attic inspection and a combustion safety test. Sign up for a free audit at **www.cityofroseville.com/energyaudit** or call 651-328-6221.

When signing up for a Home Energy Audit, residents can also sign up for an optional Energy Squad visit. The combined service, called The Home Energy Squad Enhanced visit, includes installation of:

- Programmable thermostat
- Door weather-stripping
- Water heater insulation blankets
- LED lights
- High efficiency showerheads and faucet aerators

When you schedule a Home Energy Squad Enhanced visit, since the audit portion is free Roseville residents will pay only $40 for the installation of the energy saving items mentioned above.

Make your Home More Energy Efficient

Thanks to funding from Ramsey County, qualified Roseville residents may be eligible for a deferred, forgivable energy efficiency loan through the Neighborhood Energy Connection (NEC).

The Energy Conservation Deferred Loan provides up to $6,500 in forgivable financing for energy improvements, including new furnaces, water heaters, and insulation. Eligible upgrades will be identified in a home energy audit. Loans are forgiven if the homeowner stays in their home for 10 additional years.

The loan program is income based. It is available to homeowners whose homes are at least 20 years old and the home's market value is less than $251,750. The homeowner's household assets must be under $50,000, excluding the value of their home, autos, and retirement fund.

Maximum household income:

1 person	$46,000
2 people	$52,600
3 people	$59.150
4 people	$65,700
5 people	$71,000
6 people	$76,250

If you have questions, contact Loan Program Manager LeAnne Karras at 651-789-5706 or **leannek@thenec.org**. Information is also available at **TheNEC.org**.

NEC is a nonprofit organization that provides energy conservation information, services and programs across Minnesota.

Neighborhood Energy Connection
making energy conservation easy



Attachment A

City Kicks Off Annual

Continued from page 1

2017 Budget Calendar

May 15	City Council review of assessed value data and Capital Improvement Plan
June 12	Review of 2017 State Legislative session and resident priority comment cards
July 17	City Council budgetary goals and EDA budget and tax levy discussion
August 28	City Manager recommended budget presented to City Council
September 11	City Council adoption of the preliminary EDA budget and tax levy
September 18	Finance Commission presentation of budget recommendations
September 25	City Council adoption of the preliminary budget and tax levy
November 13	City Council review and adoption of 2018 water and sewer rates
December 4	Final Budget Hearing (Truth-in-Taxation hearing)
December 11	Adoption of the 2018 final budget and tax levy

What is a City Budget?

A city budget is an annual plan for where money is invested across the community. This plan represents the City's commitment to provide for the most important needs of the community within its revenue limits.

The money collected by the City from taxes and fees along with any reserve funds used to pay for this plan are the funding sources. Money spent on materials, equipment, and salaries to provide services and facilities are expenditures. By law, revenues and expenditures must be equal in the City's annual budget. This is a balanced budget.

2017 Budget Funding Sources

Function	Program Revenue	Property Taxes	Use of Cash Reserves	Total Sources
Police	$1,038,250	$5,750,065	$803,195	$7,591,510
Fire	328,600	2,720,433	83,262	3,132,295
Parks & Recreation	2,334,370	4,852,670	(64,875)	7,122,165
Public Works	1,733,400	3,180,524	922,311	5,836,235
Administrative Services	566,950	1,832,368	(15,033)	2,384,285
Information Technology	2,031,700	200,000	37,900	2,269,600
General Facilities	-	977,000	(42,800)	934,200
Water, Sewer, Storm	14,996,000	-	1,027,300	16,023,300
Other	6,646,585	-	23,510	6,670,095
	$29,675,855	**$19,513,060**	**$2,774,770**	**$51,963,685**

2017 Budget Funding Uses

Function	Operations	Capital	Princ & Int on Debt	Total Uses
Police	$7,214,025	$377,485	$-	$7,591,510
Fire	2,273,295	191,000	668,000	3,132,295
Parks & Recreation	4,668,165	557,000	1,897,000	7,122,165
Public Works	2,845,235	2,991,000	-	5,836,235
Administrative Services	2,286,445	97,840	-	2,384,285
Information Technology	2,019,600	250,000	-	2,269,600
General Facilities	-	169,200	765,000	934,200
Water, Sewer, Storm	12,393,800	3,629,500	-	16,023,300
Other	6,520,195	149,900	-	6,670,095
	$40,220,760	**$8,412,925**	**$3,330,000**	**$51,963,685**

Revenue

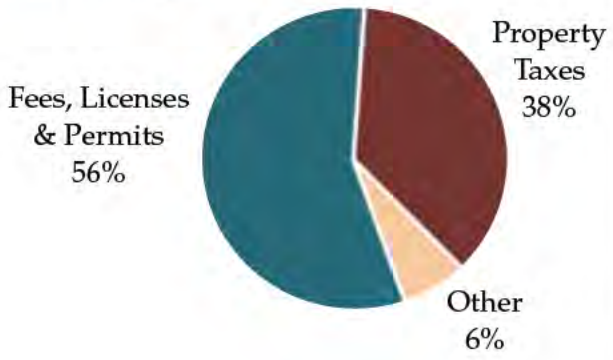
So where do the funds that make up the City's budget come from? With so much time during the budget process devoted to discussing residential property tax levy rates it would be easy to get the impression that the majority of revenue comes from the City's homeowners in the form of property taxes. While residential property taxes play an important role in funding the budget, it's not the only source of City revenue.

In Roseville's 2017, $51.9 million budget, residential property taxes account for approximately $10.8 million or about 21 percent of revenue. Commercial property taxes add another $8.7 million. The remaining amount, $32.5 million or 62 percent of the budget, comes from license and permit fees, charges for services like recreation program fees and user charges for water and sewers, intergovernmental sources, court fees, interest earnings and reserves.

Budget Process

City of Roseville 2017 Budget Funding Sources

Did you know that the majority of the City's budget is funded by sources other than property taxes?

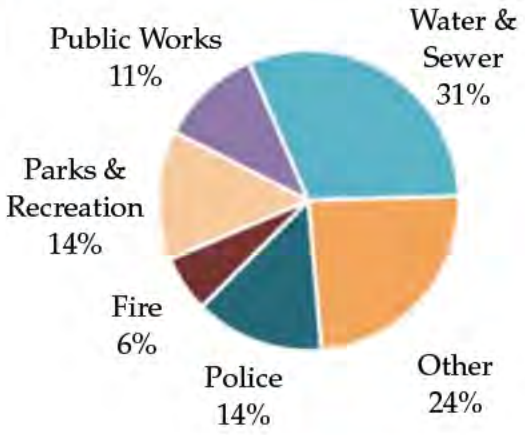


So, where does the money go?

The City's spending priorities are organized into three primary categories – operations, capital and debt. Operating expenses account for approximately 85 percent of the budget, and include costs associated with operating the City's various departments as well as the general governmental functions of the City. Capital expenses include things like street construction, water and sewer main replacement, and vehicle equipment replacement. Debt service includes the principal and interest paid on bonds issued to finance infrastructure and facility improvement projects.

City of Roseville 2017 Budget Funding Uses

Note: The funding uses category marked 'other' represents spending on information technology, tax increment program, license center, administrative services, general facilities, communications, and curbside recycling.



Homeowners Tax Bill

We've seen that only a portion of the City's revenues come from residential property taxes, but did you know that only a portion of a Roseville homeowner's tax bill goes to the City? Depending on what area of Roseville a homeowner lives, approximately 27 percent of residential property taxes go to the City. The remaining portions of taxes paid are distributed to Ramsey County (39-42 percent), school districts (28-31 percent) and other taxing districts like the Metropolitan Council and Transit District and Watershed Districts (3 percent).

Roseville School District



City of Roseville 27% | Ramsey County 42% | Roseville School District 28% | Other 3%

Mounds View School District



City of Roseville 27% | Ramsey County 39% | Mounds View School District 31% | Other 3%

Make Your Voice Heard

This month we need your feedback. Tell us what's important to you, your business and your family. Help guide Roseville's budget for the next year by completing and returning the enclosed Budget Priorities Card, filling out an online Budget Priorities Form at www.cityofroseville.com/budgetfeedback or emailing the City Council directly at city.council@cityofroseville.com. We also encourage you to review the City's budget calendar and attend the meetings. There is time set aside for public comment at all Roseville City Council meetings. Your ideas and energy are what make Roseville such a vibrant place to live, so tell us what's important for you.

Attachment A

CALENDAR *Roseville*

Free Document Shredding

Free shredding day for residents on Saturday, May 20 from 9:00 a.m. to noon, at City Hall, 2660 Civic Center Dr. Crews will help unload documents from your vehicle. Paper is shredded on site. Call 651-792-7004 if you have questions.

Naturalization Ceremony

The Human Rights Commission, working with the U.S. District Court of Minnesota, will host a naturalization ceremony on Wednesday, May 24, at 10:00 a.m. at the Roseville Skating Center. Join us as participants take the oath to become our newest American citizens.

Roll-in Movie



Join us at the OVAL for free family entertainment. On June 16 we'll be showing The Secret Lives of Pets starting at 7:30 p.m. Bring lawn chairs or blankets. Concessions available for purchase.

Hands-Only CPR Class

Free, hands-only cardio-pulmonary resuscitation (CPR) classes at 6:30 p.m. on May 17 at Roseville Fire Station, 2701 Lexington Ave. Firefighters teach a two-step, hands-only CPR process. No need to register. Call 651-792-7009 if you have questions.

Fridays with Firefighters

Join us for a scavenger hunt, spray the fire hose, learn how you can prevent a fire, climb aboard a fire truck, and more. Specially designed for kids 12 years and younger. 10:00 a.m. to noon on June 9, June 23, July 14, July 28, August 11, August 25.

OVAL Skate Park Opening

Skate Park opens May 5 for skateboarders, bikers and inline skaters. Log on to www.cityofroseville.com/skateschedule or call 651-792-7191 for schedule.

Garage Sale Extravaganza



Photo by Mary Rigney

For $10, we'll include your address on a map of garage sales in Roseville on June 1, 2, and 3. Call 651-792-7006 to register. Deadline to be included on the map is May 19. Map of garage sale locations will be available at www.cityofroseville.com/parks and at City Hall by May 30.

Waterfest 2017 – Make Waves

Free celebration of our clean lakes. Hands-on learning about clean water, wildlife, and land and water conservation. June 3, 11:00 a.m. to 4:00 p.m., Phalen Lake Park, St. Paul, www.rwmwd.org. Sponsored by the Ramsey-Washington Metro Watershed District.

Landscape Revival: Native Plant Expo and Market

Free, volunteer driven education expo and pesticide-free plant sale of native flowers, grasses, shrubs and trees that support pollinators and other wildlife. Saturday, June 3, 9:00 a.m. to 3:00 p.m., Community Pavilion at the Roseville Cub Foods, 1201 Larpenteur Ave. www.saintpaulaudubon.org.

From: noreply@civicplus.com
To: *RVCouncil; Dawn O"Connor; Pat Trudgeon
Subject: Online Form Submittal: 2018 Roseville Resident Budget Priorities
Date: Monday, April 24, 2017 10:44:07 AM

2018 Roseville Resident Budget Priorities

Please complete this online form and submit

Contact Information	
First Name	Charles
Last Name	Hanlon
Address 1	2737 MacKubin St #3
Address 2	*Field not completed.*
City	Roseville
State	MN
Zip Code	55113
Home or Cell Phone Number	[redacted]
Email Address	[redacted]
What should the City consider and/or take into account as part of the 2018 budget?	Do to assessment increases my property taxes has increased 89% over the past two years and are projected to increase 6% for 2018. It is time for the city to reduce its budget by 6%. To do this, hold all departments operations to 2017 level except reduce the park & rec. by 21%. Then reduce Capital expensive by 25% across all departments.

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Email not displaying correctly? View it in your browser.

From: noreply@civicplus.com
To: *RVCouncil; Dawn O"Connor; Pat Trudgeon
Subject: Online Form Submittal: 2018 Roseville Resident Budget Priorities
Date: Monday, April 24, 2017 7:22:59 AM

2018 Roseville Resident Budget Priorities

Please complete this online form and submit

Contact Information	
First Name	David
Last Name	Tidball
Address 1	2496 County Road C2 West
Address 2	#210
City	Roseville
State	MN
Zip Code	55113
Home or Cell Phone Number	[redacted]
Email Address	[redacted]
What should the City consider and/or take into account as part of the 2018 budget?	My sense, in looking at the 2017 budget information is that the city is doing a good job of allocating resources on the spending side of the budget. My only advice there is to continue to take a long view - possibly even spending more today (quality of equipment, anticipation of future needs) for savings or efficiency down the road. On the revenue side, where so much of the income is from various service fees, I would caution that the city be very sensitive to the possibility of pricing less affluent residents out of the market for services that might be of significant value to them. I note, for instance, the large amount of the Parks and Recreation budget that comes from program revenue. I hope that the city is conscious here (and possibly other places) of the possibility that lower income residents might be the ones that would benefit most from activities and services offered by and through, for example, our parks and recreation department. In my view, it would be desirable to provide more money from tax revenue to subsidize services like this if lower fees for low income residents would make it more possible for them to access services more frequently.

From: noreply@civicplus.com
To: *RVCouncil; Dawn O"Connor; Pat Trudgeon
Subject: Online Form Submittal: 2018 Roseville Resident Budget Priorities
Date: Monday, April 24, 2017 12:44:20 PM

2018 Roseville Resident Budget Priorities

Please complete this online form and submit

Contact Information	
First Name	Dave
Last Name	Haugland
Address 1	*Field not completed.*
Address 2	*Field not completed.*
City	*Field not completed.*
State	*Field not completed.*
Zip Code	*Field not completed.*
Home or Cell Phone Number	*Field not completed.*
Email Address	*Field not completed.*
What should the City consider and/or take into account as part of the 2018 budget?	Please consider allocating funds for weed control and fertilization of all city parks lawn/green spaces. Many smaller parks are overtaken by weeds and have a poor appearance. This does not show well for current and potential residents as well as the children that play on the lawns. I find it a bit odd that the lawn in front of city hall is treated and watered but not the parks that residents use?? Thanks for listening. Dave

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From: noreply@civicplus.com
To: *RVCouncil; Dawn O"Connor; Pat Trudgeon
Subject: Online Form Submittal: 2018 Roseville Resident Budget Priorities
Date: Monday, April 24, 2017 11:31:12 AM

2018 Roseville Resident Budget Priorities

Please complete this online form and submit

Contact Information	
First Name	Cheryl
Last Name	Hernandez
Address 1	2360 Cohansey
Address 2	*Field not completed.*
City	*Field not completed.*
State	*Field not completed.*
Zip Code	*Field not completed.*
Home or Cell Phone Number	*Field not completed.*
Email Address	[redacted]
What should the City consider and/or take into account as part of the 2018 budget?	Overall we believe Rosevillle does a great job providing services at a reasonable cost. Our police, fire and city services are top notch! Since fees, licenses and permits bring in significant revenue, are there ways we can increase that? Also, continue to improve the use of technology to create efficiencies is extremely important. Love the fact the city such as the new online permitting and inspections. Collaboration with other entities on shared opportunities whenever possible. Are we duplicating services Ramsey County provides? Engaging residents to add value in city maintenance such as the parks renewal program are so important and help reduce city costs. Are there more opportunities? Do you ask the frontline how we can help them? They're closest to it and might have ideas. In summary, I think our budget priorities should be health and safety; with police and fire first. Thank you for the opportunity to provide feedback.

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From: noreply@civicplus.com
To: *RVCouncil; Dawn O"Connor; Pat Trudgeon
Subject: Online Form Submittal: 2018 Roseville Resident Budget Priorities
Date: Monday, April 24, 2017 10:56:48 AM

2018 Roseville Resident Budget Priorities

Please complete this online form and submit

Contact Information	
First Name	Tom
Last Name	Linn
Address 1	2426 Galtier Street
Address 2	*Field not completed.*
City	*Field not completed.*
State	*Field not completed.*
Zip Code	*Field not completed.*
Home or Cell Phone Number	[redacted]
Email Address	[redacted]
What should the City consider and/or take into account as part of the 2018 budget?	Infrastructure. I walk a lot and the streets are looking seriously worn. I see crumbling blacktop and cracks that are surprisingly wide. This is not just on Galtier and Transit but many other streets as well. The parks upgrade has been okay but let's give serious consideration to our infrastructure. We're beginning to look old. Tom Linn

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From: noreply@civicplus.com
To: *RVCouncil; Dawn O"Connor; Pat Trudgeon
Subject: Online Form Submittal: 2018 Roseville Resident Budget Priorities
Date: Monday, April 24, 2017 9:04:41 AM

2018 Roseville Resident Budget Priorities

Please complete this online form and submit

Contact Information	
First Name	Stephanie
Last Name	Billecke
Address 1	962 Lydia Ave. West
Address 2	*Field not completed.*
City	*Field not completed.*
State	*Field not completed.*
Zip Code	*Field not completed.*
Home or Cell Phone Number	[redacted]
Email Address	*Field not completed.*
What should the City consider and/or take into account as part of the 2018 budget?	1. We need to be more proactive about protecting our trees--especially treating trees to prevent EBA--and planting new trees to replace the ones that will be removed in the next 5 years. If we don't act now, the "face" or Roseville will be dramatically changed for decades. Efforts to raise awareness among residents have had low success. We'd do better to invest in having experts go door-to-door to recommend new trees and locations, provide an order form, and even offer grants to help fund purchase, delivery and planting. Make it easy to make it happen. 2. Please end new developments that require land clearing. I've only lived in this city for 4 years and am astonished at how quickly we clear to build. The more we develop, the less desirable a place this is to live. Can we not invest less in new building and more in preserving the land and wetlands? 3. Consider barring new large chain restaurants in Roseville. As the old ones move out, is there any way to entice independent restaurants to take their place? We need healthier choices, higher quality, and more ethnic foods. There are people who are happy with the chains, but many of us almost never dine in Roseville--our restaurant taxes go to other cities. 4. Opening a

food co-op would be terrific, too. For example, Mississippi Market makes an effort to employ low-income workers and actively supports healthy food options for WIP, etc. They tend to open stores in locations that are accessible (by foot or transit) to people of modest means. This would create jobs for people who might otherwise be hard to place, increase our tax revenue and boost the health of the community.

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From: noreply@civicplus.com
To: *RVCouncil; Dawn O"Connor; Pat Trudgeon
Subject: Online Form Submittal: 2018 Roseville Resident Budget Priorities
Date: Monday, April 24, 2017 9:56:21 AM

2018 Roseville Resident Budget Priorities

Please complete this online form and submit

Contact Information	
First Name	Christopher
Last Name	Buckley
Address 1	2923 Pascal Street
Address 2	*Field not completed.*
City	*Field not completed.*
State	*Field not completed.*
Zip Code	*Field not completed.*
Home or Cell Phone Number	[redacted]
Email Address	[redacted]
What should the City consider and/or take into account as part of the 2018 budget?	As a homeowner with a young and growing family, I greatly value the resources the city puts into making our parks and other green spaces high quality and accessible through various city programs. The parks are used frequently and this is money well spent. As an African American resident of the city, I would like to see the Roseville Police Department continue and step up its efforts to increase transparency in its practices and procedures as well as training and competence around issues of providing protection for a diverse community. I strongly support funding for body cams and training for implicit bias, de-escalation tactics, police social work and resource providing. My interactions with the department have been nothing but positive, so I feel fortunate in that regard. But as we have seen too many times now, it only takes one tragic incident to destroy trust and any sense of security for an entire group of residents.

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From: noreply@civicplus.com
To: *RVCouncil; Dawn O"Connor; Pat Trudgeon
Subject: Online Form Submittal: 2018 Roseville Resident Budget Priorities
Date: Wednesday, April 26, 2017 1:55:31 PM

2018 Roseville Resident Budget Priorities

Please complete this online form and submit

Contact Information	
First Name	Rebecca
Last Name	Field
Address 1	591 Iona Lane
Address 2	*Field not completed.*
City	Roseville
State	MN
Zip Code	55113
Home or Cell Phone Number	[redacted]
Email Address	[redacted]
What should the City consider and/or take into account as part of the 2018 budget?	Education - I think that our children is the most important investment that we can make!

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From: noreply@civicplus.com
To: *RVCouncil; Dawn O"Connor; Pat Trudgeon
Subject: Online Form Submittal: 2018 Roseville Resident Budget Priorities
Date: Wednesday, April 26, 2017 7:57:23 AM

2018 Roseville Resident Budget Priorities

Please complete this online form and submit

Contact Information	
First Name	Jonathan
Last Name	Simmons
Address 1	3036 Pascal Street
Address 2	*Field not completed.*
City	Roseville
State	MN
Zip Code	55113
Home or Cell Phone Number	[redacted]
Email Address	[redacted]
What should the City consider and/or take into account as part of the 2018 budget?	I would like Roseville to become friendlier to non-car transportation. I would like more sidewalks where practical and bike lanes or trails along heavily traveled roads. My other large priority is education, providing early childhood education opportunities and making sure there are enough teachers in the schools to keep class sizes manageable. Thank you for listening to my concerns.

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Email not displaying correctly? View it in your browser.

From: noreply@civicplus.com
To: *RVCouncil; Dawn O"Connor; Pat Trudgeon
Subject: Online Form Submittal: 2018 Roseville Resident Budget Priorities
Date: Saturday, April 29, 2017 1:48:44 PM

2018 Roseville Resident Budget Priorities

Please complete this online form and submit

Contact Information	
First Name	Michael
Last Name	Schultz
Address 1	2700 Oxford Street, Unit #147
Address 2	*Field not completed.*
City	*Field not completed.*
State	*Field not completed.*
Zip Code	*Field not completed.*
Home or Cell Phone Number	[redacted]
Email Address	[redacted]
What should the City consider and/or take into account as part of the 2018 budget?	Continue to invest in Parks and Recreation Install outdoor functional fitness playgrounds in City Parks, starting with Central Park - for an example, see: http://www.movestrongfit.com/outdoor Purchase undeveloped land so that the natural environment can be preserved for future generations Maintain existing areas of wilderness

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From: noreply@civicplus.com
To: *RVCouncil; Dawn O"Connor; Pat Trudgeon
Subject: Online Form Submittal: 2018 Roseville Resident Budget Priorities
Date: Sunday, April 30, 2017 8:43:33 PM

2018 Roseville Resident Budget Priorities

Please complete this online form and submit

Contact Information	
First Name	Brad
Last Name	Skow
Address 1	636 Iona Lane
Address 2	*Field not completed.*
City	*Field not completed.*
State	*Field not completed.*
Zip Code	*Field not completed.*
Home or Cell Phone Number	[redacted]
Email Address	[redacted]
What should the City consider and/or take into account as part of the 2018 budget?	1. No on-street parking at night. 2. Don't let all the cars park in the street at the intersection of Dale and Iona. Both on Dale and Iona. 3. More bike friendly roads and trails. 4. Stop letting 15 people live in a single family home. 5. Ticket people who don't know how to stop at a 4-way stop. 6. Ticket all this people who are on their smartphones. Doesn't make any difference whether their texting, looking for a phone number or surfing the internet. We need people to be more attentive and less distracted...so light them up with a squad car lights and a ticket. Everything but #3 would generate revenue for the city.

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Email not displaying correctly? View it in your browser.

From: noreply@civicplus.com
To: *RVCouncil; Dawn O"Connor; Pat Trudgeon
Subject: Online Form Submittal: 2018 Roseville Resident Budget Priorities
Date: Monday, May 01, 2017 7:57:55 PM

2018 Roseville Resident Budget Priorities

Please complete this online form and submit

Contact Information	
First Name	Mark, Beth
Last Name	Van Guilder
Address 1	658 Terrace Drive
Address 2	*Field not completed.*
City	Roseville
State	Minnesota
Zip Code	55113
Home or Cell Phone Number	[redacted]
Email Address	[redacted]
What should the City consider and/or take into account as part of the 2018 budget?	Please keep in mind our aging community. I have a number of retired neighbors that have mentioned the increased property taxes as a major issue for them. Our fear is that when we do retire, we will not be able to afford living in Roseville if the property taxes continue to rise at the rate that they have been. Two years ago we had a $900.00 increase in one year. Along with the rest of inflation, we either cannot completely retire, or we will have to move to a community that is less expensive as far as property taxes are concerned.

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From: noreply@civicplus.com
To: *RVCouncil; Dawn O"Connor; Pat Trudgeon
Subject: Online Form Submittal: 2018 Roseville Resident Budget Priorities
Date: Monday, May 08, 2017 1:27:01 PM

2018 Roseville Resident Budget Priorities

Please complete this online form and submit

Contact Information	
First Name	tim
Last Name	haas
Address 1	1910 dellwood avenue
Address 2	*Field not completed.*
City	roseville
State	*Field not completed.*
Zip Code	*Field not completed.*
Home or Cell Phone Number	[redacted]
Email Address	[redacted]
What should the City consider and/or take into account as part of the 2018 budget?	my main concern is that taxes remain as low as possible. my monthly mortgage payment continues to go up nearly every six months due to taxes and insurance; at this rate, I don't know if I will be able to stay in my home after I retire(in ten years). does anyone ever think that perhaps city government tries to do too much? why does government in general continue to take more and more money?

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From: noreply@civicplus.com
To: *RVCouncil; Dawn O"Connor; Pat Trudgeon
Subject: Online Form Submittal: 2018 Roseville Resident Budget Priorities
Date: Saturday, May 20, 2017 10:38:24 AM

2018 Roseville Resident Budget Priorities

Please complete this online form and submit

Contact Information	
First Name	Justin
Last Name	McCutcheon
Address 1	3161 W. Owasso Blvd
Address 2	*Field not completed.*
City	*Field not completed.*
State	*Field not completed.*
Zip Code	*Field not completed.*
Home or Cell Phone Number	[redacted]
Email Address	[redacted]
What should the City consider and/or take into account as part of the 2018 budget?	-Repaint stoplight fixtures -Add wood chips at parks -Treat weeds in concrete street medians -Add sidewalks on one side of the street on main streets -Bury electrical lines

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2018 Roseville Resident Budget Priorities Card

Attachment B

Name (print) Al Eberhard

Property Address 1320 Ryan Ave. W.

Contact Phone Number [redacted] Email [redacted]

What should the City consider and/or take into account as part of the 2018 budget?

I suspect that the budget process starts with each department answering the question - What percentage increase should we request? I propose that the question be changed to - How can we contain costs or possibily reduce?

the Budget Funding Uses should always focus on the main responsibilities of government - Police, fire & Public Works. Non-essential items should be reviewed and reduced if possible. Close to 13% of the budget is categorized as "other". Bad council decision results in very high Parks & Rec. Interest Charge

Signature Al Eberhard Date 5/30/17

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2018 Roseville Resident Budget Priorities Card

Name (print) CARMEN BELL

Property Address 807 HEINEL DR.

Contact Phone Number [redacted] Email

Thank you to all staff for good works & a nice new street.

What should the City consider and/or take into account as part of the 2018 budget?

Parks, recreation - & hiking + biking trails instead of (or alongside?) railroad tracks

Support for schools meds - education - resources continuing high standards - mind stretching curriculum - foreign language science challenge - technology - literacy.

Signature Carmen Bell Date May 21, 2017

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2018 Roseville Resident Budget Priorities Card

Attachment B

Name (print) ALLE CARRIER

Property Address 1040 Co. Rd. C-2 W.

Contact Phone Number [redacted] Email

What should the City consider and/or take into account as part of the 2018 budget?

SOMETHING NEEDS TO BE DONE ABOUT THE SPEEDING VEHICLES ON CO. RD. C-2 BETWEEN LEXINGTON AVE & VICTORIA. EVER SINCE C-2 WAS OPENED UP WEST OF LEXINGTON THERE HAS BEEN A INCREASE OF VEHICLES & HIGH SPEED. THE SPEED LIMIT IS 30 MPH. IN THE FALL OF 2015, THE RECORDED SPEED WAS AN AVERAGE OF 40 MPH. THIS IS VERY HIGH ACCORDING TO LT. ERIKA SCHEIDER OF ROSEVILLE P.D. THERE NEEDS TO BE A STOP SIGH AT SAY AGLEN & C-2 JUST AS WAS DONE AT MERRILL & C-2 AS A CALMING AFFECT.

Signature Allen Carrier Date 5-21-17

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2018 Roseville Resident Budget Priorities Card

Name (print) SUSAN WEBB

Property Address 195 Carpenter ave W, #16 Roseville, Mn. 55113

Contact Phone Number [redacted] Email [redacted]

What should the City consider and/or take into account as part of the 2018 budget?

I'd love it if we had area-wide wifi as our utilities. Some cities have it. It'd be great if we could too.

Signature Susan Webb Date 5-8-2017

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2018 Roseville Resident Budget Priorities Card

Attachment B

Name (print) Gabriel & Debra Komjathy

Property Address 2915 Hillsview West

Contact Phone Number [redacted] Email

What should the City consider and/or take into account as part of the 2018 budget?

1. Please eliminate the rampant deer population in our city!

2. Resolve the blue green algae and poor water quality affecting Bennett Lake.

3. Consider a new Roseville Recreation center

Thank you!

Signature [signature] Date May 18/2017

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2018 Roseville Resident Budget Priorities Card

Name (print) Dan & Dawn Norris

Property Address 1547 Sextant Ave West, Roseville, MN 55113

Contact Phone Number [redacted] Email [redacted]

What should the City consider and/or take into account as part of the 2018 budget?

1) Putting more of a barrier between Snelling Avenue and the housing addition just north of B2 City Road. The current fence is barely standing and due to:
- increased Noise, pollution, dirt, traffic on the road
- increased Shopping traffic with Rosedale Expansion again

Signature Dawn M Norris Date 5/15/17

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2018 Roseville Resident Budget Priorities Card

Attachment B

Name (print) DON COLLYARD

Property Address 1391 RYAN AVE WEST

Contact Phone Numbe [redacted] Email [redacted]

What should the City consider and/or take into account as part of the 2018 budget?

STREET LIGHTING UPGRADES

- LED STREET LIGHT RETROFIT & ADDS WHERE LIGHTING IS LACKING AND BELOW STDS
- SELECT FIXTURES THAT HAVE EXCELLENT CUTOFF CHARACTERISTICS AS MANY ARE VERY ATTRACTIVE COSTWISE BUT DO A TERRIBLE JOB OF LIGHTING THE STREETS. PLUS MANY DO NOT HAVE V. GOOD COLD WEATHER PERFORMANCE/ENDURANCE
- I'D BE HAPPY TO CHAIR A COMMITTEE TO MAKE IT HAPPEN

Signature [signature] Date APRIL 30, 2017

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2018 Roseville Resident Budget Priorities Card

Name (print) Resident of 3020 Rice St.

Property Address

Contact Phone Numbe [redacted] Email

What should the City consider and/or take into account as part of the 2018 budget?

When Can Pedestrian be Safe On Rice Steet? Can We expect Sidewalk? - When?

Signature Date

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Attachment B

2018 Roseville Resident Budget Priorities Card

Name (print) Zoren

Property Address 3036 East Sterling DRIVE Roseville

Contact Phone Number _____ Email _____

What should the City consider and/or take into account as part of the 2018 budget?

Please consider reduction of TAXES
For those people on fixed incomes.
TAXES ARE TOO HIGH!!
Many Seniors - RETIRED People Reside
In Roseville AND cannot pay increased
city TAXES EVERY YEAR - We cannot pay!!
We will need to LEAVE Roseville if TAXES continue to RISE.

Signature Emily Steve Zoren Date 5-7-17

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2018 Roseville Resident Budget Priorities Card

Name (print) BETTY WOLFANGLE

Property Address 837 HEINEL DR.,

Contact Phone Number [redacted] Email [redacted]

What should the City consider and/or take into account as part of the 2018 budget?

Is There a chance the city could consider a senior discount on the water Bills? My usage is minimal.

Signature Betty Wolfangle Date 5/3/17

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2018 Roseville Resident Budget Priorities Card

Attachment B

Name (print) David Johnson

Property Address 2487 Marion Street

Contact Phone Number [redacted] Email [redacted]

What should the City consider and/or take into account as part of the 2018 budget?

Please keep Funding the parks

Signature [signature] Date 5/3/17

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2018 Roseville Resident Budget Priorities Card

Name (print) ROBERT N. CHASE

Property Address 2558 BEACON STREET

Contact Phone Number [redacted] Email [redacted]

What should the City consider and/or take into account as part of the 2018 budget?

We should do all we can (financially & otherwise) to incentivize residents to convert to sustainable energy use in thier homes and in Roseville businesses.

Signature Robert N Chase Date 5.4.2017

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2018 Roseville Resident Budget Priorities Card

Attachment B

Name (print) Kim Kampa

Property Address 1771 Stanbridge Ave

Contact Phone Number [redacted] Email [redacted]

What should the City consider and/or take into account as part of the 2018 budget?

Roseville is in need of a state of the art community center in place of the tired old existing fairview facility. We are definately behind neighboring cities in this area. The fairview site is not a very welcoming facility. I am surprised ~~the~~ city has allowed this to continue. It would be a much needed positive addition to RSVL.

Signature Kimberly K Kampa Date 5-1-17

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2018 Roseville Resident Budget Priorities Card

Name (print) Cynthia White

Property Address 2489 Churchill St.

Contact Phone Number [redacted] Email [redacted]

What should the City consider and/or take into account as part of the 2018 budget?

Since it appears major investment is required for Roseville schools, which will impact overall taxes, please let the City restrain itself to infrastructure and safety needs primarily. That said, since so much investment has been made to Parks, it would be nice to at least paint the ugly bathroom structure in Central Park on Lexington. Also, I'd love to see all actions from the various commissions on City minutes/agendas so we can keep track of actions/decisions — or those that are languishing.

Signature Cynthia White Date 5-4-17

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DO NOT FUND GOLF Clubhouse.

2018 Roseville Resident Budget Priorities Card

Attachment B

Name (print) Karen B Cain (Michael) (where the wild things grow and driveway is natural

Property Address 2006 Cleveland NOK

Contact Phone Number [redacted] Email [redacted]

What should the City consider and/or take into account as part of the 2018 budget?

...omy is still tight and store closings are eminant, however ...okayed all the sports stores, and house decoration stores? ...was a market too saturated, it was inevitable that some ...ould close. Roseville has always been a panacea of choice ...shoppers, but why pit store against store? Spend some mone...fore and research if Roseville can handle this / Another ...ing I think you should look into and that is that there are ...t of "old farts" living in Roseville; Anyway you can assure they ...t leave at once? They don't dress ...a house — you could be left with ...

Signature Date Karen B Cain (Michael)

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...Pain. INCENTIVE for all to dress up houses?

2018 Roseville Resident Budget Priorities Card

Name (print) Robin L. Ryan

Property Address 1362 Judith Ave [redacted]

Contact Phone Number [redacted] Email [redacted]

What should the City consider and/or take into account as part of the 2018 budget?

KEEP UP THE GOOD WORK ON THE PARKS INCLUDING NEW PARK BLDGS. KEEP FIXING ROADS ESPECIALLY POT HOLES. THE WINTER PLOWING HAS BEEN VERY GOOD LET'S KEEP IT THAT WAY - KEEP FUNDING THE SCHOOLS

DIVERSITY TRAINING + DEALING WITH THE MENTALLY ILL FOR POLICE AND FIRE - BRING LEAF PICK UP BACK

Signature Charlie P Ryan - Robin L. Ryan Date 4-30-17

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2018 Roseville Resident Budget Priorities Card

Attachment B

Name (print) _____

Property Address _____

Contact Phone Number _____ Email _____

What should the City consider and/or take into account as part of the 2018 budget?

We're seeing more rental properties in our neighborhood. Please make sure there is adequate funding to register & monitor these properties. Some have become blights of the neighborhood which will bring our property values down

Thank you

Signature _____ Date 4/24/17

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2018 Roseville Resident Budget Priorities Card

Name (print) Stacey Ness

Property Address 1425 Primrose Curve Roseville, MN 55113

Contact Phone Numbe [redacted] Email [redacted]

What should the City consider and/or take into account as part of the 2018 budget?

(1) Police
(2) Firefighters > Priorities
(3) Parks

Please Stop spending taxpayer dollars on things where gov't does not belong such as the Alzheimers • Dementia Community Action Team, Community Health Awareness Team, and Human Rights • Inclusion Committees. all of which are best served most efficiently with private entities, not government dollars intended to run the city.

Signature Stacey L Ness Date 4-27-17

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2018 Roseville Resident Budget Priorities Card

Attachment B

Name (print) Jane Mobeck Wilson

Property Address 1138 Shryer

Contact Phone Number [redacted] Email [redacted]

What should the City consider and/or take into account as part of the 2018 budget?

Save $ by NOT spraying parks with weed killer.

Go 2 years without, see how much $ you save.
(No one will notice the dandelions, I suspect.)

Speed bumps on some residential streets might be good. (Plows would need caution)

Signature Jane Mobeck Wilson Date 4/28/2017

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2018 Roseville Resident Budget Priorities Card

Name (print) Peter Ryan

Property Address 316 McCarrons Blvd North

Contact Phone Number [redacted] Email [redacted]

What should the City consider and/or take into account as part of the 2018 budget?

- Budget increases should be less than or equal to C.P.I.
- Consider tax increases especially to older people on limited income
- Stop with expanding parks. Spend money on maintaining what we have.
- Don't be borrowing money for improvements that we pay interest on with our tax dollars.
- Don't throw any more money away with that 9 hole golf course.

Signature Peter E Ryan Date 4/27/17

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2018 Roseville Resident Budget Priorities Card

Attachment B

Name (print) Bryan Strawser

Property Address 1168 Maple Ln W, Roseville

Contact Phone Number [redacted] Email [redacted]

What should the City consider and/or take into account as part of the 2018 budget?

(1) Review all city programs + eliminate worst performing 10-20%

(2) Review need for each + every city position - eliminate non-value added positions

(3) Review all city property - sell off vacant unused property

(4) Reduce property taxes by reducing the city's portion.

(5) Review all city codes + fire for unneeded or outdated regulations - repeal them!

Signature [signature] Date 4/21/2017

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2018 Roseville Resident Budget Priorities Card

Name (print) Beth Lewis

Property Address 588 Terrace Courte

Contact Phone Number [redacted] Email [redacted]

What should the City consider and/or take into account as part of the 2018 budget?

1. Strongly support investment and upgrades for water, sewer and storm drainage systems to preserve water quality.

2. Revitalize Rice/Larpenteur project needs to include maintaining and improving affordable housing.

3. IT investment for easier access to services (e.g. Accela) and communications to citizens

Signature [signature] Date 4/29/17

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2018 Roseville Resident Budget Priorities Card

Attachment B

Name (print) Roberta Dahlke

Property Address 1244 Sandhurst Dr.

Contact Phone Number [redacted] Email [redacted]

What should the City consider and/or take into account as part of the 2018 budget?

With the Cities approval rating from the residents, keep doing what you do! Thank you.

Signature Roberta Dahlke Date 4-28-17

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2018 Roseville Resident Budget Priorities Card

Name (print) Abigail Stone

Property Address 807 Sextant Ave W.

Contact Phone Number [redacted] Email [redacted]

What should the City consider and/or take into account as part of the 2018 budget?

Thank you for making parks a priority in Roseville! Not only do the parks provide a place for families to play and neighbors to meet, but well maintained parks that are active with activity discourage negative activities and promote a sense of pride and ownership. We are so lucky to live in a safe, fun community. On a non-budget related item: has the city considered letting people "rent" a bob for the shelter bathrooms for a fee? We are frequently at the parks and would welcome the bathrooms and wouldn't mind a fee for that service. That an idea now that there is access control on some of the bathrooms. Thanks!

Signature Abigail Stone Date 4/22/17

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2018 Roseville Resident Budget Priorities Card

Attachment B

Name (print) SUSANNA GOLDEN

Property Address 2961 FAIRVIEW AVE NO, ROSEVILLE MN 55113-1245

Contact Phone Number [redacted] Email

What should the City consider and/or take into account as part of the 2018 budget?

Need and Wants in perspective; Budget needs first, Then Reserves set aside, Then Deal with Wants which should be set every other year so Roseville can have atleast a Budget Reduction every other year rather than increase each year; I Dont see a Concious effort to underspent rather than spent every Revenue dollar and more; Please explain in detail water & sewer cost in Roseville Business news in July/Aug the year edition.

Signature Susanna Golden Date 4-24 2017

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2018 Roseville Resident Budget Priorities Card

Name (print)

Property Address

Contact Phone Number Email

What should the City consider and/or take into account as part of the 2018 budget?

Get out of Agenda 21.

If you don't understand why, do your own research.
a UNDERSTAND what its foundational principles are.
This is NOT American at all.

Signature Date

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2018 Roseville Resident Budget Priorities Card

Attachment B

Name (print) Sherry Hood

Property Address 2220 Midland Grove Rd., #303, Roseville, MN 55113

Contact Phone Number [redacted] Email [redacted]

What should the City consider and/or take into account as part of the 2018 budget?

Beautifying the whole city, which includes removing trash along roadways + highways, mowing weeds, mowing weeds that grow up through concrete barriers (dividers). Beautify + clean the city. Spend more $ on this endeavor!

Signature Sherry Hood Date 4-24-17

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2018 Roseville Resident Budget Priorities Card

Name (print) Jerome Liefert

Property Address 2240 Marion Road

Contact Phone Number [redacted] Email

What should the City consider and/or take into account as part of the 2018 budget?

Get LOWES to build a Store by the new Aldis and Walmart to round out a Variety of Merchandise available to Roseville and Surrounding Residents. Analyze the need for the small fire Stations and the cost savings to Service Residences and Businesses out of the Main Station Explore the possibility of a Low Income Housing Complex in the same Area as Walmart AH, Accessible by walking to same

Signature Jerome Liefert Date 04-24-2017

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2018 Roseville Resident Budget Priorities Card

Attachment B

Name (print) GERRY MCDONALD + JULIE MCDONALD

Property Address 2857 DELLWOOD AVE

Contact Phone Number [redacted] Email [redacted]

What should the City consider and/or take into account as part of the 2018 budget?

PAY DOWN THE DEBT INCURRED THROUGH THE FAKE "PORT AUTHORITY".
GET THE POTHOLES/ROADS FIXED
INSTALL 4-WAY STOPLIGHT AT HAMLINE AVE + COUNTY ROAD C2 ASAP!
I agree! Also put flashing lights on all of the crosswalk (yellow) signs.
Close C2 at Snelling. The deluge of traffic is insane.
People do NOT stop for pedestrians!

Signature _____ Date _____

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2018 Roseville Resident Budget Priorities Card

Name (print) Robert Burmeister

Property Address 260 Grandview Ave

Contact Phone Number [redacted] Email _____

What should the City consider and/or take into account as part of the 2018 budget?

It's a well run city - lived here

Theft prevention - Big Problem -
- Continue clean up + shred opportunities.
Volunteers to pick up trash along streets
Require business to keep properties clean
(So more business inspections)
Great job on Materion Park!! Upgrade + Safety

Signature Robert W Burmeister Date 4/23/17

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2018 Roseville Resident Budget Priorities Card

Attachment B

Name (print) ANNE BAYNTON

Property Address 1963 Eldridge Ave W

Contact Phone Number _____ Email [redacted]

What should the City consider and/or take into account as part of the 2018 budget?

1) Enough brining trucks to eliminate use of rock salt

2) Organized trash collection — a drastic reduction in heavy trucks up & down all our streets.

Signature (Chuck Baynton transcribing for) Anne Baynton Date 4/22/17

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www.cityofroseville.com/budgetfeedback or email **city.council@cityofroseville.com**
IMPORTANT: If you provide your feedback online or by email, please **DO NOT** mail this card. Thank you!

Comment:

2018 Roseville Resident Budget Priorities Card

~~Name (print)~~ I grew up on a farm raising animals. I know

~~Property Address~~ what is involved with raising chickens — there is

~~Contact Phone Number~~ no it than your describe in the City News Email

What should the City consider and/or take into account as part of the 2018 budget?

Chickens !! Am I correct that the Roseville City Council does not have anyone on board with a farming background? I would suggest that you all go home and measure the distance (5 feet) from inside your neighbor's property and imagine that neighbor placing their chicken coop there. I can assure you that you will never hold a Barbeque in your own yard again especially if the wind is coming from that direction! It will be neighbor against neighbor!

Signature Date

Save time and postage by providing your response online at
www.cityofroseville.com/budgetfeedback or email **city.council@cityofroseville.com**
IMPORTANT: If you provide your feedback online or by email, please **DO NOT** mail this card. Thank you!

2018 Roseville Resident Budget Priorities Card

Attachment B

Name (print) DAVID HINTZMAN

Property Address 2824 FERNWOOD ST

Contact Phone Number [redacted] Email [redacted]

What should the City consider and/or take into account as part of the 2018 budget?

I would like to see new restroom facilities built at both the East & West ends of Central Park. Long overdue!!. NOT very appealing or representative of our largest Park. The restrooms should be open like the Ramsey County restrooms at Turtle Lake & other Ramsey Parks. Police Dept can open & close like Sheriff's Dept. - Police can get out of there squads once or twice.

Signature [signature] Date April 23, 2017

Save time and postage by providing your response online at
www.cityofroseville.com/budgetfeedback or email **city.council@cityofroseville.com**
IMPORTANT: If you provide your feedback online or by email, please **DO NOT** mail this card. Thank you!

2018 Roseville Resident Budget Priorities Card

Name (print) Jaime D Hemquist

Property Address 1187 Co. Rd B-2 W

Contact Phone Number [redacted] Email

What should the City consider and/or take into account as part of the 2018 budget?

Priorities: 1) Infrastructure maintenance & updating
2) Services for seniors
3) Restructure water & sewer charges
4) Police & fire
5) Parks, trails, sidewalks

Signature [signature] Date 4/25/17

Save time and postage by providing your response online at
www.cityofroseville.com/budgetfeedback or email **city.council@cityofroseville.com**
IMPORTANT: If you provide your feedback online or by email, please **DO NOT** mail this card. Thank you!

2018 Roseville Resident Budget Priorities Card

Attachment B

Name (print) Chandra Her

Property Address 1745 Marion Street. Apt. #25 Roseville, MN 55113

Contact Phone Number [redacted] Email [redacted]

What should the City consider and/or take into account as part of the 2018 budget?

- Do your Best
- Do the Best to fit everyone

Signature Chandra Her Date 4/24/17

Save time and postage by providing your response online at
www.cityofroseville.com/budgetfeedback or email **city.council@cityofroseville.com**
IMPORTANT: If you provide your feedback online or by email, please **DO NOT** mail this card. Thank you!

2018 Roseville Resident Budget Priorities Card

Name (print) H.E. RUDE

Property Address 722 TERRACE DRIVE

Contact Phone Number [redacted] Email [redacted]

What should the City consider and/or take into account as part of the 2018 budget?

We need a round-about at the corner of County Road "C" and Victoria Street. There is significant congestion at that intersection daily.

Signature H.E. Rude Date 23 April 2017

Save time and postage by providing your response online at
www.cityofroseville.com/budgetfeedback or email **city.council@cityofroseville.com**
IMPORTANT: If you provide your feedback online or by email, please **DO NOT** mail this card. Thank you!

2018 Roseville Resident Budget Priorities Card

Attachment B

Name (print) Allison Huiras

Property Address 2540 Snelling Ave N

Contact Phone Number _____ Email [redacted]

What should the City consider and/or take into account as part of the 2018 budget?

No increase to the budget. Live within your means.

My husband and I saw a whopping $55 a year in our SS. We can't afford new frills so the city shouldn't either.

Am I supposed to give you kudos for comparing Roseville to Moundsview? Was tasteless.

Signature Allison Huiras Date 4/23/17

Save time and postage by providing your response online at
www.cityofroseville.com/budgetfeedback or email **city.council@cityofroseville.com**
IMPORTANT: If you provide your feedback online or by email, please **DO NOT** mail this card. Thank you!

2018 Roseville Resident Budget Priorities Card

Name (print) Willard B. Shapira

Property Address 2545 Hamline Av. N. #209B

Contact Phone Number [redacted] Email [redacted]

What should the City consider and/or take into account as part of the 2018 budget?

1. Follow AG Lori Swanson's guidelines on curbing second-hand smoke.
2. Make Roseville a "sanctuary city."
3. Develop outreach plan to welcome vetted immigrants.
4. Develop a plan to curb global warming & climate change.
5. Consider term limit for mayor.
6. Help vetted immigrants become citizens.
7. Cleanup Lake Bennett & shoreline regularly.

Signature Willard B. Shapira Date 4-23-17

Save time and postage by providing your response online at
www.cityofroseville.com/budgetfeedback or email **city.council@cityofroseville.com**
IMPORTANT: If you provide your feedback online or by email, please **DO NOT** mail this card. Thank you!

2018 Roseville Resident Budget Priorities Card

Attachment B

Name (print) Brenda Himrich

Property Address 1082 Lovell Ave, Roseville MN 55113

Contact Phone Number [redacted] Email [redacted]

What should the City consider and/or take into account as part of the 2018 budget?

I have noticed more housing units for seniors. This is good. To support this we will need more pathways to help pedestrians and people with mobility devices get to where they shop.

I would like to see smaller grocery stores.

Transportation is still a high priority. Keep improving.

Signature Brenda Himrich Date 4-23-2017

Save time and postage by providing your response online at

www.cityofroseville.com/budgetfeedback or email **city.council@cityofroseville.com**

IMPORTANT: If you provide your feedback online or by email, please **DO NOT** mail this card. Thank you!

REQUEST FOR COUNCIL ACTION

Date: 06/19/2017
Item No.: 7.j

Department Approval

City Manager Approval

Item Description: Request to Amend City Code Chapter 309: Massage Therapy

BACKGROUND

At the May 22, 2017 City Council meeting, the Council expressed support for changing the process of approving/denying individual massage therapist licenses at the City Council level to an administrative one. This change would make the process consistent with other individual licenses such as residential and commercial contractors. The Council also expressed their support for retaining approval/denial over massage therapy establishments.

The change from a Council to an administrative approval process for massage therapists does require minor modifications to City Code Chapter 309. Staff is also suggesting additional updates to the language to better define the process by which licenses are approved, denied, or revoked.

A marked-up version of City Code Chapter 309 is included in *Attachment A*, while an ordinance and ordinance summary are included in *Attachments B & C*. City Staff will be available during the meeting to address any Council inquiries.

In addition, the City Council has also expressed support for statewide licensing of massage therapists – a topic of proposed legislation in recent years. *Attachment D* contains a resolution memorializing the Council's support for future legislation requiring statewide licensing or registration of massage therapists.

POLICY OBJECTIVE

Not applicable.

FINANCIAL IMPACTS

Not applicable.

STAFF RECOMMENDATION

Not applicable.

REQUESTED COUNCIL ACTION

Motion #1: Approve an ordinance revising City Code Chapter 309: Massage Therapy
Motion #2: Approve an ordinance summary revising City Code Chapter 309: Massage Therapy
Motion #3: Adopt the attached resolution supporting statewide licensure or registration for massage therapists.

Prepared by: Chris Miller, Finance Director

Attachments:
A: Marked Up Version of City Code Chapter 309: Massage Therapy
B: Draft Ordinance
C: Draft Ordinance Summary
D: Resolution Supporting Statewide Licensure or Registration for Massage Therapists

CHAPTER 309
MASSAGE THERAPY ~~ESTABLISHMENTS~~

SECTION:

309.01: Definitions
309.02: License for Massage Therapy Establishment
309.03: Granting, Denying or Rescinding of Massage Therapy Establishment Licenses
309.04: License for ~~Practice of~~ Massage Therapists ~~Therapy Only by Licenses Persons~~
309.05: Revocation or Suspension of Massage Therapist Licenses
309.06: Restrictions and Regulations
309.07: Violations, Penalty

309.01: DEFINITIONS:

As used in this Chapter, the following words and terms shall have the meanings ascribed to them in this Section:
CHAIR MASSAGE: A massage provided to a fully-clothed individual, and limited to the neck, shoulders, arms, and back, where the massage is not provided in a massage therapy establishment; and provided the individual giving the massage meets the requirements specified in Section 309.04 (A). (Ord. 1329, 11-14-05)
MASSAGE THERAPIST: A person who practices massage therapy.
MASSAGE THERAPY: The rubbing, stroking, kneading, tapping or rolling of the body with the hands or other parts of the body for the exclusive purposes of relaxation, physical fitness or beautification and for no other purpose.

The practice of massage therapy is hereby declared to be distinct from the licensed practice of medicine, osteopathy, chiropractic, physical therapy, podiatry and nursing, as well as athletic coaches and trainers. Persons engaged in those professions are exempt from the provisions of this Chapter.

MASSAGE THERAPY ESTABLISHMENT: Any room, or premise wherein a person may receive a massage from a massage therapist for a fee; where massages are given on more than 14 calendar days in any given calendar year. (Ord. 1329, 11-14-05)
SANITARY: Free from the vegetative cells of pathogenic microorganisms. (Ord. 1142, 6-13-1994)

309.02: LICENSE FOR MASSAGE THERAPY ESTABLISHMENT:

A. License Required: No person shall engage in the business of operating a massage therapy establishment within the City without first having obtained the required license.
B. Application Fee: The initial application for a license shall be made by completing an application form provided by and containing such information as required by the City

Manager and by paying a nonrefundable application fee, as established by the City Fee Schedule in Section 314.05. (Ord. 1329, 11-14-05)

C. Separate License Required Fee: A separate license shall be obtained for each place of business, the fee for which shall be as established by the City Fee Schedule in Section 314.05. (Ord. 1329, 11-14-05)

309.03: GRANTING, DENYING OR ~~RESCINDING~~ REVOKING OF MASSAGE THERAPY ESTABLISHMENT LICENSES:

A. Zoning Compliance: Massage Therapy Establishment licenses may be granted only to establishments associated with and operating within the confines of and incidental to a properly zoned beauty parlor (salon), health club, office, shopping mall, or similar areas open to the public. (Ord. 1329, 11-14-05)

B. Building, Safety and Sanitation Regulations: Licenses may be denied ~~or rescinded~~, revoked, or not renewed if the premises of the massage therapy establishments do not meet the requirements of the City Council, and of the building, safety and sanitation regulations of the City and State.

C. Fraud or Deception: Licenses may be denied ~~or rescinded~~, revoked or not renewed if there is any fraud or deception involved in the license application.

D. History of Violations: Licenses may be denied or rescinded if the applicant, licensee or employee of the same fails to comply with, or have a history of violations of the laws or ordinances which apply to health, safety or moral turpitude.

E. Additional Conditions: The City Council may attach such reasonable conditions to the license as it, in its sole discretion, deems to be appropriate. (Ord. 1142, 6-13-1994)

(Ord. 1283, 6-16-03)

309.04: LICENSE FOR ~~PRACTICE OF~~ MASSAGE THERAPISTS ~~THERAPY ONLY BY LICENSED PERSONS:~~

A. Application for License: Any person ~~or business~~ desiring to be licensed as a massage therapist ~~therapy establishment~~ shall file an application on forms provided by the City Manager. The application shall contain such information as the City Manager may require, including: (Ord. 1329, 11-14-05)

1. The applicant's full name, address, social security number and written proof of age.
2. The name and address of the licensed massage therapy establishment by which the applicant expects to be employed.
3. A statement concerning whether the person has been convicted of or entered a plea of guilty to any crime or ordinance violation and, if so, information as to the time, place and nature of such crime or offense.
4. Proof that the applicant meets the following educational requirements:
   a. A diploma or certificate of graduation from a school approved by the American Massage Therapist Association or other similar reputable massage association; or
   b. A diploma or certificate of graduation from a school which is either accredited by a recognized educational accrediting association or agency or is licensed by the State or local government agency having jurisdiction over the school.
   c. Each applicant shall also furnish proof at the time of application of a minimum of 600 hours of successfully completed course work in the following areas:

(1) The theory and practice of massage, including, but not limited to, Swedish, Esalen, Shiatsu and/or foot reflexology techniques; and
(2) Anatomy, including, but not limited to, skeletal and muscular structure and organ placement; and
(3) Hygiene.

B. Fee: The annual license fee for a massage therapist is as established by the City Fee Schedule in Section 314.05. Ord. 1329, 11-14-05)

C. Review of Application: Notwithstanding Section 301.02 of City Code, License applications shall be reviewed and decided upon by the City Manager or designee and shall include a review by the Police Department.

D. Denial of Application: The license application may be denied for any of the following reasons:
1. Fraudulent Statements: The application contains false, fraudulent, or deceptive statements.
2. Prior Conviction: The applicant has been convicted of or entered a plea of guilty within the previous three years to a violation of this Chapter or of any other law regulating the practice of massage, or of any law prohibiting criminal sexual conduct, prostitution, pandering, indecent conduct or keeping of a disorderly house.
3. Noncompliance: The applicant has not complied with a provision of this Chapter.
4. Underage: The applicant is less than eighteen (18) years of age. (Ord. 1142, 6-13-94)

309.05: DENYING, OR REVOCATION ~~OR SUSPENSION~~ OF MASSAGE THERAPIST LICENSES:

A massage therapist license may be denied or revoked ~~or suspended~~ for any of the following reasons:

A. Application Fraud: Fraud, deception or misrepresentation in connection with the registration application.
B. Violation of Chapter: A violation of any provision of this Chapter.
C. Criminal Conviction: Conviction of a criminal sexual conduct, prostitution, pandering, indecent conduct or keeping a disorderly house.
D. Conviction Arising out of Practice of Massage Therapy: Conviction of any crime or ordinance violation arising out of the practice of massage therapy.
E. Lack of Skill: Exhibition of a demonstrable lack of skill in the practice of massage therapy. (Ord. 1142, 6-13-94)

309.06: RESTRICTIONS AND REGULATIONS:

A. Display of License: Any person registered as a massage therapist hereunder shall display such license, or a true copy thereof, in a prominent place at such person's place of employment.
B. Identification: Upon demand of any police officer at the place of employment, any person licensed hereunder shall produce correct identification, identifying himself/herself by his/her true legal name and correct address.
C. Inspection: During business hours, all massage therapy establishments shall be open to inspection by City Building and License Inspectors, Health Officers and police officers.
D. Therapist, Change of Location: Any person licensed hereunder shall practice massage only

at such location or locations as are designated in the license. Any person registered hereunder shall inform the City Manager, in writing, of any change in location prior to its occurrence.

E. Hours: No customers or patrons shall be allowed to enter or remain on the licensed premises after 9:00 P.M. or before 8:00 A.M. daily.

F. Alcohol or Drugs Prohibited: No beer, liquor, narcotic drug or controlled substance, as such terms are defined by State statutes or the City Code shall be permitted on licensed premises.

G. Violation of Building, Safety or Health Regulations: Violation of any law or regulation relating to building, safety or health shall be grounds for revocation or any license.

H. Locks on Doors: There shall be no locks on doors of massage rooms.

I. Appropriate Covering Required:

1. Patron: Whenever a massage is given, it shall be required by the massage therapist that the person who is receiving the massage shall have her breasts and his/her buttocks and genitals covered with a nontransparent material. For purposes of receiving a chair massage, patrons must stay fully-clothed at all times. (Ord. 1329, 11-14-05)

2. Therapist: Any massage therapists performing any massages shall at all times have her breasts and his/her buttocks and genitals covered with a nontransparent material. (Ord. 1142, 6-13-94)

J. With the exception of chair massages, all other types of massages shall take place in a private room subject to the conditions and restrictions noted above. (Ord. 1329, 11-14-05)

309.07: VIOLATIONS, PENALTY:

Every person who violates this Chapter is guilty of a misdemeanor. (Ord. 1142, 6-13-94)

Attachment B

City of Roseville
ORDINANCE NO. __

AN ORDINANCE AMENDING
TITLE THREE CHAPTER 309

309 (Title), 309.03, 309.04, AND 309.05.

TO AMEND SECTIONS OF THE CODE THAT ARE OUTDATED, AND TO ESTABLISH AN ADMINISTRATIVE APPROVAL/DENIAL PROCESS FOR INDIVIDUAL MASSAGE THERAPIST LICENSES

THE CITY OF ROSEVILLE ORDAINS:

SECTION 1: Title Three, Chapter 309 of the Roseville City Code is amended to read as follows:

309: MASSAGE THERAPY ~~ESTABLISHMENTS~~:

309.02: LICENSE FOR MASSAGE THERAPY ESTABLISHMENT:

A. License Required: No person shall engage in the business of operating a massage therapy establishment within the City without first having obtained the required license.
B. Application Fee: The initial application for a license shall be made by completing an application form provided by and containing such information as required by the City Manager and by paying a nonrefundable application fee, as established by the City Fee Schedule in Section 314.05. (Ord. 1329, 11-14-05)
C. Separate License Required Fee: A separate license shall be obtained for each place of business, the fee for which shall be as established by the City Fee Schedule in Section 314.05. (Ord. 1329, 11-14-05)

309.03: GRANTING, DENYING OR ~~RESCINDING~~ <u>REVOKING</u> OF <u>MASSAGE THERAPY ESTABLISHMENT</u> LICENSES:

A. Zoning Compliance: Massage Therapy Establishment licenses may be granted only to establishments associated with and operating within the confines of and incidental to a properly zoned beauty parlor (salon), health club, office, shopping mall, or similar areas open to the public. (Ord. 1329, 11-14-05)
B. Building, Safety and Sanitation Regulations: Licenses may be denied ~~or rescinded~~, <u>revoked, or not renewed</u> if the premises of the massage therapy establishments do not meet the requirements of the City Council, and of the building, safety and sanitation regulations of the City and State.
C. Fraud or Deception: Licenses may be denied ~~or rescinded~~, <u>revoked or not renewed</u> if there is any fraud or deception involved in the license application.

D. History of Violations: Licenses may be denied or rescinded if the applicant, licensee or employee of the same fails to comply with, or have a history of violations of the laws or ordinances which apply to health, safety or moral turpitude.

E. Additional Conditions: The City Council may attach such reasonable conditions to the license as it, in its sole discretion, deems to be appropriate. (Ord. 1142, 6-13-1994)

(Ord. 1283, 6-16-03)

309.04: LICENSE FOR ~~PRACTICE OF~~ MASSAGE THERAPISTS ~~THERAPY ONLY BY LICENSED PERSONS~~:

A. Application for License: Any person ~~or business~~ desiring to be licensed as a massage therapist ~~therapy establishment~~ shall file an application on forms provided by the City Manager. The application shall contain such information as the City Manager may require, including: (Ord. 1329, 11-14-05)

1. The applicant's full name, address, social security number and written proof of age.
2. The name and address of the licensed massage therapy establishment by which the applicant expects to be employed.
3. A statement concerning whether the person has been convicted of or entered a plea of guilty to any crime or ordinance violation and, if so, information as to the time, place and nature of such crime or offense.
4. Proof that the applicant meets the following educational requirements:
   a. A diploma or certificate of graduation from a school approved by the American Massage Therapist Association or other similar reputable massage association; or
   b. A diploma or certificate of graduation from a school which is either accredited by a recognized educational accrediting association or agency or is licensed by the State or local government agency having jurisdiction over the school.
   c. Each applicant shall also furnish proof at the time of application of a minimum of 600 hours of successfully completed course work in the following areas:
      (1) The theory and practice of massage, including, but not limited to, Swedish, Esalen, Shiatsu and/or foot reflexology techniques; and
      (2) Anatomy, including, but not limited to, skeletal and muscular structure and organ placement; and
      (3) Hygiene.

B. Fee: The annual license fee for a massage therapist is as established by the City Fee Schedule in Section 314.05. Ord. 1329, 11-14-05)

C. Review of Application: Notwithstanding Section 301.02 of City Code, License applications shall be reviewed and decided upon by the City Manager or designee and shall include a review by the Police Department.

D. Denial of Application: The license application may be denied for any of the following reasons:

1. Fraudulent Statements: The application contains false, fraudulent, or deceptive statements.
2. Prior Conviction: The applicant has been convicted of or entered a plea of guilty within the previous three years to a violation of this Chapter or of any other law regulating the practice of massage, or of any law prohibiting criminal sexual conduct, prostitution, pandering, indecent conduct or keeping of a disorderly house.
3. Noncompliance: The applicant has not complied with a provision of this Chapter.

4. Underage: The applicant is less than eighteen (18) years of age. (Ord. 1142, 6-13-94)

309.05: DENYING, OR REVOCATION ~~OR SUSPENSION~~ OF MASSAGE THERAPIST LICENSES:

A massage therapist license may be denied or revoked ~~or suspended~~ for any of the following reasons:

A. Application Fraud: Fraud, deception or misrepresentation in connection with the registration application.
B. Violation of Chapter: A violation of any provision of this Chapter.
C. Criminal Conviction: Conviction of a criminal sexual conduct, prostitution, pandering, indecent conduct or keeping a disorderly house.
D. Conviction Arising out of Practice of Massage Therapy: Conviction of any crime or ordinance violation arising out of the practice of massage therapy.
E. Lack of Skill: Exhibition of a demonstrable lack of skill in the practice of massage therapy. (Ord. 1142, 6-13-94)

Passed by the City Council of the City of Roseville this 19th day of June, 2017.

(SEAL)

CITY OF ROSEVILLE

BY: _____
Daniel J. Roe, Mayor

ATTEST:

BY: _____

Patrick Trudgeon, City Manager

Attachment C

CITY OF ROSEVILLE
ORDINANCE SUMMARY NO _____

A SUMMARY OF AN ORDINANCE AMENDING TITLE THREE, CHAPTER 309

The following is the official summary of Ordinance No. _____ approved by the City Council of Roseville on June 19, 2017:

AN ORDINANCE AMENDING TITLE THREE CHAPTER 309

309 (Title), 309.03, 309.04, AND 309.05 are amended to replace outdated language, and to establish an administrative approval/denial process for individual massage therapist licenses.

A printed copy of the ordinance is available for inspection by any person during regular office hours in the office of the City Manager at the Roseville City Hall, 2660 Civic Center Drive, Roseville, Minnesota 55113. A copy of the ordinance and summary is also posted on the internet web page of the City of Roseville (www.cityofroseville.com).

Attest: _____

Patrick Trudgeon, City Manager

Attachment D

EXTRACT OF MINUTES OF MEETING OF THE CITY COUNCIL OF THE CITY OF ROSEVILLE

* * * * * * * * * * * * * * * * * * *

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota, was duly held on the 19th day of June, 2017, at 6:00 p.m.

The following members were present: Willmus, Etten, McGehee, Laliberte, Roe and the following members were absent: None

Councilmember _____ introduced the following resolution and moved its adoption:

RESOLUTION No. _____

RESOLUTION SUPPORTING STATEWIDE LICENSING OF MASSAGE THERAPISTS

WHEREAS, the State of Minnesota does not currently license or register massage therapists; and

WHEREAS, in the absence of any required statewide standards and regulations, cities, including Roseville, have entered into the traditional state domain of health-care licensure by requiring all massage therapists operating in the city to obtain a local license; and

WHEREAS, as a result of local licensing for massage therapists, city staff and law enforcement has spent numerous hours conducting criminal background checks, researching massage therapist accreditation programs to ensure legitimacy and credibility, and monitoring the massage therapy establishments due to citizen complaints and concerns regarding activities of massage therapists; and

WHEREAS, massage therapists often work in multiple establishments in multiple cities; and

WHEREAS, due to the lack of a statewide database of massage therapists, problems occurring in one city may not be known by staff and law enforcement of other cities despite their best efforts to conduct criminal background checks.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROSEVILLE, MINNESOTA, that the City of Roseville supports legislation that requires

statewide licensure or registration of massage therapists by the State of Minnesota that would not pre-empt the ability of cities to regulate massage therapy establishments.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon vote being taken thereon, the following voted in favor thereof: _____and the following voted against the same: _____

WHEAREUPON said resolution was declared duly passed and adopted.

STATE OF MINNESOTA)
) ss
COUNTY OF RAMSEY)

I, the undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the 19th day of June, 2017, with the original thereof on file in my office.

WITNESS MY HAND officially as such Manager this 19th day of June, 2017.

_____
Patrick Trudgeon, City Manager

(SEAL)

REQUEST FOR COUNCIL ACTION

Date: 6/19/2017
Item No.: 9.a

Department Approval

City Manager Approval

Item Description: Approve Payments

BACKGROUND

State Statute requires the City Council to approve all payment of claims. The following summary of claims has been submitted to the City for payment.

Check Series #	Amount
ACH Payments	$1,211,650.10
85680-85941	$1,108,713.89
Total	$2,320,363.99

A detailed report of the claims is attached. City Staff has reviewed the claims and considers them to be appropriate for the goods and services received.

POLICY OBJECTIVE

Under Mn State Statute, all claims are required to be paid within 35 days of receipt.

FINANCIAL IMPACTS

All expenditures listed above have been funded by the current budget, from donated monies, or from cash reserves.

STAFF RECOMMENDATION

Staff recommends approval of all payment of claims.

REQUESTED COUNCIL ACTION

Motion to approve the payment of claims as submitted

Prepared by: Chris Miller, Finance Director
Attachments: A: Checks for Approval

Accounts Payable

Checks for Approval

User: mary.jenson
Printed: 6/13/2017 - 10:49 AM

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
85922	06/13/2017	Boulevard Landscaping	Contract Maintenance	Sandstrom Land Management, LLC	Landscaping Services	7,008.00
0	06/06/2017	Boulevard Landscaping	Contract Maintenance	Suburban Ace Hardware-CC	Chain Saw Sharpening	100.76
					Contract Maintenance Total:	7,108.76
0	06/13/2017	Boulevard Landscaping	Operating Supplies	Ramy Turf Products	Turf Supplies	830.34
0	06/06/2017	Boulevard Landscaping	Operating Supplies	Sprinkler Warehouse-CC	Rain Machine	478.00
85763	05/30/2017	Boulevard Landscaping	Operating Supplies	Treecology, Inc.	Fungicide Application	763.00
					Operating Supplies Total:	2,071.34
					Fund Total:	9,180.10
85874	06/13/2017	Building Improvements	Other Improvements	Goodmanson Construction, Inc.	Curb & Gutter Replacement	1,642.00
85874	06/13/2017	Building Improvements	Other Improvements	Goodmanson Construction, Inc.	City Hall Concret Entrance	500.00
					Other Improvements Total:	2,142.00
					Fund Total:	2,142.00
85938	06/13/2017	Central Svcs Equip Revolving	Rental - Copier Machines	US Bank Equipment Finance	Copier Rentals	2,722.09
					Rental - Copier Machines Total:	2,722.09
85803	06/06/2017	Central Svcs Equip Revolving	Rental - Office Machines	Marco Technologies, LLC	Copier Rental & Charges	3,857.45
					Rental - Office Machines Total:	3,857.45

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
				Fund Total:		6,579.54
0	06/06/2017	Charitable Gambling	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.06.2017 Federal Inco	7.37
				Federal Income Tax Total:		7.37
0	06/06/2017	Charitable Gambling	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.06.2017 FICA Empl	7.01
0	06/06/2017	Charitable Gambling	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.06.2017 Medicare E	1 64
				FICA Employee Ded. Total:		8.65
0	06/06/2017	Charitable Gambling	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.06.2017 Medicare E	1 64
0	06/06/2017	Charitable Gambling	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.06.2017 FICA Empl	7.01
				FICA Employers Share Total:		8.65
0	06/06/2017	Charitable Gambling	MN State Retirement	MSRS-Non Bank	PR Batch 00001.06.2017 Post Emplo	1 04
				MN State Retirement Total:		1.04
0	06/06/2017	Charitable Gambling	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.06.2017 Pera Emplo	6 79
				PERA Employee Ded Total:		6.79
0	06/06/2017	Charitable Gambling	PERA Employer Share	PERA-Non Bank	PR Batch 00001.06.2017 Pera Emplo	6 79
0	06/06/2017	Charitable Gambling	PERA Employer Share	PERA-Non Bank	PR Batch 00001.06.2017 Pera additio	1 04
				PERA Employer Share Total:		7.83
85833	06/06/2017	Charitable Gambling	Professional Services - Bingo	Shidell, Mair & Richardson	Midway Speedskating Bingo-April	2,313.36
85833	06/06/2017	Charitable Gambling	Professional Services - Bingo	Shidell, Mair & Richardson	Youth Hockey Bingo-April	2,041.20
				Professional Services - Bingo Total:		4,354.56
0	06/06/2017	Charitable Gambling	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.06.2017 State Incom	3.91
				State Income Tax Total:		3.91

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
				Fund Total:		4,398.80
85800	06/06/2017	Community Development	Advertising	Lillie Suburban Newspaper Inc	Notices, Ordinances-Acct: 000262	223.65
				Advertising Total:		223.65
85710	05/30/2017	Community Development	Building Permits	Driscoll Brothers	Permit Fee Data Entry Error Refund	30.00
				Building Permits Total:		30.00
0	06/06/2017	Community Development	Credit Card Fees	US Bank-Non Bank	April Terminal Charges	124.12
0	06/06/2017	Community Development	Credit Card Fees	US Bank-Non Bank	April Terminal Charges	1,260.81
				Credit Card Fees Total:		1,384.93
0	06/06/2017	Community Development	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.06.2017 Federal Inco	4,323.56
				Federal Income Tax Total:		4,323.56
0	06/06/2017	Community Development	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.06.2017 FICA Empl	2,221.62
0	06/06/2017	Community Development	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.06.2017 Medicare Ei	519 57
				FICA Employee Ded. Total:		2,741.19
0	06/06/2017	Community Development	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.06.2017 Medicare Ei	519 57
0	06/06/2017	Community Development	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.06.2017 FICA Empl	2,221.62
				FICA Employers Share Total:		2,741.19
85795	06/06/2017	Community Development	HRA Employer	ING ReliaStar	PR Batch 00001.06.2017 HRA Emplo	540.00
				HRA Employer Total:		540.00
85821	06/06/2017	Community Development	HSA Employee	Premier Bank	PR Batch 00001.06.2017 HSA Empl	388.21
				HSA Employee Total:		388.21
85821	06/06/2017	Community Development	HSA Employer	Premier Bank	PR Batch 00001.06.2017 HSA Emplo	533.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
				HSA Employer Total:		533.00
0	06/06/2017	Community Development	ICMA Def Comp	ICMA Retirement Trust 457-30022′	PR Batch 00001.06.2017 ICMA Defe	2,017 95
				ICMA Def Comp Total:		2,017.95
85733	05/30/2017	Community Development	Life Ins. Employee	LINA	Life Insurance Premium-May 2017	220.36
				Life Ins. Employee Total:		220.36
85733	05/30/2017	Community Development	Life Ins. Employer	LINA	Life Insurance Premium-May 2017	61.86
				Life Ins. Employer Total:		61.86
85733	05/30/2017	Community Development	Long Term Disability	LINA	Life Insurance Premium-May 2017	176.54
				Long Term Disability Total:		176.54
0	06/06/2017	Community Development	MN State Retirement	MSRS-Non Bank	PR Batch 00001.06.2017 Post Emplo	347 04
				MN State Retirement Total:		347.04
0	06/06/2017	Community Development	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.06.2017 MNDCP De	475.00
				MNDCP Def Comp Total:		475.00
85847	06/13/2017	Community Development	Office Supplies	AE Sign Systems, Inc.	Name Tags	179.65
				Office Supplies Total:		179.65
0	06/06/2017	Community Development	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.06.2017 Pera Emplo	2,385 66
				PERA Employee Ded Total:		2,385.66
0	06/06/2017	Community Development	PERA Employer Share	PERA-Non Bank	PR Batch 00001.06.2017 Pera Emplo	2,385 66
0	06/06/2017	Community Development	PERA Employer Share	PERA-Non Bank	PR Batch 00001.06.2017 Pera additio	367 04
				PERA Employer Share Total:		2,752.70
0	06/13/2017	Community Development	Professional Services	BKBM Engineers, Corp.	Von Maur Plan Review	1,148.29

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
85940	06/13/2017	Community Development	Professional Services	Verizon Wireless	Cell Phones	35.01
85773	05/30/2017	Community Development	Professional Services	ZedIT Solutions Inc,	Accela Implementation	1,400.00
					Professional Services Total:	2,583.30
85729	05/30/2017	Community Development	Sands Company (SCI Associates)	Kennedy & Graven, Chartered	Edison Apartments TIF Conference	76.00
					Sands Company (SCI Associates) Total:	76.00
0	06/06/2017	Community Development	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.06.2017 State Incom	1,685.84
					State Income Tax Total:	1,685.84
85837	06/06/2017	Community Development	Telephone	T Mobile	Cell Phones-Acct: 876644423	117.90
					Telephone Total:	117.90
					Fund Total:	25,985.53
85845	06/06/2017	Contracted Engineering Svcs	Deposits	Robins Nest Textile and Design, LL	Escrow Return-2006 Cohansey Blvd	3,000.00
					Deposits Total:	3,000.00
0	06/06/2017	Contracted Engineering Svcs	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.06.2017 Federal Inco	632.42
					Federal Income Tax Total:	632.42
0	06/06/2017	Contracted Engineering Svcs	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.06.2017 FICA Empl	372.82
0	06/06/2017	Contracted Engineering Svcs	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.06.2017 Medicare Er	87 19
					FICA Employee Ded. Total:	460.01
0	06/06/2017	Contracted Engineering Svcs	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.06.2017 FICA Empl	372.82
0	06/06/2017	Contracted Engineering Svcs	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.06.2017 Medicare Er	87 19
					FICA Employers Share Total:	460.01
85821	06/06/2017	Contracted Engineering Svcs	HSA Employee	Premier Bank	PR Batch 00001.06.2017 HSA Empl	120.40

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					HSA Employee Total:	120.40
85821	06/06/2017	Contracted Engineering Svcs	HSA Employer	Premier Bank	PR Batch 00001.06.2017 HSA Emplo	370.00
					HSA Employer Total:	370.00
85733	05/30/2017	Contracted Engineering Svcs	Life Ins. Employee	LINA	Life Insurance Premium-May 2017	17.10
					Life Ins. Employee Total:	17.10
85733	05/30/2017	Contracted Engineering Svcs	Life Ins. Employer	LINA	Life Insurance Premium-May 2017	9.52
					Life Ins. Employer Total:	9.52
85733	05/30/2017	Contracted Engineering Svcs	Long Term Disability	LINA	Life Insurance Premium-May 2017	32.52
					Long Term Disability Total:	32.52
0	06/06/2017	Contracted Engineering Svcs	MN State Retirement	MSRS-Non Bank	PR Batch 00001.06.2017 Post Emplo	61 18
					MN State Retirement Total:	61.18
0	06/06/2017	Contracted Engineering Svcs	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.06.2017 MNDCP De	100.00
					MNDCP Def Comp Total:	100.00
0	06/06/2017	Contracted Engineering Svcs	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.06.2017 Pera Emplo	397 70
					PERA Employee Ded Total:	397.70
0	06/06/2017	Contracted Engineering Svcs	PERA Employer Share	PERA-Non Bank	PR Batch 00001.06.2017 Pera Emplo	397 70
0	06/06/2017	Contracted Engineering Svcs	PERA Employer Share	PERA-Non Bank	PR Batch 00001.06.2017 Pera additio	61 18
					PERA Employer Share Total:	458.88
0	06/13/2017	Contracted Engineering Svcs	Professional Services	WSB & Associates, Inc.	Transportation Plan Elements	8,785.00
					Professional Services Total:	8,785.00
0	06/06/2017	Contracted Engineering Svcs	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.06.2017 State Incom	282.42

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
				State Income Tax Total:		282.42
				Fund Total:		15,187.16
0	06/06/2017	East Metro SWAT	Operating Supplies	Best Western- CC	Conference Lodging	200.02
				Operating Supplies Total:		200.02
				Fund Total:		200.02
85911	06/13/2017	EDA Operating Fund (HRA)	Advertising	Postmaster	Newlsetter Postage-Acct: 2437	350.00
				Advertising Total:		350.00
85729	05/30/2017	EDA Operating Fund (HRA)	Attorney Fees	Kennedy & Graven, Chartered	EDA Packet Review, Meeting	646.00
				Attorney Fees Total:		646.00
0	06/06/2017	EDA Operating Fund (HRA)	Memberships & Subscriptions	Economic Dev. Asso MN-CC	Membership Dues-Kelsey	695.00
				Memberships & Subscriptions Total:		695.00
85854	06/13/2017	EDA Operating Fund (HRA)	Payment to Owners	Charles Baynton	Energy Audit Reimbursement	60.00
85870	06/13/2017	EDA Operating Fund (HRA)	Payment to Owners	Karla Franke	Energy Audit Reimbursement	60.00
85875	06/13/2017	EDA Operating Fund (HRA)	Payment to Owners	Brittany Haigh	Energy Audit Reimbursement	60.00
85877	06/13/2017	EDA Operating Fund (HRA)	Payment to Owners	Dave Haugland	Energy Audit Reimbursement	60.00
85884	06/13/2017	EDA Operating Fund (HRA)	Payment to Owners	Scott Jensen	Energy Audit Reimbursement	60.00
85886	06/13/2017	EDA Operating Fund (HRA)	Payment to Owners	Leroy Kerr	Energy Audit Reimbursement	60.00
85889	06/13/2017	EDA Operating Fund (HRA)	Payment to Owners	Timothy Kurtz	Energy Audit Reimbursement	60.00
85901	06/13/2017	EDA Operating Fund (HRA)	Payment to Owners	Robert Morrison	Energy Audit Reimbursement	60.00
85936	06/13/2017	EDA Operating Fund (HRA)	Payment to Owners	Claire Tschida	Energy Audit Reimbursement	60.00
				Payment to Owners Total:		540.00
0	06/13/2017	EDA Operating Fund (HRA)	Professional Services	GMHC	Housing Resource Center Services-20	3,750.00
				Professional Services Total:		3,750.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
				Fund Total:		5,981.00
0	06/06/2017	Fire Vehicles Revolving	Vehicle Supplies & Maintenance	Ultra Brite-CC	Work Lights	519.93
				Vehicle Supplies & Maintenance Total:		519.93
				Fund Total:		519.93
0	06/06/2017	General Fund	209000 - Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-April	25.82
				209000 - Sales Tax Payable Total:		25.82
0	05/30/2017	General Fund	211402 - Flex Spending Health	[redacted]	Flexible Benefit Reimbursement	260.00
0	05/30/2017	General Fund	211402 - Flex Spending Health	[redacted]	Flexible Benefit Reimbursement	142.99
0	05/30/2017	General Fund	211402 - Flex Spending Health	[redacted]	Flexible Benefit Reimbursement	317.52
				211402 - Flex Spending Health Total:		720.51
0	06/06/2017	General Fund	211403 - Flex Spend Day Care	[redacted]	Dependent Care Reimbursement	384.00
0	06/06/2017	General Fund	211403 - Flex Spend Day Care	[redacted]	Dependent Care Reimbursement	2,000.00
0	05/30/2017	General Fund	211403 - Flex Spend Day Care	[redacted]	Dependent Care Reimbursement	769.24
0	05/30/2017	General Fund	211403 - Flex Spend Day Care	[redacted]	Dependent Care Reimbursement	212.61
				211403 - Flex Spend Day Care Total:		3,365.85
85800	06/06/2017	General Fund	Advertising	Lillie Suburban Newspaper Inc	Notices, Ordinances-Acct: 000262	207.33
				Advertising Total:		207.33
85683	05/30/2017	General Fund	Clothing	Aspen Mills Inc.	Uniform Supplies	89.95
85683	05/30/2017	General Fund	Clothing	Aspen Mills Inc.	Uniform Supplies	105.90
85683	05/30/2017	General Fund	Clothing	Aspen Mills Inc.	Uniform Supplies	127.35
85683	05/30/2017	General Fund	Clothing	Aspen Mills Inc.	Uniform Supplies	223.35
0	06/13/2017	General Fund	Clothing	Avenue Shirts-CC	Safety Vests	223.05
0	06/13/2017	General Fund	Clothing	Avenue Shirts-CC	Safety Vests	142.76
85715	05/30/2017	General Fund	Clothing	Galls St. Paul Retail Showroom	CSO Supplies	159.97
85715	05/30/2017	General Fund	Clothing	Galls St. Paul Retail Showroom	CSO Supplies	13.18
85728	05/30/2017	General Fund	Clothing	Keeprs Inc	Uniform Supplies	46.99

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
				Clothing Total:		1,132.50
0	06/06/2017	General Fund	Conferences	Best Western- CC	Conference Lodging	100.01
0	05/30/2017	General Fund	Conferences	Amy Cuddihy	Conference Expenses Reimbursement	149.80
0	06/06/2017	General Fund	Conferences	Green Mill- CC	Conference Lunch	57.00
85890	06/13/2017	General Fund	Conferences	League of MN Cities	Annual Conference Registration-Trud	450.00
85890	06/13/2017	General Fund	Conferences	League of MN Cities	Annual Conference Registration-Trud	450.00
0	06/06/2017	General Fund	Conferences	MCMA-CC	Spring Leadership Institute Registrati	1,030 00
				Conferences Total:		2,236.81
85905	06/13/2017	General Fund	Const. Operating Supplies	Northwest Lasers and Instruments,	Tape, Markers, Magnails	144.98
				Const. Operating Supplies Total:		144.98
85702	05/30/2017	General Fund	Contract Maint - Vehicles	City Auto Glass-So St. Paul	Windshield Replacement	431.56
0	06/06/2017	General Fund	Contract Maint - Vehicles	Emergency Apparatus Maint. Inc	NFPA Pump Test	515.20
0	06/06/2017	General Fund	Contract Maint - Vehicles	Emergency Apparatus Maint. Inc	Transmission Fluid	529.24
0	06/06/2017	General Fund	Contract Maint - Vehicles	Emergency Apparatus Maint. Inc	Oil	450.21
0	06/06/2017	General Fund	Contract Maint - Vehicles	Emergency Apparatus Maint. Inc	Vehicle Supplies	2,560.39
0	06/06/2017	General Fund	Contract Maint - Vehicles	Emergency Apparatus Maint. Inc	Auto Eject	537.30
85919	06/13/2017	General Fund	Contract Maint - Vehicles	Roseville Chrysler Jeep Dodge	Vehicle Repair	419.79
85828	06/06/2017	General Fund	Contract Maint - Vehicles	Roseville Chrysler Jeep Dodge	Vehicle Repair	252.14
85762	05/30/2017	General Fund	Contract Maint - Vehicles	Titan Machinery	Air Conditioner Compressor Repair	2,113.44
85843	06/06/2017	General Fund	Contract Maint - Vehicles	Zahl Petroleum Maintenance Co	Electronic Line Leak, Annual Full Fu	226.50
				Contract Maint - Vehicles Total:		8,035.77
85708	05/30/2017	General Fund	Contract Maint. - City Hall	Cummins NPower LLC	Remote Monitoring Device	3,215.68
85708	05/30/2017	General Fund	Contract Maint. - City Hall	Cummins NPower LLC	Credit	-129.68
0	05/30/2017	General Fund	Contract Maint. - City Hall	Jeff's S.O.S. Drain & Sewer Cleanir	High Pressure Water Jetting	343.75
0	05/30/2017	General Fund	Contract Maint. - City Hall	Life Safety Systems	Annual Monitoring Charge	325.00
85897	06/13/2017	General Fund	Contract Maint. - City Hall	McGough Facility Management, LI	Facility Management	218.75
85805	06/06/2017	General Fund	Contract Maint. - City Hall	McGough Facility Management, LI	Facilities Management	2,855.25
85751	05/30/2017	General Fund	Contract Maint. - City Hall	Rivard Companies	Premium Hardwood	1,845.00
85922	06/13/2017	General Fund	Contract Maint. - City Hall	Sandstrom Land Management, LLC	Landscaping Services	1,000.00
85922	06/13/2017	General Fund	Contract Maint. - City Hall	Sandstrom Land Management, LLC	Campus Fertilizer & Weed Control	380.00
85836	06/06/2017	General Fund	Contract Maint. - City Hall	Sun Control of Minnesota, Inc	Window Film Installation	935.00
85931	06/13/2017	General Fund	Contract Maint. - City Hall	Systems Furniture, Inc.	Office Reconfigure	1,732.22
85932	06/13/2017	General Fund	Contract Maint. - City Hall	Thyssenkrupp Elevator Corp.	Elevator Maintenance	859.82
85838	06/06/2017	General Fund	Contract Maint. - City Hall	Tremco	Roof Repair	970.25

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Contract Maint. - City Hall Total:	14,551.04
85708	05/30/2017	General Fund	Contract Maint. - City Garage	Cummins NPower LLC	Service Call	349.59
85785	06/06/2017	General Fund	Contract Maint. - City Garage	Cummins NPower LLC	Gnerator Repair	808.82
85805	06/06/2017	General Fund	Contract Maint. - City Garage	McGough Facility Management, LI	Facilities Management	848.75
0	06/06/2017	General Fund	Contract Maint. - City Garage	Nitti Sanitation-CC	Regular Service	339.66
					Contract Maint. - City Garage Total:	2,346.82
0	05/30/2017	General Fund	Contract Maint.- Old City Hall	Adam's Pest Control Inc	Monthly Service	79.00
					Contract Maint.- Old City Hall Total:	79.00
85680	05/30/2017	General Fund	Contract Maintenance	3SI Security Systems, Inc.	Annual Usage Tracking	648.00
85706	05/30/2017	General Fund	Contract Maintenance	Comcast	Business Services	108.86
0	06/13/2017	General Fund	Contract Maintenance	Mister Car Wash	Vehicle Washes	6.30
0	06/06/2017	General Fund	Contract Maintenance	Nitti Sanitation-CC	Regular Service	100.98
85907	06/13/2017	General Fund	Contract Maintenance	Overhead Door Co of the Northlanc	Door Repair	266.95
85913	06/13/2017	General Fund	Contract Maintenance	Racom Corporation	Service Labor	237.50
85823	06/06/2017	General Fund	Contract Maintenance	Ramsey County	Fleet Support Fee	265.20
85932	06/13/2017	General Fund	Contract Maintenance	Thyssenkrupp Elevator Corp.	Elevator Maintenance	432.21
85940	06/13/2017	General Fund	Contract Maintenance	Verizon Wireless	Cell Phones	309.56
85940	06/13/2017	General Fund	Contract Maintenance	Verizon Wireless	Cell Phones	420.12
0	06/13/2017	General Fund	Contract Maintenance	Yale Mechanical, LLC	Drain Clog Repair	310.25
					Contract Maintenance Total:	3,105.93
0	06/06/2017	General Fund	Credit Card Fees	US Bank-Non Bank	April Terminal Charges	116.89
					Credit Card Fees Total:	116.89
85765	05/30/2017	General Fund	Employee Recognition	Uniforms Unlimited, Inc.	Uniform Supplies	365.94
85765	05/30/2017	General Fund	Employee Recognition	Uniforms Unlimited, Inc.	Uniform Supplies	139.20
					Employee Recognition Total:	505.14
0	06/13/2017	General Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00003.06.2017 Federal Inco	32.26
0	06/06/2017	General Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.06.2017 Federal Inco	36,762.55

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Federal Income Tax Total:	36,794.81
0	06/01/2017	General Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00005.05.2017 Medicare E	3 17
0	06/01/2017	General Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00005.05.2017 FICA Empl	13.56
0	06/13/2017	General Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00003.06.2017 FICA Empl	64.15
0	06/13/2017	General Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00003.06.2017 Medicare E	15 00
0	06/06/2017	General Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.06.2017 Medicare E	4,539 76
0	06/06/2017	General Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.06.2017 FICA Empl	7,100.15
					FICA Employee Ded. Total:	11,735.79
0	06/01/2017	General Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00005.05.2017 FICA Empl	13.56
0	06/01/2017	General Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00005.05.2017 Medicare E	3 17
0	06/13/2017	General Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00003.06.2017 FICA Empl	64.15
0	06/13/2017	General Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00003.06.2017 Medicare E	15 00
0	06/06/2017	General Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.06.2017 Medicare E	4,539 76
0	06/06/2017	General Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.06.2017 FICA Empl	7,100.15
					FICA Employers Share Total:	11,735.79
85808	06/06/2017	General Fund	Financial Support	MN Child Support Payment Cntr	Remittance ID: 0015005038	354.43
					Financial Support Total:	354.43
0	06/13/2017	General Fund	Flex Spending Day Care		Dependent Care Reimbursement	923.08
0	06/13/2017	General Fund	Flex Spending Day Care		Dependent Care Reimbursement	600.00
0	06/13/2017	General Fund	Flex Spending Day Care		Dependent Care Reimbursement	170.00
0	06/13/2017	General Fund	Flex Spending Day Care		Dependent Care Reimbursement	192.31
					Flex Spending Day Care Total:	1,885.39
0	06/13/2017	General Fund	Flex Spending Health		Flexible Benefit Reimbursement	45.00
0	06/13/2017	General Fund	Flex Spending Health		Flexible Benefit Reimbursement	48.77
					Flex Spending Health Total:	93.77
85795	06/06/2017	General Fund	HRA Employer	ING ReliaStar	PR Batch 00001.06.2017 HRA Emplc	4,275.27
					HRA Employer Total:	4,275.27

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
85821	06/06/2017	General Fund	HSA Employee	Premier Bank	PR Batch 00001.06.2017 HSA Empl	3,431.88
					HSA Employee Total:	3,431.88
85821	06/06/2017	General Fund	HSA Employer	Premier Bank	PR Batch 00001.06.2017 HSA Emplo	8,441.33
					HSA Employer Total:	8,441.33
0	06/06/2017	General Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022′	PR Batch 00001.06.2017 ICMA Defe	2,214 56
0	06/06/2017	General Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022′	PR Batch 00001.06.2017 ICMA Defe	-200 00
					ICMA Def Comp Total:	2,014.56
85733	05/30/2017	General Fund	Life Ins. Employee	LINA	Life Insurance Premium-May 2017	1,824.85
85733	05/30/2017	General Fund	Life Ins. Employee	LINA	Life Insurance Premium-May 2017	9.61
					Life Ins. Employee Total:	1,834.46
85733	05/30/2017	General Fund	Life Ins. Employer	LINA	Life Insurance Premium-May 2017	463.42
					Life Ins. Employer Total:	463.42
85733	05/30/2017	General Fund	Long Term Disability	LINA	Life Insurance Premium-May 2017	1,554.26
					Long Term Disability Total:	1,554.26
85682	05/30/2017	General Fund	Memberships & Subscriptions	APWA	Membership Renewal-ID: 9483	1,200.00
0	06/06/2017	General Fund	Memberships & Subscriptions	NFPA Natl Fire Protect-CC	NFPA Code Update	1,520.50
					Memberships & Subscriptions Total:	2,720.50
0	06/06/2017	General Fund	Miscellaneous	Chilis-CC	Lunch Meeting w/Councilmember Wi	17 97
0	06/06/2017	General Fund	Miscellaneous	Crooked Pint-CC	Lunch Meeting w/Mayor Roe-Trudge	20.62
0	06/06/2017	General Fund	Miscellaneous	Target- CC	Credit	-42.81
0	06/06/2017	General Fund	Miscellaneous	Tavern Grill-CC	Lunch Mtg with City Mngr, Mayor R	21 39
85846	06/07/2017	General Fund	Miscellaneous	US Bank	Petty Cash Fund	7.48
85846	06/07/2017	General Fund	Miscellaneous	US Bank	Petty Cash Fund	19.13
85846	06/07/2017	General Fund	Miscellaneous	US Bank	Petty Cash Fund	12.63
					Miscellaneous Total:	56.41

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	06/01/2017	General Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00005.05.2017 Post Emplo	3 42
0	06/13/2017	General Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00003.06.2017 Post Emplo	10 45
0	06/06/2017	General Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00001.06.2017 Post Emplo	3,159 79
					MN State Retirement Total:	3,173.66
0	06/06/2017	General Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.06.2017 MNDCP De	9,279.31
					MNDCP Def Comp Total:	9,279.31
0	05/30/2017	General Fund	Motor Fuel	Mansfield Oil Company	2017 BLANKET PO FOR FUEL. ST	8,624 31
0	05/30/2017	General Fund	Motor Fuel	Mansfield Oil Company	2017 BLANKET PO FOR FUEL. ST	7,957 70
0	05/30/2017	General Fund	Motor Fuel	Mansfield Oil Company	2017 BLANKET PO FOR FUEL. ST	-140 00
0	05/30/2017	General Fund	Motor Fuel	Mansfield Oil Company	2017 BLANKET PO FOR FUEL. ST	-140 30
0	06/06/2017	General Fund	Motor Fuel	MN Dept of Revenue-Non Bank	Fuel Tax-April	155.90
					Motor Fuel Total:	16,457.61
85703	05/30/2017	General Fund	Non Business - Pawn Fees	City of Minneapolis Receivables	Pawn Transaction Fees	1,511.10
					Non Business - Pawn Fees Total:	1,511.10
85847	06/13/2017	General Fund	Office Supplies	AE Sign Systems, Inc.	Name Tags	24.00
0	06/06/2017	General Fund	Office Supplies	Office Depot- CC	Office Supples	10.04
0	06/06/2017	General Fund	Office Supplies	Target- CC	Storage Room Supplies	48.92
0	06/06/2017	General Fund	Office Supplies	Target- CC	Office Supplies	44.49
0	06/06/2017	General Fund	Office Supplies	Target- CC	Carpet Sweeper	59.98
					Office Supplies Total:	187.43
0	06/06/2017	General Fund	Op Supplies - City Hall	Fastenal-CC	Car Door Supplies	8.39
85764	05/30/2017	General Fund	Op Supplies - City Hall	Trio Supply Company	Restroom Supplies	125.12
					Op Supplies - City Hall Total:	133.51
0	06/06/2017	General Fund	Operating Supplies	Amazon.com- CC	Towels	71.96
0	06/06/2017	General Fund	Operating Supplies	Amazon.com- CC	iPhone Cable	12.99
0	06/06/2017	General Fund	Operating Supplies	Amazon.com- CC	Evidence Packaging Supplies	59.70
0	06/06/2017	General Fund	Operating Supplies	Amazon.com- CC	Dixie Cups	20.34
0	06/06/2017	General Fund	Operating Supplies	Amazon.com- CC	Station Supplies	177.73
0	06/06/2017	General Fund	Operating Supplies	Amazon.com- CC	Station Supplies	10.68
85853	06/13/2017	General Fund	Operating Supplies	Barton Sand & Gravel Co.	Tandem Disposal Fee	210.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	06/06/2017	General Fund	Operating Supplies	Batteries Plus-CC	Patrol Equipment	13.95
85697	05/30/2017	General Fund	Operating Supplies	Centerline Charter Corp.	Grace Church Transportation	178.00
85782	06/06/2017	General Fund	Operating Supplies	CES Imaging	Service Plan, Paper & Toner	154.80
85866	06/13/2017	General Fund	Operating Supplies	Commercial Asphalt Co	Dura Drive	2,858.98
0	06/06/2017	General Fund	Operating Supplies	Costco-CC	Station Supplies	13.92
0	06/06/2017	General Fund	Operating Supplies	Deluxe-Non Bank	Deposit Slips	201.61
0	06/06/2017	General Fund	Operating Supplies	General Industrial Supply Co.	Caution Tape	50.76
0	05/30/2017	General Fund	Operating Supplies	Grainger Inc	Pressure Gauge	44.96
0	06/06/2017	General Fund	Operating Supplies	Grainger Inc	Pressure Gauge	64.53
0	06/13/2017	General Fund	Operating Supplies	Greenhaven Printing	Business Cards	161.00
0	06/13/2017	General Fund	Operating Supplies	Greenhaven Printing	Business Cards	248.00
0	06/13/2017	General Fund	Operating Supplies	Greenhaven Printing	Business Cards	102.00
0	06/06/2017	General Fund	Operating Supplies	Home Depot- CC	Credit	-13.49
0	06/06/2017	General Fund	Operating Supplies	Home Depot- CC	Station Supplies	73.77
0	06/06/2017	General Fund	Operating Supplies	Mac Tools-CC	Tools	10.49
0	06/06/2017	General Fund	Operating Supplies	Menards-CC	Strap Hinge, Post Mount	89.82
85903	06/13/2017	General Fund	Operating Supplies	Newman Traffic Signs, Inc.	Signs	168.26
0	06/06/2017	General Fund	Operating Supplies	Papa John's-CC	NYFS B-Ball Game Supplies	196.12
0	06/06/2017	General Fund	Operating Supplies	Parking Ramp-CC	Awards Lunch Parking	4.50
0	06/06/2017	General Fund	Operating Supplies	Petco-CC	K9 Supplies	203.49
85817	06/06/2017	General Fund	Operating Supplies	Pitney Bowes, Inc.	Postage Machine Ink	151.48
85912	06/13/2017	General Fund	Operating Supplies	Precise MRM, LLC	Pooled Data, Monthly NAF	476.06
85823	06/06/2017	General Fund	Operating Supplies	Ramsey County	Fleet Support Fee	56.16
85916	06/13/2017	General Fund	Operating Supplies	RCM Specialties, Inc.	Emulsion	948.00
85825	06/06/2017	General Fund	Operating Supplies	RCM Specialties, Inc.	Emulsion	676.50
85757	05/30/2017	General Fund	Operating Supplies	Staples Business Advantage, Inc.	Toner	138.58
85929	06/13/2017	General Fund	Operating Supplies	Staples Business Advantage, Inc.	Toner	245.98
0	06/06/2017	General Fund	Operating Supplies	Suburban Ace Hardware-CC	Station Supplies	11.98
0	06/06/2017	General Fund	Operating Supplies	Suburban Ace Hardware-CC	Drill Bit	5.99
0	06/06/2017	General Fund	Operating Supplies	Superior Signal Co-CC	Smoke Candle	117.87
0	06/13/2017	General Fund	Operating Supplies	T. A. Schifsky & Sons, Inc.	Aggregate	501.17
0	06/06/2017	General Fund	Operating Supplies	Target- CC	Kitchen Supplies	26.77
0	06/06/2017	General Fund	Operating Supplies	Target- CC	Soap Dispensers	34.26
					Operating Supplies Total:	8,779.67
85764	05/30/2017	General Fund	Operating Supplies City Garage	Trio Supply Company	Restroom Supplies	21.12
					Operating Supplies City Garage Total:	21.12
0	06/01/2017	General Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00005.05.2017 Pera Emplo	22 31
0	06/13/2017	General Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00003.06.2017 Pera Emplo	67 94
0	06/06/2017	General Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.06.2017 Pera Emplo	29,393 42

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					PERA Employee Ded Total:	29,483.67
0	06/01/2017	General Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00005.05.2017 Pera Emplo	22 31
0	06/01/2017	General Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00005.05.2017 Pera additio	3 42
0	06/13/2017	General Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00003.06.2017 Pera Emplo	67 94
0	06/13/2017	General Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00003.06.2017 Pera additio	10 45
0	06/06/2017	General Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.06.2017 Pera additio	1,052 00
0	06/06/2017	General Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.06.2017 Pera Emplo	40,670 92
					PERA Employer Share Total:	41,827.04
0	06/06/2017	General Fund	Postage	Pitney Bowes - Non Bank	May Postage	3,000.00
					Postage Total:	3,000.00
0	06/13/2017	General Fund	Printing	Greenhaven Printing	Envelopes	328.00
0	06/13/2017	General Fund	Printing	Greenhaven Printing	Envelopes	222.00
					Printing Total:	550.00
85687	05/30/2017	General Fund	Professional Services	BCG Consulting Group	Sergeant Promotion Oral Presentation	3,150.00
85856	06/13/2017	General Fund	Professional Services	BerganKDV	2016 Audit	12,300.00
85878	06/13/2017	General Fund	Professional Services	Hildi, Inc	Actuarial Valuation Under GASB 45	1,800.00
85731	05/30/2017	General Fund	Professional Services	Language Line Services	Interpreter Service	52.63
85898	06/13/2017	General Fund	Professional Services	Metropolitan Courier Corp.	Courier Service	718.00
0	06/06/2017	General Fund	Professional Services	Nelsons Cheese & Deli-CC	Interview Supplies	339.51
85920	06/13/2017	General Fund	Professional Services	RTVision, Inc.	Annual OneOffice-eGram Support/M	2,400.00
85759	05/30/2017	General Fund	Professional Services	Sheila Stowell	Mileage Reimbursement	9.30
85759	05/30/2017	General Fund	Professional Services	Sheila Stowell	City Council Meeting Minutes	368.75
85834	06/06/2017	General Fund	Professional Services	Sheila Stowell	Mileage Reimbursement	9.30
85834	06/06/2017	General Fund	Professional Services	Sheila Stowell	City Council Meeting Minutes	268.75
85933	06/13/2017	General Fund	Professional Services	Time Saver Off Site Secretarial, Inc	Finance Commission Meeting Minute	275.00
85933	06/13/2017	General Fund	Professional Services	Time Saver Off Site Secretarial, Inc	Human Rights Commission Meeting	247.93
					Professional Services Total:	21,939.17
0	06/13/2017	General Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00003.06.2017 State Incom	17.26
0	06/06/2017	General Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.06.2017 State Incom	14,203.07
					State Income Tax Total:	14,220.33

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
85837	06/06/2017	General Fund	Telephone	T Mobile	Cell Phones-Acct: 771707201	76.89
85837	06/06/2017	General Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	81.21
85837	06/06/2017	General Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	1.42
85837	06/06/2017	General Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	13.30
85837	06/06/2017	General Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	200.45
85768	05/30/2017	General Fund	Telephone	Verizon Wireless	Cell Phones	3,065.84
85768	05/30/2017	General Fund	Telephone	Verizon Wireless	Cell Phones	3,277.36
85768	05/30/2017	General Fund	Telephone	Verizon Wireless	Cell Phones	-2,350.00
85768	05/30/2017	General Fund	Telephone	Verizon Wireless	Cell Phones	197.70
85768	05/30/2017	General Fund	Telephone	Verizon Wireless	Cell Phones	-2,350.00
85768	05/30/2017	General Fund	Telephone	Verizon Wireless	Cell Phones	1,619.96
85768	05/30/2017	General Fund	Telephone	Verizon Wireless	Cell Phones	528.79
85768	05/30/2017	General Fund	Telephone	Verizon Wireless	Cell Phones	123.11
85940	06/13/2017	General Fund	Telephone	Verizon Wireless	Cell Phones	70.02
85940	06/13/2017	General Fund	Telephone	Verizon Wireless	Cell Phones	175.07
					Telephone Total:	4,731.12
0	06/06/2017	General Fund	Training	Atom-CC	Patrol Training	125.00
0	06/06/2017	General Fund	Training	Cossetta-CC	Training Expenses Reimbursement	39.92
0	06/06/2017	General Fund	Training	Cossetta-CC	Range Training Expenses Reimburser	49.03
0	05/30/2017	General Fund	Training	Crystal Jones	Training Expenses Reimbursement	17.26
0	06/06/2017	General Fund	Training	Keys Cafe & Bakery-CC	Training Expenses Reimbursement	65.00
0	06/06/2017	General Fund	Training	Keys Cafe & Bakery-CC	Range Training Expenses Reimburser	59.02
85774	05/31/2017	General Fund	Training	MN Asian Police Officer Associatic	Training-J. Adams, B. Chang	50.00
85739	05/30/2017	General Fund	Training	MN State Fire Marshal Division	Registration-G. Peterson	145.00
0	06/06/2017	General Fund	Training	Party City-CC	Use of Force Supplies	51.36
85745	05/30/2017	General Fund	Training	Public Agency Training Council	Hostage Negotiations Training	495.00
85747	05/30/2017	General Fund	Training	Ramsey County	Range Use	300.00
85747	05/30/2017	General Fund	Training	Ramsey County	Range Use	2,160.00
0	06/06/2017	General Fund	Training	Starbucks-CC	Training Expenses Reimbursement	11.09
0	06/06/2017	General Fund	Training	Starbucks-CC	Range Training Expenses Reimburser	11.09
0	05/30/2017	General Fund	Training	Streicher's	Use of Force Supplies	1,152.99
					Training Total:	4,731.76
0	06/06/2017	General Fund	Transportation	Parking Ramp-CC	Awards Lunch Parking	4.50
					Transportation Total:	4.50
0	05/30/2017	General Fund	Tuition Reimbursement	Robert Luger	Tuition Reimbursement	455.86

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Tuition Reimbursement Total:	455.86
0	06/06/2017	General Fund	Union Dues Deduction	LELS	PR Batch 00001.06.2017 Lels Union	1,996.38
85801	06/06/2017	General Fund	Union Dues Deduction	Local Union 49	PR Batch 00001.06.2017 IOUE Unio	251.43
0	06/06/2017	General Fund	Union Dues Deduction	MN Teamsters #320	PR Batch 00001.06.2017 Local 320 U	298.24
0	06/06/2017	General Fund	Union Dues Deduction	Roseville Firefighters Local 5051	PR Batch 00001.06.2017 IAFF Union	780.00
					Union Dues Deduction Total:	3,326.05
0	05/30/2017	General Fund	Utilities	Xcel Energy	Civil Defense	73.84
0	05/30/2017	General Fund	Utilities	Xcel Energy	Street Lights & Traffic Signals	1,908.26
0	05/30/2017	General Fund	Utilities	Xcel Energy	Street Lights	12,543.96
0	06/13/2017	General Fund	Utilities	Xcel Energy	New Fire Station	2,435.65
					Utilities Total:	16,961.71
0	05/30/2017	General Fund	Utilities - City Garage	Xcel Energy	PW Building	2,566.75
					Utilities - City Garage Total:	2,566.75
0	05/30/2017	General Fund	Utilities - City Hall	Xcel Energy	City Hall Building	5,694.93
					Utilities - City Hall Total:	5,694.93
0	05/30/2017	General Fund	Utilities - Old City Hall	Xcel Energy	Fire Station #2	501.81
					Utilities - Old City Hall Total:	501.81
85780	06/06/2017	General Fund	Vehicle Supplies & Maintenance	Boyer Trucks	Filters	212.93
85701	05/30/2017	General Fund	Vehicle Supplies & Maintenance	Cintas Corporation #470	Uniform Cleaning	33.88
85863	06/13/2017	General Fund	Vehicle Supplies & Maintenance	Cintas Corporation #470	Uniform Cleaning	33.88
85783	06/06/2017	General Fund	Vehicle Supplies & Maintenance	Cintas Corporation #470	Uniform Cleaning	33.88
85783	06/06/2017	General Fund	Vehicle Supplies & Maintenance	Cintas Corporation #470	Uniform Cleaning	33.88
0	06/06/2017	General Fund	Vehicle Supplies & Maintenance	Cushman Motor Co Inc	Filters	146.38
0	06/13/2017	General Fund	Vehicle Supplies & Maintenance	Davis Equipment Corp	Turf Supplies	81.80
0	05/30/2017	General Fund	Vehicle Supplies & Maintenance	Factory Motor Parts, Co.	Vehicle Supplies	50.67
0	05/30/2017	General Fund	Vehicle Supplies & Maintenance	Factory Motor Parts, Co.	Vehicle Supplies	215.62
0	06/13/2017	General Fund	Vehicle Supplies & Maintenance	Factory Motor Parts, Co.	Vehicle Supplies	60.03
0	06/06/2017	General Fund	Vehicle Supplies & Maintenance	Factory Motor Parts, Co.	Vehicle Supplies-Credit	-302.40
0	06/06/2017	General Fund	Vehicle Supplies & Maintenance	Factory Motor Parts, Co.	Vehicle Supplies	378.80
0	06/06/2017	General Fund	Vehicle Supplies & Maintenance	Factory Motor Parts, Co.	Vehicle Supplies	314.06

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	06/06/2017	General Fund	Vehicle Supplies & Maintenance	Factory Motor Parts, Co.	Vehicle Supplies	432.59
0	06/06/2017	General Fund	Vehicle Supplies & Maintenance	Factory Motor Parts, Co.	Vehicle Supplies	378.80
0	06/06/2017	General Fund	Vehicle Supplies & Maintenance	Factory Motor Parts, Co.	Vehicle Supplies	24.58
0	06/13/2017	General Fund	Vehicle Supplies & Maintenance	Fastenal Company Inc.	Vehicle Supplies	117.92
0	06/13/2017	General Fund	Vehicle Supplies & Maintenance	Fastenal Company Inc.	Vehicle Supplies-Credit	-43.12
0	05/30/2017	General Fund	Vehicle Supplies & Maintenance	FleetPride Truck & Trailer Parts	Vehicle Supplies	61.37
0	06/06/2017	General Fund	Vehicle Supplies & Maintenance	FleetPride Truck & Trailer Parts	Vehicle Supplies	4.86
0	05/30/2017	General Fund	Vehicle Supplies & Maintenance	Grainger Inc	Saw Blade	60.72
0	06/13/2017	General Fund	Vehicle Supplies & Maintenance	Grainger Inc	Vehicle Supplies	54.28
0	06/06/2017	General Fund	Vehicle Supplies & Maintenance	Grainger Inc	Gloves	68.68
0	06/06/2017	General Fund	Vehicle Supplies & Maintenance	Grainger Inc	Vehicle Supplies	69.70
85719	05/30/2017	General Fund	Vehicle Supplies & Maintenance	HealthEast Vehicle Services	Vehicle Updating/Customizing	8.80
0	06/06/2017	General Fund	Vehicle Supplies & Maintenance	Kath Fuel Oil Service, Inc.	Oil Tanks	500.00
0	06/06/2017	General Fund	Vehicle Supplies & Maintenance	Mac Tools-CC	Tools	98.85
0	06/06/2017	General Fund	Vehicle Supplies & Maintenance	Mac Tools-CC	Tools	68.99
85896	06/13/2017	General Fund	Vehicle Supplies & Maintenance	Matheson Tri-Gas, Inc	Acetylene	118.28
0	06/13/2017	General Fund	Vehicle Supplies & Maintenance	McMaster-Carr Supply Co	Gorilla Glue	33.62
0	06/06/2017	General Fund	Vehicle Supplies & Maintenance	McMaster-Carr Supply Co	Vehicle Supplies	114.42
0	06/06/2017	General Fund	Vehicle Supplies & Maintenance	Menards-CC	Sound Solution Underlay	58.90
85807	06/06/2017	General Fund	Vehicle Supplies & Maintenance	Midstates Equipment & Supply, Co	Oil Filters	72.29
0	06/13/2017	General Fund	Vehicle Supplies & Maintenance	Napa Auto Parts	Vehicle Supplies	43.07
0	06/06/2017	General Fund	Vehicle Supplies & Maintenance	Napa Auto Parts	Vehicle Supplies	15.96
85749	05/30/2017	General Fund	Vehicle Supplies & Maintenance	RCM Equipment Company, LLC	Plastic Spacers	998.34
85824	06/06/2017	General Fund	Vehicle Supplies & Maintenance	RCM Equipment Company, LLC	Ignition Switch	108.50
0	05/30/2017	General Fund	Vehicle Supplies & Maintenance	Rigid Hitch Incorporated	Battery, Bolts, Zip Ties	134.73
85752	05/30/2017	General Fund	Vehicle Supplies & Maintenance	Roseville Chrysler Jeep Dodge	Vehicle Supplies	78.00
85919	06/13/2017	General Fund	Vehicle Supplies & Maintenance	Roseville Chrysler Jeep Dodge	Vehicle Repair	675.00
85921	06/13/2017	General Fund	Vehicle Supplies & Maintenance	Ruffridge Johnson Equipment, Inc.	Vehicle Supplies	263.80
0	06/06/2017	General Fund	Vehicle Supplies & Maintenance	Sam Inc-CC	Vehicle Supplies	171.00
85760	05/30/2017	General Fund	Vehicle Supplies & Maintenance	Suburban Tire Wholesale, Inc.	Vehicle Supplies	692.30
85760	05/30/2017	General Fund	Vehicle Supplies & Maintenance	Suburban Tire Wholesale, Inc.	Vehicle Supplies	567.48
85760	05/30/2017	General Fund	Vehicle Supplies & Maintenance	Suburban Tire Wholesale, Inc.	Vehicle Supplies	676.00
85930	06/13/2017	General Fund	Vehicle Supplies & Maintenance	Suburban Tire Wholesale, Inc.	Vehicle Supplies	870.90
85835	06/06/2017	General Fund	Vehicle Supplies & Maintenance	Suburban Tire Wholesale, Inc.	Tires	391.60
85935	06/13/2017	General Fund	Vehicle Supplies & Maintenance	Tri State Bobcat, Inc	Couplers	64.66
85935	06/13/2017	General Fund	Vehicle Supplies & Maintenance	Tri State Bobcat, Inc	Credit	-39.28
85839	06/06/2017	General Fund	Vehicle Supplies & Maintenance	Truck Utilities, Inc.	Wire Rope	247.29
85846	06/07/2017	General Fund	Vehicle Supplies & Maintenance	US Bank	Petty Cash Fund	22.00
					Vehicle Supplies & Maintenance Total:	9,579.29

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
				Fund Total:		323,083.86
85744	05/30/2017	Golf Course	Advertising	Pioneer Press	Cedarholm Golf Advertising	100.00
				Advertising Total:		100.00
0	06/06/2017	Golf Course	Contract Maintenance	Nitti Sanitation-CC	Regular Service	79.56
85811	06/06/2017	Golf Course	Contract Maintenance	On Site Sanitation, Inc.	Restroom Rentals	50.00
				Contract Maintenance Total:		129.56
0	06/06/2017	Golf Course	Credit Card Fees	US Bank-Non Bank	April Terminal Charges	543.63
				Credit Card Fees Total:		543.63
0	06/06/2017	Golf Course	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.06.2017 Federal Inco	715.34
				Federal Income Tax Total:		715.34
0	06/06/2017	Golf Course	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.06.2017 FICA Empl	516.52
0	06/06/2017	Golf Course	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.06.2017 Medicare Ei	120 78
				FICA Employee Ded. Total:		637.30
0	06/06/2017	Golf Course	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.06.2017 Medicare Ei	120 78
0	06/06/2017	Golf Course	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.06.2017 FICA Empl	516.52
				FICA Employers Share Total:		637.30
85795	06/06/2017	Golf Course	HRA Employer	ING ReliaStar	PR Batch 00001.06.2017 HRA Emplo	70.00
				HRA Employer Total:		70.00
85821	06/06/2017	Golf Course	HSA Employer	Premier Bank	PR Batch 00001.06.2017 HSA Emplo	200.00
				HSA Employer Total:		200.00
85846	06/07/2017	Golf Course	League Expenses	US Bank	Petty Cash Fund	11.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
				League Expenses Total:		11.00
85733	05/30/2017	Golf Course	Life Ins. Employee	LINA	Life Insurance Premium-May 2017	73.48
				Life Ins. Employee Total:		73.48
85733	05/30/2017	Golf Course	Life Ins. Employer	LINA	Life Insurance Premium-May 2017	4.76
				Life Ins. Employer Total:		4.76
85733	05/30/2017	Golf Course	Long Term Disability	LINA	Life Insurance Premium-May 2017	18.53
				Long Term Disability Total:		18.53
85861	06/13/2017	Golf Course	Merchandise For Sale	Capitol Beverage Sales, LP	Beverages for Resale	249.20
0	06/06/2017	Golf Course	Merchandise For Sale	Cub Foods- CC	Concession Supplies for Resale	10.39
85716	05/30/2017	Golf Course	Merchandise For Sale	Great Lakes Coca Cola Distribution	Beverages for Resale	920.38
85716	05/30/2017	Golf Course	Merchandise For Sale	Great Lakes Coca Cola Distribution	Beverages for Resale	426.53
85727	05/30/2017	Golf Course	Merchandise For Sale	J. J. Taylor Dist. of MN Inc.	Beverages for Resale	245.40
0	05/30/2017	Golf Course	Merchandise For Sale	Sysco Mn	Concession Items	319.56
				Merchandise For Sale Total:		2,171.46
0	06/06/2017	Golf Course	MN State Retirement	MSRS-Non Bank	PR Batch 00001.06.2017 Post Emplo	54 05
				MN State Retirement Total:		54.05
0	06/06/2017	Golf Course	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.06.2017 MNDCP De	50.00
				MNDCP Def Comp Total:		50.00
0	06/06/2017	Golf Course	Operating Supplies	ECR Software-CC	Point of Sale Monthly Service Charge	135.76
85789	06/06/2017	Golf Course	Operating Supplies	Gertens Greenhouses		148.29
0	06/06/2017	Golf Course	Operating Supplies	Lowes-CC	Batteries	169.26
0	06/06/2017	Golf Course	Operating Supplies	Mn Dept of Labor-CC	Recertification Licensing	48.00
0	05/30/2017	Golf Course	Operating Supplies	MTI Distributing, Inc.	Pressure Switch	555.50
85750	05/30/2017	Golf Course	Operating Supplies	Reinders Inc.	Golf Course Supplies	686.00
0	06/06/2017	Golf Course	Operating Supplies	Suburban Ace Hardware-CC	Paint Supplies	19.63
0	05/30/2017	Golf Course	Operating Supplies	Sysco Mn	Concession Items	54.00
0	05/30/2017	Golf Course	Operating Supplies	Tessman Seed Co - St. Paul	Seed	352.50

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
85766	05/30/2017	Golf Course	Operating Supplies	US Bank	League Prize Money	1,000.00
85772	05/30/2017	Golf Course	Operating Supplies	Winfield Solutions, LLC	Golf Course Supplies	2,582.92
					Operating Supplies Total:	5,751.86
0	06/06/2017	Golf Course	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.06.2017 Pera Emplo	351 34
					PERA Employee Ded Total:	351.34
0	06/06/2017	Golf Course	PERA Employer Share	PERA-Non Bank	PR Batch 00001.06.2017 Pera additio	54 05
0	06/06/2017	Golf Course	PERA Employer Share	PERA-Non Bank	PR Batch 00001.06.2017 Pera Emplo	351 34
					PERA Employer Share Total:	405.39
85718	05/30/2017	Golf Course	Professional Services	Hagen, Christensen & McIlwain	Cedarholm Club House Study	14,794.65
0	06/13/2017	Golf Course	Professional Services	Jeff's S.O.S. Drain & Sewer Cleanir	Sewer Video Inspection	225.00
					Professional Services Total:	15,019.65
0	06/06/2017	Golf Course	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.06.2017 State Incom	328.66
					State Income Tax Total:	328.66
0	06/06/2017	Golf Course	State Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-April	1,838.29
					State Sales Tax Payable Total:	1,838.29
85837	06/06/2017	Golf Course	Telephone	T Mobile	Cell Phones-Acct: 876644423	26.60
					Telephone Total:	26.60
0	06/06/2017	Golf Course	Use Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-April	59.95
0	05/30/2017	Golf Course	Use Tax Payable	Xcel Energy	Sales/Use Tax	-31.09
					Use Tax Payable Total:	28.86
0	05/30/2017	Golf Course	Utilities	Xcel Energy	Golf Course	483.19
					Utilities Total:	483.19
0	06/06/2017	Golf Course	Vehicle Supplies & Maintenance	Frontier Ag & Turf- CC	Chock Cable	39.66

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Vehicle Supplies & Maintenance Total:	39.66
					Fund Total:	29,689.91
85729	05/30/2017	Housing Rep Program/Single Fam	196 So. McCarrons Prof. Servic	Kennedy & Graven, Chartered	Purchase of 196 S. McCarrons Blvd	790.25
					196 So. McCarrons Prof. Servic Total:	790.25
					Fund Total:	790.25
0	05/30/2017	Information Technology	Contract Maintenance	Aercor Wireless, Inc	NetMotion Mobility Licenses	901.86
0	06/06/2017	Information Technology	Contract Maintenance	Aercor Wireless, Inc	NETMOTION SUPPORT 3 - YEAR	38,175.00
85894	06/13/2017	Information Technology	Contract Maintenance	Marco Technologies, LLC	Device Channel Licenses	4,168.80
0	06/06/2017	Information Technology	Contract Maintenance	Microsoft-CC	Online Services	334.66
0	06/06/2017	Information Technology	Contract Maintenance	Network Solutions- CC	Arden Hills Domain Renewals	369.90
0	06/06/2017	Information Technology	Contract Maintenance	Network Solutions- CC	Private Registration, Web Forwarding	3.98
85812	06/06/2017	Information Technology	Contract Maintenance	OPG-3, Inc.	Laserfiche, Forms & Users	1,905.16
0	05/30/2017	Information Technology	Contract Maintenance	SHI International Corp	Acrobat Standard	21.00
					Contract Maintenance Total:	45,880.36
0	06/06/2017	Information Technology	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.06.2017 Federal Inco	5,482.56
					Federal Income Tax Total:	5,482.56
0	06/06/2017	Information Technology	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.06.2017 FICA Empl	2,897.53
0	06/06/2017	Information Technology	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.06.2017 Medicare Er	677 63
					FICA Employee Ded. Total:	3,575.16
0	06/06/2017	Information Technology	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.06.2017 FICA Empl	2,897.53
0	06/06/2017	Information Technology	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.06.2017 Medicare Er	677 63
					FICA Employers Share Total:	3,575.16
85795	06/06/2017	Information Technology	HRA Employer	ING ReliaStar	PR Batch 00001.06.2017 HRA Emplc	766.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
				HRA Employer Total:		766.00
85821	06/06/2017	Information Technology	HSA Employee	Premier Bank	PR Batch 00001.06.2017 HSA Empl	570.67
				HSA Employee Total:		570.67
85821	06/06/2017	Information Technology	HSA Employer	Premier Bank	PR Batch 00001.06.2017 HSA Emplo	1,243.75
				HSA Employer Total:		1,243.75
0	06/06/2017	Information Technology	ICMA Def Comp	ICMA Retirement Trust 457-30022′	PR Batch 00001.06.2017 ICMA Defe	225 00
				ICMA Def Comp Total:		225.00
0	06/06/2017	Information Technology	Internet	Access Receivables-CC	End of Service for XO Internet	975.00
85849	06/13/2017	Information Technology	Internet	Anoka County Treasury	Broadband	75.00
85704	05/30/2017	Information Technology	Internet	City of North St. Paul	Data Center Interconnects	600.00
85704	05/30/2017	Information Technology	Internet	City of North St. Paul	511 Billing Interconnects	4,845.00
0	06/13/2017	Information Technology	Internet	Cologix, Inc	Fiber Cross Connect	500.00
85865	06/13/2017	Information Technology	Internet	Comcast	Business Services	184.16
85881	06/13/2017	Information Technology	Internet	Hurricane Electric	Transit Service Monthly Fee	500.00
85892	06/13/2017	Information Technology	Internet	Level 3 Communications	Internet	1,158.27
				Internet Total:		8,837.43
85733	05/30/2017	Information Technology	Life Ins. Employee	LINA	Life Insurance Premium-May 2017	183.04
				Life Ins. Employee Total:		183.04
85733	05/30/2017	Information Technology	Life Ins. Employer	LINA	Life Insurance Premium-May 2017	75.32
				Life Ins. Employer Total:		75.32
85733	05/30/2017	Information Technology	Long Term Disability	LINA	Life Insurance Premium-May 2017	255.26
				Long Term Disability Total:		255.26
85696	05/30/2017	Information Technology	Minor Equipment	CDW Government, Inc.	Computer Supplies	947.02
85709	05/30/2017	Information Technology	Minor Equipment	Dell Marketing, L.P.	Computer Supplies	575.00
85786	06/06/2017	Information Technology	Minor Equipment	Dell Marketing, L.P.	Computer Supplies	565.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
85786	06/06/2017	Information Technology	Minor Equipment	Dell Marketing, L.P.	Computer Supplies	565.00
85721	05/30/2017	Information Technology	Minor Equipment	HP INC.	Computer Supplies	102.06
85794	06/06/2017	Information Technology	Minor Equipment	HP INC.	Misapplied Credits on Original Paym	535.86
					Minor Equipment Total:	3,289.94
0	06/06/2017	Information Technology	MN State Retirement	MSRS-Non Bank	PR Batch 00001.06.2017 Post Emplo	477 14
					MN State Retirement Total:	477.14
85794	06/06/2017	Information Technology	Operating Supplies	HP INC.	Computer Supplies	102.06
85794	06/06/2017	Information Technology	Operating Supplies	HP INC.	Computer Supplies	102.06
85794	06/06/2017	Information Technology	Operating Supplies	HP INC.	Computer Supplies	102.06
85743	05/30/2017	Information Technology	Operating Supplies	OPG-3, Inc.	Rio Named Full Users, Laserfiche Co	952.58
					Operating Supplies Total:	1,258.76
0	06/06/2017	Information Technology	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.06.2017 Pera Emplo	3,101 49
					PERA Employee Ded Total:	3,101.49
0	06/06/2017	Information Technology	PERA Employer Share	PERA-Non Bank	PR Batch 00001.06.2017 Pera additio	477 14
0	06/06/2017	Information Technology	PERA Employer Share	PERA-Non Bank	PR Batch 00001.06.2017 Pera Emplo	3,101 49
					PERA Employer Share Total:	3,578.63
0	06/06/2017	Information Technology	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.06.2017 State Incom	2,037.59
					State Income Tax Total:	2,037.59
85837	06/06/2017	Information Technology	Telephone	T Mobile	Cell Phones-Acct: 876644423	79.61
85940	06/13/2017	Information Technology	Telephone	Verizon Wireless	Cell Phones	610.41
					Telephone Total:	690.02
					Fund Total:	85,103.28
85699	05/30/2017	IP Telephony System	PSTN-PRI Access/DID Allocation	CenturyLink Communications	Telephone	14.74
85698	05/30/2017	IP Telephony System	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	39.50
85698	05/30/2017	IP Telephony System	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	111.24

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
85781	06/06/2017	IP Telephony System	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	100.89
85726	05/30/2017	IP Telephony System	PSTN-PRI Access/DID Allocation	Integra	Telephone	354.54
85883	06/13/2017	IP Telephony System	PSTN-PRI Access/DID Allocation	Integra	Telephone	3,318.77
					PSTN-PRI Access/DID Allocation Total:	3,939.68
					Fund Total:	3,939.68
85859	06/13/2017	License Center	Contract Maintenance	Brite-Way Window Cleaning Sv	License Center Window Cleaning	29.00
85711	05/30/2017	License Center	Contract Maintenance	ECR Software Corp.	Point of Sale Contract License, Servic	4,500.00
					Contract Maintenance Total:	4,529.00
0	06/06/2017	License Center	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.06.2017 Federal Inco	3,541.87
					Federal Income Tax Total:	3,541.87
0	06/06/2017	License Center	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.06.2017 Medicare Ei	524 75
0	06/06/2017	License Center	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.06.2017 FICA Empl	2,243.75
					FICA Employee Ded. Total:	2,768.50
0	06/06/2017	License Center	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.06.2017 Medicare Ei	524 75
0	06/06/2017	License Center	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.06.2017 FICA Empl	2,243.75
					FICA Employers Share Total:	2,768.50
85795	06/06/2017	License Center	HRA Employer	ING ReliaStar	PR Batch 00001.06.2017 HRA Emplo	630.00
					HRA Employer Total:	630.00
85821	06/06/2017	License Center	HSA Employee	Premier Bank	PR Batch 00001.06.2017 HSA Empl	311.92
					HSA Employee Total:	311.92
85821	06/06/2017	License Center	HSA Employer	Premier Bank	PR Batch 00001.06.2017 HSA Emplo	670.00
					HSA Employer Total:	670.00
85733	05/30/2017	License Center	Life Ins. Employee	LINA	Life Insurance Premium-May 2017	133.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Life Ins. Employee Total:	133.00
85733	05/30/2017	License Center	Life Ins. Employer	LINA	Life Insurance Premium-May 2017	47.66
					Life Ins. Employer Total:	47.66
85733	05/30/2017	License Center	Long Term Disability	LINA	Life Insurance Premium-May 2017	129.27
					Long Term Disability Total:	129.27
0	06/06/2017	License Center	MN State Retirement	MSRS-Non Bank	PR Batch 00001.06.2017 Post Emplo	367 53
					MN State Retirement Total:	367.53
0	06/06/2017	License Center	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.06.2017 MNDCP De	1,552.00
					MNDCP Def Comp Total:	1,552.00
85764	05/30/2017	License Center	Operating Supplies	Trio Supply Company	Restroom Supplies	4.51
					Operating Supplies Total:	4.51
0	06/06/2017	License Center	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.06.2017 Pera Emplo	2,228 82
					PERA Employee Ded Total:	2,228.82
0	06/06/2017	License Center	PERA Employer Share	PERA-Non Bank	PR Batch 00001.06.2017 Pera additio	342 91
0	06/06/2017	License Center	PERA Employer Share	PERA-Non Bank	PR Batch 00001.06.2017 Pera Emplo	2,228 82
					PERA Employer Share Total:	2,571.73
0	06/06/2017	License Center	Postage	USPS-CC	Postage	545.30
					Postage Total:	545.30
85897	06/13/2017	License Center	Professional Services	McGough Facility Management, LI	Facility Management	218.75
85805	06/06/2017	License Center	Professional Services	McGough Facility Management, LI	Facilities Management	103.00
0	05/30/2017	License Center	Professional Services	Quicksilver Express Courier	Courier Service	207.68

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Professional Services Total:	529.43
0	06/13/2017	License Center	Rental	Gaughan Properties	License Center Rent-July 2017	5,315.93
					Rental Total:	5,315.93
0	06/06/2017	License Center	Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-April	1,633.92
					Sales Tax Payable Total:	1,633.92
0	06/06/2017	License Center	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.06.2017 State Incom	1,496.03
					State Income Tax Total:	1,496.03
0	06/06/2017	License Center	Transportation	Jill Theisen	Mileage Reimbursement	250.38
					Transportation Total:	250.38
					Fund Total:	32,025.30
85714	05/30/2017	Municipal Jazz Band	Operating Supplies	James Foster	Big Band Supplies Reimbursement	359.93
					Operating Supplies Total:	359.93
0	05/30/2017	Municipal Jazz Band	Professional Services	Glen Newton	Big Band Director-May 2017	250.00
					Professional Services Total:	250.00
					Fund Total:	609.93
85876	06/13/2017	Non Motorized Pathways	2017 Trail & Parking Lot Impr	Hardrives Inc	Pavement Services	26,824.31
					2017 Trail & Parking Lot Impr Total:	26,824.31
					Fund Total:	26,824.31

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
85701	05/30/2017	P & R Contract Mantenance	Clothing	Cintas Corporation #470	Uniform Cleaning	1.78
85783	06/06/2017	P & R Contract Mantenance	Clothing	Cintas Corporation #470	Uniform Cleaning	1.78
					Clothing Total:	3.56
0	06/06/2017	P & R Contract Mantenance	Contract Maintenance	Nitti Sanitation-CC	Regular Service	602.14
					Contract Maintenance Total:	602.14
0	06/06/2017	P & R Contract Mantenance	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.06.2017 Federal Inco	2,891.99
					Federal Income Tax Total:	2,891.99
0	06/01/2017	P & R Contract Mantenance	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00005.05.2017 FICA Empl	1.91
0	06/01/2017	P & R Contract Mantenance	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00005.05.2017 Medicare Ei	0 45
0	06/06/2017	P & R Contract Mantenance	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.06.2017 FICA Empl	1,702.13
0	06/06/2017	P & R Contract Mantenance	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.06.2017 Medicare Ei	398 10
					FICA Employee Ded. Total:	2,102.59
0	06/01/2017	P & R Contract Mantenance	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00005.05.2017 FICA Empl	1.91
0	06/01/2017	P & R Contract Mantenance	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00005.05.2017 Medicare Ei	0 45
0	06/06/2017	P & R Contract Mantenance	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.06.2017 FICA Empl	1,702.13
0	06/06/2017	P & R Contract Mantenance	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.06.2017 Medicare Ei	398 10
					FICA Employers Share Total:	2,102.59
85795	06/06/2017	P & R Contract Mantenance	HRA Employer	ING ReliaStar	PR Batch 00001.06.2017 HRA Emplo	370.00
					HRA Employer Total:	370.00
85821	06/06/2017	P & R Contract Mantenance	HSA Employee	Premier Bank	PR Batch 00001.06.2017 HSA Empl	250.00
					HSA Employee Total:	250.00
85821	06/06/2017	P & R Contract Mantenance	HSA Employer	Premier Bank	PR Batch 00001.06.2017 HSA Emplo	1,110.00
					HSA Employer Total:	1,110.00
85733	05/30/2017	P & R Contract Mantenance	Life Ins. Employee	LINA	Life Insurance Premium-May 2017	62.55

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Life Ins. Employee Total:	62.55
85733	05/30/2017	P & R Contract Mantenance	Life Ins. Employer	LINA	Life Insurance Premium-May 2017	39.29
					Life Ins. Employer Total:	39.29
85733	05/30/2017	P & R Contract Mantenance	Long Term Disability	LINA	Life Insurance Premium-May 2017	105.48
					Long Term Disability Total:	105.48
0	06/01/2017	P & R Contract Mantenance	MN State Retirement	MSRS-Non Bank	PR Batch 00005.05.2017 Post Emplo	0 31
0	06/06/2017	P & R Contract Mantenance	MN State Retirement	MSRS-Non Bank	PR Batch 00001.06.2017 Post Emplo	222 29
					MN State Retirement Total:	222.60
0	06/06/2017	P & R Contract Mantenance	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.06.2017 MNDCP De	605.00
					MNDCP Def Comp Total:	605.00
0	06/06/2017	P & R Contract Mantenance	Operating Supplies	Bachman's-CC	Arboretum Supplies	44.94
85688	05/30/2017	P & R Contract Mantenance	Operating Supplies	Beacon Athletics	Ballfield Rakes	201.78
0	05/30/2017	P & R Contract Mantenance	Operating Supplies	Bryan Rock Products, Inc.	Red Ball Diamond	619.34
85695	05/30/2017	P & R Contract Mantenance	Operating Supplies	Carlin Horticultural Supplies	Lexington Blvd Flowers	389.16
85695	05/30/2017	P & R Contract Mantenance	Operating Supplies	Carlin Horticultural Supplies	Arboretum Supplies	19.48
0	05/30/2017	P & R Contract Mantenance	Operating Supplies	Certified Laboratories, Inc.	Towels	368.25
0	06/06/2017	P & R Contract Mantenance	Operating Supplies	Dollar Tree-CC	Shelter Supplies	11.78
0	05/30/2017	P & R Contract Mantenance	Operating Supplies	Fastenal Company Inc.	Tie Wire	7.48
0	06/06/2017	P & R Contract Mantenance	Operating Supplies	Fra Dor-CC	Arboretum Supplies	131.23
0	05/30/2017	P & R Contract Mantenance	Operating Supplies	Grainger Inc	Pump	218.70
0	06/06/2017	P & R Contract Mantenance	Operating Supplies	Home Depot- CC	Ball Shelter Panel Replacement	133.43
0	06/06/2017	P & R Contract Mantenance	Operating Supplies	Home Depot- CC	Siding	349.44
0	06/06/2017	P & R Contract Mantenance	Operating Supplies	LTG Power Equipment-CC	Chain Saw Parts	17.49
0	05/30/2017	P & R Contract Mantenance	Operating Supplies	M/A Associates	Can Liners	724.60
85735	05/30/2017	P & R Contract Mantenance	Operating Supplies	McClellan Sales Inc.	Safety Glasses, Ear Plugs, Gloves	194.20
0	06/06/2017	P & R Contract Mantenance	Operating Supplies	Menards-CC	Picnic Table Supplies	244.74
0	06/06/2017	P & R Contract Mantenance	Operating Supplies	Menards-CC	Arboretum Supplies	59.63
0	06/06/2017	P & R Contract Mantenance	Operating Supplies	Menards-CC	Shelter Siding, Ballfield Supplies	258.87
0	06/06/2017	P & R Contract Mantenance	Operating Supplies	Menards-CC	Arboretum Supplies	285.83
85737	05/30/2017	P & R Contract Mantenance	Operating Supplies	MIDC Enterprises	Couplings, Clamps	299.41
85737	05/30/2017	P & R Contract Mantenance	Operating Supplies	MIDC Enterprises	Valve Box	14.80
85737	05/30/2017	P & R Contract Mantenance	Operating Supplies	MIDC Enterprises	Spray Head	27.81

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
85806	06/06/2017	P & R Contract Mantenance	Operating Supplies	MIDC Enterprises	10" Round w/Cover	59.51
85806	06/06/2017	P & R Contract Mantenance	Operating Supplies	MIDC Enterprises	PVC Pipe	18.03
0	06/06/2017	P & R Contract Mantenance	Operating Supplies	North Hgts Hardware Hank-CC	Gloves	15.99
0	06/06/2017	P & R Contract Mantenance	Operating Supplies	North Hgts Hardware Hank-CC	Softball Field Supplies	36.94
0	06/06/2017	P & R Contract Mantenance	Operating Supplies	North Hgts Hardware Hank-CC	No Receipt-M. Johnson	36.76
0	06/06/2017	P & R Contract Mantenance	Operating Supplies	North Hgts Hardware Hank-CC	Grafitti Removal Supplies	4.99
0	06/06/2017	P & R Contract Mantenance	Operating Supplies	North Hgts Hardware Hank-CC	No Receipt-B. Norman	16.98
0	06/06/2017	P & R Contract Mantenance	Operating Supplies	North Hgts Hardware Hank-CC	Lock Box	5.99
85818	06/06/2017	P & R Contract Mantenance	Operating Supplies	Playpower LT Farmington, Inc.	Playground Supplies	511.00
85820	06/06/2017	P & R Contract Mantenance	Operating Supplies	Prairie Moon Nursery	Seed Mix	187.95
85754	05/30/2017	P & R Contract Mantenance	Operating Supplies	Sherwin Williams Co.	Paint Supplies	711.62
0	06/06/2017	P & R Contract Mantenance	Operating Supplies	Suburban Ace Hardware-CC	Softball Field Supplies	18.98
0	06/06/2017	P & R Contract Mantenance	Operating Supplies	Tessman Seed Co - St. Paul	Athletic Seed	221.50
0	06/06/2017	P & R Contract Mantenance	Operating Supplies	Tessman Seed Co-CC	Arboretum Supples	170.00
85764	05/30/2017	P & R Contract Mantenance	Operating Supplies	Trio Supply Company	Restroom Supplies	146.70
85841	06/06/2017	P & R Contract Mantenance	Operating Supplies	Universal Athletic Service, Inc.	Field Chalk, Field Drying Material	961.04
0	06/06/2017	P & R Contract Mantenance	Operating Supplies	Walmart-CC	Shelter Supplies	12.81
85771	05/30/2017	P & R Contract Mantenance	Operating Supplies	Wheeler Hardware Company	Spindle & Spring	13.80
					Operating Supplies Total:	7,772.98
0	06/01/2017	P & R Contract Mantenance	PERA Employee Ded	PERA-Non Bank	PR Batch 00005.05.2017 Pera Emplo	2 02
0	06/06/2017	P & R Contract Mantenance	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.06.2017 Pera Emplo	1,480 07
					PERA Employee Ded Total:	1,482.09
0	06/01/2017	P & R Contract Mantenance	PERA Employer Share	PERA-Non Bank	PR Batch 00005.05.2017 Pera additio	0 31
0	06/01/2017	P & R Contract Mantenance	PERA Employer Share	PERA-Non Bank	PR Batch 00005.05.2017 Pera Emplo	2 02
0	06/06/2017	P & R Contract Mantenance	PERA Employer Share	PERA-Non Bank	PR Batch 00001.06.2017 Pera additio	227 69
0	06/06/2017	P & R Contract Mantenance	PERA Employer Share	PERA-Non Bank	PR Batch 00001.06.2017 Pera Emplo	1,480 07
					PERA Employer Share Total:	1,710.09
0	06/06/2017	P & R Contract Mantenance	Professional Services	Eden Brothers-CC	Garden Supplies	26.85
85799	06/06/2017	P & R Contract Mantenance	Professional Services	Killmer Electric Co., Inc.	Fountain Pump Repair	501.14
85734	05/30/2017	P & R Contract Mantenance	Professional Services	McCaren Designs, Inc.	Landscape Maintenance	373.76
0	06/06/2017	P & R Contract Mantenance	Professional Services	U of M-CC	Soil Testing	51.00
					Professional Services Total:	952.75
0	06/06/2017	P & R Contract Mantenance	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.06.2017 State Incom	1,185.74

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					State Income Tax Total:	1,185.74
85837	06/06/2017	P & R Contract Mantenance	Telephone	T Mobile	Cell Phones-Acct: 876644423	13.46
85768	05/30/2017	P & R Contract Mantenance	Telephone	Verizon Wireless	Cell Phones	70.02
85940	06/13/2017	P & R Contract Mantenance	Telephone	Verizon Wireless	Cell Phones	315.11
85940	06/13/2017	P & R Contract Mantenance	Telephone	Verizon Wireless	Cell Phones	35.03
					Telephone Total:	433.62
85801	06/06/2017	P & R Contract Mantenance	Union Dues Deduction	Local Union 49	PR Batch 00001.06.2017 IOUE Unio	272.00
					Union Dues Deduction Total:	272.00
0	05/30/2017	P & R Contract Mantenance	Utilities	Xcel Energy	P&R	2,529.87
0	06/13/2017	P & R Contract Mantenance	Utilities	Xcel Energy	P&R	843.64
					Utilities Total:	3,373.51
85732	05/30/2017	P & R Contract Mantenance	Vehicle Supplies & Maintenance	Lano Equipment, Inc.	Springtine Replacements	173.32
					Vehicle Supplies & Maintenance Total:	173.32
					Fund Total:	27,823.89
85769	05/30/2017	Park Renewal 2011	Repairs & Main	Village Plumbing, Inc.	Water Cooler Replacements	6,466.00
					Repairs & Main Total:	6,466.00
					Fund Total:	6,466.00
0	05/30/2017	Parks & Recreation Vehicle Rev	Sale of Property	Cushman Motor Co Inc	1) Holder 2.70 Municipal Tractor; Re	133,304.00
0	05/30/2017	Parks & Recreation Vehicle Rev	Sale of Property	Cushman Motor Co Inc	1) Holder 2.70 Municipal Tractor; Re	-15,000.00
					Sale of Property Total:	118,304.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
				Fund Total:		118,304.00
0	05/30/2017	Pathway Maintenance Fund	Operating Supplies	Aggregate Industries-MWR, Inc.	Road Base	1,491.21
85707	05/30/2017	Pathway Maintenance Fund	Operating Supplies	Commercial Asphalt Co	Dura Drive	1,151.65
85770	05/30/2017	Pathway Maintenance Fund	Operating Supplies	Warning Lites of MN, Inc.	Reflective Tubes	1,178.25
				Operating Supplies Total:		3,821.11
85779	06/06/2017	Pathway Maintenance Fund	Rental	BNSF Railway Company	Paved Recreational Trail and Fencing	16,000.00
				Rental Total:		16,000.00
				Fund Total:		19,821.11
0	06/06/2017	Police - DWI Enforcement	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.06.2017 Federal Inco	24.36
				Federal Income Tax Total:		24.36
0	06/06/2017	Police - DWI Enforcement	FICA Employee Ded	IRS EFTPS- Non Bank	PR Batch 00001.06.2017 Medicare Ei	2 98
				FICA Employee Ded Total:		2.98
0	06/06/2017	Police - DWI Enforcement	FICA Employer Share	IRS EFTPS- Non Bank	PR Batch 00001.06.2017 Medicare Ei	2 98
				FICA Employer Share Total:		2.98
85821	06/06/2017	Police - DWI Enforcement	HSA Employee	Premier Bank	PR Batch 00001.06.2017 HSA Emplo	12.64
				HSA Employee Total:		12.64
85821	06/06/2017	Police - DWI Enforcement	HSA Employer	Premier Bank	PR Batch 00001.06.2017 HSA Emplo	11.86
				HSA Employer Total:		11.86
0	06/06/2017	Police - DWI Enforcement	MN State Retirement	MSRS-Non Bank	PR Batch 00001.06.2017 Post Emplo	2 21
				MN State Retirement Total:		2.21

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
85846	06/07/2017	Police - DWI Enforcement	Operating Supplies	US Bank	Petty Cash Fund	43.50
85846	06/07/2017	Police - DWI Enforcement	Operating Supplies	US Bank	Petty Cash Fund	21.75
					Operating Supplies Total:	65.25
0	06/06/2017	Police - DWI Enforcement	PERA	PERA-Non Bank	PR Batch 00001.06.2017 Pera Emplo	23 89
					PERA Total:	23.89
0	06/06/2017	Police - DWI Enforcement	PERA Employer Share	PERA-Non Bank	PR Batch 00001.06.2017 Pera Emplo	35 83
					PERA Employer Share Total:	35.83
0	06/06/2017	Police - DWI Enforcement	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.06.2017 State Incom	8.94
					State Income Tax Total:	8.94
0	06/06/2017	Police - DWI Enforcement	Union Dues	LELS	PR Batch 00001.06.2017 Lels Union	3.42
					Union Dues Total:	3.42
					Fund Total:	194.36
0	06/06/2017	Police Grants	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.06.2017 Federal Inc	120.23
					Federal Income Tax Total:	120.23
0	06/06/2017	Police Grants	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.06.2017 Medicare E	10 49
					FICA Employee Ded. Total:	10.49
0	06/06/2017	Police Grants	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.06.2017 Medicare E	10 49
					FICA Employers Share Total:	10.49
85821	06/06/2017	Police Grants	HSA Employee	Premier Bank	PR Batch 00001.06.2017 HSA Empl	1.81
					HSA Employee Total:	1.81

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
85821	06/06/2017	Police Grants	HSA Employer	Premier Bank	PR Batch 00001.06.2017 HSA Emplo	37.57
					HSA Employer Total:	37.57
0	06/06/2017	Police Grants	MN State Retirement	MSRS-Non Bank	PR Batch 00001.06.2017 Post Emplo	7 34
					MN State Retirement Total:	7.34
0	06/06/2017	Police Grants	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.06.2017 MNDCP De	17.22
					MNDCP Def Comp Total:	17.22
0	06/06/2017	Police Grants	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.06.2017 Pera Emplo	79 15
					PERA Employee Ded Total:	79.15
0	06/06/2017	Police Grants	PERA Employer Share	PERA-Non Bank	PR Batch 00001.06.2017 Pera Emplo	118 72
					PERA Employer Share Total:	118.72
0	06/06/2017	Police Grants	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.06.2017 State Incom	39.81
					State Income Tax Total:	39.81
0	06/06/2017	Police Grants	Union Dues Deduction	LELS	PR Batch 00001.06.2017 Lels Union	9.20
					Union Dues Deduction Total:	9.20
					Fund Total:	452.03
85761	05/30/2017	Police Vehicle Revolving	Facility Repairs & Maintenance	Systems Furniture, Inc.	CIP Equipment & Furniture	1,487.84
					Facility Repairs & Maintenance Total:	1,487.84
85719	05/30/2017	Police Vehicle Revolving	Vehicle Supplies & Maintenance	HealthEast Vehicle Services	Vehicle Updating/Customizing	217.46
					Vehicle Supplies & Maintenance Total:	217.46
85719	05/30/2017	Police Vehicle Revolving	Vehicles & Equipment	HealthEast Vehicle Services	Vehicle Updating/Customizing	4,242.55

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
				Vehicles & Equipment Total:		4,242.55
				Fund Total:		5,947.85
85738	05/30/2017	Public Works Vehicle Revolving	Public Works Vehicles	Midstates Equipment & Supply, Co	CIMLINE MAGMA 150DH CRACK	48,725 00
				Public Works Vehicles Total:		48,725.00
				Fund Total:		48,725.00
85862	06/13/2017	Recreation Fund	Advertising	Chinook Book	Retail, Mobile Coupons	395.00
85705	05/30/2017	Recreation Fund	Advertising	City Pages-Minne	Advertising-Acct: 1000329119	350.00
0	06/06/2017	Recreation Fund	Advertising	Facebook-CC	Arts @ the Oval Advertising	25.00
85744	05/30/2017	Recreation Fund	Advertising	Pioneer Press	Cedarholm Golf Advertising	175.00
				Advertising Total:		945.00
85926	06/13/2017	Recreation Fund	Building Rental	Mindy Silerio	Damage Deposit Refund	400.00
				Building Rental Total:		400.00
0	06/13/2017	Recreation Fund	Contract Maintenance	Jeff's S.O.S. Drain & Sewer Cleanir	Restroom Repair	190.00
0	06/06/2017	Recreation Fund	Contract Maintenance	Nitti Sanitation-CC	Regular Service	247.86
85827	06/06/2017	Recreation Fund	Contract Maintenance	Roseville Area Schools-Attn: K Ros	Storage Space Lease @ Fairview Con	4,012.50
				Contract Maintenance Total:		4,450.36
0	06/06/2017	Recreation Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.06.2017 Federal Inco	5,030.16
				Federal Income Tax Total:		5,030.16
85775	06/06/2017	Recreation Fund	Fee Program Revenue	Active Network, LLC	P&R Supplies	245.00
85848	06/13/2017	Recreation Fund	Fee Program Revenue	Stephen Anderson	Key Deposit Refund	25.00
85713	05/30/2017	Recreation Fund	Fee Program Revenue	Bendu Fahnbulleh	Key Deposit Refund	25.00
85871	06/13/2017	Recreation Fund	Fee Program Revenue	Shirley Friberg	Key Deposit Refund	25.00
85885	06/13/2017	Recreation Fund	Fee Program Revenue	Jeanette Kappes	Damage Deposit Refund	125.00
85730	05/30/2017	Recreation Fund	Fee Program Revenue	Tina Kounhavong	Key Deposit Refund	25.00
85900	06/13/2017	Recreation Fund	Fee Program Revenue	MN Teamsters Retirees Club	Shelter Permit Refund	86.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
85900	06/13/2017	Recreation Fund	Fee Program Revenue	MN Teamsters Retirees Club	Key Deposit Refund	25.00
85904	06/13/2017	Recreation Fund	Fee Program Revenue	Tuyet Nguyen	Key Deposit Refund	25.00
85767	05/30/2017	Recreation Fund	Fee Program Revenue	Yaret Ventura	Key Deposit Refund	25.00
					Fee Program Revenue Total:	631.00
0	06/06/2017	Recreation Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.06.2017 FICA Empl	3,516.61
0	06/06/2017	Recreation Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.06.2017 Medicare Er	822 46
					FICA Employee Ded. Total:	4,339.07
0	06/06/2017	Recreation Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.06.2017 FICA Empl	3,516.61
0	06/06/2017	Recreation Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.06.2017 Medicare Er	822 46
					FICA Employers Share Total:	4,339.07
85795	06/06/2017	Recreation Fund	HRA Employer	ING ReliaStar	PR Batch 00001.06.2017 HRA Emplc	1,578.00
					HRA Employer Total:	1,578.00
85821	06/06/2017	Recreation Fund	HSA Employee	Premier Bank	PR Batch 00001.06.2017 HSA Empl	261.42
					HSA Employee Total:	261.42
85821	06/06/2017	Recreation Fund	HSA Employer	Premier Bank	PR Batch 00001.06.2017 HSA Emplo	695.00
					HSA Employer Total:	695.00
0	06/06/2017	Recreation Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022′	PR Batch 00001.06.2017 ICMA Defe	550 00
					ICMA Def Comp Total:	550.00
85733	05/30/2017	Recreation Fund	Life Ins. Employee	LINA	Life Insurance Premium-May 2017	91.20
					Life Ins. Employee Total:	91.20
85733	05/30/2017	Recreation Fund	Life Ins. Employer	LINA	Life Insurance Premium-May 2017	57.42
					Life Ins. Employer Total:	57.42
85733	05/30/2017	Recreation Fund	Long Term Disability	LINA	Life Insurance Premium-May 2017	189.53

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
				Long Term Disability Total:		189.53
85740	05/30/2017	Recreation Fund	Memberships & Subscriptions	MRPA	Summer Softball Team Registrations	3,410.00
0	06/06/2017	Recreation Fund	Memberships & Subscriptions	When I Work-CC	Monthly Fee	49.00
				Memberships & Subscriptions Total:		3,459.00
85775	06/06/2017	Recreation Fund	Miscellaneous	Active Network, LLC	P&R Supplies	167.00
				Miscellaneous Total:		167.00
0	06/06/2017	Recreation Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00001.06.2017 Post Emplo	431 38
				MN State Retirement Total:		431.38
0	06/06/2017	Recreation Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.06.2017 MNDCP De	1,308.41
				MNDCP Def Comp Total:		1,308.41
0	06/06/2017	Recreation Fund	Office Supplies	Office Depot- CC	Office Supples	91.56
0	06/06/2017	Recreation Fund	Office Supplies	Office Depot- CC	Office Supples	31.04
				Office Supplies Total:		122.60
0	06/06/2017	Recreation Fund	Operating Supplies	A Wish Come True-CC	Dance Costumes	83.99
0	06/06/2017	Recreation Fund	Operating Supplies	Advance Sportswear-CC	Ice Show T-Shirts	682.50
85776	06/06/2017	Recreation Fund	Operating Supplies	AIA Services, LLC	T-Shirts	586.50
85692	05/30/2017	Recreation Fund	Operating Supplies	Breakwater Promotions	T-Shirts	730.00
0	06/06/2017	Recreation Fund	Operating Supplies	Byerly's- CC	Laffy Taffy	9.63
0	06/06/2017	Recreation Fund	Operating Supplies	Cityview Grill-CC	Adult Trip	576.00
0	06/06/2017	Recreation Fund	Operating Supplies	Costume Gallery-CC	Dance Costumes	172.80
0	06/06/2017	Recreation Fund	Operating Supplies	Cub Foods- CC	AARP Driving Class Supplies	19.77
0	06/06/2017	Recreation Fund	Operating Supplies	Cub Foods- CC	Egg Dying Supplies	6.48
0	06/06/2017	Recreation Fund	Operating Supplies	Dansco-CC	Ice Show Costumes	80.73
0	06/06/2017	Recreation Fund	Operating Supplies	Dansco-CC	Credit	-43.98
0	06/06/2017	Recreation Fund	Operating Supplies	Dick's Sporting Goods-CC	Tennis Balls	31.92
0	05/30/2017	Recreation Fund	Operating Supplies	Gopher Bearing (BDI Branch 78)	Belts	107.40
0	05/30/2017	Recreation Fund	Operating Supplies	Grainger Inc	Lamps, Filters	118.87
0	05/30/2017	Recreation Fund	Operating Supplies	Grainger Inc	Lamps	96.32
0	06/13/2017	Recreation Fund	Operating Supplies	Grainger Inc	Grease	13.36
0	06/06/2017	Recreation Fund	Operating Supplies	Home Depot- CC	Plumbing Supplies	16.72

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
85723	05/30/2017	Recreation Fund	Operating Supplies	Ice Skating Institute	Badges	23.44
0	06/06/2017	Recreation Fund	Operating Supplies	Menards-CC	Broom Handle	2.13
0	06/06/2017	Recreation Fund	Operating Supplies	Michaels-CC	Earth Day Supplies	33.37
0	06/06/2017	Recreation Fund	Operating Supplies	Midwest Sports-CC	Tennis Balls	47.80
0	06/06/2017	Recreation Fund	Operating Supplies	Office Depot- CC	Easel	27.84
85909	06/13/2017	Recreation Fund	Operating Supplies	Performance Plus LLC	Mask Fitting	25.00
85826	06/06/2017	Recreation Fund	Operating Supplies	Matt Richards	Ice Show Decorations Reimbursemen	583.37
0	05/30/2017	Recreation Fund	Operating Supplies	Roseville Area Schools	Laminate	6.00
85831	06/06/2017	Recreation Fund	Operating Supplies	Shamrock Group	Carbonator Rentals	24.00
85832	06/06/2017	Recreation Fund	Operating Supplies	Shermco Industries	Frame, Weg, Volt	542.00
85924	06/13/2017	Recreation Fund	Operating Supplies	Sherwin Williams Co.	Paint Supplies	50.19
0	06/06/2017	Recreation Fund	Operating Supplies	Suburban Ace Hardware-CC	Key Stem 4Way	6.99
0	05/30/2017	Recreation Fund	Operating Supplies	Sysco Mn	Concession Items	62.49
0	06/06/2017	Recreation Fund	Operating Supplies	Target- CC	Sprouts Snacks & Storage Supplies	50.46
0	06/06/2017	Recreation Fund	Operating Supplies	Target- CC	Arts @ the Oval Supplies	12.84
0	06/06/2017	Recreation Fund	Operating Supplies	UPS Store- CC	Shipping Charges	10.54
85937	06/13/2017	Recreation Fund	Operating Supplies	US Bank	Run for the Roses Registration Chang	150.00
0	06/06/2017	Recreation Fund	Operating Supplies	USA Pickleball Assoc-CC	Net System	159.08
0	06/06/2017	Recreation Fund	Operating Supplies	Zazzle-CC	HANC Supplies	44.73
					Operating Supplies Total:	5,151.28
85837	06/06/2017	Recreation Fund	Other services	T Mobile	Cell Phones-Acct: 876644423	13.30
					Other services Total:	13.30
0	06/06/2017	Recreation Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.06.2017 Pera Emplo	3,127 26
					PERA Employee Ded Total:	3,127.26
0	06/06/2017	Recreation Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.06.2017 Pera Emplo	3,127 26
0	06/06/2017	Recreation Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.06.2017 Pera Emplo	-408 62
0	06/06/2017	Recreation Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.06.2017 Pera additio	481 15
					PERA Employer Share Total:	3,199.79
85724	05/30/2017	Recreation Fund	Printing	Impression Signs and Graphics, Co	Coroplast Signs	148.00
0	06/06/2017	Recreation Fund	Printing	Minute Man Printing-CC	Ice Show Program Printing	1,092.68
0	05/30/2017	Recreation Fund	Printing	Roseville Area Schools	Coaches Camp Flyer	192.00
0	05/30/2017	Recreation Fund	Printing	Roseville Area Schools	Summer Spec & Passport to Play	128.40
0	05/30/2017	Recreation Fund	Printing	Roseville Area Schools	Summer Spec & Passport to Play	128.40

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
				Printing Total:		1,689.48
85681	05/30/2017	Recreation Fund	Professional Services	AARP	AARP Driving Class	360.00
85689	05/30/2017	Recreation Fund	Professional Services	Louise Beaman	Volleyball Officiating	192.00
85855	06/13/2017	Recreation Fund	Professional Services	Louise Beaman	Volleyball Officiating	144.00
85690	05/30/2017	Recreation Fund	Professional Services	Angela Benes	Tap Instructor	400.00
85694	05/30/2017	Recreation Fund	Professional Services	Breanna Burmester	Volleyball Officiating	96.00
85860	06/13/2017	Recreation Fund	Professional Services	Breanna Burmester	Volleyball Officiating	48.00
0	05/30/2017	Recreation Fund	Professional Services	Chad Charboneau	Volleyball Officiating	96.00
0	06/13/2017	Recreation Fund	Professional Services	Chad Charboneau	Volleyball Officiating	144.00
0	05/30/2017	Recreation Fund	Professional Services	Mark Emme	Volleyball Officiating	260.00
0	06/13/2017	Recreation Fund	Professional Services	Mark Emme	Volleyall Officiating	312.00
85722	05/30/2017	Recreation Fund	Professional Services	Pat Hubbard	Volleyball Officiating	144.00
85879	06/13/2017	Recreation Fund	Professional Services	Pat Hubbard	Volleyball Officiating	144.00
85882	06/13/2017	Recreation Fund	Professional Services	Impression Signs and Graphics, Co	Puppet Wagon Signs	147.00
85797	06/06/2017	Recreation Fund	Professional Services	Steve Johnson	Rock Climbing Program	225.00
85891	06/13/2017	Recreation Fund	Professional Services	Jessica Lee	Ensemble Music Classes-Spring 2017	2,128.50
85893	06/13/2017	Recreation Fund	Professional Services	Lillie Suburban Newspaper Inc	City Wide Garage Sale Advertising	60.00
0	05/31/2017	Recreation Fund	Professional Services	Willie McCray	Umpire Service	2,532.00
0	05/31/2017	Recreation Fund	Professional Services	Willie McCray	Umpire Service	2,548.00
0	06/13/2017	Recreation Fund	Professional Services	Willie McCray	Umpire Service	3,108.00
0	05/30/2017	Recreation Fund	Professional Services	Andrew Ness	Tennis Instructor	117.00
0	05/30/2017	Recreation Fund	Professional Services	Susan Perry	Yoga Instructor	634.41
0	05/30/2017	Recreation Fund	Professional Services	Printers Service Inc	Ice Knife Sharpening	40.00
0	05/30/2017	Recreation Fund	Professional Services	Kathie Urbaniak	Volleyball Officiating	246.00
0	06/13/2017	Recreation Fund	Professional Services	Kathie Urbaniak	Volleyball Officiating	246.00
0	05/30/2017	Recreation Fund	Professional Services	JoAnne Wilson	Volleyball Officiating	144.00
0	06/13/2017	Recreation Fund	Professional Services	JoAnne Wilson	Volleyball Officiating	144.00
				Professional Services Total:		14,659.91
85872	06/13/2017	Recreation Fund	Rental	Fun Services, Inc.	July 4th Spin Art Rental	500.00
85906	06/13/2017	Recreation Fund	Rental	On Site Sanitation, Inc.	Restroom Rental	61.07
85811	06/06/2017	Recreation Fund	Rental	On Site Sanitation, Inc.	Restroom Rentals	68.40
85811	06/06/2017	Recreation Fund	Rental	On Site Sanitation, Inc.	Restroom Rentals	21.43
85811	06/06/2017	Recreation Fund	Rental	On Site Sanitation, Inc.	Restroom Rentals	8.93
85811	06/06/2017	Recreation Fund	Rental	On Site Sanitation, Inc.	Restroom Rentals	150.00
85811	06/06/2017	Recreation Fund	Rental	On Site Sanitation, Inc.	Restroom Rentals	1,240.00
				Rental Total:		2,049.83
0	06/06/2017	Recreation Fund	Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-April	2,985.58

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
				Sales Tax Payable Total:		2,985.58
0	06/06/2017	Recreation Fund	Skate Camp	3rd Lair Skate Park-CC	Skateboard Camp Deposit	600.00
				Skate Camp Total:		600.00
0	06/06/2017	Recreation Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.06.2017 State Incom	2,081.77
				State Income Tax Total:		2,081.77
85837	06/06/2017	Recreation Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	313.37
85940	06/13/2017	Recreation Fund	Telephone	Verizon Wireless	Cell Phones	134.13
				Telephone Total:		447.50
0	06/06/2017	Recreation Fund	Training	MRPA-CC	No Receipt-C. Swanberg	149.00
				Training Total:		149.00
0	05/30/2017	Recreation Fund	Transportation	Jill Anfang	Mileage Reimbursement	256.27
0	06/13/2017	Recreation Fund	Transportation	Andrew Ness	Mileage Reimbursement	7.49
				Transportation Total:		263.76
85801	06/06/2017	Recreation Fund	Union Dues Deduction	Local Union 49	PR Batch 00001.06.2017 IOUE Unio	102.00
				Union Dues Deduction Total:		102.00
85706	05/30/2017	Recreation Fund	Utilities	Comcast	Business Services	250.06
85784	06/06/2017	Recreation Fund	Utilities	Comcast	Business Services	250.06
85784	06/06/2017	Recreation Fund	Utilities	Comcast	Business Services	235.06
85784	06/06/2017	Recreation Fund	Utilities	Comcast	Business Services	245.06
0	05/30/2017	Recreation Fund	Utilities	Xcel Energy	New Park Buildings	798.05
0	05/30/2017	Recreation Fund	Utilities	Xcel Energy	Skating Center	22,920.19
0	06/13/2017	Recreation Fund	Utilities	Xcel Energy	Nature Center	451.51
				Utilities Total:		25,149.99

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
				Fund Total:		90,716.07
85725	05/30/2017	Sanitary Sewer	2017 Sanitary Sewer Lining	Insituform Technologies USA, Inc	Sewer Service	278,561.37
				2017 Sanitary Sewer Lining Total:		278,561.37
0	06/13/2017	Sanitary Sewer	Clothing	Avenue Shirts-CC	Safety Vests	151.67
				Clothing Total:		151.67
85736	05/30/2017	Sanitary Sewer	Contract Maintenance	McDonough's Waterjetting & Drain	Commercial Guzzling	1,398.00
85736	05/30/2017	Sanitary Sewer	Contract Maintenance	McDonough's Waterjetting & Drain	Commercial Guzzling	2,513.25
85804	06/06/2017	Sanitary Sewer	Contract Maintenance	McDonough's Waterjetting & Drain	Commercial Guzzling	2,169.50
85939	06/13/2017	Sanitary Sewer	Contract Maintenance	Valley-Rich Co., Inc.	Emergency Sewer Repair	5,550.19
				Contract Maintenance Total:		11,630.94
0	06/06/2017	Sanitary Sewer	Credit Card Fees	Bluefin Payment Systems-Non Ban	UB Payments.com-April	3,299.57
				Credit Card Fees Total:		3,299.57
0	06/01/2017	Sanitary Sewer	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00005.05.2017 Federal Inco	90.97
0	06/06/2017	Sanitary Sewer	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.06.2017 Federal Inco	1,421.58
				Federal Income Tax Total:		1,512.55
0	06/01/2017	Sanitary Sewer	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00005.05.2017 Medicare Ei	30 10
0	06/01/2017	Sanitary Sewer	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00005.05.2017 FICA Empl	128.75
0	06/01/2017	Sanitary Sewer	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00005.05.2017 Federal Inco	2.74
0	06/06/2017	Sanitary Sewer	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.06.2017 FICA Empl	856.56
0	06/06/2017	Sanitary Sewer	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.06.2017 Medicare Ei	200 35
				FICA Employee Ded. Total:		1,218.50
0	06/01/2017	Sanitary Sewer	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00005.05.2017 FICA Empl	128.75
0	06/01/2017	Sanitary Sewer	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00005.05.2017 Federal Inco	2.74
0	06/01/2017	Sanitary Sewer	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00005.05.2017 Medicare Ei	30 10
0	06/06/2017	Sanitary Sewer	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.06.2017 FICA Empl	856.56
0	06/06/2017	Sanitary Sewer	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.06.2017 Medicare Ei	200 35

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					FICA Employers Share Total:	1,218.50
85795	06/06/2017	Sanitary Sewer	HRA Employer	ING ReliaStar	PR Batch 00001.06.2017 HRA Emplc	404.00
					HRA Employer Total:	404.00
85821	06/06/2017	Sanitary Sewer	HSA Employee	Premier Bank	PR Batch 00001.06.2017 HSA Emplc	60.58
					HSA Employee Total:	60.58
85821	06/06/2017	Sanitary Sewer	HSA Employer	Premier Bank	PR Batch 00001.06.2017 HSA Emplo	90.73
					HSA Employer Total:	90.73
0	06/06/2017	Sanitary Sewer	ICMA Def Comp	ICMA Retirement Trust 457-30022′	PR Batch 00001.06.2017 ICMA Defe	26 27
					ICMA Def Comp Total:	26.27
85733	05/30/2017	Sanitary Sewer	Life Ins. Employee	LINA	Life Insurance Premium-May 2017	101.95
					Life Ins. Employee Total:	101.95
85733	05/30/2017	Sanitary Sewer	Life Ins. Employer	LINA	Life Insurance Premium-May 2017	24.98
					Life Ins. Employer Total:	24.98
85733	05/30/2017	Sanitary Sewer	Long Term Disability	LINA	Life Insurance Premium-May 2017	72.32
					Long Term Disability Total:	72.32
85864	06/13/2017	Sanitary Sewer	Metro Waste Control Board	City of Lauderdale	2017 2nd Quarter PACAL Sewer Trea	593.85
					Metro Waste Control Board Total:	593.85
0	06/01/2017	Sanitary Sewer	MN State Retirement	MSRS-Non Bank	PR Batch 00005.05.2017 Post Emplo	20 97
0	06/06/2017	Sanitary Sewer	MN State Retirement	MSRS-Non Bank	PR Batch 00001.06.2017 Post Emplo	143 04
					MN State Retirement Total:	164.01
0	06/06/2017	Sanitary Sewer	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.06.2017 MNDCP De	128.26

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
				MNDCP Def Comp Total:		128.26
0	06/06/2017	Sanitary Sewer	Operating Supplies	ESS Brothers & Sons, Inc.	Adj Ring, Ductile Adj Ring, Lid	1,328.00
0	05/30/2017	Sanitary Sewer	Operating Supplies	General Industrial Supply Co.	Gloves, Caution Tape	139.17
0	06/13/2017	Sanitary Sewer	Operating Supplies	General Industrial Supply Co.	Gloves	158.40
0	06/06/2017	Sanitary Sewer	Operating Supplies	MacQueen Equipment	Leader Hose	2,026.77
0	06/06/2017	Sanitary Sewer	Operating Supplies	Menards-CC	Vacuum Supplies	41.70
0	06/06/2017	Sanitary Sewer	Operating Supplies	Suburban Ace Hardware-CC	Sewer Supplies	52.97
				Operating Supplies Total:		3,747.01
0	06/01/2017	Sanitary Sewer	PERA Employee Ded	PERA-Non Bank	PR Batch 00005.05.2017 Pera Emplo	136 32
0	06/06/2017	Sanitary Sewer	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.06.2017 Pera Emplo	929 60
				PERA Employee Ded Total:		1,065.92
0	06/01/2017	Sanitary Sewer	PERA Employer Share	PERA-Non Bank	PR Batch 00005.05.2017 Pera additio	20 97
0	06/01/2017	Sanitary Sewer	PERA Employer Share	PERA-Non Bank	PR Batch 00005.05.2017 Pera Emplo	136 32
0	06/06/2017	Sanitary Sewer	PERA Employer Share	PERA-Non Bank	PR Batch 00001.06.2017 Pera Emplo	929 60
0	06/06/2017	Sanitary Sewer	PERA Employer Share	PERA-Non Bank	PR Batch 00001.06.2017 Pera additio	143 04
				PERA Employer Share Total:		1,229.93
0	06/06/2017	Sanitary Sewer	Professional Services	Ecoenvelopes, LLC	April Utility Bills	258.03
0	06/13/2017	Sanitary Sewer	Professional Services	Gopher State One Call	FTP Tickets	310.50
85816	06/06/2017	Sanitary Sewer	Professional Services	Pipe Services Inc	Sanitary Sewer TV Inspection	6,526.43
				Professional Services Total:		7,094.96
0	06/01/2017	Sanitary Sewer	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00005.05.2017 State Incom	46.42
0	06/06/2017	Sanitary Sewer	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.06.2017 State Incom	608.35
				State Income Tax Total:		654.77
85837	06/06/2017	Sanitary Sewer	Telephone	T Mobile	Cell Phones-Acct: 771707201	79.98
				Telephone Total:		79.98
85801	06/06/2017	Sanitary Sewer	Union Dues Deduction	Local Union 49	PR Batch 00001.06.2017 IOUE Unio	117.32

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Union Dues Deduction Total:	117.32
0	05/30/2017	Sanitary Sewer	Utilities	Xcel Energy	Lift Station	980.02
0	06/13/2017	Sanitary Sewer	Utilities	Xcel Energy	Sanitary Sewer	929.76
					Utilities Total:	1,909.78
					Fund Total:	315,159.72
85918	06/13/2017	Singles Program	Operating Supplies	Ron Rieschl	Singles Supplies Reimbursement	15.00
					Operating Supplies Total:	15.00
					Fund Total:	15.00
0	06/06/2017	Solid Waste Recycle	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.06.2017 Federal Inco	113.85
					Federal Income Tax Total:	113.85
0	06/06/2017	Solid Waste Recycle	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.06.2017 FICA Empl	61.47
0	06/06/2017	Solid Waste Recycle	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.06.2017 Medicare Er	14 38
					FICA Employee Ded. Total:	75.85
0	06/06/2017	Solid Waste Recycle	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.06.2017 Medicare Er	14 38
0	06/06/2017	Solid Waste Recycle	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.06.2017 FICA Empl	61.47
					FICA Employers Share Total:	75.85
85733	05/30/2017	Solid Waste Recycle	Life Ins. Employer	LINA	Life Insurance Premium-May 2017	1.45
					Life Ins. Employer Total:	1.45
85733	05/30/2017	Solid Waste Recycle	Long Term Disability	LINA	Life Insurance Premium-May 2017	5.08
					Long Term Disability Total:	5.08

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	06/06/2017	Solid Waste Recycle	MN State Retirement	MSRS-Non Bank	PR Batch 00001.06.2017 Post Emplo	9 37
					MN State Retirement Total:	9.37
0	06/06/2017	Solid Waste Recycle	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.06.2017 Pera Emplo	60 92
					PERA Employee Ded Total:	60.92
0	06/06/2017	Solid Waste Recycle	PERA Employer Share	PERA-Non Bank	PR Batch 00001.06.2017 Pera Emplo	60 92
0	06/06/2017	Solid Waste Recycle	PERA Employer Share	PERA-Non Bank	PR Batch 00001.06.2017 Pera additio	9 37
					PERA Employer Share Total:	70.29
85693	05/30/2017	Solid Waste Recycle	Professional Services	BRO-TEX, INC.	Clean Up Day Services	356.27
					Professional Services Total:	356.27
0	06/06/2017	Solid Waste Recycle	Sales Tax	MN Dept of Revenue-Non Bank	Sales/Use Tax-April	5.27
					Sales Tax Total:	5.27
0	06/06/2017	Solid Waste Recycle	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.06.2017 State Incom	51.29
					State Income Tax Total:	51.29
					Fund Total:	825.49
0	06/13/2017	Special "10" Fund	Professional Service	North Suburban Community Found	10% Lawful Gambling Tax Proceeds	28,000.00
					Professional Service Total:	28,000.00
					Fund Total:	28,000.00
85876	06/13/2017	Storm Drainage	2017 Trail & Parking Lot Impr	Hardrives Inc	Pavement Services	3,467.03
					2017 Trail & Parking Lot Impr Total:	3,467.03
85922	06/13/2017	Storm Drainage	BMP Miantenance-2017	Sandstrom Land Management, LLC	Lot Mowing-County Road B2	65.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
85829	06/06/2017	Storm Drainage	BMP Miantenance-2017	Sandstrom Land Management, LLC	Weeding, Inlet Cleanout, Mulchin & S	5,366.25
					BMP Miantenance-2017 Total:	5,431.25
85850	06/13/2017	Storm Drainage	Clothing	Avenue Shirt Works	Uniform Supplies	347.80
85850	06/13/2017	Storm Drainage	Clothing	Avenue Shirt Works	Uniform Supplies	48.00
85850	06/13/2017	Storm Drainage	Clothing	Avenue Shirt Works	Uniform Supplies	132.20
85850	06/13/2017	Storm Drainage	Clothing	Avenue Shirt Works	Uniform Supplies	60.00
0	06/13/2017	Storm Drainage	Clothing	Avenue Shirts-CC	Safety Vests	223.05
					Clothing Total:	811.05
85922	06/13/2017	Storm Drainage	Contract Maintenance	Sandstrom Land Management, LLC	Landscaping Services	250.00
					Contract Maintenance Total:	250.00
85813	06/06/2017	Storm Drainage	Contractor Payments	Outdoor Lab Landscape Design, Inc	Landscape Supplies	4,216.00
0	06/13/2017	Storm Drainage	Contractor Payments	T. A. Schifsky & Sons, Inc.	Larpenteur Avenue Sidewalk	23,008.53
					Contractor Payments Total:	27,224.53
0	06/06/2017	Storm Drainage	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.06.2017 Federal Inco	1,158.72
					Federal Income Tax Total:	1,158.72
0	06/01/2017	Storm Drainage	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00005.05.2017 Medicare Er	1 71
0	06/01/2017	Storm Drainage	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00005.05.2017 FICA Empl	7.30
0	06/06/2017	Storm Drainage	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.06.2017 FICA Empl	658.24
0	06/06/2017	Storm Drainage	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.06.2017 Medicare Er	153 99
					FICA Employee Ded. Total:	821.24
0	06/01/2017	Storm Drainage	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00005.05.2017 FICA Empl	7.30
0	06/01/2017	Storm Drainage	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00005.05.2017 Medicare Er	1 71
0	06/06/2017	Storm Drainage	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.06.2017 Medicare Er	153 99
0	06/06/2017	Storm Drainage	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.06.2017 FICA Empl	658.24
					FICA Employers Share Total:	821.24
85795	06/06/2017	Storm Drainage	HRA Employer	ING ReliaStar	PR Batch 00001.06.2017 HRA Emplo	113.73

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
				HRA Employer Total:		113.73
85821	06/06/2017	Storm Drainage	HSA Employee	Premier Bank	PR Batch 00001.06.2017 HSA Empl	67.31
				HSA Employee Total:		67.31
85821	06/06/2017	Storm Drainage	HSA Employer	Premier Bank	PR Batch 00001.06.2017 HSA Emplo	188.74
				HSA Employer Total:		188.74
0	06/06/2017	Storm Drainage	ICMA Def Comp	ICMA Retirement Trust 457-30022′	PR Batch 00001.06.2017 ICMA Defe	52 49
				ICMA Def Comp Total:		52.49
85733	05/30/2017	Storm Drainage	Life Ins. Employee	LINA	Life Insurance Premium-May 2017	62.84
				Life Ins. Employee Total:		62.84
85733	05/30/2017	Storm Drainage	Life Ins. Employer	LINA	Life Insurance Premium-May 2017	18.89
				Life Ins. Employer Total:		18.89
85733	05/30/2017	Storm Drainage	Long Term Disability	LINA	Life Insurance Premium-May 2017	54.41
				Long Term Disability Total:		54.41
0	06/06/2017	Storm Drainage	Miscellaneous Revenue	MacQueen Equipment	(1) 2017 ELGIN PELICAN NP 3 WH	-302 71
				Miscellaneous Revenue Total:		-302.71
0	06/01/2017	Storm Drainage	MN State Retirement	MSRS-Non Bank	PR Batch 00005.05.2017 Post Emplo	1 86
0	06/06/2017	Storm Drainage	MN State Retirement	MSRS-Non Bank	PR Batch 00001.06.2017 Post Emplo	105 47
				MN State Retirement Total:		107.33
0	06/06/2017	Storm Drainage	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.06.2017 MNDCP De	63.51
				MNDCP Def Comp Total:		63.51
0	06/06/2017	Storm Drainage	Operating Supplies	LTG Power Equipment-CC	Blower Tube Throttle	449.99

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	06/06/2017	Storm Drainage	Operating Supplies	Municipal Safety Supplies-CC	Gloves	126.50
					Operating Supplies Total:	576.49
0	06/01/2017	Storm Drainage	PERA Employee Ded	PERA-Non Bank	PR Batch 00005.05.2017 Pera Emplo	12 01
0	06/06/2017	Storm Drainage	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.06.2017 Pera Emplo	685 58
					PERA Employee Ded Total:	697.59
0	06/01/2017	Storm Drainage	PERA Employer Share	PERA-Non Bank	PR Batch 00005.05.2017 Pera additio	1 86
0	06/01/2017	Storm Drainage	PERA Employer Share	PERA-Non Bank	PR Batch 00005.05.2017 Pera Emplo	12 01
0	06/06/2017	Storm Drainage	PERA Employer Share	PERA-Non Bank	PR Batch 00001.06.2017 Pera additio	105 47
0	06/06/2017	Storm Drainage	PERA Employer Share	PERA-Non Bank	PR Batch 00001.06.2017 Pera Emplo	685 58
					PERA Employer Share Total:	804.92
0	06/06/2017	Storm Drainage	Professional Services	Ecoenvelopes, LLC	April Utility Bills	258.02
0	06/13/2017	Storm Drainage	Professional Services	Gopher State One Call	FTP Tickets	310.50
0	05/30/2017	Storm Drainage	Professional Services	SEH	CSWMP Update	1,715.49
					Professional Services Total:	2,284.01
85914	06/13/2017	Storm Drainage	Rental	Railroad Management Co. III, LLC	Storm Sewer Pipeline Crossing Licen	194.55
85914	06/13/2017	Storm Drainage	Rental	Railroad Management Co. III, LLC	Storm Sewer Pipeline Crossing Licen	194.55
					Rental Total:	389.10
0	06/06/2017	Storm Drainage	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.06.2017 State Incom	474.63
					State Income Tax Total:	474.63
85801	06/06/2017	Storm Drainage	Union Dues Deduction	Local Union 49	PR Batch 00001.06.2017 IOUE Unio	88.57
					Union Dues Deduction Total:	88.57
0	06/06/2017	Storm Drainage	Vehicles & Equipment	MacQueen Equipment	(1) 2017 ELGIN PELICAN NP 3 WH	218,189 00
					Vehicles & Equipment Total:	218,189.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Fund Total:	263,915.91
85866	06/13/2017	Street Construction	15-02 Victoria Street Recon	Commercial Asphalt Co	Dura Drive	869.75
					15-02 Victoria Street Recon Total:	869.75
85908	06/13/2017	Street Construction	2017 Railroad Crossing	Park Construction Company, Inc.	Railroad Crossing Upgrades	44,594.65
					2017 Railroad Crossing Total:	44,594.65
0	06/13/2017	Street Construction	Contractor Payments	T. A. Schifsky & Sons, Inc.	Larpenteur Avenue Sidewalk	124,385.40
					Contractor Payments Total:	124,385.40
85915	06/13/2017	Street Construction	Professional Services	Ramsey County	Admin Charges For Special Assessme	3,612.50
					Professional Services Total:	3,612.50
					Fund Total:	173,462.30
0	06/06/2017	Telecommunications	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.06.2017 Federal Inco	583.35
					Federal Income Tax Total:	583.35
0	06/06/2017	Telecommunications	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.06.2017 FICA Empl	445.27
0	06/06/2017	Telecommunications	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.06.2017 Medicare Ei	104 13
					FICA Employee Ded. Total:	549.40
0	06/06/2017	Telecommunications	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.06.2017 Medicare Ei	104 13
0	06/06/2017	Telecommunications	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.06.2017 FICA Empl	445.27
					FICA Employers Share Total:	549.40
85795	06/06/2017	Telecommunications	HRA Employer	ING ReliaStar	PR Batch 00001.06.2017 HRA Emplo	161.50
					HRA Employer Total:	161.50

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
85821	06/06/2017	Telecommunications	HSA Employee	Premier Bank	PR Batch 00001.06.2017 HSA Empl	9.63
					HSA Employee Total:	9.63
85821	06/06/2017	Telecommunications	HSA Employer	Premier Bank	PR Batch 00001.06.2017 HSA Emplo	50.00
					HSA Employer Total:	50.00
85733	05/30/2017	Telecommunications	Life Ins. Employee	LINA	Life Insurance Premium-May 2017	48.30
					Life Ins. Employee Total:	48.30
85733	05/30/2017	Telecommunications	Life Ins. Employer	LINA	Life Insurance Premium-May 2017	10.48
					Life Ins. Employer Total:	10.48
85733	05/30/2017	Telecommunications	Long Term Disability	LINA	Life Insurance Premium-May 2017	38.01
					Long Term Disability Total:	38.01
0	06/06/2017	Telecommunications	MN State Retirement	MSRS-Non Bank	PR Batch 00001.06.2017 Post Emplo	71 89
					MN State Retirement Total:	71.89
0	06/06/2017	Telecommunications	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.06.2017 MNDCP De	389.99
					MNDCP Def Comp Total:	389.99
0	06/06/2017	Telecommunications	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.06.2017 Pera Emplo	467 20
					PERA Employee Ded Total:	467.20
0	06/06/2017	Telecommunications	PERA Employer Share	PERA-Non Bank	PR Batch 00001.06.2017 Pera Emplo	467 20
0	06/06/2017	Telecommunications	PERA Employer Share	PERA-Non Bank	PR Batch 00001.06.2017 Pera additio	71 89
					PERA Employer Share Total:	539.09
85911	06/13/2017	Telecommunications	Postage	Postmaster	Newlsetter Postage-Acct: 2437	3,050.00
85819	06/06/2017	Telecommunications	Postage	Postmaster	BRM Permit	225.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
				Postage Total:		3,275.00
0	06/06/2017	Telecommunications	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.06.2017 State Incom	255.96
				State Income Tax Total:		255.96
				Fund Total:		6,999.20
85858	06/13/2017	TIF District #17-Twin Lakes	Contractor Payments	Braun Intertec Corporation	Construction Material Testing-Twin L	795.00
0	06/13/2017	TIF District #17-Twin Lakes	Contractor Payments	Forest Lake Contracting, Inc.	Twin Lakes Parkway Phase 3	49,104.45
				Contractor Payments Total:		49,899.45
0	05/30/2017	TIF District #17-Twin Lakes	Twin Lakes Area East Collector	SRF Consulting Group, Inc.	Municipal Design	2,236.48
				Twin Lakes Area East Collector Total:		2,236.48
0	06/13/2017	TIF District #17-Twin Lakes	Twin Lakes Area Signals	Forest Lake Contracting, Inc.	Twin Lakes Area Signals	104,558.00
0	05/30/2017	TIF District #17-Twin Lakes	Twin Lakes Area Signals	SRF Consulting Group, Inc.	In-Construction Services	2,094.75
				Twin Lakes Area Signals Total:		106,652.75
				Fund Total:		158,788.68
85777	06/06/2017	Water Fund	Accounts Payable	GREGORY MEMBREZ ANA FERI	Refund Check	9.51
85778	06/06/2017	Water Fund	Accounts Payable	PAUL ANDRE	Refund Check	176.75
85684	05/30/2017	Water Fund	Accounts Payable	JANE AUBUCHON	Refund Check	73.43
85851	06/13/2017	Water Fund	Accounts Payable	CHOU BANG	Refund Check	32.89
85852	06/13/2017	Water Fund	Accounts Payable	ADRIAN BARHAN	Refund Check	74.04
85691	05/30/2017	Water Fund	Accounts Payable	PAUL BERNARDS	Refund Check	81.59
85857	06/13/2017	Water Fund	Accounts Payable	JOHN BORGSTROM	Refund Check	227.43
85700	05/30/2017	Water Fund	Accounts Payable	WEI-KUO CHEN	Refund Check	103.87
85787	06/06/2017	Water Fund	Accounts Payable	AHMED ELSAYED	Refund Check	46.19
85867	06/13/2017	Water Fund	Accounts Payable	RACHAEL ENDO	Refund Check	88.43
85868	06/13/2017	Water Fund	Accounts Payable	JUNE FISHER	Refund Check	14.19
85873	06/13/2017	Water Fund	Accounts Payable	GMHC STATION LLC	Refund Check	113.64
85790	06/06/2017	Water Fund	Accounts Payable	GMHC STATION LLC	Refund Check	118.63
85717	05/30/2017	Water Fund	Accounts Payable	TONY GREISING-MURSCHEL	Refund Check	14.51

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
85791	06/06/2017	Water Fund	Accounts Payable	C HAIDER	Refund Check	71.27
85793	06/06/2017	Water Fund	Accounts Payable	SHANNON HOGLAND	Refund Check	101.46
85720	05/30/2017	Water Fund	Accounts Payable	GERALD HOLEN	Refund Check	189.35
85880	06/13/2017	Water Fund	Accounts Payable	STEVEN HUBERTY	Refund Check	92.83
85796	06/06/2017	Water Fund	Accounts Payable	PETE JOHNSON	Refund Check	158.26
85798	06/06/2017	Water Fund	Accounts Payable	SHERRI KATZ	Refund Check	39.99
85887	06/13/2017	Water Fund	Accounts Payable	BRAD KOLAND	Refund Check	276.37
85888	06/13/2017	Water Fund	Accounts Payable	KRIS KRENGEL	Refund Check	144.56
85802	06/06/2017	Water Fund	Accounts Payable	JOEL MACINTYRE	Refund Check	274.83
85809	06/06/2017	Water Fund	Accounts Payable	JONATHAN MOE	Refund Check	84.11
85741	05/30/2017	Water Fund	Accounts Payable	ROSA MUJICA	Refund Check	74.09
85742	05/30/2017	Water Fund	Accounts Payable	KIM NGUYEN	Refund Check	211.04
85814	06/06/2017	Water Fund	Accounts Payable	AUDRY PEER	Refund Check	159.51
85815	06/06/2017	Water Fund	Accounts Payable	AARON PERKINS	Refund Check	78.61
85910	06/13/2017	Water Fund	Accounts Payable	MICHELLE PERSUITTI	Refund Check	109.01
85748	05/30/2017	Water Fund	Accounts Payable	JOHN RAYMOND	Refund Check	58.84
85917	06/13/2017	Water Fund	Accounts Payable	RENEE REALBANAS	Refund Check	54.16
85830	06/06/2017	Water Fund	Accounts Payable	CRAIG SCHAUFFERT	Refund Check	22.03
85755	05/30/2017	Water Fund	Accounts Payable	CAROL SHIELDS	Refund Check	9.36
85756	05/30/2017	Water Fund	Accounts Payable	BRUCE SINDELIS	Refund Check	183.91
85928	06/13/2017	Water Fund	Accounts Payable	PETER STACY	Refund Check	127.82
85758	05/30/2017	Water Fund	Accounts Payable	KYLE STEVE	Refund Check	130.54
85934	06/13/2017	Water Fund	Accounts Payable	MEGAN TOMMET	Refund Check	92.83
85840	06/06/2017	Water Fund	Accounts Payable	STEVE & ANGELA TUCKNER	Refund Check	56.49
85941	06/13/2017	Water Fund	Accounts Payable	NARESH VOOTA	Refund Check	1.84
					Accounts Payable Total:	3,978.21
0	06/13/2017	Water Fund	Clothing	Avenue Shirts-CC	Safety Vests	151.67
					Clothing Total:	151.67
85785	06/06/2017	Water Fund	Contract Maintenance	Cummins NPower LLC	Radiator Hoses Service	1,005.03
0	06/06/2017	Water Fund	Contract Maintenance	Forest Lake Contracting, Inc.	Electrician Service	490.75
85746	05/30/2017	Water Fund	Contract Maintenance	Q3 Contracting, Inc.	Sign, Barricdade Rentals	1,564.50
85753	05/30/2017	Water Fund	Contract Maintenance	Sandstrom Land Management, LLC	Spraying-May 2017	100.00
					Contract Maintenance Total:	3,160.28
0	06/01/2017	Water Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00005.05.2017 Federal Inco	168.95
0	06/06/2017	Water Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.06.2017 Federal Inco	1,885.52

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
				Federal Income Tax Total:		2,054.47
0	06/01/2017	Water Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00005.05.2017 Medicare E	52 30
0	06/01/2017	Water Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00005.05.2017 FICA Empl	223.60
0	06/01/2017	Water Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00005.05.2017 Federal Inc	50.56
0	06/06/2017	Water Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.06.2017 FICA Empl	1,180.07
0	06/06/2017	Water Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.06.2017 Medicare E	276 00
				FICA Employee Ded. Total:		1,782.53
0	06/01/2017	Water Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00005.05.2017 Federal Inc	50.56
0	06/01/2017	Water Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00005.05.2017 FICA Empl	223.60
0	06/01/2017	Water Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00005.05.2017 Medicare E	52 30
0	06/06/2017	Water Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.06.2017 Medicare E	276 00
0	06/06/2017	Water Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.06.2017 FICA Empl	1,180.07
				FICA Employers Share Total:		1,782.53
85795	06/06/2017	Water Fund	HRA Employer	ING ReliaStar	PR Batch 00001.06.2017 HRA Emplo	365.50
				HRA Employer Total:		365.50
85821	06/06/2017	Water Fund	HSA Employee	Premier Bank	PR Batch 00001.06.2017 HSA Empl	134.13
				HSA Employee Total:		134.13
85821	06/06/2017	Water Fund	HSA Employer	Premier Bank	PR Batch 00001.06.2017 HSA Emplo	173.02
				HSA Employer Total:		173.02
85925	06/13/2017	Water Fund	Hydrant Meter Deposits	Shingobee Construction	Hydrant Meter Refund	400.00
				Hydrant Meter Deposits Total:		400.00
0	05/30/2017	Water Fund	I/I Study	SEH	Flow Monitoring Evaluation	20,274.77
				I/I Study Total:		20,274.77
0	06/06/2017	Water Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022′	PR Batch 00001.06.2017 ICMA Defe	48 73

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					ICMA Def Comp Total:	48.73
85733	05/30/2017	Water Fund	Life Ins. Employee	LINA	Life Insurance Premium-May 2017	165.97
					Life Ins. Employee Total:	165.97
85733	05/30/2017	Water Fund	Life Ins. Employer	LINA	Life Insurance Premium-May 2017	34.55
					Life Ins. Employer Total:	34.55
85733	05/30/2017	Water Fund	Long Term Disability	LINA	Life Insurance Premium-May 2017	87.18
					Long Term Disability Total:	87.18
85925	06/13/2017	Water Fund	Miscellaneous Revenue	Shingobee Construction	Hydrant Meter Refund	-40.00
					Miscellaneous Revenue Total:	-40.00
0	06/01/2017	Water Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00005.05.2017 Post Emplo	36 43
0	06/06/2017	Water Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00001.06.2017 Post Emplo	175 31
					MN State Retirement Total:	211.74
0	06/06/2017	Water Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.06.2017 MNDCP De	203.75
					MNDCP Def Comp Total:	203.75
85685	05/30/2017	Water Fund	Operating Supplies	Auto Plus	Supplies	16.68
85686	05/30/2017	Water Fund	Operating Supplies	Barton Sand & Gravel Co.	Disposal Fee	120.00
85707	05/30/2017	Water Fund	Operating Supplies	Commercial Asphalt Co	Dura Drive	2,281.32
85866	06/13/2017	Water Fund	Operating Supplies	Commercial Asphalt Co	Dura Drive	4,590.09
85712	05/30/2017	Water Fund	Operating Supplies	F M Trucking Co. Inc	River 1-1/2" Yard	530.00
85788	06/06/2017	Water Fund	Operating Supplies	Ferguson Enterprises Inc #1657	Meter Supplies	188.28
0	06/06/2017	Water Fund	Operating Supplies	Ferguson Waterworks #2516	Meter Supplies	850.73
0	06/06/2017	Water Fund	Operating Supplies	Ferguson Waterworks #2516	Meter Supplies	565.02
0	06/06/2017	Water Fund	Operating Supplies	Ferguson Waterworks #2516	Meter Supplies	29.49
0	06/06/2017	Water Fund	Operating Supplies	Ferguson Waterworks #2516	Meter Supplies	3,937.04
85869	06/13/2017	Water Fund	Operating Supplies	Fra-Dor Inc.	Black Dirt	140.00
0	05/30/2017	Water Fund	Operating Supplies	General Industrial Supply Co.	Ratchet Strap, Knit Rags	93.50
85792	06/06/2017	Water Fund	Operating Supplies	HD Supply Waterworks, LTD.	Clow Med Extension	673.66

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
85902	06/13/2017	Water Fund	Operating Supplies	Murlowski Properties Inc	Dump Fee	226.20
85810	06/06/2017	Water Fund	Operating Supplies	Murlowski Properties Inc	Dump Fee	155.16
0	05/30/2017	Water Fund	Operating Supplies	Michael Ross	Safety Supplies Reimbursement	59.99
0	06/13/2017	Water Fund	Operating Supplies	T. A. Schifsky & Sons, Inc.	Aggregate	2,225.70
					Operating Supplies Total:	16,682.86
0	06/01/2017	Water Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00005.05.2017 Pera Emplo	236 80
0	06/06/2017	Water Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.06.2017 Pera Emplo	1,139 72
					PERA Employee Ded Total:	1,376.52
0	06/01/2017	Water Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00005.05.2017 Pera Emplo	236 80
0	06/01/2017	Water Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00005.05.2017 Pera additio	36 43
0	06/06/2017	Water Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.06.2017 Pera additio	175 31
0	06/06/2017	Water Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.06.2017 Pera Emplo	1,139 72
					PERA Employer Share Total:	1,588.26
0	06/06/2017	Water Fund	Professional Services	Ecoenvelopes, LLC	April Utility Bills	258.03
0	06/13/2017	Water Fund	Professional Services	Gopher State One Call	FTP Tickets	310.50
85842	06/06/2017	Water Fund	Professional Services	Water Conservation Service, Inc.	Leak Location Service	849.06
					Professional Services Total:	1,417.59
85822	06/06/2017	Water Fund	Rental	Q3 Contracting, Inc.	Barrels, Signs	380.85
					Rental Total:	380.85
85927	06/13/2017	Water Fund	St. Paul Water	St. Paul Regional Water Services	Water	401,134.72
					St. Paul Water Total:	401,134.72
0	06/01/2017	Water Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00005.05.2017 State Incom	86.21
0	06/06/2017	Water Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.06.2017 State Incom	799.78
					State Income Tax Total:	885.99
0	06/06/2017	Water Fund	State Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-April	7,885.17
85925	06/13/2017	Water Fund	State Sales Tax Payable	Shingobee Construction	Hydrant Meter Refund	-1.27

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
				State Sales Tax Payable Total:		7,883.90
85837	06/06/2017	Water Fund	Telephone	T Mobile	Cell Phones-Acct: 876644423	325.58
				Telephone Total:		325.58
85899	06/13/2017	Water Fund	Training	MN Dept of Health-Drinking Water	License Renewal-Immerman	23.00
				Training Total:		23.00
85801	06/06/2017	Water Fund	Union Dues Deduction	Local Union 49	PR Batch 00001.06.2017 IOUE Unio	188.68
				Union Dues Deduction Total:		188.68
0	05/30/2017	Water Fund	Utilities	Xcel Energy	Water Tower	4,110.27
0	06/13/2017	Water Fund	Utilities	Xcel Energy	Repeater Station/Meter Reading	16.35
				Utilities Total:		4,126.62
85895	06/13/2017	Water Fund	Utility Billing Receivable	Robert Martin	Bank Check Sent to Roseville, MN in	201 21
				Utility Billing Receivable Total:		201.21
0	06/06/2017	Water Fund	Water - Roseville	City of Roseville- Non Bank	City Water Bills Due May 31, 2017	1,611.62
85925	06/13/2017	Water Fund	Water - Roseville	Shingobee Construction	Hydrant Meter Refund	-17.70
				Water - Roseville Total:		1,593.92
				Fund Total:		472,778.73
85923	06/13/2017	Workers Compensation	Police Patrol Claims	SFM	Work Comp Administratioin	7,141.01
				Police Patrol Claims Total:		7,141.01
85923	06/13/2017	Workers Compensation	Professional Services	SFM	Work Comp Administratioin	180.00
				Professional Services Total:		180.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
85923	06/13/2017	Workers Compensation	Public Works Admin. Claims	SFM	Work Comp Administratioin	1,423.00
					Public Works Admin. Claims Total:	1,423.00
85923	06/13/2017	Workers Compensation	Street Department Claims	SFM	Work Comp Administratioin	984.04
					Street Department Claims Total:	984.04
					Fund Total:	9,728.05
					Report Total:	2,320,363.99

REQUEST FOR COUNCIL ACTION

Date: 06/19/2017
Item No.: 9.b

Department Approval

City Manager Approval

Item Description: Approval of 2017-2018 Business and Other License Renewals

BACKGROUND

Chapter 301 of the City Code requires all applications for business and other license renewals to be submitted to the City Council for approval. The City has received the following renewal applications for the 2017-18 license year:

- 4 Amusement Device Licenses
- 24 Cigarette/Tobacco Products Licenses
- 2 Gas Pump – Private License
- 14 Gas Station Licenses
- 27 Massage Therapy Establishment Licenses
- 75 Massage Therapist Licenses
- 1 Theater License
- 4 Veterinary Examination Licenses

POLICY OBJECTIVE

Required by City Code

FINANCIAL IMPACTS

The correct fees were paid to the City at the time the applications were made.

STAFF RECOMMENDATION

Staff has reviewed the applications and has determined that the applicants meet all City requirements. Staff recommends approval of the licenses.

REQUESTED COUNCIL ACTION

Motion to approve the business and other license applications.

Prepared by: Chris Miller, Finance Director
Attachments: A: Requested license renewals for 2017-18
B: Renewal Applications
C: Renewal Applications_Redacted

Amusement Device License

B-Dale
2100 N. Dale
Roseville, MN 55113

Buffalo Wild Wings
1777 West County Road B2
Roseville, MN 55113

Joe Senser's Sports Grill & Bar
M.T. Restaurants (Roseville) Inc
2350 Cleveland Ave
Roseville, MN 55113

National Entertainment Network LLC
Walmart #3404
1960 Twin Lake Parkway
Roseville, MN 55113

Cigarette/Tobacco Products License

Amarose Convenience Store
1595 HWY 36 W #652
Roseville, MN 55113

B-Dale Shell
Murphy Petro
2164 Dale St
Roseville, MN 55113

Chuchao Liquor
Roseville Liquor
700 W. County Rd B
Roseville, MN 55113

Clark #2376
Hule Co
2719 Lexington Ave
Roseville, MN 55113

Croix Convenience B-Dale #68
Croix Oil Company
2151 N. Dale St
Roseville, MN 55113

Cub Foods #6694
Diamond Lake 1994 LLC
1201 Larpenteur Ave
Roseville, MN 55113

Cub Foods #6686
Diamond Lake 1994
2100 N. Snelling Ave
Roseville, MN 55113

Gas Plus 12
Kath Fuel Oil Service
3096 Rice St
Roseville, MN 55113

Hamline Liquors
Yangsons, Inc
2825 Hamline Ave N
Roseville, MN 55113

MGM Wine & Spirits
Just Because Liquors
1149 Larpenteur Ave W.
Roseville, MN 55113

Rosedale BP
Jade Inc.
2441 Fairview Ave N
Roseville, MN 55113

Roseville Marathon
DMTs LLC
2216 County Rd D W.
Roseville, MN 55112

Roseville Winner
Rod Petroleum
2163 N. Snelling Ave
Roseville, MN 55113

Super America #4115
Northern Tier Retail LLC
2785 N. Hamline Ave
Roseville, MN 55113

Super America #4520
Northern Tier Retail LLC
2295 Rice St
Roseville, MN 55113

Super America #4502
Northern Tier Retail LLC
2380 W. County Rd D
Roseville, MN 55113

Super America #4210
Northern Tier Retail LLC
2172 Lexington Ave
Roseville, MN 55113

Tobacco Tree
1734 Lexington Ave N
Roseville, MN 55113

Tower Glen Liquor
2216-R West County Rd D
Roseville, MN 55113

Total Wine & More
Minnesota Fine Wines & Spirits LLC
2401 Fairview Ave N Suite 105
Roseville, MN 55113

Tri-City BP
S&Z Inc
3110 Cleveland Ave N
Roseville, MN 55113

Walgreens #15560
2700 Lincoln Drive
Roseville, MN 55113

Walgreens #13685
2635 Rice St
Roseville, MN 55113

Walmart #3404
1960 Twin Lakes Parkway
Roseville, MN 55113

Gas Pumps – Private License
Midland Hills Country Club
2001 Fulham Street
Roseville, MN 55113

Ryder Transportation Services
2580 Long Lake Road
Roseville, MN 55113

Gasoline Station License
B-Dale Shell
Murphy Petro
2164 Dale St
Roseville, MN 55113

Clark #2376
Hule Co
2719 Lexington Ave
Roseville, MN 55113

Croix Convenience B-Dale #68
Croix Oil Company
2151 N. Dale St
Roseville, MN 55113

Dave's Roseville Auto Care Inc
2171 N. Hamline Ave
Roseville, MN 55113

Gas Plus 12
Kath Fuel Oil Company
3096 Rice St
Roseville, MN 55113

Rosedale BP
Jade Inc.
2441 Fairview Ave N
Roseville, MN 55113

Roseville Marathon
DMTs LLC
2216 County Rd D W.
Roseville, MN 55112

Roseville Winner
Rod Petroleum
2163 N. Snelling Ave
Roseville, MN 55113

Super America #4115
Northern Tier Retail LLC
2785 N. Hamline Ave
Roseville, MN 55113

Super America #4520
Northern Tier Retail LLC
2295 Rice St
Roseville, MN 55113

Super America #4502
Northern Tier Retail LLC
2380 W. County Rd D
Roseville, MN 55113

Super America #4210
Northern Tier Retail LLC
2172 Lexington Ave
Roseville, MN 55113

Tom's Mobile Service
1935 Rice ST
Roseville, MN 55113

Tri-City BP
S&Z Inc
3110 Cleveland Ave N
Roseville, MN 55113

Massage Therapy Establishment License

Colleen and Company
3092 Lexington Ave
Roseville, MN 55113

Diamond Star Spa
696 County Rd B W
Roseville, MN 55113

Elements Massage
2100 Snelling Ave N, Suite 66B
Roseville, MN 55113

Grace Healed Me
1721 County Rd B2
Roseville, MN 55113

Healing Shores Reiki & Massage
2151 Hamline Ave N, Suite 112
Roseville, MN 55113

Heartspark! Bodywork for the Mind and Spirit
2201 N Lexington Ave, Suite 101
Roseville, MN 55113

JCPenny Corp, Inc
1700 W Country Rd B2
Roseville, MN 55113

Juut Salon Spa
1641 County Rd C W
Roseville, MN 55113

Knead a Massage
1961 Rice St
Roseville, MN 55113

Lifetime Fitness: Life Spa
2480 Fairview Ave N
Roseville, MN 55113

Massage By Jennifer
2191 Snelling Ave N
Roseville, MN 55113

Massage Envy
2480 Fairview Ave N
Roseville, MN 55113

Massage Rejuvenation
2499 Rice St, #135
Roseville, MN 55113

Massage Xcape
1767 Lexington Ave
Roseville, MN 55113

Monaco Bodyworks
1935 Country Rd B2 W
Roseville, MN 55113

New Dragon Acupressure Massage
1595 Hwy 36 W, Suite #698
Roseville, MN 55113

Optimal Wellness Solutions
2565 N Hamline Ave, Suite A
Roseville, MN 55113

Oriental Lake Spa
2216 County Rd D W, Suite F
Roseville, MN 55112

Red Clover Clinic
2233 Hamline Ave N, #433
Roseville, MN 55113

Restore Massage & Shiatsu Therapy
1935 County Rd B2 W, Suite 45
Roseville, MN 55113

Roseville Acupuncture and Massage
2201 Lexington Ave N, Suite 103
Roseville, MN 55113

Sea of Tranquility Massage
2401 Fairview Ave N
Roseville, MN 55113

Spa810 Roseville
1607 W. County Rd C
Roseville, MN 55113

Steiner Naturopathy
2353 Rice St, Suite 208
Roseville, MN 55113

Sunshine Spa
1315 Larpenteur Ave W
Roseville, MN 55113

Wellspring Massage Therapy
2585 Hamline Ave N
Roseville, MN 55113

Zen Asian Spa
2334 Lexington Ave N
Roseville, MN 55113

Massage Therapist License

Jinan Zheng
American Academy of Acupuncture and Oriental Massage
1925 W. County Rd B2
Roseville, MN 55113

Christina Torres
Colleen and Company
3092 Lexington Ave
Roseville, MN 55113

Jing Xu
Diamond Star Spa
696 County Rd B W
Roseville, MN 55113

Na Li
Diamond Star Spa
696 County Rd B W
Roseville, MN 55113

Yang Fang
Diamond Star Spa
696 County Rd B W
Roseville, MN 55113

Xue Lu
Diamond Star Spa
696 County Rd B W
Roseville, MN 55113

Brenda Chapeau
Elements Massage
2100 Snelling Ave N, Suite 66B
Roseville, MN 55113

Rebecca Dobson
Elements Massage
2100 Snelling Ave N, Suite 66B
Roseville, MN 55113

Gemar Duo
Elements Massage
2100 Snelling Ave N, Suite 66B
Roseville, MN 55113

Sylvia Isaacson
Elements Massage
2100 Snelling Ave N, Suite 66B
Roseville, MN 55113

Bruce Jorgensen
Elements Massage
2100 Snelling Ave N, Suite 66B
Roseville, MN 55113

Jolynn Peck
Elements Massage
2100 Snelling Ave N, Suite 66B
Roseville, MN 55113

Vickie Schulte
Elements Massage
2100 Snelling Ave N, Suite 66B
Roseville, MN 55113

Jonita Scott-Jiles
Elements Massage
2100 Snelling Ave N, Suite 66B
Roseville, MN 55113

Joree Taylor
Elements Massage
2100 Snelling Ave N, Suite 66B
Roseville, MN 55113

Pa Chia Thao
Elements Massage
2100 Snelling Ave N, Suite 66B
Roseville, MN 55113

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Mary Piersig
Heartland Hospice
2685 Long Lake Rd, Suite 105
Roseville, MN 55113

Sharon Pollock
Heartland Hospice
2685 Long Lake Rd, Suite 105
Roseville, MN 55113

Erica Kobett
Heartspark! Bodywork for the Mind and Spirit
2201 N Lexington Ave, Suite 101
Roseville, MN 55113

Joshua Willcoxen
Juut Salon Spa
1641 County Rd C W
Roseville, MN 55113

Xiaofang Hu
Knead a Massage
1961 Rice St
Roseville, MN 55113

Sailian Zhu
Knead a Massage
1961 Rice St
Roseville, MN 55113

Zhao Yue
Knead a Massage
1961 Rice St
Roseville, MN 55113

Jennifer Cunningham
Massage By Jennifer
2191 Snelling Ave N
Roseville, MN 55113

Cale Albert
Massage Envy
2480 Fairview Ave N
Roseville, MN 55113

Angela Boswell
Massage Envy
2480 Fairview Ave N
Roseville, MN 55113

Mark Burns
Massage Envy
2480 Fairview Ave N
Roseville, MN 55113

Jessica Butler
Massage Envy
2480 Fairview Ave N
Roseville, MN 55113

Monica Gross
Massage Envy
2480 Fairview Ave N
Roseville, MN 55113

Rebecca Hill
Massage Envy
2480 Fairview Ave N
Roseville, MN 55113

Chee Ly
Massage Envy
2480 Fairview Ave N
Roseville, MN 55113

Heather Marnell
Massage Envy
2480 Fairview Ave N
Roseville, MN 55113

Victoria Moritko
Massage Envy
2480 Fairview Ave N
Roseville, MN 55113

Saowalak Mortenson
Massage Envy
2480 Fairview Ave N
Roseville, MN 55113

Amdemichael Retta
Massage Envy
2480 Fairview Ave N
Roseville, MN 55113

Matthew Silber
Massage Envy
2480 Fairview Ave N
Roseville, MN 55113

Elizabeth Stoppel
Massage Envy
2480 Fairview Ave N
Roseville, MN 55113

Amber Weston
Massage Envy
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Roseville, MN 55113

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2499 Rice St, #135
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Sarah Crandall
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Brandy McCartt
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Melissa Morency
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Stephanie Salak
Massage Xcape
1767 Lexington Ave
Roseville, MN 55113

Jennifer Stack
Massage Xcape
1767 Lexington Ave
Roseville, MN 55113

Panou Xiong
Massage Xcape
1767 Lexington Ave
Roseville, MN 55113

Valerie Headrick
Mind and Body Chiropractic
3101 Old Hwy 8 Suite 106
Roseville, MN 55113

Stephanie Monaco
Monaco Bodyworks
1935 Country Rd B2 W
Roseville, MN 55113

Simon Chan
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1595 Hwy 36 W, Suite #698
Roseville, MN 55113

Yuezhi Huang
New Dragon Acupressure Massage
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Roseville, MN 55113

Yi Liang
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Roseville, MN 55113

Chun Liu
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1595 Hwy 36 W, Suite #698
Roseville, MN 55113

Xing Liu
New Dragon Acupressure Massage
1595 Hwy 36 W, Suite #698
Roseville, MN 55113

Sixiu Liu
New Dragon Acupressure Massage
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Ding Lu
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Ke Sun
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Qiangian Wagner
Oriental Lake Massage
2216 County Rd D W, Suite F
Roseville, MN 55112

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Misty Meier
Red Clover Clinic
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Roseville, MN 55113

Anita Teigen
Red Clover Clinic
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Danielle Herrera-Markwald
Roseville Acupuncture and Massage
2201 Lexington Ave N, Suite 103
Roseville, MN 55113

Stuart Loecker
Roseville Acupuncture and Massage
2201 Lexington Ave N, Suite 103
Roseville, MN 55113

Robert Tessman
Roseville Acupuncture and Massage
2201 Lexington Ave N, Suite 103
Roseville, MN 55113

Heidi Sheeks
Sea of Tranquility Massage
2401 Fairview Ave N
Roseville, MN 55113

Greg Steiner
Steiner Naturopathy
2353 Rice St, Suite 208
Roseville, MN 55113

Jin Li
Sunshine Spa
1315 Larpenteur Ave W
Roseville, MN 55113

Tonia Thorson
Wellspring Massage Therapy
2585 Hamline Ave N
Roseville, MN 55113

Yan Liu
Zen Asian Spa
2334 Lexington Ave N
Roseville, MN 55113

Theater License

AMC Theatres Rosedale 14
850 Rosedale Center
Roseville, MN 55113

Veterinarian Examination & Inoculation Center License

A Caring Doctor (Minnesota), P.A. dba Banfield Pet Hospital #1971
2480 Fairview Ave N
Roseville, MN 55113

Petco #602
2575 N. Fairview Ave
Roseville, MN 55113

St. Francis Animal & Bird Hospital
1227 Larpenteur Ave W / 1235 Larpenteur Ave W
Roseville, MN 55113

Suburban Animal Hospital
2581 Cleveland Ave N
Roseville, MN 55113

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Amusement Device License Application

Business Name B-Dale Club

Business Address 2100 N Dale, Roseville 55113

Business Phone 651-489-5386

Email Address

Person to Contact in Regard to Business License:

Name Carol Turnquist

Address Same

Phone Same

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2017, and ending June 30, 2018, in the City of Roseville, County of Ramsey, State of Minnesota.

License Required	Fee	Quantity	Total
Amusement Device	$15.00 (per machine)	2	30

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data will constitute public record if and when the license is granted. Our intended use of the information is to annually update our records. If you refuse to supply the information, the license application may not be processed.

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

Signature Carol Turnquist

Date 4/30/17

A fire Inspection is required before issuance of a license. Please call 651-792-7341 to set up an inspection.

If completed license should be mailed somewhere other than the business address, please advise.

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Amusement Device License Application

Business Name: Buffalo Wild Wings #355

Business Address: 1777 West County Road B2

Business Phone: 651.636.0926

Email Address:

Person to Contact in Regard to Business License:

Name: Blazin Wings, Inc. Attn: Licensing

Address: 5500 Wayzata Blvd., Ste 1600, Minneapolis, MN 55416

Phone: 952.593.9943

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2017, and ending June 30, 2017, in the City of Roseville, County of Ramsey, State of Minnesota.

License Required	Fee	Quantity	Total
Amusement Device	$15.00 (per machine)	5	75-

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data will constitute public record if and when the license is granted. Our intended use of the information is to annually update our records. If you refuse to supply the information, the license application may not be processed.

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

Signature: [signature]

Date: 4/14/2017

A fire Inspection is required before issuance of a license. Please call 651-792-7341 to set up an inspection.

If completed license should be mailed somewhere other than the business address, please advise.

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Amusement Device License Application

Business Name: M.T. Restaurants (Roseville), Inc. d/b/a Joe Senser's Sports Grill & Bar

Business Address: 2350 Cleveland Avenue, Roseville, MN 55113

Business Phone: 651-631-1781

Email Address:

Person to Contact in Regard to Business License:

Name: Michael Hrudka

Address: 2350 Cleveland Avenue, Roseville, MN 55113

Phone: 651-631-1781

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2017, and ending June 30, 2018, in the City of Roseville, County of Ramsey, State of Minnesota.

License Required	Fee	Quantity	Total
Amusement Device	$15.00 (per machine)	7	$ 105.00

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data will constitute public record if and when the license is granted. Our intended use of the information is to annually update our records. If you refuse to supply the information, the license application may not be processed.

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

M.T. Restaurants (Roseville), Inc.

Signature Per:

Date 04/06/2017

A fire Inspection is required before issuance of a license. Please call 651-792-7341 to set up an inspection.

If completed license should be mailed somewhere other than the business address, please advise.

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Amusement Device License Application

Business Name: National Entertainment Network, LLC

Business Address: Wal-Mart #3404 - 1960 Twin Lake Parkway

Business Phone: 303-444-2559

Email Address: _

Person to Contact in Regard to Business License:

Name: Jennifer Hoon

Address: 325 Interlocken Pkwy B, Broomfield, CO 80021 (Mailing address)

Phone: 303-444-2559

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2017, and ending June 30, 2018, in the City of Roseville, County of Ramsey, State of Minnesota.

License Required	Fee	Quantity	Total
Amusement Device	$15.00 (per machine)	4	60.00

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

Signature: Jennifer Hoon

Date: 4/17/17

A fire Inspection is required before issuance of a license. Please call 651-792-7341 to set up an inspection.

If completed license should be mailed somewhere other than the business address, please advise.

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Cigarette/Tobacco Products License Application

Note: All applicants are subject to a background check as a part of the license approval process. Background check procedures may take up to 30 days to complete.

Business Name AMAROSE Convience Store

Business Address 1595 Hwy 36W #652 Roseville MN 55113

Business Phone 651- 636- 3849

Email Address

Person to Contact in Regard to Business License:

Name RAJINDER KAUR

Address

Phone

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2017, and ending June 30, 2018, in the City of Roseville, County of Ramsey, State of Minnesota.

License Required	**Fee**
Cigarette/Tobacco Products	$200.00

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data will constitute public record if and when the license is granted. Our intended use of the information is to perform the background check procedures required prior to license issuance. If you refuse to supply the information, the license application may not be processed.

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

Signature Rajinder Kaur

Date 4/28/2017

If completed license should be mailed somewhere other than the business address, please advise.

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Cigarette/Tobacco Products License Application

Note: All applicants are subject to a background check as a part of the license approval process. Background check procedures may take up to 30 days to complete.

Business Name Murphy Petro, Inc dba B-Dale Shell

Business Address 2164 Dale St. N Roseville, MN 55113

Business Phone 651-487-7931

Email Address _____

Person to Contact in Regard to Business License:

Name Matt Murphy

Address _____

Phone _____

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2017, and ending June 30, 2018, in the City of Roseville, County of Ramsey, State of Minnesota.

License Required	Fee
Cigarette/Tobacco Products	$200.00

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data will constitute public record if and when the license is granted. Our intended use of the information is to perform the background check procedures required prior to license issuance. If you refuse to supply the information, the license application may not be processed.

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

Signature _____

Date 6-12-17

If completed license should be mailed somewhere other than the business address, please advise.

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Cigarette/Tobacco Products License Application

Note: All applicants are subject to a background check as a part of the license approval process. Background check procedures may take up to 30 days to complete.

Business Name Roseville Liquor (DBA) Chuchao Liquor

Business Address 700 W. County Rd. B Roseville, MN 55113

Business Phone 651-488-1070

Email Address ___

Person to Contact in Regard to Business License:

Name YENG VANG

Address ___

Phone ___

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2017, and ending June 30, 2018, in the City of Roseville, County of Ramsey, State of Minnesota.

License Required	Fee
Cigarette/Tobacco Products	$200.00

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data will constitute public record if and when the license is granted. Our intended use of the information is to perform the background check procedures required prior to license issuance. If you refuse to supply the information, the license application may not be processed.

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

Signature Yeng Vang

Date 4/2/2017

If completed license should be mailed somewhere other than the business address, please advise.

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Cigarette/Tobacco Products License Application

Note: All applicants are subject to a background check as a part of the license approval process. Background check procedures may take up to 30 days to complete.

Business Name Clark 2376

Business Address 2719 Lexington Ave, Roseville

Business Phone 651-500-9625 MN 55113

Email Address

Person to Contact in Regard to Business License:

Name Michael Hunyuh

Address

Phone

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2017, and ending June 30, 2018, in the City of Roseville, County of Ramsey, State of Minnesota.

License Required	Fee
Cigarette/Tobacco Products	$200.00

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data will constitute public record if and when the license is granted. Our intended use of the information is to perform the background check procedures required prior to license issuance. If you refuse to supply the information, the license application may not be processed.

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

Signature M Hunyuh

Date 4/25/17

If completed license should be mailed somewhere other than the business address, please advise.

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Cigarette/Tobacco Products License Application

Note: All applicants are subject to a background check as a part of the license approval process. Background check procedures may take up to 30 days to complete.

Business Name: CROIX OIL COMPANY / CROIX CONVENIENCE - B-DALE #68

Business Address: 2151 NORTH DALE ST. ROSEVILLE MN 55113

Business Phone: 651-489-8359

Email Address: _____

Person to Contact in Regard to Business License:

Name: DEB VANDINBURG

Address: P. O. BOX 15 STILLWATER MN 55082

Phone: 651-439-5255

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2017, and ending June 30, 2018, in the City of Roseville, County of Ramsey, State of Minnesota.

License Required	Fee
Cigarette/Tobacco Products	$200.00

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data will constitute public record if and when the license is granted. Our intended use of the information is to perform the background check procedures required prior to license issuance. If you refuse to supply the information, the license application may not be processed.

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

Signature: [signature]

Date: 4/20/17

If completed license should be mailed somewhere other than the business address, please advise.

* SEE ATTACHED

6486

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Cigarette/Tobacco Products License Application

Note: All applicants are subject to a background check as a part of the license approval process. Background check procedures may take up to 30 days to complete.

Business Name: Diamond Lake 1994 LLC dba Cub Foods #6686

Business Address: 2160 N. Snelling Ave. Roseville, MN 55113

Business Phone: 651-633-9740

Email Address: _

Person to Contact in Regard to Business License:

Name: Linda Schmeichel

Address: PO BOX 990, ATTN Licensing, Minneapolis, MN 55440

Phone: 952-903-1833

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2017, and ending June 30, 2018, in the City of Roseville, County of Ramsey, State of Minnesota.

License Required	Fee
Cigarette/Tobacco Products	$200.00

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data will constitute public record if and when the license is granted. Our intended use of the information is to perform the background check procedures required prior to license issuance. If you refuse to supply the information, the license application may not be processed.

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

Signature: Linda Schmeichel

Date: APR 19 2017

If completed license should be mailed somewhere other than the business address, please advise.

Please mail license to
Supervalu Inc
PO Box 990
ATTN Licensing
Minneapolis MN 55440

6694

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Cigarette/Tobacco Products License Application

Note: All applicants are subject to a background check as a part of the license approval process. Background check procedures may take up to 30 days to complete.

Business Name: Diamond Lake 1994 LLC, dba Cub Foods #6694

Business Address: 1201 Larpenteur Ave, Roseville MN 55113

Business Phone: 651-488-1825

Email Address:

Person to Contact in Regard to Business License:

Name: Linda Schmeichel

Address: PO Box 990 ATTN Licensing, Minneapolis MN 55440

Phone: 952-903-1833

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2017, and ending June 30, 2018, in the City of Roseville, County of Ramsey, State of Minnesota.

License Required	Fee
Cigarette/Tobacco Products	$200.00

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data will constitute public record if and when the license is granted. Our intended use of the information is to perform the background check procedures required prior to license issuance. If you refuse to supply the information, the license application may not be processed.

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

Signature: Linda Schmeichel

Date: APR 19 2017

If completed license should be mailed somewhere other than the business address, please advise.

Please mail license to
Supervalu Inc.
ATTN Licensing
PO Box 990
Minneapolis MN 55440

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Cigarette/Tobacco Products License Application

Note: All applicants are subject to a background check as a part of the license approval process. Background check procedures may take up to 30 days to complete.

Business Name GAS PLUS 12 Kath Fuel Oil Service Co.

Business Address 1583 W County Road C 3096 Rice Street Little Canada, MN 55113 Roseville, 55113

Business Phone (651) 633-2119

Email Address

Person to Contact in Regard to Business License:

Name Tammy Dayton

Address Kath Fuel Oil Service Co. 3096 Rice Street Little Canada, MN 55113

Phone (651) 484-3325

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2017, and ending June 30, 2018, in the City of Roseville, County of Ramsey, State of Minnesota.

License Required	Fee
Cigarette/Tobacco Products	$200.00

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data will constitute public record if and when the license is granted. Our intended use of the information is to perform the background check procedures required prior to license issuance. If you refuse to supply the information, the license application may not be processed.

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

Signature

Date 4/12/17

If completed license should be mailed somewhere other than the business address, please advise.

ENTERED

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Cigarette/Tobacco Products License Application

Note: All applicants are subject to a background check as a part of the license approval process. Background check procedures may take up to 30 days to complete.

Business Name # Yangsons, Inc DBA Hamline Liquors

Business Address 2825 Hamline Ave N. Roseville, MN 55113

Business Phone 651-639-1369

Email Address

Person to Contact in Regard to Business License:

Name Sia Sarah Yang

Address

Phone

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2017, and ending June 30, 2018, in the City of Roseville, County of Ramsey, State of Minnesota.

License Required	**Fee**
Cigarette/Tobacco Products	$200.00

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data will constitute public record if and when the license is granted. Our intended use of the information is to perform the background check procedures required prior to license issuance. If you refuse to supply the information, the license application may not be processed.

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

Signature

Date 5-8-17

If completed license should be mailed somewhere other than the business address, please advise.

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Cigarette/Tobacco Products License Application

Note: All applicants are subject to a background check as a part of the license approval process. Background check procedures may take up to 30 days to complete.

Business Name: Just Because Liquors, LLC (DBA MGM Wine & Spirits)

Business Address: 1149 Larpenteur Ave W. Roseville, MN 55113

Business Phone: 651 488 6685

Email Address:

Person to Contact in Regard to Business License:

Name: Stacey Kuhlman

Address: Same as above

Phone: 651-488-6685 or cell 6514022053

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2017, and ending June 30, 2018, in the City of Roseville, County of Ramsey, State of Minnesota.

License Required	Fee
Cigarette/Tobacco Products	$200.00

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data will constitute public record if and when the license is granted. Our intended use of the information is to perform the background check procedures required prior to license issuance. If you refuse to supply the information, the license application may not be processed.

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

Signature: Stacy Kuhlman

Date: 4/26/17

If completed license should be mailed somewhere other than the business address, please advise.

(☆) MAIL to the address above please!

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Cigarette/Tobacco Products License Application

Note: All applicants are subject to a background check as a part of the license approval process. Background check procedures may take up to 30 days to complete.

Business Name Jade Inc dba Rosedale BP

Business Address 2441 Fairview Ave N

Business Phone 651-636-9494

Email Address

Person to Contact in Regard to Business License:

Name Dean Shomalter

Address

Phone

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2017, and ending June 30, 2018, in the City of Roseville, County of Ramsey, State of Minnesota.

License Required	Fee
Cigarette/Tobacco Products	$200.00

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data will constitute public record if and when the license is granted. Our intended use of the information is to perform the background check procedures required prior to license issuance. If you refuse to supply the information, the license application may not be processed.

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

Signature

Date 4/19/17

If completed license should be mailed somewhere other than the business address, please advise.

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Cigarette/Tobacco Products License Application

Note: All applicants are subject to a background check as a part of the license approval process. Background check procedures may take up to 30 days to complete.

Business Name DMTS, LLC dba Roseville Marathon

Business Address 2216 County Rd D W. Roseville MN 55112

Business Phone (651) 633-1151

Email Address _____

Person to Contact in Regard to Business License:

Name Heather Saman

Address

Phone

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2017, and ending June 30, 2018, in the City of Roseville, County of Ramsey, State of Minnesota.

License Required	Fee
Cigarette/Tobacco Products	$200.00

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data will constitute public record if and when the license is granted. Our intended use of the information is to perform the background check procedures required prior to license issuance. If you refuse to supply the information, the license application may not be processed.

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

Signature _____

Date 4/27/17

If completed license should be mailed somewhere other than the business address, please advise.

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Cigarette/Tobacco Products License Application

Note: All applicants are subject to a background check as a part of the license approval process. Background check procedures may take up to 30 days to complete.

Business Name ROD PETROLEUM Inc /DBA Roseville Winner

Business Address 2163 N. Snelling Ave, Roseville MN 55113

Business Phone 651-636 0076

Email Address

Person to Contact in Regard to Business License:

Name Rodrigue Awed

Address

Phone

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2017, and ending June 30, 2018, in the City of Roseville, County of Ramsey, State of Minnesota.

License Required	**Fee**
Cigarette/Tobacco Products	$200.00

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data will constitute public record if and when the license is granted. Our intended use of the information is to perform the background check procedures required prior to license issuance. If you refuse to supply the information, the license application may not be processed.

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

Signature

Date 4-8-17

If completed license should be mailed somewhere other than the business address, please advise.

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Cigarette/Tobacco Products License Application

Note: All applicants are subject to a background check as a part of the license approval process. Background check procedures may take up to 30 days to complete.

Business Name: Northern Tier Retail LLC dba SuperAmerica #4115

Business Address: 2785 N. Hamline Ave, Roseville, MN 55113

Business Phone: 651-631-1241

Email Address: _____

Person to Contact in Regard to Business License:

Name: Patty Christian

Address: 576 Bielenberg Dr. Ste 200 Woodbury, MN 55125

Phone: 651-769-2046

I hereby apply for the following license(s) for the term of one year, beginning July 1, _____, and ending June 30, _____, in the City of Roseville, County of Ramsey, State of Minnesota.

License Required	Fee
Cigarette/Tobacco Products	$200.00

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data will constitute public record if and when the license is granted. Our intended use of the information is to perform the background check procedures required prior to license issuance. If you refuse to supply the information, the license application may not be processed.

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

Signature: Roger K Brown

Date: 4-10-17

If completed license should be mailed somewhere other than the business address, please advise.

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Cigarette/Tobacco Products License Application

Note: All applicants are subject to a background check as a part of the license approval process. Background check procedures may take up to 30 days to complete.

Business Name: Northern Tier Retail LLC dba SuperAmerica #4210

Business Address: 2172 Lexington Ave Roseville, MN 55113

Business Phone: 651-489-1108

Email Address:

Person to Contact in Regard to Business License:

Name: Patty Christian

Address: 576 Bielenberg Dr Ste 200 Woodbury MN 55125

Phone: 651-769-2046

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2017, and ending June 30, 2018, in the City of Roseville, County of Ramsey, State of Minnesota.

License Required	Fee
Cigarette/Tobacco Products	$200.00

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data will constitute public record if and when the license is granted. Our intended use of the information is to perform the background check procedures required prior to license issuance. If you refuse to supply the information, the license application may not be processed.

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

Signature: Roger K Brat

Date: 4-10-17

If completed license should be mailed somewhere other than the business address, please advise.

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Cigarette/Tobacco Products License Application

Note: All applicants are subject to a background check as a part of the license approval process. Background check procedures may take up to 30 days to complete.

Business Name: Northern Tier Retail LLC dba SuperAmerica #4502

Business Address: 2380 County Rd D W Roseville MN 55113

Business Phone: 651-633-3848

Email Address:

Person to Contact in Regard to Business License:

Name: Patty Christian

Address: 576 Bielenberg Dr. Ste 200 Woodbury MN 55125

Phone: 651-769-2046

I hereby apply for the following license(s) for the term of one year, beginning July 1, _____, and ending June 30, _____, in the City of Roseville, County of Ramsey, State of Minnesota.

License Required	Fee
Cigarette/Tobacco Products	$200.00

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data will constitute public record if and when the license is granted. Our intended use of the information is to perform the background check procedures required prior to license issuance. If you refuse to supply the information, the license application may not be processed.

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

Signature: Regina K Brat

Date: 4-10-17

If completed license should be mailed somewhere other than the business address, please advise.

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Cigarette/Tobacco Products License Application

Note: All applicants are subject to a background check as a part of the license approval process. Background check procedures may take up to 30 days to complete.

Business Name: Northern Tier Retail LLC dba SuperAmerica #4520

Business Address: 2295 Rice St. Roseville MN 55113

Business Phone: 651-787-0733

Email Address:

Person to Contact in Regard to Business License:

Name: Patty Christian

Address: 576 Bielenberg DR Ste 200, Wdby MN 55125

Phone: 651-769-2046

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2017, and ending June 30, 2018, in the City of Roseville, County of Ramsey, State of Minnesota.

License Required	Fee
Cigarette/Tobacco Products	$200.00

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data will constitute public record if and when the license is granted. Our intended use of the information is to perform the background check procedures required prior to license issuance. If you refuse to supply the information, the license application may not be processed.

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

Signature: Rogn K Bn A

Date: 4-10-17

If completed license should be mailed somewhere other than the business address, please advise.

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Cigarette/Tobacco Products License Application

Note: All applicants are subject to a background check as a part of the license approval process. Background check procedures may take up to 30 days to complete.

Business Name Tobacco Tree Inc

Business Address 1784 Lexington Ave. North

Business Phone 651-489-4028

Email Address

Person to Contact in Regard to Business License:

Name Ibrahim Agel

Address

Phone

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2017, and ending June 30, 2018, in the City of Roseville, County of Ramsey, State of Minnesota.

License Required	Fee
Cigarette/Tobacco Products	$200.00

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The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

Signature

Date 4- -2017

If completed license should be mailed somewhere other than the business address, please advise.

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Cigarette/Tobacco Products License Application

Note: All applicants are subject to a background check as a part of the license approval process. Background check procedures may take up to 30 days to complete.

Business Name: TOWER GLEN LIQUOR

Business Address: 2216-R WEST COUNTY RD D

Business Phone: 651-639-0122

Email Address: ____

Person to Contact in Regard to Business License:

Name: Mike Patel

Address: 2216-R West County Rd D, Roseville, MN 55113

Phone: 651-639-0122

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2017, and ending June 30, 2018, in the City of Roseville, County of Ramsey, State of Minnesota.

License Required	Fee
Cigarette/Tobacco Products	$200.00

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data will constitute public record if and when the license is granted. Our intended use of the information is to perform the background check procedures required prior to license issuance. If you refuse to supply the information, the license application may not be processed.

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

Signature: Mayank Patel

Date: 6-2-17

If completed license should be mailed somewhere other than the business address, please advise.

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Cigarette/Tobacco Products License Application

Note: All applicants are subject to a background check as a part of the license approval process. Background check procedures may take up to 30 days to complete.

Business Name MINNESOTA FINE WINES & SPIRITS, LLC dba TOTAL WINE & MORE

Business Address 2401 FAIRVIEW AVE NORTH, STE #105, ROSEVILLE, MN 55113

Business Phone 651-636-4157

Email Address

Person to Contact in Regard to Business License:

Name Jennifer Ahn, Manager of General Accounting

Address 6600 Rockledge Dr., Ste 150, Bethesda, MD 20817

Phone 301-795-1000

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2017, and ending June 30, 2018, in the City of Roseville, County of Ramsey, State of Minnesota.

License Required	Fee
Cigarette/Tobacco Products	$200.00

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data will constitute public record if and when the license is granted. Our intended use of the information is to perform the background check procedures required prior to license issuance. If you refuse to supply the information, the license application may not be processed.

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

Signature

Date 4/13/2017

If completed license should be mailed somewhere other than the business address, please advise. *

* 6600 Rockledge Dr., Ste 150,
Bethesda, MD 20817
301-795-1000

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Cigarette/Tobacco Products License Application

Note: All applicants are subject to a background check as a part of the license approval process. Background check procedures may take up to 30 days to complete.

Business Name S & Z INC - I DBA Tri-City BP

Business Address 3110 Cleveland Ave N Roseville, MN 55113

Business Phone 651-636-0502

Email Address

Person to Contact in Regard to Business License:

Name Abdullah A Sherian

Address

Phone

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2017, and ending June 30, 2018, in the City of Roseville, County of Ramsey, State of Minnesota.

License Required	Fee
Cigarette/Tobacco Products	$200.00

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The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

Signature Abdullah

Date 04-25-17

If completed license should be mailed somewhere other than the business address, please advise.

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Cigarette/Tobacco Products License Application

Note: All applicants are subject to a background check as a part of the license approval process. Background check procedures may take up to 30 days to complete.

Business Name: WALGREENS #13685

Business Address: 2635 RICE ST. ROSEVILLE, MN 55113

Business Phone: 651 483 3976

Email Address:

Person to Contact in Regard to Business License:

Name: WALGREEN CO. - RICK RAMIREZ

Address: P.O. BOX 901, DEERFIELD, IL 60015

Phone: 847 527 4103

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2017, and ending June 30, 2018, in the City of Roseville, County of Ramsey, State of Minnesota.

License Required	Fee
Cigarette/Tobacco Products	$200.00

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data will constitute public record if and when the license is granted. Our intended use of the information is to perform the background check procedures required prior to license issuance. If you refuse to supply the information, the license application may not be processed.

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

Signature: Amelia Legutki Assistant Secretary

Date: APR 5 2017

If completed license should be mailed somewhere other than the business address, please advise.

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Cigarette/Tobacco Products License Application

Note: All applicants are subject to a background check as a part of the license approval process. Background check procedures may take up to 30 days to complete.

Business Name WALGREENS #15560

Business Address 2700 LINCOLN DR. ROSEVILLE, MN 55113

Business Phone 651 636 9369

Email Address

Person to Contact in Regard to Business License:

Name WALGREEN CO. - RICK RAMIREZ

Address P.O. BOX 901, DEERFIELD, IL 60015

Phone 847 527 4103

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2017, and ending June 30, 2018, in the City of Roseville, County of Ramsey, State of Minnesota.

License Required	Fee
Cigarette/Tobacco Products	$200.00

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data will constitute public record if and when the license is granted. Our intended use of the information is to perform the background check procedures required prior to license issuance. If you refuse to supply the information, the license application may not be processed.

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

Signature [signature] Amelia Legutki Assistant Secretary

Date APR 5 2017

If completed license should be mailed somewhere other than the business address, please advise.

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Cigarette/Tobacco Products License Application

Note: All applicants are subject to a background check as a part of the license approval process. Background check procedures may take up to 30 days to complete.

Business Name: Walmart # 3404

Business Address: 1960 Twin Lakes Parkway

Business Phone: 612-788-1303

Email Address:

Person to Contact in Regard to Business License:

Name: Amanda Brown

Address: 508 SW 8th St Bentonville, AR 72716-0500

Phone: 479-277-5484

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2017, and ending June 30, 2018, in the City of Roseville, County of Ramsey, State of Minnesota.

License Required	Fee
Cigarette/Tobacco Products	$200.00

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data will constitute public record if and when the license is granted. Our intended use of the information is to perform the background check procedures required prior to license issuance. If you refuse to supply the information, the license application may not be processed.

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

Signature: Amanda Brown

Date: 4-17-17

If completed license should be mailed somewhere other than the business address, please advise.

Please mail all Licenses & Permits

To: Walmart Licensing Dept. 8416
508 SW 8th St
Bentonville, AR 72716-0500

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Gas Pumps - Private License Application

Business Name: Midland Hills Country Club

Business Address: 2001 Fulham Street

Business Phone: 651.631.1545

Email address: _

Person to Contact in Regard to Business License:

Name: Mike Manthey

Address: Same as Business Address

Phone: 651-631-1545

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2017, and ending June 30, 2018, in the City of Roseville, County of Ramsey, State of Minnesota.

License Required	Fee
Gas Pumps - Private	$60.00

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data will constitute public record if and when the license is granted. Our intended use of the information is to annually update our records. If you refuse to supply the information, the license application may not be processed.

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

Signature: [signature]

Date: 4.4.17

A fire inspection is required before issuance of a license. Please call 651-792-7341 to set up an inspection.

If completed license should be mailed somewhere other than the business address, please advise.

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Gas Pumps - Private License Application

Business Name: Ryder Transportation Services

Business Address: 2580 Long Lake Rd Roseville MN 55113

Business Phone: 6516317907 opt 2

Email address:

Person to Contact in Regard to Business License:

Name: Paul Goede

Address: Same

Phone: Same

I hereby apply for the following license(s) for the term of one year, beginning July 1, 17, and ending June 30, 18, in the City of Roseville, County of Ramsey, State of Minnesota.

License Required	Fee
Gas Pumps - Private	$60.00

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data will constitute public record if and when the license is granted. Our intended use of the information is to annually update our records. If you refuse to supply the information, the license application may not be processed.

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

Signature: P W Goede

Date: 1 April 17

A fire inspection is required before issuance of a license. Please call 651-792-7341 to set up an inspection.

If completed license should be mailed somewhere other than the business address, please advise.

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Gasoline Station License Application

Business Name Murphy Petro, Inc. dba B-Dale Shell

Business Address 2164 Dale St. N. Roseville MN 55113

Business Phone 651-487-7931

Email Address _____

Person to Contact in Regard to Business License:

Name Matt Murphy

Address

Phone

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2017, and ending June 30, 2018, in the City of Roseville, County of Ramsey, State of Minnesota.

License Required	**Fee**
Gasoline Station	$130.00

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data will constitute public record if and when the license is granted. Our intended use of the information is to annually update our records. If you refuse to supply the information, the license application may not be processed.

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

Signature _____

Date 6-12-17

A fire inspection is required before issuance of a license. Please call 651-792-7341 to set up an inspection.

If completed license should be mailed somewhere other than the business address, please advise.

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Gasoline Station License Application

Business Name Clark 2376

Business Address 2719 Lexington Ave,

Business Phone 651-500-9625 Roseville, MN 55113

Email Address

Person to Contact in Regard to Business License:

Name Michael Huynh

Address

Phone

I hereby apply for the following license(s) for the term of one year, beginning July 1, _____, and ending June 30, _____, in the City of Roseville, County of Ramsey, State of Minnesota.

License Required	Fee
Gasoline Station	$130.00

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data will constitute public record if and when the license is granted. Our intended use of the information is to annually update our records. If you refuse to supply the information, the license application may not be processed.

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

Signature M Huynh

Date 4/25/17

A fire inspection is required before issuance of a license. Please call 651-792-7341 to set up an inspection.

If completed license should be mailed somewhere other than the business address, please advise.

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Gasoline Station License Application

Business Name: CROIX OIL COMPANY / CROIX CONVENIENCE -B-DALE #68

Business Address: 2151 NORTH DALE ST. ROSEVILLE, MN 55113

Business Phone: 651-489-8359

Email Address: _____

Person to Contact in Regard to Business License:

Name: DES VANDINBERG

Address: P.O. BOX 15 STILLWATER MN 55082

Phone: 651-439-5755

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2017, and ending June 30, 2018, in the City of Roseville, County of Ramsey, State of Minnesota.

License Required	Fee
Gasoline Station	$130.00

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The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

Signature: _____

Date: 4/20/17

A fire inspection is required before issuance of a license. Please call 651-792-7341 to set up an inspection.

If completed license should be mailed somewhere other than the business address, please advise.

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Gasoline Station License Application

Business Name Davis Roseville Auto Care Inc.

Business Address 2171 No. Hamline Ave

Business Phone 651-636-7718

Email Address

Person to Contact in Regard to Business License:

Name David W Miller

Address

Phone

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2017, and ending June 30, 2018, in the City of Roseville, County of Ramsey, State of Minnesota.

License Required	Fee
Gasoline Station	$130.00

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The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

Signature David W Miller

Date 4-4-2017

A fire inspection is required before issuance of a license. Please call 651-792-7341 to set up an inspection.

If completed license should be mailed somewhere other than the business address, please advise.

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Gasoline Station License Application

Business Name GAS PLUS 12

Business Address 1583 W County Road C → Roseville, MN 55113

Business Phone (651) 633-2119

Email Address

Person to Contact in Regard to Business License:

Name Tammy Doyle

Address Kath Fuel Oil Service Co.
3096 Rice Street
Little Canada, MN 55113

Phone (651) 484-3325

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2017, and ending June 30, 2019, in the City of Roseville, County of Ramsey, State of Minnesota.

License Required	Fee
Gasoline Station	$130.00

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data will constitute public record if and when the license is granted. Our intended use of the information is to annually update our records. If you refuse to supply the information, the license application may not be processed.

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

Signature

Date 4/12/17

A fire inspection is required before issuance of a license. Please call 651-792-7341 to set up an inspection.

If completed license should be mailed somewhere other than the business address, please advise.

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Gasoline Station License Application

Business Name Jade Inc dba Rosedale BP

Business Address 2441 Fairview Ave N

Business Phone 651-636-9494

Email Address

Person to Contact in Regard to Business License:

Name Dean Showalter

Address

Phone

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2017, and ending June 30, 2018, in the City of Roseville, County of Ramsey, State of Minnesota.

License Required	**Fee**
Gasoline Station	$130.00

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Signature

Date 4/19/17

A fire inspection is required before issuance of a license. Please call 651-792-7341 to set up an inspection.

If completed license should be mailed somewhere other than the business address, please advise.

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Gasoline Station License Application

Business Name DMTS, LLC dba Roseville Marathon

Business Address 2216 County Rd. D. W. Roseville, MN 55112

Business Phone (651) 633-1151

Email Address

Person to Contact in Regard to Business License:

Name Heather Saman

Address

Phone

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2017, and ending June 30, 2018, in the City of Roseville, County of Ramsey, State of Minnesota.

License Required	Fee
Gasoline Station	$130.00

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The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

Signature

Date 4/27/17

A fire inspection is required before issuance of a license. Please call 651-792-7341 to set up an inspection.

If completed license should be mailed somewhere other than the business address, please advise.

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Gasoline Station License Application

Business Name ROD PETROLEUM Inc./DBA Roseville Wimmer

Business Address 2163 N. Snelling Ave, Roseville MN 55113

Business Phone 651-636-0076

Email Address

Person to Contact in Regard to Business License:

Name Rodrigue Aiwood

Address

Phone

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2017, and ending June 30, 2018, in the City of Roseville, County of Ramsey, State of Minnesota.

License Required	**Fee**
Gasoline Station	$130.00

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The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

Signature

Date 4-8-17

A fire inspection is required before issuance of a license. Please call 651-792-7341 to set up an inspection.

If completed license should be mailed somewhere other than the business address, please advise.

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Gasoline Station License Application

Business Name: Northern Tier Retail LLC dba SuperAmerica 4115

Business Address: 2785 N. Hamline Ave. Roseville MN 55113

Business Phone: 651. 631. 1241

Email Address:

Person to Contact in Regard to Business License:

Name: Patty Christian

Address: 576 Bielenberg Dr. Ste. 200 Woodbury, MN 55125

Phone: 651-769-2046

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2017, and ending June 30, 2018, in the City of Roseville, County of Ramsey, State of Minnesota.

License Required	Fee
Gasoline Station	$130.00

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The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

Signature: Roger K Burt

Date: 4-10-17

A fire inspection is required before issuance of a license. Please call 651-792-7341 to set up an inspection.

If completed license should be mailed somewhere other than the business address, please advise.

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Gasoline Station License Application

Business Name: Northern Tier Retail LLC dba SuperAmerica #4210

Business Address: 2172 N. Lexington Ave, Roseville MN 55113

Business Phone: 651-489-1108

Email Address:

Person to Contact in Regard to Business License:

Name: Patty Christian

Address: 576 Bielenberg Dr. Ste 200 Woodbury MN 55125

Phone: 651-769-2046

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2017, and ending June 30, 2018, in the City of Roseville, County of Ramsey, State of Minnesota.

License Required	Fee
Gasoline Station	$130.00

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The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

Signature: Roger K Brost

Date: 4-10-17

A fire inspection is required before issuance of a license. Please call 651-792-7341 to set up an inspection.

If completed license should be mailed somewhere other than the business address, please advise.

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Gasoline Station License Application

Business Name Northern Tier Retail LLC dba SuperAmerica #4502

Business Address 2380 County Rd D W. Roseville, MN 55113

Business Phone 651-633-3848

Email Address

Person to Contact in Regard to Business License:

Name Patty Christian

Address 576 Bielenberg Dr. Ste 200 Wdby MN 55125

Phone 651-769-2046

I hereby apply for the following license(s) for the term of one year, beginning July 1, _____, and ending June 30, _____, in the City of Roseville, County of Ramsey, State of Minnesota.

License Required	Fee
Gasoline Station	$130.00

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data will constitute public record if and when the license is granted. Our intended use of the information is to annually update our records. If you refuse to supply the information, the license application may not be processed.

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

Signature Roger K Bu[illegible]

Date 4-10-17

A fire inspection is required before issuance of a license. Please call 651-792-7341 to set up an inspection.

If completed license should be mailed somewhere other than the business address, please advise.

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Gasoline Station License Application

Business Name: Northern Tier Retail LLC dba SuperAmerica #4520

Business Address: 2295 Rice St. Roseville, MN 55113

Business Phone: 651-787-0733

Email Address:

Person to Contact in Regard to Business License:

Name: Patty Christian

Address: 576 Bielenberg Dr. Ste 200 Woodbury MN 55125

Phone: 651-769-2046

I hereby apply for the following license(s) for the term of one year, beginning July 1, _____, and ending June 30, _____, in the City of Roseville, County of Ramsey, State of Minnesota.

License Required	Fee
Gasoline Station	$130.00

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data will constitute public record if and when the license is granted. Our intended use of the information is to annually update our records. If you refuse to supply the information, the license application may not be processed.

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

Signature: Roger K Brost

Date: 4-10-17

A fire inspection is required before issuance of a license. Please call 651-792-7341 to set up an inspection.

If completed license should be mailed somewhere other than the business address, please advise.

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Gasoline Station License Application

Business Name Tom's Mobil Service, Inc

Business Address 1935 Rice

Business Phone 651-489-7807

Email Address

Person to Contact in Regard to Business License:

Name Joe Dellmans

Address Same

Phone Same

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2017, and ending June 30, 2018, in the City of Roseville, County of Ramsey, State of Minnesota.

License Required	Fee
Gasoline Station	$130.00

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data will constitute public record if and when the license is granted. Our intended use of the information is to annually update our records. If you refuse to supply the information, the license application may not be processed.

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

Signature

Date 4-11-17

A fire inspection is required before issuance of a license. Please call 651-792-7341 to set up an inspection.

If completed license should be mailed somewhere other than the business address, please advise.

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Gasoline Station License Application

Business Name S & Z INC- I DBA Tri-City BP

Business Address 3110 Cleveland Ave N Roseville, MN 55113

Business Phone 651-636-0502

Email Address

Person to Contact in Regard to Business License:

Name Abdullah-A-Sherian

Address

Phone

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2017, and ending June 30, 2018, in the City of Roseville, County of Ramsey, State of Minnesota.

License Required	Fee
Gasoline Station	$130.00

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data will constitute public record if and when the license is granted. Our intended use of the information is to annually update our records. If you refuse to supply the information, the license application may not be processed.

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

Signature Abdullah

Date 04-25-17

A fire inspection is required before issuance of a license. Please call 651-792-7341 to set up an inspection.

If completed license should be mailed somewhere other than the business address, please advise.

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapy Establishment License Application

☐ New License ☒ Renewal For License Year Ending June 30, 18

Business Name Colleen and Company

Business Address 3092 Lexington Ave Roseville

Business Phone

Email Address

Person to Contact in Regard to Business License:

Full Legal Name (Please Print) Natterstad Colleen A Conroy

Home Address

(State) (Zip)

Telephone

Date of Birth (mm/dd/yyyy)

Driver's License Number

Ethnicity:

Sex:

Have you ever used or been known by any name other than the legal name given above?

☐ Yes ☐ No If Yes, List each full name along with dates and places where used.

Colleen C Conroy

Has the business held any previous massage therapy establishment licenses in the past five years? If yes, in which city was it licensed?

☒ Yes ☐ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data, with the exception of driver's license numbers, will constitute public record if and when the license is granted. Our intended use of the information is to perform the background check procedures required prior to license issuance. If you refuse to supply the information, the license application may not be processed.

The undersigned applicant makes this application pursuant to all laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182. In addition, the applicant acknowledges that they are responsible for reviewing the background and work history of their employees, including those that have received a massage therapist license from the City.

By signing below you certify that the above information is correct and authorize the City of Roseville Police Department to run your information for the required background checks. (**Note**: Background checks and application processing may take up to 60 days to complete).

Signature Colleen C Natterstad Date 5/16/17

License Fee is $300.00
Additional $150 background check fee for all first-time applicants
Make checks payable to: City of Roseville

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapy Establishment License Application

☐ New License ☒ Renewal For License Year Ending June 30, 2018

Business Name Diamond Star SPA LLC

Business Address 696 County Rd B West Roseville MN 55113

Business Phone 651-340-3582

Email Address

Person to Contact in Regard to Business License:

Full Legal Name (Please Print) Xu (Last) Jing (First) (Middle)

Home Address

Telephone (

Date of Birth (mm/dd/yyyy)

Driver's License Number State of Issuance

Ethnicity:

Sex:

Have you ever used or been known by any name other than the legal name given above?
☐ Yes ☒ No If Yes, List each full name along with dates and places where used.

Has the business held any previous massage therapy establishment licenses in the past five years? If yes, in which city was it licensed?

☐ Yes ☒ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data, with the exception of driver's license numbers, will constitute public record if and when the license is granted. Our intended use of the information is to perform the background check procedures required prior to license issuance. If you refuse to supply the information, the license application may not be processed.

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By signing below you certify that the above information is correct and authorize the City of Roseville Police Department to run your information for the required background checks. (**Note**: Background checks and application processing may take up to 60 days to complete).

Signature Date 04/01/2017

License Fee is $300.00
Additional $150 background check fee for all first-time applicants
Make checks payable to: City of Roseville

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapy Establishment License Application

☐ New License ☒ Renewal For License Year Ending June 30, 2018

Business Name Elements Massage Roseville

Business Address 2100 Snelling Ave N. Suite 643

Business Phone 651-356-8297

Email Address

Person to Contact in Regard to Business License:

Full Legal Name (Please Print) Ketchmark (Last) Thomas (First) Paul (Middle)

Home Address

Telephone

Date of Birth (mm/dd/yyyy)

Driver's License Number State of Issuance

Ethnicity:

Sex:

Have you ever used or been known by any name other than the legal name given above?
☐ Yes ☒ No If Yes, List each full name along with dates and places where used.

Has the business held any previous massage therapy establishment licenses in the past five years? If yes, in which city was it licensed?

☐ Yes ☒ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data, with the exception of driver's license numbers, will constitute public record if and when the license is granted. Our intended use of the information is to perform the background check procedures required prior to license issuance. If you refuse to supply the information, the license application may not be processed.

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By signing below you certify that the above information is correct and authorize the City of Roseville Police Department to run your information for the required background checks. (Note: Background checks and application processing may take up to 60 days to complete)

Signature Date 5/10/17

License Fee is $300.00
Additional $150 background check fee for all first-time applicants
Make checks payable to: City of Roseville

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapy Establishment License Application

☐ New License ☒ Renewal For License Year Ending June 30, 2018

Business Name Grace Healed ME

Business Address 1721 County Road B2

Business Phone

Email Address

Person to Contact in Regard to Business License:

Full Legal Name (Please Print) Tansley (Last) Tusharthia (First) Dava-Denise (Middle)

Home Address

Telephone

Date of Birth (mm/dd/yyyy)

Driver's License Number State of Issuance

Ethnicity:

Sex:

Have you ever used or been known by any name other than the legal name given above?

☒ Yes ☐ No If Yes, List each full name along with dates and places where used.

Taylor-Oats

Has the business held any previous massage therapy establishment licenses in the past five years? If yes, in which city was it licensed?

☒ Yes Woodbury ☐ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data, with the exception of driver's license numbers, will constitute public record if and when the license is granted. Our intended use of the information is to perform the background check procedures required prior to license issuance. If you refuse to supply the information, the license application may not be processed.

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By signing below you certify that the above information is correct and authorize the City of Roseville Police Department to run your information for the required background checks. (**Note**: Background checks and application processing may take up to 60 days to complete).

Signature T. Tansley Date 3/30/17

License Fee is $300.00
Additional $150 background check fee for all first-time applicants
Make checks payable to: City of Roseville

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapy Establishment License Application

☐ New License ☒ Renewal For License Year Ending June 30, 2018

Business Name Healing Shores Reiki + Massage, LLC

Business Address 2151 Hamline Ave N Suite 112 Roseville, MN 55113

Business Phone

Email Address

Person to Contact in Regard to Business License:

Full Legal Name (Please Print) White Angela Mary

Home Address

Telephone

Date of Birth (mm/dd/yyyy)

Driver's License Number State of Issuance

Ethnicity:

Sex:

Have you ever used or been known by any name other than the legal name given above?
☒ Yes ☐ No If Yes, List each full name along with dates and places where used.
Angela Mary Berghammer (maiden)

Has the business held any previous massage therapy establishment licenses in the past five years? If yes, in which city was it licensed?
☒ Yes Shoreview, St Paul Woodbury ☐ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data, with the exception of driver's license numbers, will constitute public record if and when the license is granted. Our intended use of the information is to perform the background check procedures required prior to license issuance. If you refuse to supply the information, the license application may not be processed.

The undersigned applicant makes this application pursuant to all laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182. In addition, the applicant acknowledges that they are responsible for reviewing the background and work history of their employees, including those that have received a massage therapist license from the City.

By signing below you certify that the above information is correct and authorize the City of Roseville Police Department to run your information for the required background checks. (Note: Background checks and application processing may take up to 60 days to complete).

Signature Date 4.19.17

License Fee is $300.00
Additional $150 background check fee for all first-time applicants
Make checks payable to: City of Roseville

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapy Establishment License Application

☐ New License ☑ Renewal For License Year Ending June 30, 2018

Business Name HEARTSPARK! Bodywork for the Mind and Spirit

Business Address 2201 N. LEXINGTON AVE suite #101

Business Phone _____

Email Address _____

Person to Contact in Regard to Business License:

Full Legal Name (Please Print) KOBETT (Last) ERICA (First) CARLENE POINTER (Middle)

Home Address_

Telephone

Date of Birth (mm/dd/yyyy) __

Driver's License Number_ State of Issuance_

Ethnicity:

Sex:

Have you ever used or been known by any name other than the legal name given above?

☐ Yes ☐ No If Yes, List each full name along with dates and places where used.

ERICA CARLENE POINTER

Has the business held any previous massage therapy establishment licenses in the past five years? If yes, in which city was it licensed?

☐ Yes _____ ☑ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data, with the exception of driver's license numbers, will constitute public record if and when the license is granted. Our intended use of the information is to perform the background check procedures required prior to license issuance. If you refuse to supply the information, the license application may not be processed.

The undersigned applicant makes this application pursuant to all laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182. In addition, the applicant acknowledges that they are responsible for reviewing the background and work history of their employees, including those that have received a massage therapist license from the City.

By signing below you certify that the above information is correct and authorize the City of Roseville Police Department to run your information for the required background checks. (**Note**: Background checks and application processing may take up to 60 days to complete).

Signature Erica C Kobett Date May 3, 2017

License Fee is $300.00
Additional $150 background check fee for all first-time applicants
Make checks payable to: City of Roseville

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapy Establishment License Application

☐ New License ■ Renewal For License Year Ending June 30, 2018

Business Name JCPenney Corp., Inc.

Business Address 1700 W Country Road B-2, Roseville, MN 55113

Business Phone 651-631-3330

Email Address

Person to Contact in Regard to Business License:

Full Legal Name (Please Print) JCPenney Corp., Inc.
(Last) (First) (Middle)

Home Address
(Street) (City) (State) (Zip)

Telephone (

Date of Birth (mm/dd/yyyy)

Driver's License Number State of Issuance

Ethnicity:

Sex:

Have you ever used or been known by any name other than the legal name given above?
☐ Yes ■ No If Yes, List each full name along with dates and places where used.

Roseville, MN

Has the business held any previous massage therapy establishment licenses in the past five years? If yes, in which city was it licensed?

■ Yes Roseville, MN ☐ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data, with the exception of driver's license numbers, will constitute public record if and when the license is granted. Our intended use of the information is to perform the background check procedures required prior to license issuance. If you refuse to supply the information, the license application may not be processed.

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By signing below you certify that the above information is correct and authorize the City of Roseville Police Department to run your information for the required background checks. (**Note**: Background checks and application processing may take up to 60 days to complete).

Signature Date 05/30/2017

License Fee is $300.00
Additional $150 background check fee for all first-time applicants
Make checks payable to: City of Roseville

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapy Establishment License Application

☐ New License ☒ Renewal For License Year Ending June 30, 2018

Business Name Just Salonspa

Business Address 1641 County Road C West, Roseville MN 55113

Business Phone 651-639-0576

Email Address

Person to Contact in Regard to Business License:

Full Legal Name (Please Print) Wayne David John

Home Address

Telephone

Date of Birth (mm/dd/yyyy)

Driver's License Number State of Issuance

Ethnicity:

Sex:

Have you ever used or been known by any name other than the legal name given above?
☐ Yes ☒ No If Yes, List each full name along with dates and places where used.

Has the business held any previous massage therapy establishment licenses in the past five years? If yes, in which city was it licensed?

☒ Yes Roseville, St Paul, Wayzata ☐ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data, with the exception of driver's license numbers, will constitute public record if and when the license is granted. Our intended use of the information is to perform the background check procedures required prior to license issuance. If you refuse to supply the information, the license application may not be processed.

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By signing below you certify that the above information is correct and authorize the City of Roseville Police Department to run your information for the required background checks. (**Note**: Background checks and application processing may take up to 60 days to complete).

Signature Date

License Fee is $300.00
Additional $150 background check fee for all first-time applicants
Make checks payable to: City of Roseville

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapy Establishment License Application

☐ New License ☒ Renewal For License Year Ending June 30, 2018

Business Name NAM LLC (Knead a Massage)

Business Address 1961 Rice St N, Roseville, MN #133

Business Phone 651-399-8131

Email Address

Person to Contact in Regard to Business License:

Full Legal Name (Please Print) Hu (Last) XIAOFANG (First)

Home Address

Telephone

Date of Birth (mm/dd/yyyy)

Driver's License Number State of Issuance

Ethnicity:

Sex:

Have you ever used or been known by any name other than the legal name given above?
☐ Yes ☒ No If Yes, List each full name along with dates and places where used.

Has the business held any previous massage therapy establishment licenses in the past five years? If yes, in which city was it licensed?

☒ Yes Roseville ☐ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data, with the exception of driver's license numbers, will constitute public record if and when the license is granted. Our intended use of the information is to perform the background check procedures required prior to license issuance. If you refuse to supply the information, the license application may not be processed.

The undersigned applicant makes this application pursuant to all laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182. In addition, the applicant acknowledges that they are responsible for reviewing the background and work history of their employees, including those that have received a massage therapist license from the City.

By signing below you certify that the above information is correct and authorize the City of Roseville Police Department to run your information for the required background checks. (**Note**: Background checks and application processing may take up to 60 days to complete).

Signature Xiaofang Hu Date 4/5/17

License Fee is $300.00
Additional $150 background check fee for all first-time applicants
Make checks payable to: City of Roseville

LTF OPCO
LP
1004
10005

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapy Establishment License Application

☐ New License ☑ Renewal For License Year Ending June 30, 2017

Business Name LTF Club Operations Company, Inc. DBA LifeSpa

Business Address 2480 Fairview Ave N Roseville, MN 55113

Business Phone 651-633-4444

Email Address

Person to Contact in Regard to Business License:

Full Legal Name (Please Print) Spolar James Nathan

Home Address

Telephone

Date of Birth (mm/dd/yyyy)

Driver's License Number State of Issuance

Ethnicity:

Sex:

Have you ever used or been known by any name other than the legal name given above?
☐ Yes ☑ No If Yes, List each full name along with dates and places where used.

Has the business held any previous massage therapy establishment licenses in the past five years? If yes, in which city was it licensed?

☐ Yes ☑ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data, with the exception of driver's license numbers, will constitute public record if and when the license is granted. Our intended use of the information is to perform the background check procedures required prior to license issuance. If you refuse to supply the information, the license application may not be processed.

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By signing below you certify that the above information is correct and authorize the City of Roseville Police Department to run your information for the required background checks. (**Note**: Background checks and application processing may take up to 60 days to complete).

Signature Date 5/17/17

5-11-17
CC

License Fee is $300.00
Additional $150 background check fee for all first-time applicants
Make checks payable to: City of Roseville

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapy Establishment License Application

☐ New License ☒ Renewal For License Year Ending June 30, 2018

Business Name Massage by Jennifer, LLC

Business Address 2191 Snelling Avenue N Roseville MN 55113

Business Phone _____

Email Address _____

Person to Contact in Regard to Business License:

Full Legal Name (Please Print) Cunningham (Last) Jennifer (First) A (Middle)

Home Address _____ (State) (Zip)

Telephone

Date of Birth (mm/dd/yyyy) _____

Driver's License Number _____ State of Issuance _____

Ethnicity:

Sex:

Have you ever used or been known by any name other than the legal name given above?

☒ Yes ☒ No If Yes, List each full name along with dates and places where used.

~~Jennifer Plummer prior to 10/19/1996~~

Has the business held any previous massage therapy establishment licenses in the past five years? If yes, in which city was it licensed?

☒ Yes Lexington MN ☐ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data, with the exception of driver's license numbers, will constitute public record if and when the license is granted. Our intended use of the information is to perform the background check procedures required prior to license issuance. If you refuse to supply the information, the license application may not be processed.

The undersigned applicant makes this application pursuant to all laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182. In addition, the applicant acknowledges that they are responsible for reviewing the background and work history of their employees, including those that have received a massage therapist license from the City.

By signing below you certify that the above information is correct and authorize the City of Roseville Police Department to run your information for the required background checks. (**Note**: Background checks and application processing may take up to 60 days to complete).

Signature Jennifer A Cunningham Date April 21, 2017

License Fee is $300.00
Additional $150 background check fee for all first-time applicants
Make checks payable to: City of Roseville

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapy Establishment License Application

☐ New License ☒ Renewal For License Year Ending June 30, 2018

Business Name Meyers Enterprises of Roseville, Inc. (dba Massage Envy Roseville)

Business Address 2480 N. Fairview Ave #120 Roseville, MN 55113

Business Phone 651-636-4020

Email Address

Person to Contact in Regard to Business License:

Full Legal Name (Please Print) Meyers (Last) Gary (First) Wayne

Home Address

Telephone

Date of Birth (mm/dd/yyyy)

Driver's License Number State of Issuance

Ethnicity:

Sex:

Have you ever used or been known by any name other than the legal name given above?
☐ Yes ☒ No If Yes, List each full name along with dates and places where used.

Has the business held any previous massage therapy establishment licenses in the past five years? If yes, in which city was it licensed?

☒ Yes Roseville ☐ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data, with the exception of driver's license numbers, will constitute public record if and when the license is granted. Our intended use of the information is to perform the background check procedures required prior to license issuance. If you refuse to supply the information, the license application may not be processed.

The undersigned applicant makes this application pursuant to all laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182. In addition, the applicant acknowledges that they are responsible for reviewing the background and work history of their employees, including those that have received a massage therapist license from the City.

By signing below you certify that the above information is correct and authorize the City of Roseville Police Department to run your information for the required background checks. (Note: Background checks and application processing may take up to 60 days to complete).

Signature Date 4/10/17

License Fee is $300.00
Additional $150 background check fee for all first-time applicants
Make checks payable to: City of Roseville

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapy Establishment License Application

☐ New License ☒ Renewal For License Year Ending June 30, 2018

Business Name MASSAGE REJUVENATION

Business Address 2499 RICE ST. #135 ROSEVILLE, MN 55113

Business Phone _____

Email Address _____

Person to Contact in Regard to Business License:

Full Legal Name (Please Print) SARPPO (Last) GARY (First) LEE (Middle)

Home Address

Telephone

Date of Birth (mm/dd/yyyy) _____

Driver's License Number _____ State of Issuance _____

Ethnicity:

Sex:

Have you ever used or been known by any name other than the legal name given above?
☐ Yes ☒ No If Yes, List each full name along with dates and places where used.

Has the business held any previous massage therapy establishment licenses in the past five years? If yes, in which city was it licensed?

☒ Yes ROSEVILLE, MN. ☐ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data, with the exception of driver's license numbers, will constitute public record if and when the license is granted. Our intended use of the information is to perform the background check procedures required prior to license issuance. If you refuse to supply the information, the license application may not be processed.

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By signing below you certify that the above information is correct and authorize the City of Roseville Police Department to run your information for the required background checks. (**Note**: Background checks and application processing may take up to 60 days to complete).

Signature _____ Date 4/21/17

License Fee is $300.00
Additional $150 background check fee for all first-time applicants
Make checks payable to: City of Roseville

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapy Establishment License Application

☐ New License ☒ Renewal For License Year Ending June 30, 2019

Business Name Massage Xcap LLC

Business Address 1767 Lexington Ave North

Business Phone 651-964-1112

Email Address

Person to Contact in Regard to Business License:

Full Legal Name (Please Print) Beard (Last) Samuel (First) Randolph

Home Address

(State) (Zip)

Telephone

Date of Birth (mm/dd/yyyy)

Driver's License Number State of Issuance

Ethnicity:

Sex:

Have you ever used or been known by any name other than the legal name given above?

☐ Yes ☒ No If Yes, List each full name along with dates and places where used.

Has the business held any previous massage therapy establishment licenses in the past five years? If yes, in which city was it licensed?

☒ Yes Savage, MN ☐ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**

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The undersigned applicant makes this application pursuant to all laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182. In addition, the applicant acknowledges that they are responsible for reviewing the background and work history of their employees, including those that have received a massage therapist license from the City.

By signing below you certify that the above information is correct and authorize the City of Roseville Police Department to run your information for the required background checks. (**Note**: Background checks and application processing may take up to 60 days to complete).

Signature Date 4-28-2017

License Fee is $300.00
Additional $150 background check fee for all first-time applicants
Make checks payable to: City of Roseville

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapy Establishment License Application

☐ New License ☑ Renewal For License Year Ending June 30, 18

Business Name Monaco Bodyworks

Business Address 1935 County Road B2 W Roseville MN 55113

Business Phone _____

Email Address _____

Person to Contact in Regard to Business License:

Full Legal Name (Please Print) Monaco (Last) Stephanie (First) _____ (Middle)

Home Address _____

Telephone _____

Date of Birth (mm/dd/yyyy) _____

Driver's License Number _____ State of Issuance _____

Ethnicity:

Sex:

Have you ever used or been known by any name other than the legal name given above?

☑ Yes ☐ No If Yes, List each full name along with dates and places where used.

Stephanie Lynn Schmaltz, Stephanie Lynn Kringstad

Has the business held any previous massage therapy establishment licenses in the past five years? If yes, in which city was it licensed?

☑ Yes Roseville MN ☐ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**

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Signature _____ Date 4/20/2017

License Fee is $300.00
Additional $150 background check fee for all first-time applicants
Make checks payable to: City of Roseville

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapy Establishment License Application

☐ New License ☒ Renewal For License Year Ending June 30, 2018

Business Name New Dragon Massage

Business Address 1595 HWY 36 West, Suite #698 Roseville, MN 5513

Business Phone 651-633-6336

Email Address

Person to Contact in Regard to Business License:

Full Legal Name (Please Print) LIU (Last) CHUN (First) LIAN (Middle)

Home Address (Address) (City) (State) (Zip)

Telephone

Date of Birth (mm/dd/yyyy)

Driver's License Number State of Issuance

Ethnicity:

Sex:

Have you ever used or been known by any name other than the legal name given above?
☐ Yes ☒ No If Yes, List each full name along with dates and places where used.

Has the business held any previous massage therapy establishment licenses in the past five years? If yes, in which city was it licensed?

☒ Yes Maplewood, Duluth ☐ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**

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By signing below you certify that the above information is correct and authorize the City of Roseville Police Department to run your information for the required background checks. (**Note**: Background checks and application processing may take up to 60 days to complete).

Signature Chun L LIU Date 5-10-17

License Fee is $300.00
Additional $150 background check fee for all first-time applicants
Make checks payable to: City of Roseville

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapy Establishment License Application

☐ New License ■ Renewal For License Year Ending June 30, 2018

Business Name Optimal Wellness Solutions

Business Address 2565 Hamline Ave N, Suite A

Business Phone 651-340-1233

Email Address

Person to Contact in Regard to Business License:

Full Legal Name (Please Print) Schramm (Last) Michele (First) Lisa (Middle)

Home Address

(State) (Zip)

Telephone

Date of Birth (mm/dd/yyyy)

Driver's License Number State of Issuance

Ethnicity:

Sex:

Have you ever used or been known by any name other than the legal name given above?

■ Yes ☐ No If Yes, List each full name along with dates and places where used.

Roseville

Has the business held any previous massage therapy establishment licenses in the past five years? If yes, in which city was it licensed?

■ Yes Roseville ☐ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**

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Signature Michele Schramm Date 5/16/17

License Fee is $300.00
Additional $150 background check fee for all first-time applicants
Make checks payable to: City of Roseville

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapy Establishment License Application

☐ New License ☒ Renewal For License Year Ending June 30, 2018

Business Name Oriental Lake Spa

Business Address 2216 County Road D West, Suite F Roseville, MN 55112

Business Phone 651-429-0077

Email Address

Person to Contact in Regard to Business License:

Full Legal Name (Please Print) Wagner (Last) Qiangian (First) (Middle)

Home Addres

Telephone

Date of Birth (mm/dd/yyyy)

Driver's License Number State of Issuance

Ethnicity:

Sex:

Have you ever used or been known by any name other than the legal name given above?

☒ Yes ☐ No If Yes, List each full name along with dates and places where used.

Qiangian ZHAO (Zhao is Maiden Name)

Has the business held any previous massage therapy establishment licenses in the past five years? If yes, in which city was it licensed?

☒ Yes Roseville, MN ☐ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**

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By signing below you certify that the above information is correct and authorize the City of Roseville Police Department to run your information for the required background checks. (**Note**: Background checks and application processing may take up to 60 days to complete).

Signature Qiangian Wagner Date April 13, 2017

License Fee is $300.00
Additional $150 background check fee for all first-time applicants
Make checks payable to: City of Roseville

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapy Establishment License Application

☐ New License ☒ Renewal For License Year Ending June 30, 2018

Business Name Red Clover Clinic, Inc.

Business Address 2233 N. Hamline Ave, Suite 433, Roseville, MN 55113

Business Phone _____

Email Address _____

Person to Contact in Regard to Business License:

Full Legal Name (Please Print) Teigen (Last) Anita (First) L. (Middle)

Home Address

Telephone

Date of Birth (mm/dd/yyyy) _____

Driver's License Number _____ State of Issuance _____

Ethnicity:

Sex:

Have you ever used or been known by any name other than the legal name given above?

☐ Yes ☒ No If Yes, List each full name along with dates and places where used.

_____

Has the business held any previous massage therapy establishment licenses in the past five years? If yes, in which city was it licensed?

☐ Yes _____ ☒ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**

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Signature Anita Teigen Date 4/11/17

License Fee is $300.00
Additional $150 background check fee for all first-time applicants
Make checks payable to: City of Roseville

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapy Establishment License Application

☐ New License ☑ Renewal For License Year Ending June 30, 2018

Business Name Restore Massage & Shiatsu Therapy, LLC

Business Address 1935 County Rd B2 W, (Suite 45) Roseville, MN 55113

Business Phone _____

Email Address _____

Person to Contact in Regard to Business License:

Full Legal Name (Please Print) ~~SUSAN~~ Theobald (Last) SUSAN (First) Kay (Middle)

Home Address_

Telephone

Date of Birth (mm/dd/yyyy) _____

Driver's License Number_ State of Issuance_

Ethnicity:

Sex:

Have you ever used or been known by any name other than the legal name given above?

☑ Yes ☐ No If Yes, List each full name along with dates and places where used.

SUSAN Kay Hacker (maiden name, used prior to 3/7/89)

Has the business held any previous massage therapy establishment licenses in the past five years? If yes, in which city was it licensed?

☑ Yes Roseville ☐ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**

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Signature _____ Date 06/06/17

License Fee is $300.00
Additional $150 background check fee for all first-time applicants
Make checks payable to: City of Roseville

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapy Establishment License Application

☐ New License ☒ Renewal For License Year Ending June 30, 2018

Business Name: Cronework Health Arts, LLC
DBA: Roseville Acupuncture and Massage

Business Address 2201 Lexington Ave N, STE 103

Business Phone 651- 330 2200

Email Address

Person to Contact in Regard to Business License:

Full Legal Name (Please Print) McGlennen (Last) DONA (First) Lorraine (Middle)

Home Address

Telephone

Date of Birth (mm/dd/yyyy)

Driver's License Number State of Issuance

Ethnicity:

Sex:

Have you ever used or been known by any name other than the legal name given above?
☒ Yes ☒ No If Yes, List each full name along with dates and places where used.
(Divorced ? 1970's – married name EWING)

Has the business held any previous massage therapy establishment licenses in the past five years? If yes, in which city was it licensed?

☐ Yes ☒ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**

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Signature Dona L McGlennen LAC Date 4/21/17

License Fee is $300.00
Additional $150 background check fee for all first-time applicants
Make checks payable to: City of Roseville

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapy Establishment License Application

☐ New License ☒ Renewal For License Year Ending June 30, 2018

Business Name SEA OF TRANQUILITY MASSAGE

Business Address 2401 FAIRVIEW AVENUE N ROSEVILLE MN 55113

Business Phone

Email Address

Person to Contact in Regard to Business License:

Full Legal Name (Please Print) SHEEKS HEIDI ELIZABETH

Home Address

Telephon

Date of Birth (mm/dd/yyyy)

Driver's License Number State of Issuance

Ethnicity:

Sex:

Have you ever used or been known by any name other than the legal name given above?
☒ Yes ☐ No If Yes, List each full name along with dates and places where used.
HEIDI ELIZABETH SCHNEIDER, PRE-2010 JULY

Has the business held any previous massage therapy establishment licenses in the past five years? If yes, in which city was it licensed?
☐ Yes ~~MAPLE GROVE MN~~ (THERAPIST LICENSE, NOT ESTABLISHMENT LICENSE) ☒ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**

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Signature Heidi E Sheeks Date 5/19/17

License Fee is $300.00
Additional $150 background check fee for all first-time applicants
Make checks payable to: City of Roseville

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapy Establishment License Application

☐ New License ☒ Renewal For License Year Ending June 30, 2018

Business Name Spa 810 Roseville

Business Address 1607 W. County Rd. C

Business Phone 651-756-1809

Email Address

Person to Contact in Regard to Business License:

Full Legal Name (Please Print) Wallis (Last) Cole (First) Anthony (Middle)

Home Address

Telephone

Date of Birth (mm/dd/yyyy)

Driver's License Number State of Issuanc

Ethnicity:

Sex:

Have you ever used or been known by any name other than the legal name given above?
☐ Yes ☒ No If Yes, List each full name along with dates and places where used.

Has the business held any previous massage therapy establishment licenses in the past five years? If yes, in which city was it licensed?

☒ Yes Roseville ☐ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**

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Signature Cole Wallis Date 5-1-2017

License Fee is $300.00
Additional $150 background check fee for all first-time applicants
Make checks payable to: City of Roseville

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapy Establishment License Application

☐ New License ☒ Renewal For License Year Ending June 30, 2018

Business Name STEINER NATUROPATHY, LLC

Business Address 2353 RICE ST. SUITE 208

Business Phone _____

Email Address _____

Person to Contact in Regard to Business License:

Full Legal Name (Please Print) STEINER (Last) GREG (First) JOHN (Middle)

Home Address _____

(State) (Zip)

Telephone

Date of Birth (mm/dd/yyyy) _____

Driver's License Number _____ State of Issuance _____

Ethnicity:

Sex:

Have you ever used or been known by any name other than the legal name given above?
☐ Yes ☒ No If Yes, List each full name along with dates and places where used.

_____

Has the business held any previous massage therapy establishment licenses in the past five years? If yes, in which city was it licensed?

☒ Yes ROSEVILLE ☒ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**

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Signature _____ Date 7/7/17

License Fee is $300.00
Additional $150 background check fee for all first-time applicants
Make checks payable to: City of Roseville

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapy Establishment License Application

☐ New License ☑ Renewal For License Year Ending June 30, 2018

Business Name Sunshine Spa LLC

Business Address 1315 Larpenteur Ave West Suite J Roseville, MN 55113

Business Phone _____

Email Address _____

Person to Contact in Regard to Business License:

Full Legal Name (Please Print) Li (Last) Jin (First) S. (Middle)

Home Address_

Telephone :

Date of Birth (mm/dd/yyyy)

Driver's License Number__ State of Issuance____

Ethnicity:

Sex:

Have you ever used or been known by any name other than the legal name given above?
☐ Yes ☑ No If Yes, List each full name along with dates and places where used.

Has the business held any previous massage therapy establishment licenses in the past five years? If yes, in which city was it licensed?

☐ Yes _____ ☑ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**

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Signature _____ Date 4/26/17

License Fee is $300.00
Additional $150 background check fee for all first-time applicants
Make checks payable to: City of Roseville

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapy Establishment License Application

☐ New License ☒ Renewal For License Year Ending June 30, 2018

Business Name Wellspring Massage Therapy

Business Address 2385 Rimline Ave N

Business Phone ___

Email Address ___

Person to Contact in Regard to Business License:

Full Legal Name (Please Print) Thorson (Last) Tonia (First) Lynn (Middle)

Home Address

Telephone

Date of Birth (mm/dd/yyyy

Driver's License Number State of Issuanc

Ethnicity

Sex:

Have you ever used or been known by any name other than the legal name given above?

☒ Yes ☐ No If Yes, List each full name along with dates and places where used.

Tonia Lynn Dahlin maiden name

Has the business held any previous massage therapy establishment licenses in the past five years? If yes, in which city was it licensed?

☐ Yes ___ ☒ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**

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By signing below you certify that the above information is correct and authorize the City of Roseville Police Department to run your information for the required background checks. (**Note**: Background checks and application processing may take up to 60 days to complete).

Signature Tonia L Thorson Date 4-5-17

License Fee is $300.00
Additional $150 background check fee for all first-time applicants
Make checks payable to: City of Roseville

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapy Establishment License Application

☐ New License ☑ Renewal For License Year Ending June 30, 2019

Business Name Zen Asian Spa LLC

Business Address 2334 Lexington Ave N Roseville MN 55113

Business Phone 651-484-9804

Email Address _

Person to Contact in Regard to Business License:

Full Legal Name (Please Print) Liu Yan

Home Address

Telephone (

Date of Birth (mm/dd/yyyy) _

Driver's License Number____ State of Issuance_

Ethnicity:

Sex:

Have you ever used or been known by any name other than the legal name given above?
☐ Yes ☑ No If Yes, List each full name along with dates and places where used.

Has the business held any previous massage therapy establishment licenses in the past five years? If yes, in which city was it licensed?

☐ Yes _____ ☑ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**

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Signature Yan Liu Date 4-21-17

License Fee is $300.00
Additional $150 background check fee for all first-time applicants
Make checks payable to: City of Roseville

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapist License

☐ New License ☒ Renewal For the License Year Ending June 30, 2018

1. Full Legal Name (Please Print) Zheng (Last) Jinan (First)

9. Have you ever used or been known by any name other than the legal name given in number 1 above?
☐ Yes ☒ No If Yes, List each full name along with dates and places where used.

10. **Name** and **address** of the licensed Massage Therapy Establishment at which you expect to be employed:
AAAOM Clinic in Roseville

11. Have you held any previous massage therapist licenses in the past five years? If yes, in which city(s) were you licensed?
☒ Yes St. Louis Park ☐ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**

12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed? **If yes, explain in detail on the back of this page.**
☐ Yes ☒ No ☐ N/A **NOTE: Failure to disclose previous revocations, suspensions, or non-renewals will result in an automatic denial of your application**

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By signing below you certify that the above information is correct and authorize the City of Roseville Police Department to run your information for the required background checks. (**Note**: Background checks and application review may take up to 60 days to complete).

Signature Jinan Zheng Date 4/6/2017

Please print this form and mail or hand-deliver along with a certified copy of a diploma or certificate of graduation from a school of massage therapy including proof of a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, Massage Therapy Establishments.

License Fee is $100.00 (prorated quarterly)
Make checks payable to: City of Roseville

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapist License

☐ New License ☒ Renewal For the License Year Ending June 30, 2018

1. Full Legal Name (Please Print) Torres (Last) Christina (First) Marie (Middle)

9. Have you ever used or been known by any name other than the legal name given in number 1 above?
☒ Yes ☐ No If Yes, List each full name along with dates and places where used.
Christina Marie Vitale

10. **Name** and **address** of the licensed Massage Therapy Establishment at which you expect to be employed:
Colleen and Company, 3092 Lexington Ave Roseville MN 55113

11. Have you held any previous massage therapist licenses in the past five years? If yes, in which city(s) were you licensed?
☒ Yes Roseville ☐ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**

12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed? **If yes, explain in detail on the back of this page.**
☐ Yes ☒ No ☐ N/A
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Signature [signature] Date 5/12/17

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ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapist License

☐ New License ☒ Renewal For the License Year Ending June 30, 2018

1. Full Legal Name (Please Print) Xu (Last) Jing (First) (Middle)

9. Have you ever used or been known by any name other than the legal name given in number 1 above?
☐ Yes ☒ No If Yes, List each full name along with dates and places where used.

10. **Name** and **address** of the licensed Massage Therapy Establishment at which you expect to be employed:
Diamond Star SPA 696 County Rd B West, Roseville MN 55113

11. Have you held any previous massage therapist licenses in the past five years? If yes, in which city(s) were you licensed?
☒ Yes Burnsville White Bear Lake ☐ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**

12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed? **If yes, explain in detail on the back of this page.**
☐ Yes ☒ No ☐ N/A
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Signature [signature] Date 06/01/2017

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ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapist License

☐ New License ☒ Renewal For the License Year Ending June 30, 2018

1. Full Legal Name (Please Print) Li Na

9. Have you ever used or been known by any name other than the legal name given in number 1 above?
☐ Yes ☒ No If Yes, List each full name along with dates and places where used.

10. **Name** and **address** of the licensed Massage Therapy Establishment at which you expect to be employed:
Diamond Star SPA 696 County Rd B West Roseville. MN 55113

11. Have you held any previous massage therapist licenses in the past five years? If yes, in which city(s) were you licensed?
☒ Yes Burnsville ☐ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**

12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed? **If yes, explain in detail on the back of this page.**
☐ Yes ☒ No ☐ N/A
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Signature [signature] Date 06/01/2017

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ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapist License

☐ New License ☒ Renewal For the License Year Ending June 30, 2018

1. Full Legal Name (Please Print) Fang (Last) Yang (First) (Middle)

9. Have you ever used or been known by any name other than the legal name given in number 1 above?
☐ Yes ☒ No If Yes, List each full name along with dates and places where used.

10. **Name** and **address** of the licensed Massage Therapy Establishment at which you expect to be employed:
Diamond Star SPA 616 County Rd B West Roseville, MN 55113

11. Have you held any previous massage therapist licenses in the past five years? If yes, in which city(s) were you licensed?
☒ Yes Burnsville, White Bear Lake ☐ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**

12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed? **If yes, explain in detail on the back of this page.**
☐ Yes ☒ No ☐ N/A
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Signature Fang Yang Date 04/17/2017

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ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapist License

☐ New License ☒ Renewal For the License Year Ending June 30, 2018

1. Full Legal Name (Please Print) Lu Xue

9. Have you ever used or been known by any name other than the legal name given in number 1 above?
☐ Yes ☒ No If Yes, List each full name along with dates and places where used.

10. **Name** and **address** of the licensed Massage Therapy Establishment at which you expect to be employed:
Diamond Star SPA 696 County Rd B West, Roseville, MN 55113

11. Have you held any previous massage therapist licenses in the past five years? If yes, in which city(s) were you licensed?
☒ Yes kansas ☐ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**

12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed? **If yes, explain in detail on the back of this page.**
☐ Yes ☒ No ☐ N/A **NOTE: Failure to disclose previous revocations, suspensions, or non-renewals will result in an automatic denial of your application**

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Signature [signature] Date 4/26/2017

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Make checks payable to: City of Roseville

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapist License

☐ New License ☐ Renewal For the License Year Ending June 30, 2018

1. Full Legal Name (Please Print) Chapcau (Last) Brenda (First) M (Middle)

9. Have you ever used or been known by any name other than the legal name given in number 1 above?
☒ Yes ☐ No If Yes, List each full name along with dates and places where used.
Chapman

10. **Name** and **address** of the licensed Massage Therapy Establishment at which you expect to be employed:
Element Massage 2100 Snelling Ave, suite 166B, Roseville MN 55113

11. Have you held any previous massage therapist licenses in the past five years? If yes, in which city(s) were you licensed?
☒ Yes Hastings MN ☐ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**

12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed? **If yes, explain in detail on the back of this page.**
☐ Yes ☒ No ☐ N/A
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Signature Brenda Chapcau Date April 6, 2017 ~~May 1, 2017~~

Please print this form and mail or hand-deliver along with a certified copy of a diploma or certificate of graduation from a school of massage therapy including proof of a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, Massage Therapy Establishments.

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ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapist License

☐ New License ☑ Renewal For the License Year Ending June 30, 2018

1. Full Legal Name (Please Print) DOBSON (Last) REBECCA (First) S. (Middle)

9. Have you ever used or been known by any name other than the legal name given in number 1 above?
☐ Yes ☑ No If Yes, List each full name along with dates and places where used.

10. **Name** and **address** of the licensed Massage Therapy Establishment at which you expect to be employed:
Elements 2100 Snelling Ave Suite L66B ~~Suit~~ Roseville MN 55113

11. Have you held any previous massage therapist licenses in the past five years? If yes, in which city(s) were you licensed?
☑ Yes Roseville ☐ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**

12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed? **If yes, explain in detail on the back of this page.**
☐ Yes ☑ No ☐ N/A **NOTE: Failure to disclose previous revocations, suspensions, or non-renewals will result in an automatic denial of your application**

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Signature [signature] Date 04/05/2017

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ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapist License

☐ New License ☑ Renewal For the License Year Ending June 30, 2018

1. Full Legal Name (Please Print) Duo (Last) Gerrar (First) Tanleay (Middle)

9. Have you ever used or been known by any name other than the legal name given in number 1 above?
☐ Yes ☑ No If Yes, List each full name along with dates and places where used.

10. **Name** and **address** of the licensed Massage Therapy Establishment at which you expect to be employed:
Massage Elements Roseville 2100 Snelling Ave, Ste B

11. Have you held any previous massage therapist licenses in the past five years? If yes, in which city(s) were you licensed?
☑ Yes Roseville ☐ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**

12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed? **If yes, explain in detail on the back of this page.**
☐ Yes ☑ No ☐ N/A **NOTE: Failure to disclose previous revocations, suspensions, or non-renewals will result in an automatic denial of your application**

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Signature _____ Date 4/22/17

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ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapist License

☐ New License ☒ Renewal For the License Year Ending June 30, 2018

1. Full Legal Name (Please Print) Isaacson Sylvia

9. Have you ever used or been known by any name other than the legal name given in number 1 above?
☒ Yes ☐ No If Yes, List each full name along with dates and places where used.
King

10. **Name** and **address** of the licensed Massage Therapy Establishment at which you expect to be employed:
Elements Massage 2100 Snelling Ave suite 166B Roseville MN 55113

11. Have you held any previous massage therapist licenses in the past five years? If yes, in which city(s) were you licensed?
☐ Yes _____ ☒ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**

12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed? **If yes, explain in detail on the back of this page.**
☐ Yes ☐ No ☐ N/A
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Signature Sylvia Isaacson Date 4/11/2018

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Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapist License

☐ New License ☒ Renewal For the License Year Ending June 30, 2018

1. Full Legal Name (Please Print) JORGENSEN (Last) BRUCE (First) EINER (Middle)

9. Have you ever used or been known by any name other than the legal name given in number 1 above?
☐ Yes ☒ No If Yes, List each full name along with dates and places where used.

10. **Name** and **address** of the licensed Massage Therapy Establishment at which you expect to be employed:
ELEMENTS MASSAGE - 2100 SNELLING AV N suite 166 B Roseville MN 55113

11. Have you held any previous massage therapist licenses in the past five years? If yes, in which city(s) were you licensed?
☐ Yes _____ ☐ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**

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☐ Yes ☐ No ☐ N/A **NOTE: Failure to disclose previous revocations, suspensions, or non-renewals will result in an automatic denial of your application**

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Signature Bruce E Jorgensen Date 4-6-2017

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Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapist License

☐ New License ☒ Renewal For the License Year Ending June 30, 2018

1. Full Legal Name (Please Print) Peck (Last) Jolynn (First) Marie (Middle)

9. Have you ever used or been known by any name other than the legal name given in number 1 above?
☒ Yes ☐ No If Yes, List each full name along with dates and places where used.
Jolynn Marie Roberts. maiden name

10. **Name** and **address** of the licensed Massage Therapy Establishment at which you expect to be employed:
2100 Snelling Ave. N. Roseville MN (Elements

11. Have you held any previous massage therapist licenses in the past five years? If yes, in which city(s) were you licensed?
☒ Yes Roseville ☐ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**

12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed? **If yes, explain in detail on the back of this page.**
☐ Yes ☒ No ☐ N/A
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Signature _____ Date 4/3/17

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2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapist License

☐ New License ☒ Renewal For the License Year Ending June 30, 2018

1. Full Legal Name (Please Print) Schulte, Vickie Ann
(Last) (First) (Middle)

9. Have you ever used or been known by any name other than the legal name given in number 1 above?
☒ Yes ☐ No If Yes, List each full name along with dates and places where used.
Vickie Ann Hensel (maiden name)

10. **Name** and **address** of the licensed Massage Therapy Establishment at which you expect to be employed:
Elements massage 2100 Snelling Ave N Har Mar Mall suite 166B

11. Have you held any previous massage therapist licenses in the past five years? If yes, in which city(s) were you licensed?
☒ Yes Maple Grove/Shoreview/Blaine ☐ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**

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☐ Yes ☒ No ☐ N/A **NOTE: Failure to disclose previous revocations, suspensions, or non-renewals will result in an automatic denial of your application**

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Signature _____ Date 4/5/2017

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ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapist License

☐ New License ☑ Renewal For the License Year Ending June 30, 2018

1. Full Legal Name (Please Print) Scott-Jiles (Last) Jonita (First) Olivia (Middle)

9. Have you ever used or been known by any name other than the legal name given in number 1 above?
☐ Yes ☑ No If Yes, List each full name along with dates and places where used.

10. **Name** and **address** of the licensed Massage Therapy Establishment at which you expect to be employed:
Elements Massage Roseville 2100 Snelling Ave. N. Ste. 6685

11. Have you held any previous massage therapist licenses in the past five years? If yes, in which city(s) were you licensed?
☑ Yes Roseville ☐ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**

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☐ Yes ☑ No ☐ N/A **NOTE: Failure to disclose previous revocations, suspensions, or non-renewals will result in an automatic denial of your application**

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Signature [signature] Date 04/17/17

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ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapist License

☐ New License ☑ Renewal For the License Year Ending June 30, 2018

1. Full Legal Name (Please Print) Taylor Joreen Lacee

9. Have you ever used or been known by any name other than the legal name given in number 1 above?
☐ Yes ☑ No If Yes, List each full name along with dates and places where used.

10. **Name** and **address** of the licensed Massage Therapy Establishment at which you expect to be employed:
Elements massage 2100 Snelling Ave, suite 166B Roseville MN 55113

11. Have you held any previous massage therapist licenses in the past five years? If yes, in which city(s) were you licensed?
☑ Yes Roseville ☐ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**

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☐ Yes ☑ No ☐ N/A **NOTE: Failure to disclose previous revocations, suspensions, or non-renewals will result in an automatic denial of your application**

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By signing below you certify that the above information is correct and authorize the City of Roseville Police Department to run your information for the required background checks. (Note: Background checks and application review may take up to 60 days to complete).

Signature Joreen Taylor Date 4/3/17

Please print this form and mail or hand-deliver along with a certified copy of a diploma or certificate of graduation from a school of massage therapy including proof of a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, Massage Therapy Establishments.

License Fee is $100.00 (prorated quarterly)
Make checks payable to: City of Roseville

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapist License

☐ New License ☑ Renewal For the License Year Ending June 30, 2018

1. Full Legal Name (Please Print) Thao (Last) Pa Chia (First) — (Middle)

9. Have you ever used or been known by any name other than the legal name given in number 1 above?
☐ Yes ☑ No If Yes, List each full name along with dates and places where used.

10. **Name** and **address** of the licensed Massage Therapy Establishment at which you expect to be employed:
Elements Massage 2100 Snelling Ave N Roseville, MN 55113

11. Have you held any previous massage therapist licenses in the past five years? If yes, in which city(s) were you licensed?
☑ Yes Saint Paul ☐ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**

12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed? **If yes, explain in detail on the back of this page.**
☐ Yes ☑ No ☐ N/A
NOTE: Failure to disclose previous revocations, suspensions, or non-renewals will result in an automatic denial of your application

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data, with the exception of driver's license numbers, will constitute public record if and when the license is granted. Our intended use of the information is to perform the background check procedures required prior to license issuance. If you refuse to supply the information, the license application may not be processed.

By signing below you certify that the above information is correct and authorize the City of Roseville Police Department to run your information for the required background checks. (Note: Background checks and application review may take up to 60 days to complete).

Signature _____ Date 07 April 2017

Please print this form and mail or hand-deliver along with a certified copy of a diploma or certificate of graduation from a school of massage therapy including proof of a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, Massage Therapy Establishments.

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Make checks payable to: City of Roseville

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapist License

☐ New License ☒ Renewal For the License Year Ending June 30, 18

1. Full Legal Name (Please Print) Tensley Tushanthia Dawa-Denise

9. Have you ever used or been known by any name other than the legal name given in number 1 above?
☒ Yes ☐ No If Yes, List each full name along with dates and places where used.
Taylor-Oatis

10. **Name** and **address** of the licensed Massage Therapy Establishment at which you expect to be employed:
Grace Healed ME 1721 County Rd B2 Roseville MN 55113

11. Have you held any previous massage therapist licenses in the past five years? If yes, in which city(s) were you licensed?
☒ Yes Woodbury ☐ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**

12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed? **If yes, explain in detail on the back of this page.**
☐ Yes ☒ No ☐ N/A
NOTE: Failure to disclose previous revocations, suspensions, or non-renewals will result in an automatic denial of your application

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Signature T Tensley Date 4/11/17

Please print this form and mail or hand-deliver along with a certified copy of a diploma or certificate of graduation from a school of massage therapy including proof of a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, Massage Therapy Establishments.

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Make checks payable to: City of Roseville

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapist License

☐ New License ☒ Renewal For the License Year Ending June 30, 2018

1. Full Legal Name (Please Print) White (Last) Angela (First) Mary (Middle)

9. Have you ever used or been known by any name other than the legal name given in number 1 above?
☒ Yes ☐ No If Yes, List each full name along with dates and places where used. Berghammer Berghammer (Angela Mary) is my maiden name.

10. **Name** and **address** of the licensed Massage Therapy Establishment at which you expect to be employed:
Healing Shores Reiki + Massage LLC 2151 Hamline Ave N suite 112 Roseville, MN 55113

11. Have you held any previous massage therapist licenses in the past five years? If yes, in which city(s) were you licensed?
☒ Yes Shoreview, St Paul Woodbury ☐ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**

12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed? **If yes, explain in detail on the back of this page.**
☐ Yes ☒ No ☐ N/A
NOTE: Failure to disclose previous revocations, suspensions, or non-renewals will result in an automatic denial of your application

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By signing below you certify that the above information is correct and authorize the City of Roseville Police Department to run your information for the required background checks. (**Note**: Background checks and application review may take up to 60 days to complete).

Signature _____ Date 4-19-17

Please print this form and mail or hand-deliver along with a certified copy of a diploma or certificate of graduation from a school of massage therapy including proof of a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, Massage Therapy Establishments.

License Fee is $100.00 (prorated quarterly)
Make checks payable to: City of Roseville

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapist License

☐ New License ☒ Renewal For the License Year Ending June 30, 2018

1. Full Legal Name (Please Print) Piersig (Last) Mary (First) E (Middle)

9. Have you ever used or been known by any name other than the legal name given in number 1 above?
☒ Yes ☐ No If Yes, List each full name along with dates and places where used.
Mary E Kiel 1959 → 1996

10. **Name** and **address** of the licensed Massage Therapy Establishment at which you expect to be employed:
Heartland Hospice 2685 Long Lake Rd, Suite 105 Roseville MN 55113

11. Have you held any previous massage therapist licenses in the past five years? If yes, in which city(s) were you licensed?
☒ Yes Wisconsin (present) ☐ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**

12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed? **If yes, explain in detail on the back of this page.**
☐ Yes ☒ No ☐ N/A **NOTE: Failure to disclose previous revocations, suspensions, or non-renewals will result in an automatic denial of your application**

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Signature Mary E. Piersig Date 4-27-2017

Please print this form and mail or hand-deliver along with a certified copy of a diploma or certificate of graduation from a school of massage therapy including proof of a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, Massage Therapy Establishments.

License Fee is $100.00 (prorated quarterly)
Make checks payable to: City of Roseville

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapist License

☐ New License ☒ Renewal For the License Year Ending June 30, 2018

1. Full Legal Name (Please Print) Pollock (Last) Sharon (First) Lee (Middle)

9. Have you ever used or been known by any name other than the legal name given in number 1 above?
☐ Yes ☒ No If Yes, List each full name along with dates and places where used.

10. **Name** and **address** of the licensed Massage Therapy Establishment at which you expect to be employed:
Heartland Hospice 2685 Long Lake Rd. Roseville, MN 55113 Suite 105

11. Have you held any previous massage therapist licenses in the past five years? If yes, in which city(s) were you licensed?
☒ Yes St. Paul, Wisconsin State ☐ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**

12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed? **If yes, explain in detail on the back of this page.**
☐ Yes ☒ No ☐ N/A **NOTE: Failure to disclose previous revocations, suspensions, or non-renewals will result in an automatic denial of your application**

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Signature Shawn J Pollock Date 5/27/17

Please print this form and mail or hand-deliver along with a certified copy of a diploma or certificate of graduation from a school of massage therapy including proof of a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, Massage Therapy Establishments.

License Fee is $100.00 (prorated quarterly)
Make checks payable to: City of Roseville

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapist License

☐ New License ☑ Renewal For the License Year Ending June 30, 2018

1. Full Legal Name (Please Print) KOBETT (Last) ERICA (First) CARLENE POINTER (Middle)

9. Have you ever used or been known by any name other than the legal name given in number 1 above?
☐ Yes ☐ No If Yes, List each full name along with dates and places where used.
ERICA KARLENE POINTER

10. **Name** and **address** of the licensed Massage Therapy Establishment at which you expect to be employed:
HEARTSPARK! Bodywork for The Mind and Spirit
2201 Lexington Ave N suite 101 Roseville MN 55113

11. Have you held any previous massage therapist licenses in the past five years? If yes, in which city(s) were you licensed?
☐ Yes _____ ☑ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**

12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed? **If yes, explain in detail on the back of this page.**
☐ Yes ☐ No ☐ N/A **NOTE: Failure to disclose previous revocations, suspensions, or non-renewals will result in an automatic denial of your application**

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data, with the exception of driver's license numbers, will constitute public record if and when the license is granted. Our intended use of the information is to perform the background check procedures required prior to license issuance. If you refuse to supply the information, the license application may not be processed.

By signing below you certify that the above information is correct and authorize the City of Roseville Police Department to run your information for the required background checks. (**Note**: Background checks and application review may take up to 60 days to complete).

Signature [signature] Date May 3, 2017

Please print this form and mail or hand-deliver along with a certified copy of a diploma or certificate of graduation from a school of massage therapy including proof of a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, Massage Therapy Establishments.

License Fee is $100.00 (prorated quarterly)
Make checks payable to: City of Roseville

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapist License

(Please Print Clearly)

☐ New License ☒ Renewal

For License Year Ending June 30, 2017 - 2018

1. Full Legal Name (Please Print) Willcoxen Joshua Lloyd

9. Have you ever used or been known by any name other than the legal name given in number 1 above?
☐ Yes ☒ No If Yes, List each full name along with dates and places where used.

10. **Name** and **address** of the licensed Massage Therapy Establishment at which you expect to be employed:
Just Salon Spa 1641 County Rd C Roseville MN 55113

11. Have you held any previous massage therapist licenses? If yes, in which city were you licensed?
☐ Yes _____ ☒ No

12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed?
☐ Yes ☐ No ☒ N/A
If yes, explain in detail on a separate page.

By signing below you certify that the above information is correct and authorize the City of Roseville Police Department to run your information for the required background checks.

Signature _____ Date 4/16/17

Please print this form and mail or hand-deliver along with a certified copy of a diploma or certificate of graduation from a school of massage therapy including proof of a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, Massage Therapy Establishments.

License Fee is $100.00
Make checks payable to: City of Roseville

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapist License

☐ New License ☒ Renewal For the License Year Ending June 30, 2018

1. Full Legal Name (Please Print) Hu XIAOFANG

9. Have you ever used or been known by any name other than the legal name given in number 1 above?
☐ Yes ☒ No If Yes, List each full name along with dates and places where used.

10. **Name** and **address** of the licensed Massage Therapy Establishment at which you expect to be employed:
Knead a Massage 1761 Rice St N, Roseville MN 55113

11. Have you held any previous massage therapist licenses in the past five years? If yes, in which city(s) were you licensed?
☒ Yes Roseville ☐ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**

12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed? **If yes, explain in detail on the back of this page.**
☐ Yes ☒ No ☐ N/A **NOTE: Failure to disclose previous revocations, suspensions, or non-renewals will result in an automatic denial of your application**

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Signature Xiaofang Hu Date 4/5/17

Please print this form and mail or hand-deliver along with a certified copy of a diploma or certificate of graduation from a school of massage therapy including proof of a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, Massage Therapy Establishments.

License Fee is $100.00 (prorated quarterly)
Make checks payable to: City of Roseville

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapist License

☐ New License ☒ Renewal For the License Year Ending June 30, 2018

1. Full Legal Name (Please Print) Zhu (Last) Sailian (First) (Middle)

9. Have you ever used or been known by any name other than the legal name given in number 1 above?
☐ Yes ☒ No If Yes, List each full name along with dates and places where used.

10. **Name** and **address** of the licensed Massage Therapy Establishment at which you expect to be employed:
"Knead a Massage" 1961 Rice St. N Roseville MN 55113

11. Have you held any previous massage therapist licenses in the past five years? If yes, in which city(s) were you licensed?
☒ Yes Plymouth, Blaine ☐ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**

12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed? **If yes, explain in detail on the back of this page.**
☒ Yes ☐ No ☐ N/A **NOTE: Failure to disclose previous revocations, suspensions, or non-renewals will result in an automatic denial of your application**

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Signature Sailian Zhu Date 4/24/2017

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Make checks payable to: City of Roseville

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapist License

☐ New License ☒ Renewal For the License Year Ending June 30, 2018

1. Full Legal Name (Please Print) yue zhao

9. Have you ever used or been known by any name other than the legal name given in number 1 above?
☐ Yes ☒ No If Yes, List each full name along with dates and places where used.

10. **Name** and **address** of the licensed Massage Therapy Establishment at which you expect to be employed:
Knead a Massage 1961 Rice st N Roseville, MN 55133

11. Have you held any previous massage therapist licenses in the past five years? If yes, in which city(s) were you licensed?
☒ Yes Roseville ☐ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**

12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed? **If yes, explain in detail on the back of this page.**
☐ Yes ☒ No ☐ N/A
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Signature yue zhao Date 4/5/17

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Make checks payable to: City of Roseville

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapist License

☐ New License ☒ Renewal For the License Year Ending June 30, 2018

1. Full Legal Name (Please Print) Cunningham (Last) Jennifer (First) A (Middle)

9. Have you ever used or been known by any name other than the legal name given in number 1 above?
☐ Yes ☒ No If Yes, List each full name along with dates and places where used.

10. **Name** and **address** of the licensed Massage Therapy Establishment at which you expect to be employed:
Massage by Jennifer, LLC 2191 Snelling Ave N Roseville MN 55113

11. Have you held any previous massage therapist licenses in the past five years? If yes, in which city(s) were you licensed?
☒ Yes St. Paul, MN; Lexington, MN ☐ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**

12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed? **If yes, explain in detail on the back of this page.**
☐ Yes ☒ No ☐ N/A **NOTE: Failure to disclose previous revocations, suspensions, or non-renewals will result in an automatic denial of your application**

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Signature Jennifer A Cunningham Date 4/21/2017

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Make checks payable to: City of Roseville

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapist License

☐ New License ☒ Renewal For the License Year Ending June 30, 2018

1. Full Legal Name (Please Print) Albert Cole Karl

9. Have you ever used or been known by any name other than the legal name given in number 1 above?
☐ Yes ☒ No If Yes, List each full name along with dates and places where used.

10. **Name** and **address** of the licensed Massage Therapy Establishment at which you expect to be employed:
Massage Envy, Roseville 2480 Fairview Ave N 55113

11. Have you held any previous massage therapist licenses in the past five years? If yes, in which city(s) were you licensed?
☒ Yes Shoreview, Roseville ☐ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**

12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed? **If yes, explain in detail on the back of this page.**
☐ Yes ☒ No ☐ N/A
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Signature _____ Date 4/7/17

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ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapist License

☐ New License ☒ Renewal For the License Year Ending June 30, 2018

1. Full Legal Name (Please Print) Boswell Angela Theresa

9. Have you ever used or been known by any name other than the legal name given in number 1 above?
☒ Yes ☐ No If Yes, List each full name along with dates and places where used.
Angela Theresa ~~Boss~~ Wiechman 1977-2004 got "married"

10. **Name** and **address** of the licensed Massage Therapy Establishment at which you expect to be employed:
Massage Envy of Roseville 2480 Fairview Ave N 55113

11. Have you held any previous massage therapist licenses in the past five years? If yes, in which city(s) were you licensed?
☐ Yes _____ ☒ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**

12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed? **If yes, explain in detail on the back of this page.**
☐ Yes ☐ No ☒ N/A **NOTE: Failure to disclose previous revocations, suspensions, or non-renewals will result in an automatic denial of your application**

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Signature Angela Boswell Date 4/8/17

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ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapist License

☐ New License ☒ Renewal For the License Year Ending June 30, 18

1. Full Legal Name (Please Print) BURNS MARK ALAN

9. Have you ever used or been known by any name other than the legal name given in number 1 above?
☐ Yes ☒ No If Yes, List each full name along with dates and places where used.

10. **Name** and **address** of the licensed Massage Therapy Establishment at which you expect to be employed:
MASSAGE ENVY ROSEVILLE 2480 Fairview Ave N Roseville MN 55113

11. Have you held any previous massage therapist licenses in the past five years? If yes, in which city(s) were you licensed?
☒ Yes ROSEVILLE ☐ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**

12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed? **If yes, explain in detail on the back of this page.**
☐ Yes ☒ No ☐ N/A **NOTE: Failure to disclose previous revocations, suspensions, or non-renewals will result in an automatic denial of your application**

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Signature [signature] Date 4/7/17

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Make checks payable to: City of Roseville

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapist License

☐ New License ☑ Renewal For the License Year Ending June 30, 2018

1. Full Legal Name (Please Print) Butler (Last) Jessica (First) Lynne (Middle)

9. Have you ever used or been known by any name other than the legal name given in number 1 above?
☐ Yes ☑ No If Yes, List each full name along with dates and places where used.

10. **Name** and **address** of the licensed Massage Therapy Establishment at which you expect to be employed:
Massage Envy 2480 Fairview Ave Roseville, MN 55113

11. Have you held any previous massage therapist licenses in the past five years? If yes, in which city(s) were you licensed?
☐ Yes _____ ☑ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**

12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed? **If yes, explain in detail on the back of this page.**
☐ Yes ☐ No ☐ N/A
NOTE: Failure to disclose previous revocations, suspensions, or non-renewals will result in an automatic denial of your application

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By signing below you certify that the above information is correct and authorize the City of Roseville Police Department to run your information for the required background checks. (**Note**: Background checks and application review may take up to 60 days to complete).

Signature J Butler Date 9/7/17

Please print this form and mail or hand-deliver along with a certified copy of a diploma or certificate of graduation from a school of massage therapy including proof of a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, Massage Therapy Establishments.

License Fee is $100.00 (prorated quarterly)
Make checks payable to: City of Roseville

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapist License

☐ New License ☒ Renewal For the License Year Ending June 30, 2018

1. Full Legal Name (Please Print) ~~Gross~~ Monica Rose

9. Have you ever used or been known by any name other than the legal name given in number 1 above?
☐ Yes ☒ No If Yes, List each full name along with dates and places where used.

10. **Name** and **address** of the licensed Massage Therapy Establishment at which you expect to be employed:
2480 Fairview Ave. N S. 120 Roseville, MN 55113

11. Have you held any previous massage therapist licenses in the past five years? If yes, in which city(s) were you licensed?
☒ Yes Roseville ☐ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**

12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed? **If yes, explain in detail on the back of this page.**
☐ Yes ☐ No ☐ N/A **NOTE: Failure to disclose previous revocations, suspensions, or non-renewals will result in an automatic denial of your application**

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By signing below you certify that the above information is correct and authorize the City of Roseville Police Department to run your information for the required background checks. (Note: Background checks and application review may take up to 60 days to complete).

Signature Monica R. Rose Date 4-19-17

Please print this form and mail or hand-deliver along with a certified copy of a diploma or certificate of graduation from a school of massage therapy including proof of a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, Massage Therapy Establishments.

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ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapist License

☐ New License ☑ Renewal For the License Year Ending June 30, 2018

1. Full Legal Name (Please Print) Hill Rebecca J

9. Have you ever used or been known by any name other than the legal name given in number 1 above?
☐ Yes ☑ No If Yes, List each full name along with dates and places where used.

10. **Name** and **address** of the licensed Massage Therapy Establishment at which you expect to be employed:
Massage Envy, Roseville MN, 2480 Fairview Ave N. 55113

11. Have you held any previous massage therapist licenses in the past five years? If yes, in which city(s) were you licensed?
☑ Yes Roseville, MN ☐ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**

12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed? **If yes, explain in detail on the back of this page.**
☐ Yes ☑ No ☐ N/A
NOTE: Failure to disclose previous revocations, suspensions, or non-renewals will result in an automatic denial of your application

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Signature _____ Date _____

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ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapist License

☐ New License ☒ Renewal For the License Year Ending June 30, 2018

1. Full Legal Name (Please Print) Lu (Last) Chee (First) Ta Ona Yang (Middle)

9. Have you ever used or been known by any name other than the legal name given in number 1 above?
☐ Yes ☒ No If Yes, List each full name along with dates and places where used.

10. **Name** and **address** of the licensed Massage Therapy Establishment at which you expect to be employed:
Massage Envy Spa 2480 Fairview Ave. Ste 120 Roseville, MN 55113

11. Have you held any previous massage therapist licenses in the past five years? If yes, in which city(s) were you licensed?
☒ Yes Roseville ☐ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**

12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed? **If yes, explain in detail on the back of this page.**
☐ Yes ☒ No ☒ N/A **NOTE: Failure to disclose previous revocations, suspensions, or non-renewals will result in an automatic denial of your application**

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Signature Lu Yang Date 4/11/17

Please print this form and mail or hand-deliver along with a certified copy of a diploma or certificate of graduation from a school of massage therapy including proof of a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, Massage Therapy Establishments.

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ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapist License

☐ New License ☒ Renewal For the License Year Ending June 30, 2018

1. Full Legal Name (Please Print) Marnell (Last) Heather (First) Lynn (Middle)

9. Have you ever used or been known by any name other than the legal name given in number 1 above?
☐ Yes ☒ No If Yes, List each full name along with dates and places where used.

10. **Name** and **address** of the licensed Massage Therapy Establishment at which you expect to be employed:
Massage Envy 2450 Fairview Ave N Roseville MN 55113

11. Have you held any previous massage therapist licenses in the past five years? If yes, in which city(s) were you licensed?
☒ Yes Roseville, MN ☐ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**

12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed? **If yes, explain in detail on the back of this page.**
☐ Yes ☒ No ☐ N/A **NOTE: Failure to disclose previous revocations, suspensions, or non-renewals will result in an automatic denial of your application**

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Signature Heather Marnell Date 4-7-17

Please print this form and mail or hand-deliver along with a certified copy of a diploma or certificate of graduation from a school of massage therapy including proof of a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, Massage Therapy Establishments.

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ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapist License

☐ New License ☒ Renewal For the License Year Ending June 30, 2018

1. Full Legal Name (Please Print) Moritko Victoria Ann

9. Have you ever used or been known by any name other than the legal name given in number 1 above?
☐ Yes ☒ No If Yes, List each full name along with dates and places where used.

10. **Name** and **address** of the licensed Massage Therapy Establishment at which you expect to be employed:
Massage Envy Spa Roseville 2480 Fairview Ave Roseville MN 55112

11. Have you held any previous massage therapist licenses in the past five years? If yes, in which city(s) were you licensed?
☒ Yes Roseville - for last year ☐ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**

12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed? **If yes, explain in detail on the back of this page.**
☐ Yes ☒ No ☐ N/A **NOTE: Failure to disclose previous revocations, suspensions, or non-renewals will result in an automatic denial of your application**

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Signature Victoria Moritko Date 4·8·17

Please print this form and mail or hand-deliver along with a certified copy of a diploma or certificate of graduation from a school of massage therapy including proof of a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, Massage Therapy Establishments.

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ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapist License

☐ New License ☑ Renewal For the License Year Ending June 30, 2018

1. Full Legal Name (Please Print) MORTENSON SHAWNALAK

9. Have you ever used or been known by any name other than the legal name given in number 1 above?
☐ Yes ☒ No If Yes, List each full name along with dates and places where used.

10. **Name** and **address** of the licensed Massage Therapy Establishment at which you expect to be employed:
Massage Envy Roseville 2480 Fairview Ave, Roseville 55113

11. Have you held any previous massage therapist licenses in the past five years? If yes, in which city(s) were you licensed?
☑ Yes Roseville ☐ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**

12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed? **If yes, explain in detail on the back of this page.**
☐ Yes ☒ No ☐ N/A
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Signature Shawnalak Mortenson Date 4/7/17

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ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapist License

☐ New License ☒ Renewal For the License Year Ending June 30, 2018

1. Full Legal Name (Please Print) RETTA AMDEMICHAEL N/A

9. Have you ever used or been known by any name other than the legal name given in number 1 above?
☒ Yes ☐ No If Yes, List each full name along with dates and places where used.
Michael, Jan 2017 - Present, Massage Envy - Roseville

10. **Name** and **address** of the licensed Massage Therapy Establishment at which you expect to be employed:
Massage Envy 2480 Fairview Ave N Roseville 55113

11. Have you held any previous massage therapist licenses in the past five years? If yes, in which city(s) were you licensed?
☒ Yes ROSEVILLE ☐ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**

12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed? **If yes, explain in detail on the back of this page.**
☐ Yes ☒ No ☐ N/A
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Signature Amdemichael Retta Date 04/14/17

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ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapist License

☐ New License ☑ Renewal For the License Year Ending June 30, 2018

1. Full Legal Name (Please Print) Silber Matthew John

9. Have you ever used or been known by any name other than the legal name given in number 1 above?
☐ Yes ☑ No If Yes, List each full name along with dates and places where used.

10. **Name** and **address** of the licensed Massage Therapy Establishment at which you expect to be employed:
Massage Envy Roseville 2480 Fairview Ave Roseville MN 55113

11. Have you held any previous massage therapist licenses in the past five years? If yes, in which city(s) were you licensed?
☑ Yes Roseville ☐ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**

12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed? **If yes, explain in detail on the back of this page.**
☐ Yes ☑ No ☐ N/A **NOTE: Failure to disclose previous revocations, suspensions, or non-renewals will result in an automatic denial of your application**

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Signature [signature] Date 4-7-17

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ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapist License

☐ New License ☒ Renewal For the License Year Ending June 30, 2018

1. Full Legal Name (Please Print) Stoppel Elizabeth Ann

9. Have you ever used or been known by any name other than the legal name given in number 1 above?
☒ Yes ☐ No If Yes, List each full name along with dates and places where used.
Elizabeth Ann Webb, Savage/Roseville massage envys

10. **Name** and **address** of the licensed Massage Therapy Establishment at which you expect to be employed:
Massage Envy 2480 Fairview Avenue North Suite #120 Roseville MN 55113

11. Have you held any previous massage therapist licenses in the past five years? If yes, in which city(s) were you licensed?
☒ Yes Roseville, Savage MN ☐ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**

12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed? **If yes, explain in detail on the back of this page.**
☐ Yes ☒ No ☐ N/A
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Signature Beth A Stoppel Date 4-13-17

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Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapist License

☐ New License ☒ Renewal For the License Year Ending June 30, 2018

1. Full Legal Name (Please Print) Weston (Last) Amber (First) Nichole (Middle)

9. Have you ever used or been known by any name other than the legal name given in number 1 above?
☐ Yes ☒ No If Yes, List each full name along with dates and places where used.

10. **Name** and **address** of the licensed Massage Therapy Establishment at which you expect to be employed:
Massage Envy 2980 ~~Fairview~~ Ave N Roseville, MN 55113

11. Have you held any previous massage therapist licenses in the past five years? If yes, in which city(s) were you licensed?
☒ Yes Roseville ☐ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**

12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed? **If yes, explain in detail on the back of this page.**
☐ Yes ☒ No ☐ N/A **NOTE: Failure to disclose previous revocations, suspensions, or non-renewals will result in an automatic denial of your application**

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Signature [signature] Date 4-7 2017

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ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapist License

☐ New License ☒ Renewal For the License Year Ending June 30, 2018

1. Full Legal Name (Please Print) SARPPO (Last) GARY (First) LEE (Middle)

9. Have you ever used or been known by any name other than the legal name given in number 1 above?
☐ Yes ☒ No If Yes, List each full name along with dates and places where used.

10. **Name** and **address** of the licensed Massage Therapy Establishment at which you expect to be employed:
MASSAGE REJUVENATION 2499 RICE ST. #135 ROSEVILLE, MN 55113

11. Have you held any previous massage therapist licenses in the past five years? If yes, in which city(s) were you licensed?
☒ Yes ROSEVILLE, MN. ☐ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**

12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed? **If yes, explain in detail on the back of this page.**
☐ Yes ☒ No ☐ N/A **NOTE: Failure to disclose previous revocations, suspensions, or non-renewals will result in an automatic denial of your application**

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Signature [signature] Date 4/21/17

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ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapist License

(Please Print Clearly)

☐ New License ☑ Renewal

For License Year Ending June 30, 2018

1. Full Legal Name (Please Print) Barth (Last) Samantha (First) J (Middle)

8. Email Address _____

9. Have you ever used or been known by any name other than the legal name given in number 1 above?
☐ Yes ☑ No If Yes, List each full name along with dates and places where used.

_____

_____

10. **Name** and **address** of the licensed Massage Therapy Establishment at which you expect to be employed:
Massage Xcape 17607 N Lexington Roseville MN 55113

11. Have you held any previous massage therapist licenses? If yes, in which city were you licensed?
☑ Yes Roseville ☐ No

12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed?
☐ Yes ☑ No ☐ N/A
If yes, explain in detail on a separate page.

By signing below you certify that the above information is correct and authorize the City of Roseville Police Department to run your information for the required background checks.

Signature _____ Date 4/28/17

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Make checks payable to: City of Roseville

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapist License

☐ New License ☒ Renewal For the License Year Ending June 30, 2018

1. Full Legal Name (Please Print) Brand (Last) Virginia (First) (Middle)

9. Have you ever used or been known by any name other than the legal name given in number 1 above?
☐ Yes ☒ No If Yes, List each full name along with dates and places where used.

10. **Name** and **address** of the licensed Massage Therapy Establishment at which you expect to be employed:
Massage Xcape 1767 Lexington Ave. N Roseville MN 55113

11. Have you held any previous massage therapist licenses in the past five years? If yes, in which city(s) were you licensed?
☐ Yes _____ ☒ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**

12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed? **If yes, explain in detail on the back of this page.**
☐ Yes ☐ No ☐ N/A **NOTE: Failure to disclose previous revocations, suspensions, or non-renewals will result in an automatic denial of your application**

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Signature Virginia Brand Date 04/27/17

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ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapist License

☐ New License ☒ Renewal For the License Year Ending June 30, 2018

1. Full Legal Name (Please Print) Crandall (Last) Sarah (First) Joy (Middle)

9. Have you ever used or been known by any name other than the legal name given in number 1 above?
☐ Yes ☒ No If Yes, List each full name along with dates and places where used.

10. **Name** and **address** of the licensed Massage Therapy Establishment at which you expect to be employed:
1767 Lexington Ave Roseville MN 55113 Massage Xcape

11. Have you held any previous massage therapist licenses in the past five years? If yes, in which city(s) were you licensed?
☒ Yes Woodbury & PA MN ☐ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**

12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed? **If yes, explain in detail on the back of this page.**
☐ Yes ☒ No ☐ N/A **NOTE: Failure to disclose previous revocations, suspensions, or non-renewals will result in an automatic denial of your application**

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Signature Sarah Crandall Date 4/11/2017

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ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapist License

☐ New License ☑ Renewal For the License Year Ending June 30, 2018

1. Full Legal Name (Please Print) Lantz Jessica L

9. Have you ever used or been known by any name other than the legal name given in number 1 above?
☐ Yes ☑ No If Yes, List each full name along with dates and places where used.

10. **Name** and **address** of the licensed Massage Therapy Establishment at which you expect to be employed:
Massage Xcape 1767 N Lexington Ave, MN Roseville MN 55113

11. Have you held any previous massage therapist licenses in the past five years? If yes, in which city(s) were you licensed?
☑ Yes Savage ☐ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**

12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed? **If yes, explain in detail on the back of this page.**
☐ Yes ☑ No ☐ N/A **NOTE: Failure to disclose previous revocations, suspensions, or non-renewals will result in an automatic denial of your application**

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By signing below you certify that the above information is correct and authorize the City of Roseville Police Department to run your information for the required background checks. (**Note**: Background checks and application review may take up to 60 days to complete).

Signature Jessica L. Lantz Date 04/20/17

Please print this form and mail or hand-deliver along with a certified copy of a diploma or certificate of graduation from a school of massage therapy including proof of a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, Massage Therapy Establishments.

License Fee is $100.00 (prorated quarterly)
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Massage Therapist License

☐ New License ☒ Renewal For the License Year Ending June 30, 2018

1. Full Legal Name (Please Print) McCartt (Last) Brandy Christina (First)

9. Have you ever used or been known by any name other than the legal name given in number 1 above?
☒ Yes ☐ No If Yes, List each full name along with dates and places where used.
Brandy Christina Friederich (Maiden Name) Birth - 1992

10. **Name** and **address** of the licensed Massage Therapy Establishment at which you expect to be employed:
Massage Xcape 1767 Lexington Ave Roseville MN 55113

11. Have you held any previous massage therapist licenses in the past five years? If yes, in which city(s) were you licensed?
☒ Yes Roseville MN ☐ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**

12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed? **If yes, explain in detail on the back of this page.**
☐ Yes ☒ No ☐ N/A
NOTE: Failure to disclose previous revocations, suspensions, or non-renewals will result in an automatic denial of your application

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Signature Brandy McCartt Date 4-25-17

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Massage Therapist License

☐ New License ☒ Renewal For the License Year Ending June 30, 2018

1. Full Legal Name (Please Print) Morency (Last) Melissa (First) Ann (Middle)

9. Have you ever used or been known by any name other than the legal name given in number 1 above?
☐ Yes ☒ No If Yes, List each full name along with dates and places where used.

10. **Name** and **address** of the licensed Massage Therapy Establishment at which you expect to be employed:
Massage Xcape, 1767 Lexington Ave. N, Roseville, 55113

11. Have you held any previous massage therapist licenses in the past five years? If yes, in which city(s) were you licensed?
☒ Yes Roseville, Shoreview ☐ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**

12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed? **If yes, explain in detail on the back of this page.**
☐ Yes ☒ No ☐ N/A
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Signature [signature] Date 4/17/17

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Massage Therapist License

☐ New License ☑ Renewal For the License Year Ending June 30, 2018

1. Full Legal Name (Please Print) Sarah Stephanie Ju
(Last) (First) (Middle)

9. Have you ever used or been known by any name other than the legal name given in number 1 above?
☐ Yes ☑ No If Yes, List each full name along with dates and places where used.

10. **Name** and **address** of the licensed Massage Therapy Establishment at which you expect to be employed:
Massage Xcape 1767 Lexington Ave N Roseville MN 55113

11. Have you held any previous massage therapist licenses in the past five years? If yes, in which city(s) were you licensed?
☑ Yes Roseville ☐ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**

12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed? **If yes, explain in detail on the back of this page.**
☐ Yes ☑ No ☐ N/A
NOTE: Failure to disclose previous revocations, suspensions, or non-renewals will result in an automatic denial of your application

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By signing below you certify that the above information is correct and authorize the City of Roseville Police Department to run your information for the required background checks. (**Note**: Background checks and application review may take up to 60 days to complete).

Signature Stephanie Ju Date 4/26/17

Please print this form and mail or hand-deliver along with a certified copy of a diploma or certificate of graduation from a school of massage therapy including proof of a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, Massage Therapy Establishments.

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Massage Therapist License

☐ New License ☒ Renewal For the License Year Ending June 30, 2018

1. Full Legal Name (Please Print) STACK (Last) JENNIFER (First) J (Middle)

9. Have you ever used or been known by any name other than the legal name given in number 1 above?
☐ Yes ☒ No If Yes, List each full name along with dates and places where used.

10. **Name** and **address** of the licensed Massage Therapy Establishment at which you expect to be employed:
Massage Xcape 1767 N. LEXINGTON AVE ROSEVILLE 55113

11. Have you held any previous massage therapist licenses in the past five years? If yes, in which city(s) were you licensed?
☒ Yes WOODBURY ☐ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**

12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed? **If yes, explain in detail on the back of this page.**
☐ Yes ☒ No ☐ N/A
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Signature _____ Date 04/26/2017

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Massage Therapist License

☐ New License ☒ Renewal For the License Year Ending June 30, 2018

1. Full Legal Name (Please Print) Xiong (Last) Panou (First) (Middle)

9. Have you ever used or been known by any name other than the legal name given in number 1 above?
☐ Yes ☒ No If Yes, List each full name along with dates and places where used.

10. **Name** and **address** of the licensed Massage Therapy Establishment at which you expect to be employed:
Massage Xcape 1767 Lexington AVE, N, Roseville, MN 55113

11. Have you held any previous massage therapist licenses in the past five years? If yes, in which city(s) were you licensed?
☐ Yes _____ ☒ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**

12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed? **If yes, explain in detail on the back of this page.**
☐ Yes ☐ No ☐ N/A
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Signature Panou Xiong Date 4-27-17

Please print this form and mail or hand-deliver along with a certified copy of a diploma or certificate of graduation from a school of massage therapy including proof of a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, Massage Therapy Establishments.

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Massage Therapist License

☐ New License ☑ Renewal For the License Year Ending June 30, 2018

1. Full Legal Name (Please Print) Headrick (Last) Valerie (First) S (Middle)

9. Have you ever used or been known by any name other than the legal name given in number 1 above?
☐ Yes ☑ No If Yes, List each full name along with dates and places where used.

10. **Name** and **address** of the licensed Massage Therapy Establishment at which you expect to be employed: Mind/Body Chiro Emphasis Massage
3101 Old Highway 8 Suite 106

11. Have you held any previous massage therapist licenses in the past five years? If yes, in which city(s) were you licensed?
☑ Yes Roseville, New Brighton ☐ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**

12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed? **If yes, explain in detail on the back of this page.**
☐ Yes ☑ No ☐ N/A **NOTE: Failure to disclose previous revocations, suspensions, or non-renewals will result in an automatic denial of your application**

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Signature Valerie Headrick Date 4/27/17

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Massage Therapist License

☐ New License ☑ Renewal For the License Year Ending June 30, 2018

1. Full Legal Name (Please Print) Monaco (Last) Stephanie (First) (Middle)

9. Have you ever used or been known by any name other than the legal name given in number 1 above?
☑ Yes ☐ No If Yes, List each full name along with dates and places where used.
Stephanie Lynn Schmaltz, Stephanie Lynn Kringstad

10. **Name** and **address** of the licensed Massage Therapy Establishment at which you expect to be employed:
Monaco Bodyworks 1935 County Rd. B2 W Roseville MN 55113

11. Have you held any previous massage therapist licenses in the past five years? If yes, in which city(s) were you licensed?
☑ Yes Roseville MN, St. Louis Park MN ☐ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**

12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed? **If yes, explain in detail on the back of this page.**
☐ Yes ☑ No ☐ N/A
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Signature _____ Date 4/20/17

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Massage Therapist License

☐ New License ☒ Renewal For the License Year Ending June 30, 2018

1. Full Legal Name (Please Print) CHAN (Last) SIMON (First) MIN (Middle)

9. Have you ever used or been known by any name other than the legal name given in number 1 above?
☐ Yes ☒ No If Yes, List each full name along with dates and places where used.

10. **Name** and **address** of the licensed Massage Therapy Establishment at which you expect to be employed:
New Dragon Acupressure Massage 10 Rosedale Center #698 Roseville MN 55113

11. Have you held any previous massage therapist licenses in the past five years? If yes, in which city(s) were you licensed?
☒ Yes Maplewood / Duluth ☐ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**

12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed? **If yes, explain in detail on the back of this page.**
☐ Yes ☒ No ☐ N/A
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Signature Simon Chan Date 5-10-17

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2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapist License

☒ New License ☐ Renewal For the License Year Ending June 30, 2017

1. Full Legal Name (Please Print) Huang (Last) Yuezhi (First) J (Middle)

9. Have you ever used or been known by any name other than the legal name given in number 1 above?
☐ Yes ☒ No If Yes, List each full name along with dates and places where used.

10. Name and address of the licensed Massage Therapy Establishment at which you expect to be employed:
New Dragon Massage ~~to Rosedale Center #698~~ Roseville, MN 55113
1595 Hwy 36 West

11. Have you held any previous massage therapist licenses? If yes, in which city were you licensed?
☐ Yes _____ ☒ No

12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed? **If yes, explain in detail on the back of this page.**
☐ Yes ☒ No ☐ N/A

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Signature Yuezhi Huang Date 1/20/2017

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(651) 792–7036

Massage Therapist License

(Please Print Clearly)

☐ New License ■ Renewal

For License Year Ending June 30, 2018

1. Full Legal Name (Please Print) Liang (Last) Yi (First) Lan (Middle)

9. Have you ever used or been known by any name other than the legal name given in number 1 above?
☐ Yes ■ No If Yes, List each full name along with dates and places where used.

10. **Name** and **address** of the licensed Massage Therapy Establishment at which you expect to be employed:
New Dragon Acupressure, Rosedale Mall 1595 Hwy 36 #698 Roseville MN 55113

11. Have you held any previous massage therapist licenses? If yes, in which city were you licensed?
■ Yes Roseville, MN ☐ No

12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed?
☐ Yes ■ No ☐ N/A
If yes, explain in detail on a separate page.

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Signature Yi Lan Liang Date April 28. 2017.

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Massage Therapist License

☐ New License ☒ Renewal For the License Year Ending June 30, 2018

1. Full Legal Name (Please Print) LIU (Last) CHUN (First) LIAN (Middle)

9. Have you ever used or been known by any name other than the legal name given in number 1 above?
☐ Yes ☒ No If Yes, List each full name along with dates and places where used.

10. **Name** and **address** of the licensed Massage Therapy Establishment at which you expect to be employed:
New Dragon Acupressure Massage 10 Rosedale Center #698 Roseville MN 55113

11. Have you held any previous massage therapist licenses in the past five years? If yes, in which city(s) were you licensed?
☒ Yes Maplewood Duluth Iowa ☐ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**

12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed? **If yes, explain in detail on the back of this page.**
☐ Yes ☒ No ☐ N/A
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Signature Chun L Liu Date 5-10-17

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Massage Therapist License

☐ New License ☒ Renewal For the License Year Ending June 30, 2018

1. Full Legal Name (Please Print) LIU (Last) XING (First) DONG (Middle)

9. Have you ever used or been known by any name other than the legal name given in number 1 above?
☐ Yes ☒ No If Yes, List each full name along with dates and places where used.

10. **Name** and **address** of the licensed Massage Therapy Establishment at which you expect to be employed:
New Dragon Acupressure massage 10 Rosedale Center #698 Roseville MN 55113

11. Have you held any previous massage therapist licenses in the past five years? If yes, in which city(s) were you licensed?
☐ Yes _____ ☒ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**

12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed? **If yes, explain in detail on the back of this page.**
☐ Yes ☒ No ☐ N/A
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Signature XING DONG LIU Date 5-10-17

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Massage Therapist License

☐ New License ☒ Renewal For the License Year Ending June 30, 2018

1. Full Legal Name (Please Print) Liu (Last) Sixiu (First) (Middle)

9. Have you ever used or been known by any name other than the legal name given in number 1 above?
☐ Yes ☒ No If Yes, List each full name along with dates and places where used.

10. **Name** and **address** of the licensed Massage Therapy Establishment at which you expect to be employed:
New Dragon Massage 10Rosedale Cent #698 Roseville MN 5513

11. Have you held any previous massage therapist licenses in the past five years? If yes, in which city(s) were you licensed?
☐ Yes Maplewood Duluth ☐ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**

12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed? **If yes, explain in detail on the back of this page.**
☐ Yes ☒ No ☐ N/A **NOTE: Failure to disclose previous revocations, suspensions, or non-renewals will result in an automatic denial of your application**

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Signature [signature] Date 5-11-2017

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Massage Therapist License

☐ New License ☒ Renewal For the License Year Ending June 30, 2018

1. Full Legal Name (Please Print) Lu (Last) Ding (First) Juan (Middle)

9. Have you ever used or been known by any name other than the legal name given in number 1 above?
☐ Yes ☒ No If Yes, List each full name along with dates and places where used.

10. **Name** and **address** of the licensed Massage Therapy Establishment at which you expect to be employed:
New Dragon Massage 10 Rosedale Cent #698 Roseville MN 5513

11. Have you held any previous massage therapist licenses in the past five years? If yes, in which city(s) were you licensed?
☐ Yes _____ ☒ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**

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☐ Yes ☒ No ☐ N/A
NOTE: Failure to disclose previous revocations, suspensions, or non-renewals will result in an automatic denial of your application

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data, with the exception of driver's license numbers, will constitute public record if and when the license is granted. Our intended use of the information is to perform the background check procedures required prior to license issuance. If you refuse to supply the information, the license application may not be processed.

By signing below you certify that the above information is correct and authorize the City of Roseville Police Department to run your information for the required background checks. (**Note**: Background checks and application review may take up to 60 days to complete).

Signature Ding Juan Lu Date 5-10-17

Please print this form and mail or hand-deliver along with a certified copy of a diploma or certificate of graduation from a school of massage therapy including proof of a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, Massage Therapy Establishments.

License Fee is $100.00 (prorated quarterly)
Make checks payable to: City of Roseville

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapist License

☐ New License ☑ Renewal For the License Year Ending June 30, 2018

1. Full Legal Name (Please Print) Sun Fe
(Last) (First) (Middle)

9. Have you ever used or been known by any name other than the legal name given in number 1 above?
☐ Yes ☐ No If Yes, List each full name along with dates and places where used.

10. **Name** and **address** of the licensed Massage Therapy Establishment at which you expect to be employed:
New Dragon Acupressure Massage 1595 Hwy 36 W. #695 Roseville, MN. 55113

11. Have you held any previous massage therapist licenses in the past five years? If yes, in which city(s) were you licensed?
☑ Yes Eagan ☐ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**

12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed? **If yes, explain in detail on the back of this page.**
☐ Yes ☐ No ☐ N/A
NOTE: Failure to disclose previous revocations, suspensions, or non-renewals will result in an automatic denial of your application

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Signature Fe Sun Date 5-12-2017

Please print this form and mail or hand-deliver along with a certified copy of a diploma or certificate of graduation from a school of massage therapy including proof of a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, Massage Therapy Establishments.

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Make checks payable to: City of Roseville

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapist License

☐ New License ☐ Renewal Scott For the License Year Ending June 30, 2018

1. Full Legal Name (Please Print) ~~Fuller~~ Scott Julie C.

9. Have you ever used or been known by any name other than the legal name given in number 1 above?
☒ Yes ☐ No If Yes, List each full name along with dates and places where used.
maiden name is Budke

10. **Name** and **address** of the licensed Massage Therapy Establishment at which you expect to be employed:
Optimal Wellness Solutions 2565 N. Hamline Ave, Rsvl

11. Have you held any previous massage therapist licenses in the past five years? If yes, in which city(s) were you licensed?
☒ Yes Roseville ☐ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**

12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed? **If yes, explain in detail on the back of this page.**
☐ Yes ☒ No ☐ N/A
NOTE: Failure to disclose previous revocations, suspensions, or non-renewals will result in an automatic denial of your application

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Signature [signature] Date 4/20/2017

Please print this form and mail or hand-deliver along with a certified copy of a diploma or certificate of graduation from a school of massage therapy including proof of a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, Massage Therapy Establishments.

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Make checks payable to: City of Roseville

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapist License

☐ New License ☒ Renewal For the License Year Ending June 30, 2018

1. Full Legal Name (Please Print) [redacted] CHEN IVY

9. Have you ever used or been known by any name other than the legal name given in number 1 above?
☒ Yes ☐ No If Yes, List each full name along with dates and places where used.
XIAOXUE CHEN MN 12/8/16 before

10. **Name** and **address** of the licensed Massage Therapy Establishment at which you expect to be employed:
Oriental Lake Massage, 2216 County Rd D West N. Roseville, MN 55113

11. Have you held any previous massage therapist licenses in the past five years? If yes, in which city(s) were you licensed?
☒ Yes White Bear Lake ☐ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**

12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed? **If yes, explain in detail on the back of this page.**
☐ Yes ☒ No ☐ N/A
NOTE: Failure to disclose previous revocations, suspensions, or non-renewals will result in an automatic denial of your application

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Signature [signature] Date 4/3/17

Please print this form and mail or hand-deliver along with a certified copy of a diploma or certificate of graduation from a school of massage therapy including proof of a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, Massage Therapy Establishments.

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Make checks payable to: City of Roseville

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapist License

☐ New License ☒ Renewal For the License Year Ending June 30, 2018

1. Full Legal Name (Please Print) Wagner (Last) Qiangian (First) (Middle)

9. Have you ever used or been known by any name other than the legal name given in number 1 above?
☒ Yes ☐ No If Yes, List each full name along with dates and places where used.
Qiangian Zhao (Zhao is Maiden name)

10. **Name** and **address** of the licensed Massage Therapy Establishment at which you expect to be employed:
2216 County Road D West, Suite F Roseville MN 55112

11. Have you held any previous massage therapist licenses in the past five years? If yes, in which city(s) were you licensed?
☒ Yes Circle Pines/White Bear Lake Both in Minnesota ☐ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**

12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed? **If yes, explain in detail on the back of this page.**
☐ Yes ☒ No ☐ N/A **NOTE: Failure to disclose previous revocations, suspensions, or non-renewals will result in an automatic denial of your application**

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Signature Qian Qian Wagner Date April 13, 2017

Please print this form and mail or hand-deliver along with a certified copy of a diploma or certificate of graduation from a school of massage therapy including proof of a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, Massage Therapy Establishments.

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ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapist License

☐ New License ☑ Renewal For the License Year Ending June 30, 2018

1. Full Legal Name (Please Print) Benson Roberta Anne

9. Have you ever used or been known by any name other than the legal name given in number 1 above?
☐ Yes ☑ No If Yes, List each full name along with dates and places where used.

10. **Name** and **address** of the licensed Massage Therapy Establishment at which you expect to be employed:
Red Clover Clinic 2233 Hamline Ave N #433 Roseville, MN 55113

11. Have you held any previous massage therapist licenses in the past five years? If yes, in which city(s) were you licensed?
☑ Yes Roseville ☐ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**

12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed? **If yes, explain in detail on the back of this page.**
☐ Yes ☑ No ☐ N/A
NOTE: Failure to disclose previous revocations, suspensions, or non-renewals will result in an automatic denial of your application

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Signature Roberta Benson Date 4-20-17

Please print this form and mail or hand-deliver along with a certified copy of a diploma or certificate of graduation from a school of massage therapy including proof of a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, Massage Therapy Establishments.

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Make checks payable to: City of Roseville

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapist License

☐ New License ☑ Renewal For the License Year Ending June 30, 2017

1. Full Legal Name (Please Print) Meier (Last) Misty (First) Marie (Middle)

9. Have you ever used or been known by any name other than the legal name given in number 1 above?
☐ Yes ☑ No If Yes, List each full name along with dates and places where used.

10. **Name** and **address** of the licensed Massage Therapy Establishment at which you expect to be employed:
RED CLOVER CLINIC / 2233 Hamline Ave N Suite 433 - Roseville, MN

11. Have you held any previous massage therapist licenses in the past five years? If yes, in which city(s) were you licensed?
☑ Yes New Brighton, MN ☐ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**

12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed? **If yes, explain in detail on the back of this page.**
☐ Yes ☑ No ☑ N/A
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Signature _____ Date 4.7.2017

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ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapist License

☐ New License ☒ Renewal For the License Year Ending June 30, 2018

1. Full Legal Name (Please Print) Teigen (Last) Anita (First) L. (Middle)

9. Have you ever used or been known by any name other than the legal name given in number 1 above?
☐ Yes ☒ No If Yes, List each full name along with dates and places where used.

10. **Name** and **address** of the licensed Massage Therapy Establishment at which you expect to be employed:
Red Clover Clinic 2233 N. Hamline Ave, Suite 433, Roseville, MN 55113

11. Have you held any previous massage therapist licenses in the past five years? If yes, in which city(s) were you licensed?
☐ Yes _____ ☒ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**

12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed? **If yes, explain in detail on the back of this page.**
☐ Yes ☐ No ☒ N/A
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Signature Anita Teigen Date 4/11/17

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ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapist License

☐ New License ☑ Renewal For the License Year Ending June 30, 2018

1. Full Legal Name (Please Print) Theobald Susan Kay

9. Have you ever used or been known by any name other than the legal name given in number 1 above?
☑ Yes ☐ No If Yes, List each full name along with dates and places where used.
Susan Kay Hacker (maiden name, prior to 3/07/89)

10. **Name** and **address** of the licensed Massage Therapy Establishment at which you expect to be employed:
Restore Massage & Shiatsu Therapy, LLC 1935 County Rd B2 W Ste 45
Roseville MN 55113

11. Have you held any previous massage therapist licenses in the past five years? If yes, in which city(s) were you licensed?
☑ Yes Roseville ☐ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**

12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed? **If yes, explain in detail on the back of this page.**
☐ Yes ☑ No ☐ N/A
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Signature  Date 06/06/2017

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Make checks payable to: City of Roseville

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapist License

☐ New License ☒ Renewal For the License Year Ending June 30, 2018

1. Full Legal Name (Please Print) Herrera-Markwald (Last) Danielle (First) Lynn (Middle)

9. Have you ever used or been known by any name other than the legal name given in number 1 above?
☒ Yes ☐ No If Yes, List each full name along with dates and places where used.
Danielle Herrera prior to October 2006 IA, AZ, MN

10. **Name** and **address** of the licensed Massage Therapy Establishment at which you expect to be employed:
Roseville Acupuncture and Massage, 3201 Lexington Ave N Rosaille

11. Have you held any previous massage therapist licenses in the past five years? If yes, in which city(s) were you licensed?
☒ Yes Roseville 2016 ☐ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**

12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed? **If yes, explain in detail on the back of this page.**
☐ Yes ☒ No ☐ N/A
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Signature [signature] Date 4.27.17

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ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapist License

☐ New License ☑ Renewal For the License Year Ending June 30, 2018

1. Full Legal Name (Please Print) Loecker (Last) Stuart (First) Michael (Middle)

9. Have you ever used or been known by any name other than the legal name given in number 1 above?
☐ Yes ☑ No If Yes, List each full name along with dates and places where used.

10. **Name** and **address** of the licensed Massage Therapy Establishment at which you expect to be employed:
Roseville Acupuncture & Massage - 2201 Lexington Ave N Ste 103, Roseville, MN 55113

11. Have you held any previous massage therapist licenses in the past five years? If yes, in which city(s) were you licensed?
☐ Yes _____ ☑ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**

12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed? **If yes, explain in detail on the back of this page.**
☐ Yes ☐ No ☑ N/A **NOTE: Failure to disclose previous revocations, suspensions, or non-renewals will result in an automatic denial of your application**

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Signature Stuart Loecker Date 4/14/2017

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ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapist License

☐ New License ☒ Renewal For the License Year Ending June 30, 2018

1. Full Legal Name (Please Print) Tessman (Last) Robert (First) Brian (Middle)

9. Have you ever used or been known by any name other than the legal name given in number 1 above?
☐ Yes ☒ No If Yes, List each full name along with dates and places where used.

10. **Name** and **address** of the licensed Massage Therapy Establishment at which you expect to be employed:
Roseville Acupuncture & Massage 2201 Lexington Ave N, 55113

11. Have you held any previous massage therapist licenses in the past five years? If yes, in which city(s) were you licensed?
☐ Yes ☑ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**

12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed? **If yes, explain in detail on the back of this page.**
☐ Yes ☐ No ☐ N/A **NOTE: Failure to disclose previous revocations, suspensions, or non-renewals will result in an automatic denial of your application**

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Signature _____ Date 4/27/17

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Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapist License

☐ New License ☒ Renewal For the License Year Ending June 30, 2018

1. Full Legal Name (Please Print) SHEEKS HEIDI ELIZABETH

9. Have you ever used or been known by any name other than the legal name given in number 1 above?
☒ Yes ☐ No If Yes, List each full name along with dates and places where used.
HEIDI ELIZABETH SCHNEIDER

10. **Name** and **address** of the licensed Massage Therapy Establishment at which you expect to be employed:
SEA OF TRANQUILITY MASSAGE 2401 Fairview Ave N Roseville MN 55113

11. Have you held any previous massage therapist licenses in the past five years? If yes, in which city(s) were you licensed?
☒ Yes MAPLE GROVE, MN ☐ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**

12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed? **If yes, explain in detail on the back of this page.**
☐ Yes ☒ No ☐ N/A
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Signature Heidi Sheeks Date 5/9/17

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ROSEVILLE

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2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapist License

☐ New License ☒ Renewal For the License Year Ending June 30, 2018

1. Full Legal Name (Please Print) STEINER (Last) CRAIG (First) JOHN (Middle)

9. Have you ever used or been known by any name other than the legal name given in number 1 above?
☐ Yes ☒ No If Yes, List each full name along with dates and places where used.

10. **Name** and **address** of the licensed Massage Therapy Establishment at which you expect to be employed:
STEINER NATUROPATHY, LLC 2353 RICE ST. SUITE 208 ROSEVILLE, MN 55113

11. Have you held any previous massage therapist licenses in the past five years? If yes, in which city(s) were you licensed?
☒ Yes ROSEVILLE ☐ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**

12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed? **If yes, explain in detail on the back of this page.**
☐ Yes ☒ No ☐ N/A **NOTE: Failure to disclose previous revocations, suspensions, or non-renewals will result in an automatic denial of your application**

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Signature _____ Date 4/7/17

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ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapist License

☐ New License ☑ Renewal For the License Year Ending June 30, 2018

1. Full Legal Name (Please Print) Li (Last) JIN (First) S.

9. Have you ever used or been known by any name other than the legal name given in number 1 above?
☐ Yes ☑ No If Yes, List each full name along with dates and places where used.

10. **Name** and **address** of the licensed Massage Therapy Establishment at which you expect to be employed:
Sunshine Spa 1315 Larpenteur Ave West Roseville MN 55113

11. Have you held any previous massage therapist licenses in the past five years? If yes, in which city(s) were you licensed?
☐ Yes _____ ☑ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**

12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed? **If yes, explain in detail on the back of this page.**
☐ Yes ☐ No ☐ N/A **NOTE: Failure to disclose previous revocations, suspensions, or non-renewals will result in an automatic denial of your application**

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data, with the exception of driver's license numbers, will constitute public record if and when the license is granted. Our intended use of the information is to perform the background check procedures required prior to license issuance. If you refuse to supply the information, the license application may not be processed.

By signing below you certify that the above information is correct and authorize the City of Roseville Police Department to run your information for the required background checks. (**Note**: Background checks and application review may take up to 60 days to complete).

Signature _____ Date 4/26/17

Please print this form and mail or hand-deliver along with a certified copy of a diploma or certificate of graduation from a school of massage therapy including proof of a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, Massage Therapy Establishments.

License Fee is $100.00 (prorated quarterly)
Make checks payable to: City of Roseville

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapist License

☐ New License ☒ Renewal For the License Year Ending June 30, 2018

1. Full Legal Name (Please Print) Thorson (Last) Tonia (First) Lynn (Middle)

9. Have you ever used or been known by any name other than the legal name given in number 1 above?
☒ Yes ☐ No If Yes, List each full name along with dates and places where used.
Tonia Lynn Dahlin

10. **Name** and **address** of the licensed Massage Therapy Establishment at which you expect to be employed:
Wellspring Massage Therapy 2585 Hamline Ave N Roseville

11. Have you held any previous massage therapist licenses in the past five years? If yes, in which city(s) were you licensed?
☐ Yes _____ ☒ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**

12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed? **If yes, explain in detail on the back of this page.**
☐ Yes ☐ No ☐ N/A **NOTE: Failure to disclose previous revocations, suspensions, or non-renewals will result in an automatic denial of your application**

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data, with the exception of driver's license numbers, will constitute public record if and when the license is granted. Our intended use of the information is to perform the background check procedures required prior to license issuance. If you refuse to supply the information, the license application may not be processed.

By signing below you certify that the above information is correct and authorize the City of Roseville Police Department to run your information for the required background checks. (**Note**: Background checks and application review may take up to 60 days to complete).

Signature Tonia L Thorson Date 4-5-17

Please print this form and mail or hand-deliver along with a certified copy of a diploma or certificate of graduation from a school of massage therapy including proof of a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, Massage Therapy Establishments.

License Fee is $100.00 (prorated quarterly)
Make checks payable to: City of Roseville

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapist License

☐ New License ☑ Renewal For the License Year Ending June 30, 2018

1. Full Legal Name (Please Print) LIU (Last) YAN (First) (Middle)

9. Have you ever used or been known by any name other than the legal name given in number 1 above?
☐ Yes ☑ No If Yes, List each full name along with dates and places where used.

10. **Name** and **address** of the licensed Massage Therapy Establishment at which you expect to be employed:
ZEN ASIAN SPA 2334 LEXINGTON AVE N ROSEVILLE

11. Have you held any previous massage therapist licenses in the past five years? If yes, in which city(s) were you licensed?
☑ Yes Little Canada, MN ☐ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**

12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed? **If yes, explain in detail on the back of this page.**
☐ Yes ☑ No ☐ N/A
NOTE: Failure to disclose previous revocations, suspensions, or non-renewals will result in an automatic denial of your application

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data, with the exception of driver's license numbers, will constitute public record if and when the license is granted. Our intended use of the information is to perform the background check procedures required prior to license issuance. If you refuse to supply the information, the license application may not be processed.

By signing below you certify that the above information is correct and authorize the City of Roseville Police Department to run your information for the required background checks. (**Note**: Background checks and application review may take up to 60 days to complete).

Signature [signature] Date 4-21-17

Please print this form and mail or hand-deliver along with a certified copy of a diploma or certificate of graduation from a school of massage therapy including proof of a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, Massage Therapy Establishments.

License Fee is $100.00 (prorated quarterly)
Make checks payable to: City of Roseville

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Theater License Application

Business Name AMC Theatres Rosedale 14

Business Address 850 Rosedale Ctr, Rosedale, M 55113

Business Phone (651) 604-9344

Email Address

Person to Contact in Regard to Business License:

Name Melissa Kearney

Address 11500 Ash st, Leawood, KS 66211

Phone 913-213-2000

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2017, and ending June 30, 2018, in the City of Roseville, County of Ramsey, State of Minnesota.

License Required	Fee	Quantity	Total
Theater	$70.00 (per screen)	14	980

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data will constitute public record if and when the license is granted. Our intended use of the information is to annually update our records. If you refuse to supply the information, the license application may not be processed.

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

Signature Ryan Wood

Date 4-4-2017

A fire inspection is required before issuance of a license. Please call 651-792-7341 to set up an inspection.

If completed license should be mailed somewhere other than the business address, please advise.

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Veterinarian Examination & Inoculation Center License Application

Business Name: A Caring Doctor (Minnesota), P.A. DBA: Banfield Pet Hospital #1971

Business Address: 2480 Fairview Ave N. Roseville MN 55113

Business Phone: 651·639·4200

Email Address:

Person to Contact in Regard to Business License:

Name: Tiffany Purvis

Address: 18101 SE 6th Way Vancouver WA 98683-7509

Phone: 360·784·5422

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2017, and ending June 30, 2018, in the City of Roseville, County of Ramsey, State of Minnesota.

License Required	Fee
Veterinarian Examination & Inoculation Center	$80.00

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data will constitute public record if and when the license is granted. Our intended use of the information is to annually update our records. If you refuse to supply the information, the license application may not be processed.

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

Signature: Tiffany Purvis

Date: 4·20·17

If completed license should be mailed somewhere other than the business address, please advise.

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Veterinarian Examination & Inoculation Center License Application

Business Name PETCO #602

Business Address 2575 N. FAIRVIEW AVE., ROSEVILLE, MN 55113

Business Phone (651) 636-8808

Email Address

Person to Contact in Regard to Business License:

Name JULIA GUTIERREZ

Address 654 RICHLAND HILLS DRIVE ., SAN ANTONIO, TEXAS 78245

Phone (210) 201-9345

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2017, and ending June 30, 2018, in the City of Roseville, County of Ramsey, State of Minnesota.

License Required	Fee
Veterinarian Examination & Inoculation Center	$80.00

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data will constitute public record if and when the license is granted. Our intended use of the information is to annually update our records. If you refuse to supply the information, the license application may not be processed.

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

Signature Julia Gutierrez

Date 5/12/17

If completed license should be mailed somewhere other than the business address, please advise.

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Veterinarian Examination & Inoculation Center License Application

Business Name St Francis Animal + Bird Hospital

Business Address 1227 Larpenteur Ave W Roseville MN 55113

Business Phone 651-645-2808

Email Address

Person to Contact in Regard to Business License:

Name Jennifer Blair

Address 1227 Larpenteur Ave W Roseville MN 55113

Phone 651-645-2808 or 651-247-2290

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2017, and ending June 30, 2018, in the City of Roseville, County of Ramsey, State of Minnesota.

License Required	Fee
Veterinarian Examination & Inoculation Center	$80.00

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data will constitute public record if and when the license is granted. Our intended use of the information is to annually update our records. If you refuse to supply the information, the license application may not be processed.

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

Signature

Date 4/2/17

If completed license should be mailed somewhere other than the business address, please advise.

For 1227 Larpenteur Ave

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Veterinarian Examination & Inoculation Center License Application

Business Name: St Francis Animal + Bird Hospital Integrative Services

Business Address: 1235 Larpenteur Ave W Roseville MN 55113

Business Phone: 651-645-2808

Email Address:

Person to Contact in Regard to Business License: * This is part of St Francis.

Name: Jennifer Blair

Address: 1227 Larpenteur Ave W Roseville MN 55113

Phone: 651-645-2808 or 651-247-2290

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2017, and ending June 30, 2018, in the City of Roseville, County of Ramsey, State of Minnesota.

License Required	Fee
Veterinarian Examination & Inoculation Center	~~$80.00~~ $0.00

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data will constitute public record if and when the license is granted. Our intended use of the information is to annually update our records. If you refuse to supply the information, the license application may not be processed.

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

Signature

Date 4/2/17

If completed license should be mailed somewhere other than the business address, please advise.

For 1235 Larpenteur Ave

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Veterinarian Examination & Inoculation Center License Application

Business Name SUBURBAN ANIMAL HOSPITAL

Business Address 2581 CLEVELAND AVE N
ROSEVILLE, MN 55113

Business Phone 651-633-5700

Email Address

Person to Contact in Regard to Business License:

Name Michael Sime

Address

Phone

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2017, and ending June 30, 2018, in the City of Roseville, County of Ramsey, State of Minnesota.

License Required	Fee
Veterinarian Examination & Inoculation Center	$80.00

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data will constitute public record if and when the license is granted. Our intended use of the information is to annually update our records. If you refuse to supply the information, the license application may not be processed.

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

Signature Michael Sime

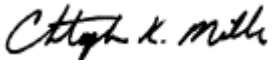
Date 4/15/17

If completed license should be mailed somewhere other than the business address, please advise.

REQUEST FOR COUNCIL ACTION

Date: 6/19/2017
Item No.: 9.c

Department Approval



City Manager Approval



Item Description: Consideration to approve or deny 6 Massage Therapist Licenses.

BACKGROUND

Chapter 301 of the City Code requires all applications for business and other licenses to be submitted to the City Council for approval. The following applications are submitted for consideration:

Massage Therapist Licenses

Richard Xiong
Elements Massage
2100 Snelling Ave N #66B
Roseville, MN 55113

Yumei Deng
Oriental Lake Massage
2216 County Rd D West #F
Roseville, MN 55113

Rebecca O'Brien
Optimal Wellness
2565 Hamline Ave, Suite A
Roseville, MN 55113

Bridgette Lovelace
Massage Xcape
1767 Lexington Ave N
Roseville, MN 55113

Bo Dong
New Dragon Acupressure Massage
1595 Hwy 36 W Suite 698
Roseville, MN 55113

Chun Yan Fu
New Dragon Acupressure Massage
1595 Hwy 36 W Suite 698
Roseville, MN 55113

POLICY OBJECTIVE

Required by City Code

FINANCIAL IMPACTS

The correct fees were paid to the City at the time the application(s) were made.

STAFF RECOMMENDATION

Staff has reviewed the application(s) and has determined that the applicant(s) meet all City requirements. Staff recommends approval of the license(s).

REQUESTED COUNCIL ACTION

Motion to approve the Massage Therapist Licenses.

Prepared by: Chris Miller, Finance Director
Attachments: A: Applications
B: Applications Redacted
C: City Code 309

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapist License

☑ New License ☐ Renewal For the License Year Ending June 30, 2018

1. Full Legal Name (Please Print) Xiong (Last) Richard (First) Cheung Feung (Middle)
2. Home Address
3. Telephone
4. Date of Birth (mm/dd/yyyy)
5. Email Address
6. Driver's License Number (State of Issuance
7. Ethnicity:
8. Sex:
9. Have you ever used or been known by any name other than the legal name given in number 1 above?
   ☐ Yes ☑ No If Yes, List each full name along with dates and places where used.
10. **Name** and **address** of the licensed Massage Therapy Establishment at which you expect to be employed:
    Elements Massage, 2100 Snelling Ave N #1613 Roseville MN 55113
11. Have you held any previous massage therapist licenses in the past five years? If yes, in which city(s) were you licensed?
    ☑ Yes Woodbury ☐ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**
12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed? **If yes, explain in detail on the back of this page.**
    ☑ Yes ☐ No ☐ N/A
    NOTE: Failure to disclose previous revocations, suspensions, or non-renewals will result in an automatic denial of your application

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data, with the exception of driver's license numbers, will constitute public record if and when the license is granted. Our intended use of the information is to perform the background check procedures required prior to license issuance. If you refuse to supply the information, the license application may not be processed.

By signing below you certify that the above information is correct and authorize the City of Roseville Police Department to run your information for the required background checks. (**Note**: Background checks and application review may take up to 60 days to complete).

Signature Richard Xiong Date 5-24-17

Please print this form and mail or hand-deliver along with a certified copy of a diploma or certificate of graduation from a school of massage therapy including proof of a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, Massage Therapy Establishments.

License Fee is $100.00 (prorated quarterly)
Make checks payable to: City of Roseville

Renewed License this year, but quit previous job.

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapist License

☒ New License ☐ Renewal For the License Year Ending June 30, 2018

1. Full Legal Name (Please Print) Deng (Last) Yumei (First) _____ (Middle)
2. Home Address _____ (Zip)
3. Telephone 1 _____
4. Date of Birth (mm/dd/yyyy) _____
5. Email Address _____
6. Driver's License Number _____ State of Issuance _____
7. Ethnicity:
8. Sex:
9. Have you ever used or been known by any name other than the legal name given in number 1 above?
   ☐ Yes ☒ No If Yes, List each full name along with dates and places where used.
   _____
10. **Name** and **address** of the licensed Massage Therapy Establishment at which you expect to be employed:
    Oriental lake Massage 2216 County Rd DWest #F Roseville MN 55113
    continue
11. Have you held any previous massage therapist licenses in the past five years? If yes, in which city(s) were you licensed?
    ☐ Yes _____ ☒ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**
12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed? **If yes, explain in detail on the back of this page.**
    ☐ Yes ☐ No ☒ N/A
    NOTE: Failure to disclose previous revocations, suspensions, or non-renewals will result in an automatic denial of your application

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data, with the exception of driver's license numbers, will constitute public record if and when the license is granted. Our intended use of the information is to perform the background check procedures required prior to license issuance. If you refuse to supply the information, the license application may not be processed.

By signing below you certify that the above information is correct and authorize the City of Roseville Police Department to run your information for the required background checks. (Note: Background checks and application review may take up to 60 days to complete).

Signature Yumei Deng Date 5/19/17

Please print this form and mail or hand-deliver along with a certified copy of a diploma or certificate of graduation from a school of massage therapy including proof of a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, Massage Therapy Establishments.

Applied For license IN City OF White Bear, MN 55110 ON 5/19/17
1350 Highway 96 E Suite 16
White Bear Lake, MN Business Name Peaceful lake Massage

License Fee is $100.00 (prorated quarterly)
Make checks payable to: City of Roseville

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapist License

☒ New License ☐ Renewal For the License Year Ending June 30, 2017

1. Full Legal Name (Please Print) O'Brien (Last) Rebecca (First) Ann Solberg (Middle)
2. Home Address _
3. Telephone
4. Date of Birth (mm/dd/yyyy)____
5. Email Address__
6. Driver's License Number__ State of Issuance__
7. Ethnicity:
8. Sex:
9. Have you ever used or been known by any name other than the legal name given in number 1 above?
   ☒ Yes ☐ No If Yes, List each full name along with dates and places where used.
   Rebecca Ann Solberg
10. **Name** and **address** of the licensed Massage Therapy Establishment at which you expect to be employed:
    Optimal Wellness, 2565 Hamline Ave, Ste. A, Roseville MN 55113
11. Have you held any previous massage therapist licenses in the past five years? If yes, in which city(s) were you licensed?
    ☐ Yes _____ ☒ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**
12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed? **If yes, explain in detail on the back of this page.**
    ☐ Yes ☐ No ☐ N/A **NOTE: Failure to disclose previous revocations, suspensions, or non-renewals will result in an automatic denial of your application**

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data, with the exception of driver's license numbers, will constitute public record if and when the license is granted. Our intended use of the information is to perform the background check procedures required prior to license issuance. If you refuse to supply the information, the license application may not be processed.

By signing below you certify that the above information is correct and authorize the City of Roseville Police Department to run your information for the required background checks. (**Note**: Background checks and application review may take up to 60 days to complete).

Signature Rebecca O'Brien Date 05/15/2017

Please print this form and mail or hand-deliver along with a certified copy of a diploma or certificate of graduation from a school of massage therapy including proof of a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, Massage Therapy Establishments.

License Fee is $100.00 (prorated quarterly)
Make checks payable to: City of Roseville

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapist License

☒ New License ☐ Renewal For the License Year Ending June 30, 2018

1. Full Legal Name (Please Print) Lovelace Bridgette Tiffany
2. Home Address (Street) (City) (State) (Zip)
3. Telephone
4. Date of Birth (mm/dd/yyyy)
5. Email Address
6. Driver's License Number State of Issuance
7. Ethnicity:
8. Sex:
9. Have you ever used or been known by any name other than the legal name given in number 1 above?
   ☐ Yes ☒ No If Yes, List each full name along with dates and places where used.
10. **Name** and **address** of the licensed Massage Therapy Establishment at which you expect to be employed: Massage Xcape - 1767 Lexington Ave N, Roseville, MN, 55113
11. Have you held any previous massage therapist licenses in the past five years? If yes, in which city(s) were you licensed?
    ☐ Yes ☒ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**
12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed? **If yes, explain in detail on the back of this page.**
    ☐ Yes ☐ No ☒ N/A
    NOTE: Failure to disclose previous revocations, suspensions, or non-renewals will result in an automatic denial of your application

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data, with the exception of driver's license numbers, will constitute public record if and when the license is granted. Our intended use of the information is to perform the background check procedures required prior to license issuance. If you refuse to supply the information, the license application may not be processed.

By signing below you certify that the above information is correct and authorize the City of Roseville Police Department to run your information for the required background checks. (**Note**: Background checks and application review may take up to 60 days to complete).

Signature Bridgette Lovelace Date 5-11-17

Please print this form and mail or hand-deliver along with a certified copy of a diploma or certificate of graduation from a school of massage therapy including proof of a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, Massage Therapy Establishments.

License Fee is $100.00 (prorated quarterly)
Make checks payable to: City of Roseville

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapist License

☒ New License ☐ Renewal For the License Year Ending June 30, 2018

1. Full Legal Name (Please Print) Dong Bo —

9. Have you ever used or been known by any name other than the legal name given in number 1 above?
   ☐ Yes ☒ No If Yes, List each full name along with dates and places where used.

10. **Name** and **address** of the licensed Massage Therapy Establishment at which you expect to be employed:
    New Dragon Acupreessure Massage 10 Rosedale Center #698 Roseville, MN 55113

11. Have you held any previous massage therapist licenses in the past five years? If yes, in which city(s) were you licensed?
    ☒ Yes Maplewood ☐ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**

12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed? **If yes, explain in detail on the back of this page.**
    ☐ Yes ☒ No ☐ N/A
    NOTE: Failure to disclose previous revocations, suspensions, or non-renewals will result in an automatic denial of your application

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data, with the exception of driver's license numbers, will constitute public record if and when the license is granted. Our intended use of the information is to perform the background check procedures required prior to license issuance. If you refuse to supply the information, the license application may not be processed.

By signing below you certify that the above information is correct and authorize the City of Roseville Police Department to run your information for the required background checks. (Note: Background checks and application review may take up to 60 days to complete).

Signature Bo Dong Date 6/7/2017

Please print this form and mail or hand-deliver along with a certified copy of a diploma or certificate of graduation from a school of massage therapy including proof of a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, Massage Therapy Establishments.

License Fee is $100.00 (prorated quarterly)
Make checks payable to: City of Roseville

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792–7036

Massage Therapist License

☑ New License ☐ Renewal For the License Year Ending June 30, 2018

1. Full Legal Name (Please Print) Fu Chun Yan

9. Have you ever used or been known by any name other than the legal name given in number 1 above?
☐ Yes ☑ No If Yes, List each full name along with dates and places where used.

10. **Name** and **address** of the licensed Massage Therapy Establishment at which you expect to be employed:
New Dragon Acupressure Massage 10Rosedale Center #698 Roseville, MN 55113

11. Have you held any previous massage therapist licenses in the past five years? If yes, in which city(s) were you licensed?
☑ Yes COLORADO ☐ No **NOTE: Failure to disclose previous licenses will result in an automatic denial of your application.**

12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed? **If yes, explain in detail on the back of this page.**
☑ Yes ☐ No ☐ N/A
NOTE: Failure to disclose previous revocations, suspensions, or non-renewals will result in an automatic denial of your application

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data, with the exception of driver's license numbers, will constitute public record if and when the license is granted. Our intended use of the information is to perform the background check procedures required prior to license issuance. If you refuse to supply the information, the license application may not be processed.

By signing below you certify that the above information is correct and authorize the City of Roseville Police Department to run your information for the required background checks. (Note: Background checks and application review may take up to 60 days to complete).

Signature Chun Yan Fu Date 06/05/2017

Please print this form and mail or hand-deliver along with a certified copy of a diploma or certificate of graduation from a school of massage therapy including proof of a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, Massage Therapy Establishments.

License Fee is $100.00 (prorated quarterly)
Make checks payable to: City of Roseville

CHAPTER 309
MASSAGE THERAPY ESTABLISHMENTS

SECTION:

309.01: Definitions
309.02: License for Massage Therapy Establishment
309.03: Granting, Denying or Rescinding of Licenses
309.04: Practice of Massage Therapy Only by Licenses Persons
309.05: Revocation or Suspension of License
309.06: Restrictions and Regulations
309.07: Violations, Penalty

309.01: DEFINITIONS:

As used in this Chapter, the following words and terms shall have the meanings ascribed to them in this Section:

CHAIR MASSAGE: A massage provided to a fully-clothed individual, and limited to the neck, shoulders, arms, and back, where the massage is not provided in a massage therapy establishment; and provided the individual giving the massage meets the requirements specified in Section 309.04 (A). (Ord. 1329, 11-14-05)

MASSAGE THERAPIST: A person who practices massage therapy.

MASSAGE THERAPY: The rubbing, stroking, kneading, tapping or rolling of the body with the hands or other parts of the body for the exclusive purposes of relaxation, physical fitness or beautification and for no other purpose.

The practice of massage therapy is hereby declared to be distinct from the licensed practice of medicine, osteopathy, chiropractic, physical therapy, podiatry and nursing, as well as athletic coaches and trainers. Persons engaged in those professions are exempt from the provisions of this Chapter.

MASSAGE THERAPY ESTABLISHMENT: Any room, or premise wherein a person may receive a massage from a massage therapist for a fee; where massages are given on more than 14 calendar days in any given calendar year. (Ord. 1329, 11-14-05)

SANITARY: Free from the vegetative cells of pathogenic microorganisms. (Ord. 1142, 6-13-1994)

309.02: LICENSE FOR MASSAGE THERAPY ESTABLISHMENT:

A. License Required: No person shall engage in the business of operating a massage therapy establishment within the City without first having obtained the required license.

B. Application Fee: The initial application for a license shall be made by completing an application form provided by and containing such information as required by the City Manager and by paying a nonrefundable application fee, as established by the City Fee Schedule in Section 314.05. (Ord. 1329, 11-14-05)

C. Separate License Required Fee: A separate license shall be obtained for each place of business, the fee for which shall be as established by the City Fee Schedule in Section 314.05. (Ord. 1329, 11-14-05)

309.03: GRANTING, DENYING OR RESCINDING OF LICENSES:

A. Zoning Compliance: Massage Therapy Establishment licenses may be granted only to establishments associated with and operating within the confines of and incidental to a properly zoned beauty parlor (salon), health club, office, shopping mall, or similar areas open to the public. (Ord. 1329, 11-14-05)
B. Building, Safety and Sanitation Regulations: Licenses may be denied or rescinded if the premises of the massage therapy establishments do not meet the requirements of the City Council, and of the building, safety and sanitation regulations of the City and State.
C. Fraud or Deception: Licenses may be denied or rescinded if there is any fraud or deception involved in the license application.
D. History of Violations: Licenses may be denied or rescinded if the applicant, licensee or employee of the same fails to comply with, or have a history of violations of the laws or ordinances which apply to health, safety or moral turpitude.
E. Additional Conditions: The City Council may attach such reasonable conditions to the license as it, in its sole discretion, deems to be appropriate. (Ord. 1142, 6-13-1994)

(Ord. 1283, 6-16-03)

309.04: PRACTICE OF MASSAGE THERAPY ONLY BY LICENSED PERSONS:

A. Application for License: Any person or business desiring to be licensed as a massage therapy establishment shall file an application on forms provided by the City Manager. The application shall contain such information as the City Manager may require, including: (Ord. 1329, 11-14-05)

1. The applicant's full name, address, social security number and written proof of age.
2. The name and address of the licensed massage therapy establishment by which the applicant expects to be employed.
3. A statement concerning whether the person has been convicted of or entered a plea of guilty to any crime or ordinance violation and, if so, information as to the time, place and nature of such crime or offense.
4. Proof that the applicant meets the following educational requirements:

a. A diploma or certificate of graduation from a school approved by the American Massage Therapist Association or other similar reputable massage association; or
b. A diploma or certificate of graduation from a school which is either accredited by a recognized educational accrediting association or agency or is licensed by the State or local government agency having jurisdiction over the school.
c. Each applicant shall also furnish proof at the time of application of a minimum of 600 hours of successfully completed course work in the following areas:

(1) The theory and practice of massage, including, but not limited to, Swedish, Esalen, Shiatsu and/or foot reflexology techniques; and
(2) Anatomy, including, but not limited to, skeletal and muscular structure and organ placement; and

(3) Hygiene.

B. Fee: The annual license fee for a massage therapist is as established by the City Fee Schedule in Section 314.05. Ord. 1329, 11-14-05)

C. Review of Application: License applications shall be reviewed by the Police Department.

D. Denial of Application: The license application may be denied for any of the following reasons:

1. Fraudulent Statements: The application contains false, fraudulent, or deceptive statements.

2. Prior Conviction: The applicant has been convicted of or entered a plea of guilty within the previous three years to a violation of this Chapter or of any other law regulating the practice of massage, or of any law prohibiting criminal sexual conduct, prostitution, pandering, indecent conduct or keeping of a disorderly house.

3. Noncompliance: The applicant has not complied with a provision of this Chapter.

4. Underage: The applicant is less than eighteen (18) years of age. (Ord. 1142, 6-13-94)

309.05: REVOCATION OR SUSPENSION OF LICENSE:

A license may be revoked or suspended for any of the following reasons:

A. Application Fraud: Fraud, deception or misrepresentation in connection with the registration application.

B. Violation of Chapter: A violation of any provision of this Chapter.

C. Criminal Conviction: Conviction of a criminal sexual conduct, prostitution, pandering, indecent conduct or keeping a disorderly house.

D. Conviction Arising out of Practice of Massage Therapy: Conviction of any crime or ordinance violation arising out of the practice of massage therapy.

E. Lack of Skill: Exhibition of a demonstrable lack of skill in the practice of massage therapy. (Ord. 1142, 6-13-94)

309.06: RESTRICTIONS AND REGULATIONS:

A. Display of License: Any person registered as a massage therapist hereunder shall display such license, or a true copy thereof, in a prominent place at such person's place of employment.

B. Identification: Upon demand of any police officer at the place of employment, any person licensed hereunder shall produce correct identification, identifying himself/herself by his/her true legal name and correct address.

C. Inspection: During business hours, all massage therapy establishments shall be open to inspection by City Building and License Inspectors, Health Officers and police officers.

D. Therapist, Change of Location: Any person licensed hereunder shall practice massage only at such location or locations as are designated in the license. Any person registered hereunder shall inform the City Manager, in writing, of any change in location prior to its occurrence.

E. Hours: No customers or patrons shall be allowed to enter or remain on the licensed premises after 9:00 P.M. or before 8:00 A.M. daily.

F. Alcohol or Drugs Prohibited: No beer, liquor, narcotic drug or controlled substance, as such terms are defined by State statutes or the City Code shall be permitted on licensed premises.

G. Violation of Building, Safety or Health Regulations: Violation of any law or regulation relating to building, safety or health shall be grounds for revocation or any license.

H. Locks on Doors: There shall be no locks on doors of massage rooms.

I. Appropriate Covering Required:

1. Patron: Whenever a massage is given, it shall be required by the massage therapist that the person who is receiving the massage shall have her breasts and his/her buttocks and genitals covered with a nontransparent material. For purposes of receiving a chair massage, patrons must stay fully-clothed at all times. (Ord. 1329, 11-14-05)

2. Therapist: Any massage therapists performing any massages shall at all times have her breasts and his/her buttocks and genitals covered with a nontransparent material. (Ord. 1142, 6-13-94)

J. With the exception of chair massages, all other types of massages shall take place in a private room subject to the conditions and restrictions noted above. (Ord. 1329, 11-14-05)

309.07: VIOLATIONS, PENALTY:

Every person who violates this Chapter is guilty of a misdemeanor. (Ord. 1142, 6-13-94)

REQUEST FOR COUNCIL ACTION

Date: 6/19/2017
Item No.: 9.d

Department Approval

City Manager Approval

Item Description: General Purchases or Sale of Surplus Items Exceeding $5,000

BACKGROUND

City Code section 103.05 establishes the requirement that all general purchases and/or contracts in excess of $5,000 be approved by the Council. In addition, State Statutes require that the Council authorize the sale of surplus vehicles and equipment.

General Purchases or Contracts

City Staff have submitted the following items for Council review and approval:

Division	Vendor	Description	Key	Budget Amount	P.O. Amount	Budget / CIP
IT	CDWG	Replace Call Accounting Softwa	(a)	$ 30,000.00	$ 24,752.52	Budget
IT	Analyze Corporation	DDoS Mitgation Program	(b)	140,000.00	40,000.00	Budget
IT	SHI	Adobe Software Renewals	(c)	120,000.00	22,776.00	Budget
Blvd. Maint.	Sandstrom	Maintain Streetscape	(d)	40,000.00	40,000.00	Budget
Sewer	Pipe Services	Sewer Televising		50,000.00	55,957.95	Budget

Comments/Description:

a) The replacement software provides logging of all inbound, outbound, and internal phone calls producing call volume statistics that can be used to gauge the level of customer support that is needed at various times of the day/week. The amount shown represents the cost of acquiring the software as well as a 3-year support agreement to be shared by other Metro I-net agencies. Roseville's share is $4,191.

b) The DDoS (Distributed Denial of Service) mitigation program is designed to prevent cyber-attacks that could disable our ability to manage our internet, phones, website, and other critical systems. The program is shared with other Metro I-Net agencies. Roseville's share is approximately $7,000.

c) The software license renewals are purchased jointly with other Metro I-Net cities. Roseville's share is $7,956. The Budget amount represents the total 2017 budget for this category of purchases.

d) Streetscape mowing, mulching, and general maintenance for County Road C, Twin Lakes Parkway, Larpenteur Avenue and other selected areas.

Sale of Surplus Vehicles or Equipment

City Staff have identified surplus vehicles and equipment that have been replaced or are no longer needed to deliver City programs and services. These surplus items will either be traded in on replacement items or will be sold in a public auction or bid process. The items include the following:

Department	Item / Description

POLICY OBJECTIVE

Required under City Code 103.05.

FINANCIAL IMPACTS

Funding for all items is provided for in the current operating or capital budget.

STAFF RECOMMENDATION

Staff recommends the City Council approve the submitted purchases or contracts for service and, if applicable, authorize the trade-in/sale of surplus items.

REQUESTED COUNCIL ACTION

Motion to approve the attached list of general purchases and contracts for services and where applicable; the trade-in/sale of surplus equipment.

Prepared by: Chris Miller, Finance Director
Attachments: A: 2017 CIP Purchase Summary

City of Roseville

Updated May 31, 2017

2017 Summary of Scheduled CIP Items

	Council Approval	P.O. Amount	Budget Amount	YTD Actual	Difference
Administration					
Office Furniture		$ -	$ -	$ -	$ -
Finance					
Software Acquisition		-	20,000	-	20,000
Central Services					
Copier & Postage Machine Lease		-	77,840	25,036	52,804
Police					
Marked Squad Car Replacements	1/23/2017	48,716	165,000	64,231	100,769
Unmarked Vehicle Replacement	1/23/2017	75,907	24,000	91,892	(67,892)
CSO Vehicle	1/23/2017	30,032	33,950	30,032	3,918
Vehicle Tools & Equipment		-	69,395	764	68,631
Vehicle Computers & Printers		-	13,045	-	13,045
Sidearms, Long-Guns, Non-Lethal Equip.		-	18,080	2,564	15,516
Tactical Gear		-	11,330	-	11,330
Crime Scene Equipment		-	3,000	-	3,000
Radio Equipment	1/23/2017	24,253	15,500	24,253	(8,753)
Office Equipment		-	20,025	567	19,458
Office Furniture		-	2,100	-	2,100
Kitchen Items		-	2,060	-	2,060
Fire					
Battalion Chief Vehicle	1/23/2017	30,594	45,000	30,594	14,406
Automatic External Defibrillator		-	8,000	-	8,000
Camera to assist with rescue/firefighting		-	7,000	-	7,000
Portable and mobile radios		-	80,000	13,643	66,357
Lighting equipment /portable		-	5,000	-	5,000
Response to water related emergencies		-	6,000	-	6,000
SWAT Gear/Equipment		-	10,000	-	10,000
SCBA Equipment		-	-	34,446	(34,446)
Rescue Equipment	1/23/2017	34,144	30,000	4,954	25,046
Public Works					
#111 - Bobcat, snow blower		-	20,000	-	20,000
#123 Patch Hook Body		-	75,000	-	75,000
#125 5-ton Dump (tandem)	1/9/2017	177,218	230,000	167,816	62,184
Electronic message board-attenuator	1/23/2017	6,907	7,500	-	7,500
#166 Cimline Melter	1/23/2017	49,175	50,000	-	50,000
#108 Hydro Seeder	3/27/2017	30,436	60,000	30,436	29,564
#113 Tree chipper	1/23/2017	36,313	55,000	-	55,000
Street Signs	5/22/2017	36,780	50,000	-	50,000
Vehicle analyzer update		-	1,000	-	1,000
Jib crane (overhead motor & trolly)		-	7,500	-	7,500
Brake lathe		-	10,000	-	10,000
Parks & Recreation					
Puppet Wagon		-	14,000	-	14,000
#519 Lee-boy grader		-	150,000	-	150,000
#520 Single axle trailer		-	5,000	-	5,000
#546 Toro groundmaster	3/13/2017	40,237	35,000	40,231	(5,231)
#565 Smithco sweeper		-	8,000	-	8,000
#505 Holder snow machine	3/13/2017	118,304	145,000	-	145,000

City of Roseville

Updated May 31, 2017

2017 Summary of Scheduled CIP Items

	Council Approval	P.O. Amount	Budget Amount	YTD Actual	Difference
General Facility Improvements					
Police & PW garage Co2/No2 detectors	3/13/2017	9,500	9,200	9,500	(300)
Update Flooring CH/PD		-	75,000	-	75,000
Overhead door replacement		-	20,000	-	20,000
Tables and chairs City Hall		-	30,000	-	30,000
Central Park gymnasium		-	20,000	-	20,000
Variable speed pump-skating center		-	15,000	-	15,000
Information Technology					
Computers (Notebooks, Desktop, Mobile)		-	30,400	7,244	23,156
Monitor/Display		-	8,700	-	8,700
MS Office License		-	14,721	6,697	8,024
Desktop Printer		-	1,200	-	1,200
Network Printers/Copiers/Scanners (13)		-	17,000	-	17,000
Network Switches/Routers (Roseville)		-	26,000	4,720	21,280
Network Switches/Routers (Shared)		-	18,509	-	18,509
Servers - Roseville Standalone (5)		-	5,000	-	5,000
Servers - Host - Shared (5)		-	17,500	-	17,500
Storage Area Network Nodes- Shared (8)	1/23/2017	31,250	27,500	31,303	(3,803)
Power/UPS - Closets (11)		-	1,320	-	1,320
Surveillance Cameras (53)		-	9,180	-	9,180
Telephone Handsets (283)		-	8,190	-	8,190
Wireless Access Points (38)		-	3,000	-	3,000
Office Furniture		-	25,000	-	25,000
Park Improvements					
Tennis & Basketball Courts		-	-	-	-
Shelters & Structures		-	-	-	-
Volleyball & Bocce Ball Courts		-	-	-	-
Pathway Lighting		-	-	-	-
PIP Items		-	200,000	7,285	192,715
Natural Resources		-	-	-	-
Street Improvements					
Improvements		-	2,100,000	134,968	1,965,032
Street Lighting					
Improvements		-	-	-	-
Pathways (Existing)					
Improvements	4/24/2017	180,000	180,000	1,035	178,965
Communications					
Conference Room Equipment		-	4,500	-	4,500
Other Equipment		-	10,000	-	10,000
License Center					
General Office Equipment		-	17,900	-	17,900
Office Painting		-	6,500	-	6,500
Office Carpeting		-	15,000	-	15,000
Community Development					
Inspections Vehicle	3/13/2017	17,120	18,000	-	18,000
Computer Replacements		-	5,000	-	5,000
Online Permit/Scheduling Software		-	50,000	-	50,000
Office Furniture		-	1,000	-	1,000

City of Roseville

Updated May 31, 2017

2017 Summary of Scheduled CIP Items

	Council Approval	P.O. Amount	Budget Amount	YTD Actual	Difference
Water					
#208 Meter van		-	25,000	-	25,000
#210 4x4 pickup	4/10/2017	30,193	25,000	-	25,000
#230 Ford 1/2-ton		-	20,000	-	20,000
#237 Wacker Compacter	5/22/2017	31,305	50,000	-	50,000
Electronic message board-attenuator	1/23/2017	6,907	7,500	6,907	593
Booster station building maintenance		-	40,000	-	40,000
Replace Water Tower Fence		-	20,000	-	20,000
Water main replacement		-	1,000,000	113,243	886,757
Sanitary Sewer					
Electronic message board-attenuator	1/23/2017	6,907	7,500	6,907	593
Cleveland LS upgrade		-	550,000	4,071	545,929
Roof/Tuckpoint Fernwood/Rehab		-	75,000	-	75,000
Sewer main repairs		-	700,000	288,829	411,171
I & I reduction		-	100,000	-	100,000
Storm Sewer					
#132 Elgin sweeper 2002 3-wheel	2/13/2017	218,189	225,000	-	225,000
Electronic message board-attenuator	1/23/2017	6,907	7,500	6,907	593
Field Computer Add/Replacements		-	5,000	-	5,000
#165 5 ton trailer	1/9/2017	11,480	12,000	12,256	(256)
Walsh Storm station Upgrades		-	60,000	-	60,000
Pond improvements/Infiltration		-	300,000	39,437	260,563
Storm Sewer Replacement/Rehabilitation		-	400,000	50,660	349,340
Golf Course					
Gas Pump Replacement		-	10,000	-	10,000
Course Netting/Deck/Shelter		-	12,000	-	12,000
		-	-	-	-
Total - All Items			$8,231,145	$1,293,427	$6,937,718

REQUEST FOR COUNCIL ACTION

Date: June 19, 2017
Item No.: 9.e

Department Approval	City Manager Approval
	

Item Description: Appoint Youth to Human Rights, Inclusion and Engagement Commission

BACKGROUND

At their May 17 meeting, the HRIEC unanimously approved a motion to recommend that the City Council reappoint Elizabeth Hansel as a Youth Commissioner to the Human Rights, Inclusion and Engagement Commission for a term that expires on July 31, 2018.

FINANCIAL IMPACTS

None

REQUESTED COUNCIL ACTION

Reappoint Elizabeth Hansel to serve as Youth Commissioner on the Human Rights, Inclusion and Engagement Commission for a term that expires July 31, 2018.

Prepared by: **Rebecca Olson, Assistant City Manager**

REQUEST FOR COUNCIL ACTION

Date: June 19, 2017
Item No.: 9.f

Department Approval | City Manager Approval



Item Description: Receive City Grant Applications Update

BACKGROUND

In May, 2009, Resolution #10711 authorizing the City Manager to execute certain grant applications on behalf of the City and to report any applications to the City Council was adopted. The City has applied for several grants in the past several months.

Grant dollars awarded (not including city contribution) in 2017 have so far totaled: $92,736

POLICY OBJECTIVE

To notify the Council of grant applications that the City has applied for in recent months.

STAFF RECOMMENDATION

Receive the report.

REQUESTED COUNCIL ACTION

Receive the report.

Prepared by: Patrick Trudgeon, City Manager (651) 792-7021
Attachments: A: List of grant applications and status report for 2016/2017

2016								
	Organization/Agency	Purpose	Date of Application	Department	City Requirement	Amount Requested	Amount Awarded	Total Amount of Project
	Office of Justice Programs	Financial Crimes Prevention	01/16/2016	PD	None	$5,975.00	$5,975.00	$5,975
	MN Dep of Public Safety	DWI enforcement	01/16/2016	PD	None	Lidar Radar	$1,900 approx value	$1,900 approx value
	MN Dep of Public Safety	DWI enforcement	01/16/2016	PD	None	4 prelim breath test machines	$3200 approx value	$3200 approx value
	Office of Justice Programs	Bulletproof Vest Replacement Program	08/01/2016	PD	50% Match	$1,531.25	$1,531.25	$3,062.25
	Firehouse Subs Public Safety Foundation	AED	08/01/2016	PD	None	$1,691.00	$1,691.00	$1,691.00
	Target	Shop with a Cop	09/01/2016	PD	None	$3,000.00	$3,000.00	$3,000.00
	Walmart	Community Outreach Initiatives	12/08/2016	PD	None	$1,800.00	$1,800.00	$1,800.00
	Minnesota Board of Fire Training & Education	Firefighter Leadership Training	08/24/2016	FD	None	$3,000.00	$3,000.00	$3,000.00
	Ramsey County Emergency Management	Emergency Operations Center Training for City Leadership Team	12/01/2016	FD	None	$13,764.50	$13,764.50	$13,764.50
	Metorpolitian Council	Snelling Ave Northbound Third Lane Project - 2021 or 2022 Project	07/15/2016	PW	20% Local Share plus consulting fees	$2,718,292.00	$2,718,292.00	$3,397,865.00

2017								
	Organization/Agency	**Purpose**	**Date of Application**	**Department**	**City Requirement**	**Amount Requested**	**Amount Awarded**	**Total Amount of Project**
	Metropolitan Emergency Services Board	Naloxone Opiate Antagonist Kits	02/01/2017	PD	None	$3,100.00	$3,100.00	$3,100.00
	U.S. Department of Justice	Body Worn Camera Implementation	02/01/2017	PD	50% Match	$82,500.00	Pending	
	Minnesota Department of Commerce	Auto Theft Prevention: Crime Analysis	02/01/2017	PD	None	$72,072.00	$36,036.00	$36,036.00
	Ramsey County Emergency Management and Homeland Security	Night Vision Optics- East Metro SWAT	01/15/2017	PD	None	$21,100.00	$21,100.00	$21,100.00
	Metropolitan Regional Arts Council (MRAC)	Summer Entertainment	01/04/2017	P&R	$1,250	$5,000.00	$5,000.00	$22,750.00
	Minnesota Board of Fire Training & Education	Technical Rescue for FT staff, enhancement of technical and confined space rescue program	04/01/2017	FD	None	$7,500.00	$7,500.00	$15,000.00
	Ramsey County CDBG	Additional Funding for sidewalk on Larpenteur	02/01/2017	CD	None	$60,000.00	$20,000.00	$408,018.00

REQUEST FOR COUNCIL ACTION

Date: 06/19/2017
Item No.: 9.g

Department Approval

City Manager Approval

Item Description: Consider Approving IT Shared Service Agreement with the City of Lexington

BACKGROUND

Minnesota State Statute 471.59 authorizes political subdivisions of the State to enter into joint powers agreements (JPA) or Shared Services Agreements for the joint exercise of powers that are common to each entity. Over the past several months, the City of Lexington and the City of Roseville have held on-going discussions in regards to the sharing of IT support services. Specifically, for the support of computers and other network devices.

The City of Lexington is located in Anoka County where Roseville currently provides support to a number of agencies including the cities of Anoka, Circle Pines, East Bethel, Ham Lake, Lino Lakes, and St. Francis, as well as Centennial Fire District and Coon Creek Watershed District.

The City of Roseville currently employs 20 full-time employees to administer the information systems for the City of Roseville and 44 other municipal and governmental agencies. The proposed Agreement with the City of Lexington is similar to the other agreements in both structure and substance.

The attached Agreement has been approved by the City of Lexington and is awaiting approval from the Roseville City Council. Similar to other small municipalities, the services provided to Lexington feature inexpensive support activities for a relatively small number of office computers that reside in an office location within existing geographic boundaries that we're already supporting.

POLICY OBJECTIVE

Joint cooperative ventures are consistent with past practices as well as the goals and strategies outlined in previous visioning and goal-setting processes.

FINANCIAL IMPACTS

The proposed Agreement provides non-tax revenues to support City operations. The hourly rates charged to other cities or entities are more than the cost of a City employee; yet substantially lower than could be obtained from private companies – hence the value to other cities is greater. For 2017, it is projected that the services provided to Lexington will include on-going services in the amount of $20,800 annually.

There is no budget impact. The presence of the Agreement along with existing revenue sources is sufficient to fund the City's added personnel, software licensing, and related information systems costs related to the contracted services.

STAFF RECOMMENDATION

Staff recommends the Council approve the attached Shared Service Agreement.

REQUESTED COUNCIL ACTION

Approve the attached Shared Services Agreement with the City of Lexington for the purposes of providing IT support services.

Prepared by: Chris Miller, Finance Director
Attachments: A: IT Shared Service Agreement with the City of Lexington

INFORMATION TECHNOLOGY SHARED SERVICE AGREEMENT

This INFORMATION TECHNOLOGY SHARED SERVICE AGREEMENT (this "Agreement") entered into by and between the City of Roseville, a Minnesota municipal corporation (*"Roseville"),* and City of Lexington, a Minnesota municipal corporation (*"Lexington"*) is effective upon the execution of this Agreement by the named officers of both organizations. Roseville and Lexington are referred to individually as "Party" and collectively as the "Parties".

WHEREAS: The City of Roseville and City of Lexington agree to work collaboratively in the areas of Information Technology and related service areas, collectively referred to as "IT", and,

WHEREAS: The purpose of this Agreement is to define the terms and conditions under which services will be defined and provided by Roseville, by and through Roseville's Information Technology Division ("Roseville IT") to Lexington.

NOW, THEREFORE, in consideration of the mutual covenants herein and for good and valuable consideration, receipt of which is hereby acknowledged, the Parties agree as follows;

SECTION 1- DEFINITIONS. As used in this Agreement, certain terms shall have the following meanings:

1.1 "Agreement" shall mean the combined terms and conditions of this Agreement and of specific Task Order depending on context.

1.2 "Provider" shall mean the party to this Agreement defined within a Task Order specified as providing the service to the other party.

1.3 "Recipient" shall mean the party to this Agreement defined within a Task Order specified as receiving services from or through the other party.

1.4 "Services" shall generally represent the "Scope of Services" as defined within a Task Order and may represent any combination of labor, whether provided by the Provider's employees or a third party designated by the Provider, use of facilities, equipment, software, or material goods utilized or consumed in providing the Services.

1.5 "Task Order" shall represent the terms and conditions of this Agreement that specify services, products, and other costs incurred by one party that are to be compensated by the other party. Task Order refers to the written specifications for either annually renewable Services or project-based Services that are completed under accomplishment of specified deliverables or other project event. Task Orders are more fully defined in Section 10.

1.6 "Holidays" includes New Year's Day, Martin Luther King, Jr. Day, President's Day, Memorial Day, Independence Day, Labor Day, Veterans' Day, Thanksgiving, Christmas Eve, Christmas Day, and other days that are consistent with past practices.

1.7 "Service Hours" means, unless otherwise noted, the hours of 8 a.m. to 5 p.m. local time, Monday through Friday, excluding Holidays.

1.8 "Entity" means any corporation (including any non-profit corporation), general partnership, limited partnership, limited liability partnership, joint venture, estate, trust, cooperative, foundation, society, political party, union, company (including any limited liability company or joint stock company), firm or other enterprise, association, organization or entity.

1.9 "Governmental Body" means any (a) nation, principality, state, commonwealth, province, territory, county, municipality, district or other jurisdiction; (b) federal, state, local, municipal or foreign government (including any agency, department, bureau, division, court, or other administrative or judicial body thereof); or (c) governmental or quasi-governmental authority of any nature.

1.10 "Software" means software programs, including supporting documentation and online help facilities. Software includes applications software programs and operating systems software programs.

1.11 "Business Continuity" means the ability to maintain operations/services in the face of a disruptive event.

SECTION 2 - EFFECTIVE DATE

The effective date of this Agreement is June 28, 2017 or the last date of signature by all parties, whichever is later and remains in effect until termination, as set forth in Section 3 of this Agreement.

SECTION 3 - TERMINATION

3.1 Termination for Convenience. Either party may terminate this Agreement or a specific Task Order for convenience, after first providing written notice of the intent to terminate to the other party, one year in advance.

3.2 Termination of Task Order. Each Task Order shall specify the timeline for notice to terminate that Task Order.

3.3 Termination by Mutual Agreement. The parties may terminate this agreement in whole or in part, at any time by mutual agreement.

3.4 Termination of the Agreement shall also terminate any active Task Orders under this Agreement.

3.5 Termination of a Task Order will terminate all Services as defined by the Task Order but does not alter any terms or conditions of any other active Task Order or this Agreement.

3.6 In the event written notice of termination is given by either party, both parties shall work to accomplish a complete transition of services being terminated without interruption of, or adverse impact on, the services enjoyed by either party under this Agreement. The disentanglement process shall begin as soon as possible, but not later than the date of termination. Disentanglements will be defined as a Task Order and both parties, shall in good faith, seek to maintain existing service levels and minimize the disruption of services until the disentanglement is completed. Each party shall bear its cost of disentanglement, unless separately defined within a Task Order, or as may otherwise be agreed by both parties.

3.7 Third-Party Authorizations. Provider shall execute any third-party authorizations necessary to grant the Recipient the use and benefit of any third-party contracts, to the limits allowed by the contracts.

3.8 Licenses to Proprietary Software. Provider shall negotiate to allow the Recipient (after receiving written approval from the Provider) to use, copy, and modify, applications and programs developed by the Provider that would be needed in order to allow the Recipient to continue to perform for itself, unless otherwise prohibited by the software's licensing agreement.

3.9 Delivery of Documentation. Provider shall make reasonable efforts to deliver to the Recipient or its designee, at the Recipient's request, all available documentation and data related to the Recipient, including the Recipient Data held by Provider. Costs incurred will be borne by Recipient.

3.10 Personnel. Should the Recipient decide to reduce or terminate any portion of this Agreement, to the extent that such reduction or termination will displace one or more Provider employees, then it is agreed that the parties will, if feasible, transfer personnel from the Provider to the Recipient in order to provide a reasonable opportunity to provide staff continued employment.

SECTION 4 - COORDINATION AND COMMUNICATION

4.1 The Management Committee, composed of a designated representative for Lexington and Roseville shall provide oversight and administer this agreement. Designated representatives are considered authorized representatives of their respective management and shall be empowered with authorities granted to the Management Committee under this Agreement.

4.2 The Management Committee shall meet quarterly (or as otherwise mutually agreed) to review the performance with regard to material aspects, risk management, as well as the effectiveness and value of the Services and Task Order provided between the Provider and the Recipient.

4.3 Agreement Review. The Management Committee will meet annually, to formally review and, to the extent mutually agreed upon by the Parties, update the terms, pricing, conditions and other details of this Agreement and any Task Order so that the on-going business requirements of both Parties are met.

SECTION 5 - DISPUTE RESOLUTION

5.1 In the event of a dispute between Lexington and Roseville regarding the delivery of Services under this Agreement or any related Task Order, the Management Committee shall review disputes and recommend options for resolution to the involved personnel.

5.2 Any dispute not resolved by the Management Committee shall be referred to the Lexington Administrator and the Roseville City Manager (collectively "Managers"), or their designated representatives, who shall review the dispute and options for resolution. The resolution of the Managers regarding the dispute shall be final as between the parties and shall be reduced to writing as an addendum to this Agreement.

5.3 Any dispute under Section 5.1 of this Agreement that cannot be resolved by the Managers may be submitted to mediation through the state Bureau of Mediation Services, the cost of which shall be borne equally between the parties.

5.4 In the event either party determines that there has been a breach of the provisions of this Agreement or a related Task Order which cannot be resolved by the Managers, the Agreement or related Task Order may be terminated as described in Section 3.

SECTION 6 - INDEPENDENT CONTRACTOR

A Provider is, and shall at all times be, deemed to be an independent contractor in the provision of the Services set forth in this Agreement. Nothing in this Agreement shall be deemed or construed as creating a joint venture or partnership between the Parties. Neither Party is by virtue of this Agreement authorized as an agent, employee, or legal representative of the other Party, and the relationship of the Parties is, and at all times will continue to be, that of independent contractors. A Provider shall retain all authority and responsibility for the provision of Services, standards of performance, discipline and control of personnel, and other matters incident to the performance of services by a Provider pursuant to this Agreement. A Provider shall comply with all relevant Federal, State, and municipal laws, rules, and regulations. Nothing in this Agreement shall make any employee of the Recipient jurisdiction, an employee of a Provider jurisdiction or any employee of a Provider jurisdiction, an employee of the Recipient jurisdictions for any purpose, including but not limited to, withholding of taxes, payment of benefits, workers' compensation benefits, or any other rights or privileges afforded said employees by virtue of their employment.

SECTION 7 - ASSIGNMENT/SUBCONTRACTING

Neither the Recipient nor the Provider shall transfer or assign, in whole or in part, any or all of their respective rights or obligations under this Agreement without the prior written consent of the other.

SECTION 8 - HOLD HARMLESS INDEMNIFICATION

8.1 Each party agrees to indemnify, defend, save and hold harmless the other, its officials, employees and agents from any and all liability, demands, claims, causes of action, suits or judgments, including costs, attorney fees and expenses incurred in connection therewith, or whatsoever kind or nature, arising out of, or in connection with, or incident to, its negligent acts or omissions under this Agreement. Without limiting the generality of the foregoing, the parties further expressly agree to indemnify, defend, save and hold harmless the other party, its officials, employees, and agents, from and against any and all liability, claims, demands, losses, damage, costs, causes of action, suits or judgments, including attorney fees, costs or expenses incurred in connection therewith, for deaths or injuries to person arising out of, in connection with, or incident to the performance of this Agreement by a Provider, its officials, employees, or agents.

Provided, however, that this provision does not indemnify a Recipient against liability for damages arising out of the Recipient's failure to abide by reasonable industry and user standards and the reasonable requirements provided by a Provider which include, but are not limited to, procedures, guidelines, and security instructions for proper use, user maintenance, and mandatory user security responsibilities.

8.2 Section 8.1 of this Agreement shall include any claim made against a Recipient by an employee of the Provider or subcontractor or agent of the Provider, even if the Provider is thus otherwise immune from liability pursuant to the Minnesota workers' compensation law provided, however, this paragraph does not purport to indemnify the Recipient against the liability for damages arising out of bodily injuries to person caused by, or resulting from, the sole negligence of the Recipient, its elected' officials, officers, employees and agents.

8.3 Section 8.1 of this Agreement shall further include any claim made against either party regarding payment of any taxes other than state sales tax on tangible goods.

8.4 In the event of litigation between the parties to enforce rights under this section, each party shall bear its own attorney's fees and costs.

8.5 Nothing in this Agreement shall constitute a waiver of the statutory limits of liability set forth in Minnesota Statutes Chapter 466 or a waiver of any available immunities or defenses.

SECTION 9 - NOTICE

9.1 Notices. Except as otherwise provided, any notices to be given under Section 3 of this Agreement or termination of any Task Order shall be in writing and shall, at a minimum, be delivered electronically or postage prepaid and addressed to:

City of Lexington	**City of Roseville**
Name: Hristo Galiov	Name: Terrence Heiser
Title: Finance Director	Title: Information Technology Manager
Email: cglexington@comcast.net	Email: network.manager@metro-inet.us
Address: 9180 Lexington Avenue N Lexington, MN 55014	Address: 2660 Civic Center Drive Roseville, MN 55113

9.2 Choice of Law; Consent to Jurisdiction. This Agreement shall be construed in accordance with, and governed in all respects by, the internal laws of the State of Minnesota.

9.3 Force Majeure. Neither Party will be liable for delays or failure to perform Services if due to any cause or conditions beyond its reasonable control, including, but not limited to, delays or failures due to acts of God, natural disasters, acts of civil or military authority, fire, flood, earthquake, strikes, wars, or utility disruptions (shortage of power).

9.4 Entire Agreement; Amendment; Waivers. This Agreement, together with all Exhibits hereto, constitutes the entire agreement between the Parties pertaining to the subject matt.er hereof and supersedes all prior agreements, understandings, negotiations and discussions, whether oral or written, of the Parties. No supplement, modification or waiver of this Agreement shall be binding unless executed in writing by the Party to be bound thereby. No waiver of any of the provisions of this Agreement shall be deemed or shall constitute a waiver of any other provision hereof (whether or not similar), nor shall such waiver constitute a continuing waiver unless otherwise expressly provided.

9.5 Severability. In the event that any one or more of the provisions contained in this Agreement or in any other instrument referred to herein, is, for any reason, held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision of this Agreement or any other such instrument and the invalid, illegal or unenforceable provision shall be deemed modified so as to be valid, legal and enforceable to the maximum extent allowed under applicable law.

9.6 Parties Obligated and Benefited. This Agreement will be binding upon the Parties hereto and their respective permitted assigns and successors in interest and will inure solely to the benefit of such Parties and their respective permitted assigns and successors in interest, and no other Person.

SECTION 10 - SERVICES AND TASK ORDERS

10.1 Where Lexington and Roseville exchange Services under this Agreement, such Services will be defined in the form of a Task Order, in writing and signed by the Management Committee.

(a) The intent of this provision is to ensure clear communications and commitment prior to either party taking action or incurring costs on behalf of the other. Both parties will act in good faith to identify requirements, expectations and to adhere to the commitments specified within this Agreement.

(b) Services exchanged or actions taken with the intent of providing Services between Lexington and Roseville without an agreed Task Order will not be covered by the terms of the Agreement and incurred costs will not be reimbursed. The party requesting Services covenants, by way of executing a Task Order pursuant to this Agreement that its requests for Service are within the annual budget for that party.

(c) In cases of emergency, where the urgency of circumstance precludes the practicality of executing a Task Order for a Service not covered by an existing Task Order, the Task Order may be reduced to writing and executed as soon after provision of Services as is practicable. Where the parties cannot agree on the terms of the written Task Order, the parties agree to follow the dispute resolution procedures set forth in Section 5. An emergency may be any unanticipated event or circumstance outside the bounds of existing provisions under any active Task Order that the Management Committee members or the designees of both parties declare as such.

(d) Unless agreed otherwise by both parties, the costs incurred in the planning, preparing and processing of a Task Order by one party will not be charged to the other.

10.2 All Task Orders are subject to the terms and condition of this Agreement.

10.3 All Task Orders must minimally include acceptance by the Management Committee. The Management Committee shall ensure that any additional authorization requirements, with respect to their individual organizations, have been secured prior to initiating or amending the Task Orders.

10.4 Duration of a Task Order shall be defined in the Task Order and may be: a limited time period; concluded upon accomplishment of specified deliverables; or a continuing Service with regular renewal review.

(a) Task Orders may address Services that are of a general or continuous nature that would be reviewed annually, at the same time as the Agreement. Such Task orders may also be terminated in accordance to the terms defined in Section 3.

(b) Alternatively, Task Orders may also be defined in association with a specific Project which would include specific criteria for normal completion (e.g. point-in-time, deliverable acceptance); these too may be terminated in accordance to the terms defined in Section 3.

10.5 Task Orders may not amend this Agreement or its terms and conditions, but shall specify Services, rates, and other aspects of the scope of work for specific Services related to this Agreement. The terms of a Task Order will apply only to the specific Task Order and may not change such terms or conditions relative to the Agreement or other Task Orders.

10.6 Each Task Order will utilize the standardized form. Attached as Exhibit A.

10.7 Provider of Services will track and report status, as may be defined in the Task Order, with regard to:

(a) Performance-related service levels.

(b) Progress towards deliverables.

(c) Billed costs vs. maximum specified annual Task Order budgeted amount.

10.8 If the deliverables specified in a Task Order are not achieved or the Recipient believes it is not receiving acceptable service, the parties shall follow the dispute resolution procedures set forth in Section 5 and for Termination for Breach set forth in Section 5.4.

SECTION 11 - FINANCIAL TERMS AND PAYMENT PROCESS

11.1 Unless agreed otherwise by both parties, the Provider will present invoices to Recipient monthly. Charges for Services will be invoiced no later than thirty (30) days following the period in which Services were delivered, costs incurred and all relevant vendor or supplier invoices have been received, or the project milestone for payment is accomplished.

11.2 Invoices may combine charges from multiple Task Orders, unless otherwise defined for a specific Task Order.

11.3 Invoices shall include:

(a) Total of all charges represented on the invoice.

(b) Itemization by Task Order and as further instructed within the Task Order.

(c) Copies of third-party invoices representing a basis for the invoiced charge.

(d) Any other detail as may be specified within the related Task Order.

11.4 Unless otherwise defined in the Task Order, invoices are due and payable to the Provider within thirty (30) days of receipt of the invoice by the Recipient. An invoice may be disputed within the thirty (30) day period. Any Provider-proposed resolution will restart the thirty (30) day period for payment, without waiving the Recipient's rights to dispute resolution under Section 5.

11.5 Invoiced amounts may be changed upon mutual consent of parties pursuant to Section 10 and each affected Task Order.

11.6 Disputes regarding invoices that cannot be otherwise resolved, the parties agree to follow the dispute resolution procedures set forth in Section 5.

SECTION 12 - PERSONNEL

12.1 Assigned staff. Provider shall designate the personnel to provide services to the Recipient. Recipient reserves the right to review the qualifications of personnel providing services under this Agreement, and to make recommendations regarding placement of such personnel for the benefit of Recipient.

12.2 If the Recipient believes that the performance or conduct of any person employed or retained by the Provider to perform obligations under this Agreement is unsatisfactory for any reason, or is not in compliance with the provision of this Agreement, the Recipient will notify the Provider. The Provider will establish a plan to resolve the issue within a deadline agreeable to the Recipient. If a mutually acceptable solution can not be

reached, the parties agree to follow the dispute resolution procedures set forth in Section 5.

12.3 Access to Recipient facilities. The Recipient, depending on requirements of the Task Order, in its sole discretion, may approve any Provider employees requiring access to any Recipient facility. Should Recipient refuse access to any Provider employee attempting to act in accordance with this Agreement, the Provider shall not be held in breach of this Agreement as to the Services affected.

12.4 Staff substitution. In the event that Recipient notifies Provider that it wishes Provider to replace an employee of the Provider providing services to Recipient, Recipient and Provider shall meet to attempt to resolve Recipient's concerns. If the parties are not able to resolve Recipient's concerns within ten (10) days after Recipient's notice to Provider (or such later date agreed upon by both parties), provider shall exercise reasonable diligence to honor Recipient's requests to replace the staff member.

12.5 Background checks. As may be required by the Recipient and the requirements of a Task Order, the Provider shall be responsible for conducting a background check on all personnel hired after the effective date of this Agreement or after the effective date of the related Task Order who provide services to the Recipient. The background investigation shall include but not be limited to, a credit check and criminal records check for misdemeanors and felonies. If requested by the Recipient, background checks will be performed on current employees that have access to the Recipient's sensitive data.

12.6 Staff Direction. In situations where Lexington's staff receives direction from Roseville staff or Roseville's staff receives direction from Lexington's staff that may be in conflict with either Lexington's or Roseville's IT strategic direction, policy or guidelines, terms and conditions of this Agreement, or that may result in potential risk to either Party's shared infrastructure, the involved staff will immediately notify the Management Committee of such potential conflict and of the relevant policy, guideline or term or condition of this Agreement and delay implementing such direction, unless immediate action is required to ensure business continuity, until the conflict can be resolved in consultation with the Management Committee. The parties will provide one another and their respective staff members with copies of their respective strategic plans, policies, and guidelines and of this Agreement. Neither party is obligated to delay action based on a strategic plan, policy, guideline or term or condition of this Agreement if such copies have not been provided. The Management Committee will make best efforts to expedite identification and resolution of conflicts and provide prompt direction to their respective staff members. If the parties are not able to resolve the conflict, the provisions of Section 5 (Dispute Resolution) shall apply.

12.7 Employees physically working at a facility of the other party will act in accordance with all policies and procedures regarding appropriate conduct in that party's workplace. Exceptions may be identified by the Provider and are subject to

acceptance by the Recipient.

SECTION 13 - TECHNOLOGY PLANNING

13.1 Strategic Information Technology planning. Lexington and Roseville both engage in strategic technology planning that includes establishing a strategic IT direction, and determining technology initiatives and investments in accordance with Lexington and Roseville strategic business goals.

13.2 Each party is invited to participate in the other party's strategic planning process.

IN WITNESS WHEREOF, Lexington and Roseville have caused this Agreement to be executed in their respective names by their duly authorized officers and have caused this Agreement to be dated as of the 2nd day of June, 2017.

City of Lexington	**City of Roseville**
By:	By:
Name: Mark Kurth	Name: Dan Roe
Title: Mayor	Title: Mayor
City of Lexington	**City of Roseville**
By:	By:
Name: Bill Petracek	Name: Patrick Trudgeon
Title: City Administrator	Title: City Manager

Information Technology
Shared Service Agreement

Task Order

This Task Order (*"Order"*) is a specification of technical and administrative support services (*"Services"*) to be provided between the City of Lexington, MN (*"Lexington"*) and the City of Roseville, MN (*"Roseville"*); it is an addendum to the current Information Technology Shared Service Agreement (*"Agreement"*) and is subject to the terms and conditions of the Agreement.

Task Order #	2017-LEX-001A	Title	Metro-INET Domain – Integrated MIS Services and Support
Service Start Date	07/01/2017	End Date	12/31/2018

Provider	ROSEVILLE	POC	Terre Heiser – Network Manager network.manager@cityofroseville.com

Recipient	LEXINGTON	POC	

Skill Set (Primary)	Computer Support Specialist
Skill Set (Secondary)	Server Specialist
Skill Set (Tertiary)	Network Systems Engineer

Task Order Cost	
Nonrecurring Charges (NRC)	$0
Annual Recurring Charges (ARC)	$19,994.40
Billing Frequency	Monthly (1/12 ARC)

Task Order Attachments: A1- 2017 Lexington Covered Unit Summary

This section and attachments (listed above) define the scope of Services as well as service levels and performance criteria and measurement expectations.

1. **Purpose:**
   The purpose of this Order is to establish parameters for the provisioning of general application and system support by the Provider to the Recipient, and to define the terms and conditions under which the Provider will execute these services. Both Parties agree to work cooperatively to fulfill the terms and purpose of this Order.

2. **Background:**
   The Provider manages a shared municipal computer network that is utilized by multiple government entities. Common partners in this arrangement utilize a single Microsoft Active Directory domain. The Recipient has expressed an interest in participating in this unique cost sharing program.
   An Active Directory (AD) domain is a collection of objects within a Microsoft Active Directory network. An object can be a single user or a group or it can be a hardware component, such as a computer or printer. Distributed AD domain controller servers authenticate and authorize all member users and computers in the Metro-INET AD domain—assigning and enforcing security policies for all computers and installing or updating software. Integrated MIS Services and Support generally consist of the daily operation and management of computer information systems.

3. **Task Description:**
   This is a generalized task order that seeks to provide the basis of covered services. In general, this task order extends common daily computer support tasks to the Recipient and while it is difficult to fully describe in detail all services that will be provided under this task order, the Provider will make every attempt to accommodate the Recipient's technology support needs within reason.

4. **Delivery Price Notes/Remedy:**
   Initial service cost is calculated as a share of known and projected costs associated with the delivery of the Services. The cost is shared amongst multiple municipal agencies that utilize the similar and like services. Charges will be adjusted annually based on a review of actual operating and labor costs associated with the delivery of the Services.

5. **Billing Type:** Approved capital recovery costs billed at time of purchase as a non-reoccurring charge (NRC). Support services billed monthly at 1/12 the annual reoccurring charge (ARC).

6. **Scope of Work:**
   a. Provider
      i. Provider will support and maintain the individual desktop and notebook computers, network access devices and servers ("Covered Units") of the Recipient including new system setup, patch management and software installation.
      ii. Provider will grant access over the Provider's Internet and other network connections to allow connectivity between the Recipient's facility and the Provider's facilities for the purpose of accessing shared data systems.
      iii. Provider will maintain the necessary network client access licenses for the Recipient's Covered Units.

iv. Provider will maintain the necessary anti-virus licenses for the Recipient's Covered Units.
v. Provider will work with Recipient on configuring access between the Recipient's Covered Units and the Recipient's internal network servers and applications.

b. Recipient
i. Recipient will agree to participate in a common Microsoft Active Directory (AD) domain and assign all Covered Units to the domain.
ii. Recipient will adopt and abide by common user, computer and other security policies established by the Provider to insure the protection of others within the shared network.
iii. Recipient will be responsible for purchasing any other software and application licenses required for the Recipient's individual computers. To maintain compatibility standards with other systems on the Provider's shared network, all software applications must be approved and installed by the Provider.
iv. Recipient is responsible for obtaining a suitable network connection between the Recipient's facilities and the Provider's shared network.

7. **Support Scope Changes:**
It is expected that the Covered Units supported will fluctuate that might cause an adjustment of the support fee. The following events will trigger an automatic review of the support budget amount:
a. Increase in the supported user accounts of 10% or more during the term of the agreement
b. Decrease in the supported user accounts of 20% or more that is not related to seasonal or temporary staff fluctuations.
c. Addition of network connected facilities.
d. Additional network access devices including switches, routers, wireless access points.
e. Additional servers or workstations.

8. **Assumptions and Constraints:**
a. Ownership of Equipment and Licenses
i. Provider will retain ownership of shared servers (physical or virtual), server licensing and shared application licenses that were purchased by the Provider.
ii. Provider will retain ownership of end-user client licenses associated with delivering the services described in the task order
iii. Recipient will retain ownership of any physical equipment purchased by the Recipient for their exclusive use.
iv. Recipient will retain ownership of any additional software or licenses purchased by the Recipient for their exclusive use.

b. Delivery of shared computing services to the Recipients IP Network is co-dependent on the availability of other provider IP networks including, but not limited to, the Recipient's internal IP network, Connect Anoka/Zayo Community Network, Roseville City Fiber Network (RCFN), and others. The role of the Provider is to deliver services across the various IP network to the Recipient's facilities. Delivery of services requires the Recipient to maintain the necessary network connection between the Provider's private cloud infrastructure and the Recipient's IP network. This includes, but is not limited to, subscribing

to or acquiring network services approved by the Provider.

9. **Task Communications/Management/Reporting:**
Requests for assistance shall be communicated to the Provider via an authorized point of contact (POC) for the Recipient. Service requests can be submitted via telephone or electronically.
Via Telephone: Help Desk – (651) 792-7095 Calls are typically answered Monday through Friday 7:00 a.m. until 4:30 p.m. Voice messages will be responded within 30 minutes
Via Email: support@metro-inet.us Emails will generate a work ticket with a response provided within 45 minutes. Time to resolution for a Normal Incident is 72 hours.

10. **Quality/Measures/Remedy:**
Cost recovery calculation is based on Recipient service units. Adding or removing service units will cause the service charges to be adjusted accordingly. Additionally costs are calculated as a shared percentage with other participating entities that utilize the same services. Changes to the total number of service units and/or shared costs will also cause the annual charges to be adjusted.

11. **End of Term/Automatic Renewal:**
At the end of the term of the Order, the Order will automatically extended for consecutive terms of the same duration of the term, unless terminated in writing at least 120 days prior to the expiration of the then current term. If the Recipient allows the Order to expire, prompt payment must be made by the Recipient of any unpaid monthly fees due through the termination or expiration of the Order.

12. **Early Termination Provision:**
This Order may be terminated early by either party by submitting written notice of the intent to terminate the Order to the other party, at least 120 days in advance of the termination date. The written request to terminate the Order must be followed by the prompt payment by the Recipient of any unpaid monthly dues through the termination date of the Order.

IN WITNESS WHEREOF, City of Lexington and the City of Roseville have caused this Task Order to be executed in their respective names by their duly authorized officers and have caused this Task Order to be dated as of the 1st day of July, 2017

CITY OF LEXINGTON	CITY OF ROSEVILLE
Bill Petracek City Administrator	Terrence Heiser Information Technology Manager
Date: 6/2/17	Date

A1- 2017 Lexington Covered Unit Summary

Covered Units - Integrated MIS Services and Support

	Units	Monthly/Unit	Annual
User Support	10	$ 10.05	$ 1,206.00
Computer Support	12	$ 67.30	$ 9,691.20
Exchange Email Boxes	9	$ 8.20	$ 885.60
Supported Server Units	1	$ 383.50	$ 4,602.00
Network Device Units	24	$ 6.70	$ 1,929.60
WAN/Internet Access Fee Units	10	$ 8.40	$ 1,008.00

Total Annual - Integrated MIS Services and Support $ 19,332.40

Network Devices	Unit Value
L3 Switch - City Hall	16
L2 Switch - Fire Station	4
L2 Switch - Public Works	4
Liquor Store	0

Total Network Device Units	24

Information Technology
Shared Service Agreement

Task Order

This Task Order (*"Order"*) is a specification of technical and administrative support services (*"Services"*) to be provided between City of Roseville (*"Roseville"*) and City of Lexington (*"Lexington"*); it is an addendum to the current Information Technology Shared Service Agreement (*"Agreement"*) and is subject to the terms and conditions of the Agreement.

Task Order #	2017-LEX-002A	Title	Windows Server Virtual Machine and SAN
Service Start Date	09/01/2016	End Date	12/31/2018

Provider	ROSEVILLE	POC	Terre Heiser – Network Manager network.manager@cityofroseville.com

Recipient	LEXINGTON	POC	

Skill Set (Primary)	Server Specialist
Skill Set (Secondary)	Network Systems Engineer
Skill Set (Tertiary)	

Task Order Cost	
Nonrecurring Charges (NRC)	$0
Annual Recurring Charges (ARC)	$812.00
Billing Frequency	Monthly (1/12 ARC)

Task Order Attachments: A1- 2017 Virtual Server/SAN Usage

This section and attachments (listed above) define the scope of Services as well as service levels and performance criteria and measurement expectations.

1. **Purpose:**
   The purpose of this Order is to establish parameters for the provisioning of a Microsoft Windows server for use by the Recipient, and to define the terms and conditions under which the Provider will execute these Services. Both Parties agree to work cooperatively to fulfill the terms and purpose of this Order

2. **Background:**
   The Provider owns and operates a shared iSCSI storage area network and VMware cluster that is utilized by multiple government entities. Common recipients in this arrangement share a single virtual server and storage infrastructure. The Recipient has expressed an interest in participating in this unique cost sharing program.

3. **Task Description:**
   This is a generalized task order that seeks to provide the basis of the covered Service. In general, this task order extends access to the Provider's private cloud infrastructure to the Recipient in the form of a Windows operating server, to be deployed, managed, updated, supported, and backed up by the Provider according to normal best practices.

4. **Delivery Price Notes/Remedy:**
   a. The Recipient will compensate the Provider for services rendered in the amount listed in this Task Order.
   b. The financial terms of this order will be reviewed annually and appropriate cost adjustments made to reflect increases in labor, licensing or equipment necessary to carry out the service terms of the task order.
   c. Changes to the service units will incur an immediate adjustment to the delivery price.
   d. Equipment required for the sole use of the Recipient will be billed as a nonrecurring charge ("NRC") due within 30 days of the receipt of the equipment. The NRC listed in this task order is an estimate based on current and identified equipment and licensing costs and is subject to change based on actual capital charges accrued by the Provider for provisioning the services.

5. **Billing Type/Frequency:**
   Approved capital recovery costs billed at time of purchase as a non-reoccurring charge (NRC). Support services billed monthly at 1/12 the annual reoccurring charge (ARC).

6. **Task Details/Scope of Work:**
   a. **Provider**
      The Provider shall assign qualified employees to perform those technical services required by the Recipient. These services include the following:
      i. Creation and deployment of the server to meet or exceed the specifications provided by the recipient.
      ii. General best-practice management of the server such as; Windows updates, anti-virus software installation and updates, and periodic backups.
      iii. Operating system support such as; user account management, user access assistance and maintaining server availability.
   b. **Recipient**

i. Recipient will be responsible for reimbursing the Provider for software and application licenses required for the Recipient's owned devices as defined in the Task Order Cost.
ii. Recipient is responsible for maintaining vendor support of server-based applications and utilities installed to the server. This task order covers only the support of the Windows operating system.
iii. Recipient is responsible for obtaining a suitable network connection between the Recipient's facilities and the Provider's shared resources.

7. **Support Scope Changes:**
Costs are calculated as a shared percentage with other participating entities that utilize the same services, changes to the total number of service units and/or shared costs will also cause the annual charges to be adjusted. The following events will trigger an automatic review of the support budget amount.
   a. Addition of new virtual servers
   b. Greater than 100GB increase in space utilization

8. **Assumptions and Constraints:**
   a. Ownership of Equipment and Licenses
      i. Provider will retain ownership of shared servers (physical or virtual), server licensing and shared application licenses that were purchased by the Provider.
      ii. Provider will retain ownership of end-user client licenses associated with delivering the services described in the task order
      iii. Recipient will retain ownership of any physical equipment purchased by the Recipient for their exclusive use.
      iv. Recipient will retain ownership of any additional software or licenses purchased by the Recipient for their exclusive use.
   b. Delivery of shared computing services to the Recipients IP Network is co-dependent on the availability of other provider IP networks including, but not limited to, the Recipient's internal IP network, Connect Anoka/Zayo Community Network, Roseville City Fiber Network (RCFN), and others. The role of the Provider is to deliver services across the various IP network to the Recipient's facilities. Delivery of services requires the Recipient to maintain the necessary network connection between the Provider's private cloud infrastructure and the Recipient's IP network. This includes, but is not limited to, subscribing to or acquiring network services approved by the Provider.

9. **Task Communications/Management/Reporting**
Requests for assistance shall be communicated to the Provider via an authorized point of contact (POC) for the Recipient. Service requests can be submitted via telephone or electronically.
   - Via Telephone: Help Desk – (651) 792-7095 Calls are typically answered Monday through Friday 7:00 a.m. until 4:30 p.m. Voice messages will be responded within 30 minutes.
   - Via Email: support@metro-inet.us Emails will generate a work ticket with a response provided within 45 minutes. Time to resolution for a Normal Incident is 72 hours.

Support of systems is generally within normal working hours of 7:00 a.m. until 4:30 p.m. Monday through Friday. Consideration will be made for emergencies and system upgrades that

require off hours support. Escalation of issues not satisfactorily addressed can be made first to the IT Infrastructure Supervisor, and if still dissatisfied, to the Network Manager. The Recipient waives and releases the Provider from any liability exceeding the task order cost.

10. Quality/Measures/Remedy:

Cost recovery calculation is based on Recipient service units. Adding or removing service units will cause the service charges to be adjusted accordingly. Additionally costs are calculated as a shared percentage with other participating entities that utilize the same services. Changes to the total number of service units and/or shared costs will also cause the annual charges to be adjusted.

11. End of Term/Automatic Renewal

At the end of the term of the Order, the Order will automatically extend for consecutive terms of the same duration of the term, unless terminated in writing at least 120 days prior to the expiration of the then current term. If the Recipient allows the Order to expire, prompt payment must be made by the Recipient of any unpaid monthly fees due through the termination or expiration of the Order.

12. Early Termination Provision

Either party may terminate this Order early by submitting written notice of the intent to terminate the Order to the other party, at least 120 days in advance of the termination date. The written request to terminate the Order must be followed by the prompt payment by the Recipient of any unpaid monthly dues through the termination date of the Order.

IN WITNESS WHEREOF, City of Lexington and the City of Roseville have caused this Task Order to be executed in their respective names by their duly authorized officers and have caused this Task Order to be dated as of the 1st day of July, 2017

CITY OF LEXINGTON	CITY OF ROSEVILLE
Bill Petracek City Administrator	Terrence Heiser Information Technology Manager
Date: 6/2/17	Date

A1- 2017 Virtual Server/SAN Usage

TASK ORDER 2017-LEX-002A			
	Server Unit	Storage (GB)	Annual
Windows Server Virtual Machine and SAN	1	100	$ 812.00